

# KING CONSERVATION DISTRICT

## Board of Supervisors

### Meeting Minutes

April 11, 2016

1 **Supervisors Present:** Dick Ryon – Chair, Bill Knutsen – Vice Chair, Max Prinsen – Auditor,  
2 Jim Haack, Jason Salvo

3 **Associate Supervisors Present:** None

4 **Guests Present:** Shawn Bunney, Tracey Dunlap, Jenny Gaus, Michael Cogla, Josh Kahan, Joe  
5 Miles, Shana Joy

6 **Staff Present:** Ava Souza – Clerk, Brandy Reed, Josh Monaghan, Deirdre Grace

7 **NRCS Staff Present:** Clare Flannigan

8 Chairman Ryon called the meeting to order at 5:00pm. Introductions were made and the agenda  
9 was amended.

10 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve the amended**  
11 **agenda (5 ayes, 0 nays)**

12 Ryon read through the consent agenda action items and numbers.

13 **Prinsen moved; Knutsen seconded passed unanimously a motion to approve the consent**  
14 **agenda (5 ayes, 0 nays)**

15 **Public Comment:**

16 **Presentation: Big Spring Creek Restoration Project – Josh Kahan, King County WLRD**

17 Kahan then thanked KCD for their patience and funding. Kahan covered the goals and objectives  
18 to relocate 0.8 miles of stream from road and agricultural ditches to natural flow patterns, and  
19 create and restore 35 acres of wetland streams. Kahan explained that over 40% are wetlands, are  
20 too wet to grow crops, and they should meander a channel and stuff it full of wood for the big  
21 spring restoration. There was then a conversation regarding the wet pads before 2010 and 2013,  
22 and pictures were shown to the Board and staff. Kahan then covered the financial contributions  
23 from all the partners with KCD, and stated that they are very grateful for the project.

24 Souza then introduced Ann Horner, and Monaghan introduced Ben Axt to the Board and KCD.

25 **Presentation: Totem Lake – Tracey Dunlap, Jenny Gaus & Michael Cogla, City of Kirkland**

26 Cogla then reviewed the Totem Lake Master Plan, covering the purchase of the Yuppie Pawn  
27 Shop and Boardwalk, as well as wetland buffer enhancements projects and bridge projects. He  
28 then covered the first phase of the Boardwalk project, which cost 1.7 million dollars. Questions  
29 were asked regarding how the different phases ensued. Cogla explained the phases, however the

bridge project will be the most costly, at approximately five million dollars. Gaus then spoke about the water improvement projects and the channel restoration projects, as well as culver replacements and improvements with investments of 8.8 million dollars. Dunlap then covered The Village at Totem Lake Project and how it will move at a rapid pace, with the purchase happening in early 2017, and a four-year building plan that includes a work live type center. Dunlap stated that they are good stewards of the lake, and will continue to be good stewards of the lake in the future. Dunlap expressed that they would like to find a way to transfer ownership from KCD to the City of Kirkland, although that may be a conversation for another time. Ryon then thanked the City of Kirkland team for the presentation and education on the project.

**Finance:**

AI 16-024 A motion to approve check numbers 18242 through 18333 for a total of \$341,886.89 non-payroll EFT's totaling \$27,109.67 and March 2016 payroll for \$131,959.19 - Souza

Souza then covered the Accounting package. Souza reviewed the check register, the budget to actuals for the different programs, and the contractor list for the Board. No questions were asked.

Prinsen moved; Haack seconded passed unanimously a motion to approve AI 16-024 A motion to approve check numbers 18242 through 18333 for a total of \$341,886.89 non-payroll EFT's totaling \$27,109.67 and March 2016 payroll for \$131,959.19 - Souza

At 6:50 pm Chairman Ryon called for a ten-minute break. The meeting reconvened at 7:00pm.

**New Business:**

Good Governance Status – Shana Joy

Joy then spoke about the Commission report card, specifically item four on good governance standards. Joy suggested training and refreshers for the staff to help get the monthly vouchers turned in on time, stating that the District is currently in yellow standing on this voucher and funding is not spent in a timely manner, and KCD is capable of getting their vouchering in on time. Haack then asked if this is a paperwork issue, and Joy responded that the past two years the level has been yellow. Joy then spoke about it being an administrative issue that needs to be recognized and resolved. Ryon stated that he did not know that KCD was in this standing and understands it, and will work toward making it easier. Ryon then asked what would happen if the standing were red. Joy responded that it would affect capitol, and implementation may be restricted, and stated that if KCD receives a yellow status again next year it would be warranted. Joy went on to say that on July first there will be a clean slate with getting the vouchers in, and it is really just administrative and KCD should be able to handle this.

AI 16-024 AG Drainage Funding- Monaghan

Monaghan then covered the 2016 approach to funding agricultural drainage projects. He explained that last year there was a 90% cap on projects, with a \$20,000 cap. Monaghan proposed using this

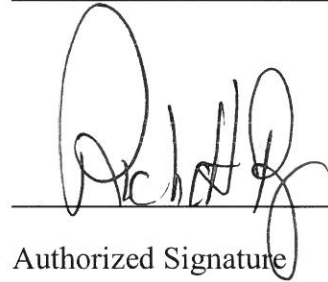
ratio and a ranking criteria to direct staff for projects for funding if there are more requests than can be funding in 2016. There was then a discussion on Monaghan's proposal.

**Knutsen moved; Ryon seconded, passed unanimously a motion to approve AI 16-025 to cost share to the above ratio and caps and direct staff to use the proposed ranking criteria to rank projects for funding if there were more requests that can be funded in 2016 (5 ayes, 0 nays)**

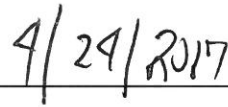
**Unfinished Business:**

Chairman Comments: None

**There being no more business before the board, the meeting was adjourned at 8:28 pm.**



Authorized Signature



Date

**Summary of Motions**

**Knutsen moved; Prinsen seconded passed unanimously a motion to approve the amended agenda (5 ayes, 0 nays)**

**Prinsen moved; Knutsen seconded passed unanimously a motion to approve the consent agenda (5 ayes, 0 nays)**

**Prinsen moved; Haack seconded passed unanimously a motion to approve AI 16-024 A motion to approve check numbers 18242 through 18333 for a total of \$341,886.89 non-payroll EFT's totaling \$27,109.67 and March 2016 payroll for \$131,959.19 - Souza**

**Knutsen moved; Ryon seconded, passed unanimously a motion to approve AI 16-025 to cost share to the above ratio and caps and direct staff to use the proposed ranking criteria to rank projects for funding if there were more requests that can be funded in 2016 (5 ayes, 0 nays)**

