



Conference Call 1-425-282-1936, Option 1. Start Time 4pm

### 1. Welcome

**Facilitator Shawn Bunney** identified callers and welcomed them to the conference call. Bunney explained the purpose of the call was to discuss the [2017 Program of Work](#) that had been emailed out to Committee members for their review. He explained that the 2017 Program of Work was much the same as the 2016 version and remained consistent with the requirements of the ILA.

### 2. Review of 2017 Program of Work

**KCD Staff Deirdre Grace** introduced the 2017 Program of Work and thanked **Christine Jensen** for her thoughtful review and comments of the document which she had sent via email. Jensen's comments were reviewed so that all committee members could note that they had been made.

Suggestions Included:

- **Regional Food System Grant**—remove 2016 data. Data for 2017 grants will not be available in time to incorporate.
- **Soil Testing**—update number of tests
- **Rural Ag**
  - make changes to how services to be completed are displayed in both the *Programs and Services* and *Benchmark* sections
  - note why the hay probe (little interest) and lime spreader (broken, no funds to fix or replace) were left off of the Program of Work when they were listed in the Implementation Plan
  - add “Financial Assistance” to the *Programs and Services* section
  - show increase in award leveraging, if feasible

**Heather Trim** noted that the 2016 and 2017 versions of the Program of Work looked virtually identical and in order to avoid suspicion there should be some nuancing (this was echoed by **Doreen Booth** and **Nancy Tosta**).

**Alison Bennett** commented that rather than continue with the same annual budget, program and services and benchmarks laid out in the Implementation Plan, there should be some adaptive management made to learn what's working and what's not and adjust programs accordingly.

**Heather Trim** suggested using an “anticipated expenditure” column to show the annual budget rather than showing several year's identical budgets side by side.

**Christine Jensen** reminded the Committee that the ILA requires that the rates stay the same, but that the benchmarks and programs and services are able to adjust annually.

**Brandy Reed** noted that this purpose of the Program of Work is to update the King County Council of annual goals as laid out in the Implementation Plan---it is not a report of accomplishments or an annual report.

**Nancy Tosta** suggested changing out photos and added side bar “success” stories to make this year’s Program of Work identifiably different.

### 3. Next Steps

**Deirdre Grace** thanked the Committee for their input and told them that the document would be edited and sent out for review before the July meeting.

**Christine Jensen** told the Committee that the 2017 Program of Work would be reviewed by the King County Council at the TREE Committee meeting on August 16, 2016 at 9:30 am.

### Meeting Adjourned

#### On the Call:

Name	Representing
Erika Morgan	SCA, City of Black Diamond
Alison Bennett	City of Bellevue
Nancy Tosta	SCA, City of Burien
Brenda Fincher	SCA, City of Kent
Christine Jensen	King County Council Representative
Shelby Jors	King County Ag Commission
Heather Trim	Environmental Partner
Doreen Booth	SCA Staff
Josh Monaghan	KCD Staff
Melissa Tatro	KCD Staff
Deirdre Grace	KCD Staff
Brandy Reed	KCD Staff
Shawn Bunney	Facilitator

#### Attachments:

**2017 Program of Work**