

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

October 12, 2015

Supervisors Present: Dick Ryon-Chair, Bill Knutsen- Vice Chair, Auditor Max Prinsen, Jim Haack,

Associate Supervisors Present: None

Staff Present: Ava Souza – Clerk, Brandy Reed, Josh Monaghan, Deirdre Grace, Emmett Wild

Guests Present: Shawn Bunney, John Taylor

Chairman Dick Ryon called the meeting to order at 5:00 pm

Introductions were made Knutsen then announces Dick Ryon as the new NW Area District Chair and the agenda and Souza asked that the following items be added to the agenda:

1- Reconsideration of Resolution AI 15-006 substitute AI 15-006S

2- Poultry Processing Equipment AI 15-111

3- Tall Chief Course AI 15-1112

4- Add Elections Information

5- And that Ava speak on the behalf of Shana who is absent tonight

Knutsen moved; Prinsen seconded passed unanimously a motion to approve the agenda with the changes above (4ayes, 0 nays)

This is purely a technical consideration to amend agenda AI 15-006 to now accept the WACD format of AI 15-006S. Shawn Bunney

Knutsen moved; Prinsen seconded passed unanimously a motion to reconsider AI 15-006 (4 ayes 0 nays)

Knutsen moved; Prinsen seconded passed unanimously a motion to substitute AI 15-006 with AI 15-006S (4 ayes, 0 nays)

Dick Ryon then reviewed and read off all AI numbers on the consent agenda.

Knutsen moved; Prinsen seconded passed unanimously a motion to approve the consent agenda (4ayes, 0 nays)

Public Comment: John Taylor commented on the agenda on the Tall Chief item that Monaghan will be covering. Taylor stated that he believes they put in a very good process and they didn't have someone from Snoqualmie because they recused themselves and it was hard to find

someone. Taylor stated they have signed MOU's to use proceeds from the sale to acquire land in the value. Taylor asks for KCD support and stated he knows it's not without controversy.

AI 15-112 Tall Chief Golf Course

Monaghan then covered the letter to councilmember Phillips in support of the ordinance authorizing the purchase and sale agreement for the former Tall Chief Golf Course. This is about a way to help kids get into farming and future generations of farmers and we should support and sign the letter. Knutsen commented that the Kellers are upgrading their operations and waste systems, they raise a lot of corn up and down the valley and there are some benefits over and beyond what you heard so far.

Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 15-112 Tall Chief Golf Course (4 ayes, 0 Nays)

Souza then asked if there were any questions on the Board Accounting Packet, the Board did not ask any questions at this time, they agreed the accounting of the District was fine. Monaghan then covered the Ken Prichard contract, and that he was drilling down on the scope and dollars with a cap of 25,000-30,000.

Knutsen moved; Prinsen seconded passed unanimously a motion to approve AI 15-110 A motion to approve check numbers 17637 through 17718 for a total of \$216,702.29 non-payroll EFT's totaling \$22,128.38 and August payroll for \$124,238.34- (4ayes, 0 nays)

Monaghan then introduced Emmett Wild as our new employee. Emmett then covered AI 15-111 and reviewed the 3 options on equipment for Poultry Processing. Prinsen asked if there was a fee, and Emmett said there will be a fee and that he is researching options for the District. The question was asked how many chickens are processed and Emmett stated 200-400 per hour, depending on the conditions. Knutsen asked about insurance and Emmett stated we would have customers sign a waiver.

Knutsen moved; Haack seconded passed unanimously a motion to approve AI 15-111 Poultry Processing Equipment Option 1 at \$8500 (4 ayes, 0 Nays)

2015 Annual Meeting

Souza and Musick then spoke about the annual meeting, going over the details of the event. Musick then reviewed the volunteer nominations.

