

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

May 11, 2015

Supervisors Present: Bill Knutsen-Chair, Dick Ryon-Vice Chair, Auditor Max Prinsen, Jason Salvo,

Associate Supervisors Present: Jim Haack- Honorary

Staff Present: Sara Hemphill, Ava Souza – Clerk, Brandy Reed, Josh Monaghan, Deirdre Grace, Rachel Konrady Jessica Saavedra,

Guests Present: Jim Haack, Janice Babbitt

Chairman Bill Knutsen called the meeting to order at 5:00 pm,

Introductions were made and the agenda was set Konrady asked to remove AI 15-032.

Prinsen moved; Salvo seconded passed unanimously a motion to approve the agenda (4ayes, 0 nays)

Public Comment:

AI 15-030 to be moved and dealt with under new business

Ryon moved; Salvo seconded passed unanimously a motion to approve the consent agenda (4ayes, 0 nays)

Finance:

Prinsen moved; Ryon seconded Passed unanimously a motion to AI 15-040 Check numbers 17162 through 17260 for a total of \$237,710.63 non-payroll EFT's totaling \$23,426.36 and April payroll for \$114,947.49 (4ayes, 0 nays)

Finance and Budget Report- Souza

Souza introduced Janice Babbitt as our interim contractor as Bookkeeper. Souza then gave a report on where we are with MIP stating that it is up and running and that we have a few coding allocations that need to be done and that at the next Board meeting we will have a P&L Statement Burn Rate sheet. In the meantime Janice has been working away at a budget to actual report by program. Souza then asked the Board to please let us know what questions you may have on these reports. Souza let the Board know that BARS is dues this month and that we would like to request a phone meeting to approve the finals and that the 26th or 27th would be ideal. The Board then asked questions about the various programs and Prinsen asked about staffing costs. Souza reminded the Board about the Good Governance training that will be conducted by Eric Frimodt

29 on May 13, 2015. The Board stated that Wednesday the 27th for phone approval would be great.
30 Prinsen and Knutsen requested an additional year end report from 2014 at the next meeting.

31 **Presentations: None**

32 **New Business: None**

33 **AI 15-041 LIP Policy Using LIP funds to co-fund project- Konrady**

34 Konrady reviewed and then went over AI 15-041 for the Board.

35 **Ryon moved; Salvo seconded passed unanimously a motion to approve AI 15-041 agenda**
36 **(4ayes, 0 nays)**

37 **Salvo moved; Prinsen seconded passed unanimously a motion to approve AI 15-030 agenda**
38 **(4ayes, 0 nays)**

39 The Salvo and Lang project has been fully reviewed and vetted by the Board

40 **Ryon moved; Salvo seconded passed unanimously a motion to approve AI 15-041 agenda**
41 **(4ayes, 0 nays)**

42 **Brief on additional commission funding – Reed**

43 Reed talked about how this would off set rates and charges funding, and this was above and beyond
44 what is approved by the Commission. Knutsen would like Reed to write a letter of thanks and get
45 it out the door.

46 **AI 15-042 Regional Food Policy Grant Program – Monaghan**

47 Monaghan reviewed the policy language and the early action list as well as the review manuals
48 which has all the nuts and bolts as well as the RFP which contains all the tools for Board so we
49 can launch the grant program.

50 **Prinsen moved; Salvo seconded passed unanimously a motion to approve AI 15-042 agenda**
51 **(4ayes, 0 nays)**

52 **AI 15-044 Final Approval of Program Worksheets – Grace**

53 Grace then reviewed the AC committee documents she stated the AC gave thumbs up on and there
54 were only a few. Ryon stated how this was really great and it's been a big team effort.

55 **Salvo moved; Ryon seconded passed unanimously a motion to approve AI 15-044 agenda**
56 **(4ayes, 0 nays)**

57 **AI 15-043 Agricultural Drainage Policy – Monaghan**

58 Monaghan then gave a report on the AG policy he also stated that he just hired Katie Pencke for
59 this program as the coordinator and she is hitting the ground running

60 **Ryon moved; Salvo seconded passed unanimously a motion to approve AI 15-043 agenda**
61 **(4aves, 0 nays)**

62 Nelson gave a report that he received a call from KC on a public private partnership rent lease
63 options. Knutsen asked Prinsen are they looking for a third party or do they want to be in the
64 drivers seat on this.

65 **Unfinished Business:**

66 District Report- Knutsen

67 Knutsen then passed out the report from Hemphill and asked if anyone had questions. Ryon spoke
68 about the tribes and his view from the meetings.

69 Clare Flannigan then asked about an agreement with NRCS and Reed answered that it was
70 discussed at the PSCD Caucus meeting

71 AG & Food Report – Monaghan

72 Monaghan gave a report on the Dairy piece and that Ericson would like to expanded his skill set
73 to take on some of this work, been talking with Monty and the folks at Pierce is there a way to help
74 on this Dairy work / Today Erin is going this work but in the future it may be different

75 Taste of the Valley sponsorship – Knutsen

76 Knutsen reported on sponsorship and that he spoke top Eric Frimodt to ensure the sponsorship was
77 an appropriate expense for the KCD

78 **Salvo moved; Prinsen seconded Passed unanimously a motion approve the taste of the Valley**
79 **sponsorship (5 ayes, 0 nays)**

80 Office Expansion – Souza

81 Souza then reported that we have finalized and received all bids and made deposits on the
82 equipment and furniture and that the expansion and coming down of the main wall should be
83 commencing soon. The first step is to get the staff to work together on moving and organizing
84 items to go to storage then the construction can continue.

85 Outreach Comprehensive Report / AC Report- Grace

86 Grace gave a report on the FB page and the Envirothon and reported that our newsletter is reaching
87 a much larger audience.

88 Prinsen moved; Salvo seconded Passed unanimously a motion adjourn meeting. (4 ayes, 0
89 nays)

90 There being no more business before the board, the meeting was adjourned at 8:33

91

92 William M. Krutz 06-08-2015

93 Authorized Signature

Date

94

95 Summary of Motions

96 Prinsen moved; Salvo seconded passed unanimously a motion to approve the agenda
97 (4ayes, 0 nays)

98 Ryon moved; Salvo seconded passed unanimously a motion to approve the consent agenda
99 (4ayes, 0 nays)

100 Prinsen moved; Ryon seconded Passed unanimously a motion to AI 15-040 Check numbers
101 17162 through 17260 for a total of \$237,710.63 non-payroll EFT's totaling \$23,426.36 and
102 April payroll for \$114,947.49 (4ayes, 0 nays)

103 Ryon moved; Salvo seconded passed unanimously a motion to approve AI 15-041 agenda
104 (4ayes, 0 nays)

105 Salvo moved; Prinsen seconded passed unanimously a motion to approve AI 15-030 agenda
106 (4ayes, 0 nays)

107 Ryon moved; Salvo seconded passed unanimously a motion to approve AI 15-041 agenda
108 (4ayes, 0 nays)

109 Prinsen moved; Salvo seconded passed unanimously a motion to approve AI 15-042 agenda
110 (4ayes, 0 nays)

111 Salvo moved; Ryon seconded passed unanimously a motion to approve AI 15-044 agenda
112 (4ayes, 0 nays)

113 Ryon moved; Salvo seconded passed unanimously a motion to approve AI 15-043 agenda
114 (4ayes, 0 nays)

115 Salvo moved; Prinsen seconded Passed unanimously a motion approve the taste of the Valley
116 sponsorship (5 ayes, 0 nays)

117 Prinsen moved; Salvo seconded Passed unanimously a motion adjourn meeting. (4 ayes, 0
118 nays)

119