

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

Aug 11, 2014

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Dick Ryon Vice Chair, Max Prinsen- Auditor, Kit
2 Ledbetter joined at 5:45 p.m. and Jason Salvo

3 Associate Supervisors Present: None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan, Jessica
5 Saavedra, Deirdre Grace, Rachel Konrady

6 **Guests Present:** Vanessa Lopez

7 Chair Knutsen called the meeting to order at 5:08 p.m.

8 Introductions were made and the agenda was reviewed. Brandy added two WSCC items to New
9 Business.

10 **Ryon Moved; Salvo Seconded passed unanimously a motion to approve the additions to the**
11 **agenda and pull AI 14- 056 (4aves 0 nays)**

12 PULLED CONSENT AGENDA ITEMS:

13 Knutsen asked to pull AI 14-056 Salvo Cover Crops since it was a Board member asking for
14 funding.

15 **Prinsen Moved; Ryon Seconded passed unanimously a motion to approve the consent**
16 **agenda as amended (4 ayes, 0 nays)**

17 PUBLIC COMMENT

18 AI -14-056 Jason Salvo – Cover Crops

19 Prinsen commented this is a new program do you see this as being helpful to other land owners,
20 Salvo commented that he did. Prinsen asked were his crops visible from the Roadway if so
21 would you be open to having a KCD sign on the roadway. Salvo said he would but the crops may
22 not be visible. Salvo stated that more likely he would announce at the next Tithe meeting but he
23 would be happy to put a sign up.

24 **Prinsen Moved; Ryon Seconded passed unanimously a motion to approve AI 14-056 Salvo**
25 **Cover Crops. (3 ayes, 1 abstain, 0 Nays)**

“Promoting sustainable uses of natural resources
through responsible stewardship”

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26 **Prinsen Moved; Ryon Seconded passed unanimously a motion to approve AI 14-057 Seattle**
27 **University. (4ayes, 0 Nays**

28 PRESENTATIONS

29 Hatley & Olenkaup

30 Hatley gave a biography on his background and then introduced Steve Olenkaup. They then
31 presented how they would be able to assist the KCD in future negotiations on the upcoming ILA.
32 Conversation with the Board about how to move forward and what next steps would be ensued.
33 Knutsen then asked were they thinking to change the content or stay with the current agenda,
34 they stated that they would be open to Board ideas. Knutsen then thanked them for their time
35 and stated that the Board would discuss and move forward.

36 FINANCE:

37 Hojaboom stated that we do not have a Board Finance packet as the Bank Reconciliations have
38 not been received yet and we also are experiencing some transition in Accounting. Carolyn then
39 expressed concern about trying to create a burn rate sheet while trying to hire for Accounting and
40 implementing thr MIP software system. Knutsen commented that he feels would we should keep
41 things as simple as possible before we add creating a burn rate sheet. Prinsen stated that he feels
42 without a clear burn rate sheet he cant get the information that he needs. Ryon stated that he feels
43 that Prinsen should be more focused on policy and not assigning tasks to staff and going through
44 Hemphill. Ledbetter then asked Souza a series of questions regarding net steps in accounting
45 which she then answered which was about the next steps the District plans to take in hiring and
46 MIP. Ledbetter then stated that what he hears is that the ask is that we hold on the burn rate sheet
47 until we hire and get MIP up and running and that we should set a date that on the October
48 meeting we touch base in Accounting to see where we are. Prinsen and the Board agreed this
49 was prudent

50 NEW BUSINESS

51 Follow up – 2013 Task Force Work / New Strategic Plan- Hemphill

52 Hemphill then gave an update on the Strategic Plan and next steps.

53 Government Board Training Requirement –Hemphill

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54 Knutsen then went over the training requirements on open government. Ryon commented that
55 he did this for the Forest Commission and it was only 20 minutes and he would send this to
56 Hemphill to review.

57 Sub- Committee Elections –Hemphill

58 Hemphill spoke about Elections and the process. Salvo then asked questions about the process
59 which Hemphill answered. Souza then commented that she invited Board to attend a Webinar
60 from the Commission on the 27th here at KCD from 10-11:30 please check your email.

61 Network Lobbying – Cities / County / NGO's-Hemphill

62 Hemphill may be contacting you for networking.

63 BOS Annual Meeting Date Change Request- Hemphill

64 Hemphill would like to request that we move the BOS meeting to June, the Board asked that we
65 table the conversation and come to the next meeting with a date and location.

66 WSCC Budget Cut Request

67 Reed then asked that the Board look at a budget with a 15% reduction and the Commission
68 would like input from the Conservation District Boards. The Commission has proposed 3 options
69 for consideration which Brandy then went through.

70 **Prinsen Moved; Ryon Seconded passed unanimously a motion to approve the**
71 **recommendation for the 15% reduction as explained by Reed. (5 ayes, 0 nays)**

72 WSCC Capital Budget Ranking

73 Reed then reviewed the Capital budget ranking process and suggested that staff would rank and
74 then present the rankings to the Board for their approval. Knutsen asked that Reed email the
75 criteria to the Board for comment and review. Ledbetter then stated that he feels that the Board
76 should mostly be focused on policy. Salvo then stated that this in his opinion this is policy. The
77 Board then agreed with Reed's recommendation.

78 Knutsen then commented that Borne submitted a grant for buffer plantings at last Thursday's
79 WRIA meeting and that was approved. The one concern was the buffer tables, which was

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80 worked out / The county has purchased Tall Trees Golf course but they ran out of money to de-
81 stump it this might be a way to partner.

82 UNFINISHED BUSINESS:

83 Outreach – Hemphill / Grace

84 Grace gave an update on Outreach. She spoke about Farmers Market support and the KOW
85 sponsorship. The website will be updated with the stats. Hemphill also spoke about the \$2500
86 sponsorship as well our ability to create posters for sponsorship opportunities with our in-house
87 plotter. Ledbetter also thanked Grace for her work on the package that went out the graphics
88 were great.

89 Hemphill then commented on the ILA and next steps. Knusten then commented on Hatley &
90 Olenkaup and the decision to retain them or not. Ledbetter asked what is the ask Knutsen
91 commented that is was about \$6k a month.

92 Prinsen then commented that Fog Frolic is coming up this Saturday.

93 Knutsen adjourned the meeting at 7:52 p.m.

94

95  10-13-2014
96 Authorized Signature Date

97

98 Summary of Motions

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108 recommendation for the 15% reduction as explained by Reed. (5 ayes, 0 nays)