

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

April 13, 2014

1 **Supervisors Present:** Bill Knutsen-Chair, Dick Ryon-Vice Chair, Auditor Max Prinsen, Jason
2 Salvo, Kit Ledbetter

3 **Associate Supervisors Present:** None- Jim Haack- Honorary

4 **Staff Present:** Sara Hemphill, Ava Souza – Clerk, Deirdre Grace, Rachel Konrady Jessica
5 Saavedra, Desiree Leaphart

6 **Guests Present:** Jim Haack, Clare Flanagan, Carolyn Hojaboom

7 Chairman Bill Knutsen called the meeting to order at 5:00 pm, and Jessica added to two action
8 items 15-026 and 15-027

9 Introductions were made and the agenda was reviewed then Bill welcomed Desiree Leaphart
10 KCD's newest member in the role of Receptionist

11 **Ryon moved; Ledbetter seconded passed unanimously a motion to approve the consent**
12 **agenda (5aves, 0 nays)**

13 **Public Comment:**

14 Shana Joy reminded all that Schedule 22 is due at the end of May 2015 and that April 28 and 29th
15 are the dates for the tribal outreach meeting

16 Clare Flannigan reminded all that the 2015 applications are due by June 01, 2015 and that July
17 15th is the cut off for 2016 applications.

18 **Finance:**

19 **Prinsen moved; Salvo seconded Passed unanimously a motion to approve check numbers**
20 **17076 through 17161 for a total of \$331,714.97 non payroll EFT's totaling \$3348.10 and**
21 **March payroll for \$114,344.30 (5 ayes, 0 nays)**

22 **Finance and Budget Report**

23 Hojaboom provided the Burn Rate Report and talked about the accounts that are set up for KCD
24 and explained where we are as of 2015 as well as where we are with 2014 including the 2015
25 bonds. Souza gave a clarification on the MIP software and that we are using MIP but working on
26 getting the reports that staff and the Board need for financial reporting. Knutsen then reported
27 that there was a payment 250k that was deposited on Tuesday to the investment account. Souza
28 talked about resurrecting the Budget subcommittee meeting and asked which Board members
29 would like to be in the monthly meetings and attend the work sessions, both Prinsen and Haack

30 stated they would like to be at the meetings. Souza asked if the Board was comfortable with the
31 reports that they were provide and if they needed anything else and the and the response was yes
32 they are comfortable with the reports and nothing additional is requested at this time.

33 **Presentations: None**

34 **New Business : None**

35 **Unfinished Business:**

36 **Executive Director Report Legislature - Hemphill**

37 Hemphill reported that the Bill was passed and that MIP and the budget are moving forward.
38 Musick did a great job of the newsletter. The Outreach committee is working on the grant policy
39 on and that the AC committee is in full swing outreach is getting the meetings coordinated and
40 folks updated. Conversion about the food systems project took place. Hemphill then reported
41 that KCD will be receiving the Green Global Award for being good stewards

42
43 **Office Expansion – Souza.**

44 Souza reminded the Board about the Good Governance training that will be conducted by Eric
45 Frimodt on May 13, 2015, Souza also acknowledged Joy and invited her to the training. Souza
46 then announced that she spoke with Kristy at SCA and that we should start thinking about the
47 Annual BOS meeting and that we do not want to conflict with SCA's especially if we want to
48 have the meeting in the summer. Souza then reported on the building and gave the Board the
49 stats on the architecture and GC bids, she also reported that Haack has is agreed to review the
50 plans with Souza and to help Souza make sure that we do not have project creep as this project
51 is going to be fully funded by KCD

52 **Outreach Comprehensive Report / AC Report- Hemphill**

53 Grace commented on the Regional Food System Program Launch and walked the Board through
54 the time line sheets provided in the packets .Prinsen asked for clarification on the grant and how
55 its different from King County's program, Grace answered and talked about the policy in detail.
56 Haack talked about local food initiatives in Hospitals and the region. Grace then spent time going
57 through the entire program templates

58 Knutsen then gave an update on the Supervisor Strategic Planning meeting on Thursday and the
59 details of what was covered. Then staff will be reviewing it and it will come back at the May
60 meeting with the details for Board action. Knutsen then asked that a staff person work with
61 Enumclaw and Federal Way to try to get them to come back to the District.

63 Souza reminded the Board that WADE is coming up and they need to please register or let me
64 now at the table.

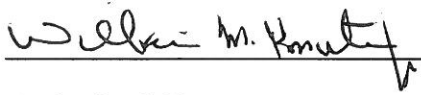
65 Then Kit said goodbye and thanked everyone and he state that he would be handing the baton to
66 Jim Haack and thanks everyone. Then Knutsen and Prinsen thanked him for his time with the
67 District.

68 **Ledbetter moved; Ryon seconded Passed unanimously a motion adjourn meeting. (5 ayes, 0**
69 **nays)**

70

71 There being no more business before the board, the meeting was adjourned at 7:55 pm

72

73  _____ 5-17-2015 _____
74 Authorized Signature Date

75

76 **Summary of Motions)**

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78 **agenda (5ayes, 0 nays**

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