

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

November 9, 2015

Supervisors Present: Dick Ryon – Chair, Max Prinsen – Auditor, Jim Haack, Jason Salvo

Associate Supervisors Present: None

Guests Present: Shawn Bunney, Shana Joy, Elizabeth Walker

Staff Present: Ava Souza – Clerk, Brandy Reed, Josh Monaghan, Rachel Konrady, Jessica Saavedra

NRCS Staff Present: Clare Flanagan

Chairman Ryon called meeting to order at 5:10 pm.

Prinsen moved; Salvo seconded passed unanimously a motion to approve the consent agenda (4ayes, 0 nays)

Finance

AI 15-114 A motion to approve check numbers 17719 through 17811 for a total of \$323,771.08 non-payroll EFT's totaling \$56,440.11 and October payroll for \$129,950.34 – Souza

Souza reviewed the finance packet for the Board and no questions were asked.

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New Business

LIP Award Summary – Konrady

Konrady reviewed the October 2015 LIP Awards, going over the awards list. Konrady reminded the Board that the staff has the award ability for anything under \$10,000. Konrady then asked the Board if they would like anything different. The Board agreed it was a good summary, and they liked the inclusion of pictures of the completed projects.

Shana Joy

Shana spoke about the online publication list and reminded everyone about the annual meeting coming up. Ryon then encouraged any supervisors that were not already signed up to sign up.

Urban Forestry-

Reed and Walker then discussed the Urban Forestry Initiative Working Group, stating that the next steps are to implement the projects. Reed covered the program and reported a close collaboration with the jurisdictions, especially considering this is a new program with the District. Reed stated they thought they would complete three projects, but they were able to take the \$150,000 and work on eight projects, implementing projects for three cities and providing technical assistance for five. Walker then spoke about the ranking system and the stewardship projects.

Prinsen moved; Salvo seconded passed unanimously a motion to approve \$96,750.00 for project implementation to the cities of Bothell, Snoqualmie, and Shoreline and \$53,250.00 to provide technical assistance to the cities of Lake Forest Park, Kirkland, Medina, and Sammamish as well as the K4C Working Group (4 ayes, 0 nays)

Rural Forestry-

Reed then reviewed the projects and the approach the program is using with the working groups and working with folks that are ready to move forward. Reed also reviewed the outreach tool to reach the urban areas and meeting with jurisdictional staff. Max then stated this might be a good way to reach out to folks to give them credit or bonus points for doing great work, such as a stewardship points card system. Salvo asked if there was a way to make this one of the objectives. Prinsen asked that Reed create a list with the costs for each program.

Ryon called for a break from 6:15pm-6:25pm.

AI 15-115 Regional Food Grant Award Decision- Monaghan

Monaghan then spoke about the launching of the Regional Food Grant Program. He reviewed the tiers and the RFP process and covered in detail the Advisory Committee recommendations. There was then a conversation about the program, the slaughterhouses, and program recipients. Ryon then spoke about the Advisory Committee, the work that Josh and his team did for the Food Grant Program, how great it is, and how much the Advisory Committee team liked it. There was then a conversation about the vote being held until the next meeting.

Prinsen moved; Salvo seconded passed a motion to approve Tier 1 and Tier 2 and that Tier 3 projects be reevaluated based on funding availability and funding streams and then we will come back and look at them within the next month (3ayes, 0 nays, 1 abstain)

Salvo moved; Haack seconded passed unanimously a motion to approve Committee Recommendations of \$335,381.00 for first priority projects: Nelli Farms, City of Seattle – Office of Sustainability and Environment, Northwest Agriculture Business Center, Highline College, SnoValley Tilth; and \$328,497.00 for second priority projects: King County WLRD Agriculture Program, Snoqualmie Valley Preservation Alliance, Washington State University, and HumanLinks dba 21 Acres (4ayes, 0 nays)

Monaghan then welcomed Mary Embleton to the District as the Regional Food Grant Program Manager.

15-116 Resolution 15-007 ESTABLISHING THE 2016 ELECTION OF THE BOARD OF SUPERVISORS

Souza then reviewed Resolution 15-007 with the Board going over the details. No changes to the resolution were requested and the resolution approved to vote on.

Prinsen moved; Salvo seconded passed unanimously a motion to approve AI 15-116 Resolution 15-007 ESTABLISHING THE 2016 ELECTION OF THE BOARD OF SUPERVISORS (4ayes, 0 nays)

Totem Lake Appraisal

Bunney stated that he followed up on the list of appraisers supplied to him by Prinsen and of the appraisals he randomly picked five. Bunney said he made a few phone calls and put together a list of three cost estimates with Reed on the Totem Lake for \$3,500.00, \$4,335.00, and \$4,950.00 to have the property appraised for its fully developable value and open space value. Bunney recommended the low bid of \$3,500.00 from Christopher Eldred.

Prinsen moved; Salvo seconded passed unanimously a motion to approve the Totem Lake Conservation appraisal by Christopher Eldred for \$3,500.00 for open space as well as the commercial value (4ayes, 0 nays)

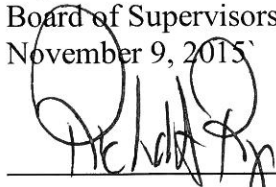
Contracts and Approval Policy- Souza, Monaghan, Reed

Souza then spoke about the contracts and that the previous ED was approved to sign contracts up to \$10K, and that since Reed, Monaghan and Souza were now sitting in as ED, that to clarify would they have the same rules. Ryon stated he trusted the senior management team and that yes if the item was in the budget that the 3 had permission to sign up to \$10 dollars on contracts they are managing. Souza then recommended that the management team create a current spending policy resolution for the Board to approve. Prinsen stated this was a good idea and that it is a good time to update the old policy. Souza stated that she would lead and work with the senior management team to work on this policy for the Board in 2016.

Budget Overview Next Steps - Senior Management Team

Souza spoke about the budget process and steps leading up to this meeting. Reed then commented on the five year strategy that the senior management team put together before the Board came to this meeting. Prinsen then added that he will be challenging staff to have the means to support the programs and to come to the Board with quarterly reports. Haack spoke about forecasting and working on the delivery to the Board, and we cannot leave ourselves without a parachute.

There being no more business before the board, the meeting was adjourned at 9:05 pm.



12/08/2016

Authorized Signature

Date

Summary of Motions

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