

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

May 12, 2014

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Max Prinsen- Auditor,
2 Dick Ryon-Interim Supervisor

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan, Deirdre Grace,
5 Rachel Konrady, Paul Borne, Jessica Saavedra

6 **Guests Present:** Sean Bunney, Disiree Sideoff, Aaron Clark, Terri Butler

7 Chair Knutsen called the meeting to order at 6:00p.m.

8 Bill added an adjustment to the agenda to include an update from Paul Borne after presentations
9 regarding the Envirothon.

10 **Ryon Moved; Prinsen Seconded passed unanimously a motion to approve the changes to**
11 **the agenda (4ayes, 0 nays)**

12 **Ryon Moved; Prinsen Seconded passed unanimously a motion to approve the consent**
13 **agenda and pull AI 14-023 (4ayes, 0 nays)**

14 Prinsen asked to pull AI 14-023, stating this is an abandoned school site and this is a bit of
15 departure from the normal items that are approved. Conversation about the school site ensued
16 which led to the final approval.

17 **Prinsen Moved; Ryon Seconded passed unanimously a motion to approve AI 14-023**
18 **(4ayes, 0 nays)**

19 FINANCE:

20 **Prinsen Moved; Ledbetter Seconded passed unanimously a motion to approve AI 14-024 A**
21 **motion to approve check numbers 16187 through 16249 for a total of \$150,626.93, non**
22 **payroll EFT's totaling \$17,562.11, and March payroll for \$131,829.43 (3ayes, 0 nays)**

23 Prinsen commented that he is working with Souza and Accounting staff on creating future
24 budget reports.

25 PUBLIC COMMENT: None

26 PRESENTATIONS:

27 AI 14-025 Stewardship Partners – Rain Gardens for Underserved Communities /Grant
28 Amendment – Stewardship Partners – Rain Gardens for Underserved Communities.

29 The proposed Amendment would move funding into development, outreach, contracted services
30 and staff time instead of funding. Half of the money would go into the revolving account.
31 Desiree then covered the finance piece of the presentation and banking loans and infrastructure
32 and explained that this is not a money making program but money tracking to handle the
33 accounts.

34 (McKague joined the meeting at 6:20p.m.)

35 Ryon asked at what point in this contract is the homeowner in risk, Desiree answered that money
36 would be advanced to the contractor. Ryon then asked and what if the contractor skips, and who
37 would follow up, Desiree stated the lender would follow up. Conversation about the project
38 helping underserved communities continued with Stewardship Partners stating the project is
39 fairly low risk with no upfront costs.

40 McKague asked that Eric Frimodt be engaged in the process to make sure all is covered. Reed
41 asked how the funders of the program are acknowledged throughout the program, the answer
42 was through a variety of ways including website presence.

43 **Ledbetter Moved; Prinsen Seconded passed unanimously a motion to approve AI 14-025**
44 **Stewardship Partners – Rain Gardens for Underserved Communities /Grant wh (4 ayes, 0**
45 **nays) with a note that the language is approved by the Eric Frimodt.**

46 Paul Borne- Envirothon

47 Borne commented that the Envirothon is a regional program that leads to a national program and
48 we hired an AmeriCorps intern to help and assemble 17 teams in Snohomish County and we
49 normally only have two so we had a great increase to the program. He then invited the Board to
50 the May 21 and 22nd at Camp Domoboste event and then he handed out a schedule of events.

51 NEW BUSINESS:

52 AI 14-026 Cover Crop Practice Amendment- Konrady

53 Konrady stated that at the March 10th BOS meeting, the Board approved the new proactive
54 measure for Cover Crops and that she is now asking that the cover crops would be funded at
55 \$150 per acre and reimbursed at 90%. Cooperators would apply for 3 years of implementation in
56 one application and cooperators can receive this funding once only.

57 Prinsen asked if the selected cover crops are manageable and not able to invade and Konrady
58 stated that they are non noxious weeds.