Knutsen moved; Prinsen seconded passed unanimously a motion approve the award list of nominations as submitted (4 ayes, 0 Nays)

Board Responsibilities and Events and Committees-

Haack then spoke about roles and responsibilities of the Board and specifically himself. He is looking mainly for a road map. Prinsen talked about WADE and that he would get some of this

context from these meetings. Ryon commented that he is trying to figure out the balance himself. Knutsen stated that it is a new world that we have the money, and that now with the money we have built this community, and all of a sudden there are all these new opportunities. He then stated that everyone who gets hired in the district should that there are a few weekend and evenings they may have to work for this fuzzy thing called Outreach. Ryon then stated that Staff needs to get out and be seen. Staff needs to accept invitations as well as Board members. Prinsen talked about forecasting, and we need a means to communicate in a different way, an email is not helpful. Grace talked about Outreach creating a 2016 calendar to outline activities for 2016.

Monaghan then went over the matrix he is creating for the Board. Jessica then spoke about the WRIA meetings. Souza talked about a handbook that she was working on that never really came to fruition, and it was based on King CD and not CD's in general and would be helpful to any new supervisor. She also covered the fact that the Board need better electronic communication tools for KCD Business, such as Ipads. The Board agreed this would help them stay in the loop. Ryon then asked the question-What is expected of us and what can we do to be an advantage to the district. The senior managers then covered the various activities and events that are important to the District for Board to attend. Haack stated that this session was very helpful and this will continue on October 20, 2015.

Break 6:45 -7:00

Commission Updates- (Souza for Joy)

Ava covered the report for Shana and regarding GovDelivery and Good Governance

Operations Report-

Souza covered the CPR Training that is coming up on Nov 5th and the Workplace Expectations / Sexual Harassment training in January, asking the Board if they will be attending. Souza also covered the fact that we have the budget meeting coming up and she will work with the Board on scheduling and possibly asking for a second Board meeting. Souza then commented that the Board needs to start using their office 365 account. Prinsen then brought up the electronic needs and Prinsen stated that an IPAD would be great. The Board agreed Ava should work with each member on their electronic needs. Every supervisor used by the CD iPad or device on accountability IPADS and devices. Ryon would like to support that all supervisors use the KCD server.

Prinsen moved, Knutsen seconded passed unanimously a motion for Ava to work with each BOS on their individual needs for electronic tools (4 ayes, 0 nays)

Outreach Report-

We have missed two AC meetings due to Committee members not being available. Deirdre Grace spoke about the tweets, Facebook, and newsletter

Election Information –

Bunney then covered the memo he put together for the Board regarding November Ballot times and being on the general ballot.

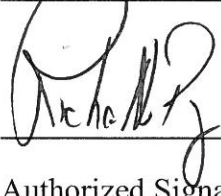
Executive Session was called for at 7:38 to 8:08 pm. Then at 8:08 it was called for another 20 minutes until 8:30.

There is no announcement after the session and no decisions were made.

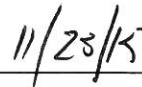
Roles & Responsibilities:

Ryon then stated he would like to get into a discussion with Board and senior staff about the ED position. He spoke about the need to engage our stakeholders in the process and define the process. Prinsen stated we will be seeking an Executive Director, and that we need to let our audience know, and that we will be contacting KCD with questions, such as key performance areas and measurable performance and core values. Ryon then commented that it would be important to the Board to work with the Senior Management team on a job description for the ED position. The Board values the work, experience and suggestions of the staff and that in addition to working with staff we have a working session to make sure we let the AC know about the open position.

Prinsen moved; Knutsen seconded passed unanimously a motion at 9:11pm to adjourn the meeting at 9:11p.m. (4aves, 0 nays)



Authorized Signature



Date

Summary of Motions

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132 payroll EFT's totaling \$22,128.38 and August payroll for \$124,238.34– (4ayes, 0 nays)
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- 137 Prinsen moved, Knutsen seconded passed unanimously a motion for AV purse work with each BOS
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- 141