59 **Prinsen Moved; Ryon Seconded passed unanimously a motion to approve AI 14-026**
60 **Cover Crop Practice Amendment- (4 ayes, 0 nays)**

61 AI 14-027 Lease Proposals- Souza

62 Souza presented a detailed spreadsheet with all of the lease details for both UNICO and
63 Oakesdale. Souza went through the spreadsheet covering key components such as , space, cost,
64 term as well as pros and cons. The Board then had a thorough conversation about the specifics of
65 each option and asked many questions. Reed commented on the two choices stating that it would
66 be ideal for the staff to try to stay together in one space rather than be split into two suites.

67 **Prinsen Moved; McKague Seconded passed unanimously a motion to approve AI 14-027**
68 **for Souza to work with Prinsen on lease negotiations with Oakesdale (4 ayes, 0 ayes)**

69 AI 14-028 Strategic Plan 2011-2015 Approval – Souza Hemphill Reed

70 Hemphill stated that there are no changes to the plans and that we are required to report to the
71 Commission on what we know now and that we will have input as we go.

72 Knutsen commented that it is important that we are timely with our reporting and making sure
73 that commission receives the info that it needs.

74 **Prinsen Moved; McKague Seconded passed unanimously a motion to approve AI 14-028**
75 **Strategic Plan 2011-2015 (4 ayes, 0 nays)**

76 AI 14-029 FY 2014 Annual Work Plan Approval – Souza Hemphill Reed

77 The Board then reviewed the wok plan.

78 **Prinsen Moved; McKague Seconded passed unanimously a motion to approve AI 14-029**
79 **FY 2014 Annual Work Plan Approval (4ayes, 0 nays)**

80 AI 14-030 Schedule 22 Approval - Souza Hemphill

81 Hemphill reviewed Schedule 22 with the Board and specifically certain questions to make sure
82 that all was approved. Souza reviewed RCW 89.08.210 and 89.08.200 with the Board at which
83 Knutsen commented that much of this was covered at the WADE supervisor track and that it
84 should be mandated that all new supervisors attend this track.

85 **Prinsen Moved; McKague Seconded passed unanimously a motion to approve AI 14-030**
86 **Schedule 22 Approval (4ayes, 0 nays)**

87 UNFINISHED BUSINES:

88 Outreach- Hemphill/ Grace/ Knutsen / Bunney

89 Hemphill then talked about the expenses as of this date. Prinsen commented that he is working
90 with Souza and staff on budget reports and then he expects there will be a budget revision in
91 June.

92 Hemphill then reviewed the grant from the Department of Agriculture that was presented to her
93 from Karen Hills and Sophia Gidlund in Dairy planning work. Monaghan then covered pasture
94 management plans and the work that his team is doing.

95 Hemphill commented that the AC meetings are going well, Grace commented that they KCD is
96 raising the literacy rate. Grace then asked what was the Boards impression of the meetings as
97 staff felt it was going well. Ryon stated he felt that the temperature was very positive and that
98 folks are looking for information. McKague agreed. Ryon commented that Josh and Brandy were
99 excellent and they really shine a bright light on all the work that KCD is doing. Knutsen
100 commented that things are going well.

101 WADE Conversation

102 Knutsen spoke about WADE and asked which Supervisors are attending, he then commented
103 that he was aware that many staff would be attending and that he had checked in with Reed and
104 Monaghan to make sure that all tracks need to be utilized.

105 Reed then covered the expansion of work that is coming up and that we may need to have two
106 meetings a month around the workload and need your support and access. Prinsen then proposed
107 that the Board change the meeting time start at 5:00 instead of 6:00. The Board agreed that was
108 fine. Discussion about the schedule ensued and having a meeting on June 29th Thursday from 5
109 -7. Starting in July we will have two Board meetings a month the second fourth Monday in July
110 28th and July 14th.

111 Meeting adjourned at 8:55 p.m.

112 William M. Knutsen

07-14-2014

113 Authorized Signature

Date

114 **Summary of Motions**