

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

June 29, 2016

Supervisors Present: Dick Ryon-Chair, Bill Knutsen-Vice Chair, Max Prinsen- Auditor, Jason Salvo, Jim Haack (Left early)

Staff Present: Ava Souza – Clerk, Brandy Reed, Deirdre Grace

Guests Present: Kathy Weber, Inslee Best

Chairman Ryon called the meeting to order at 4:00 p.m. Introductions were made and the agenda was amended to add the resume of Bea Covington, AI 16-033 Request for Proposal Urban Agriculture Conservation Initiative, and AI 16-034 Confirmation for Firewise Funding Proposal.

Prinsen moved, Knutsen seconded passed unanimously a motion to approve the amended agenda (4 ayes, 0 nays)

Ryon read through the consent agenda action items and numbers.

Knutsen moved; Prinsen seconded passed unanimously a motion to approve the consent agenda (4 ayes, 0 nays).

Public Comment: None

Pulled Consent Agenda Items: None

Finance:

Souza then reviewed the district finances reporting nothing out of the ordinary.

Prinsen moved; Knutsen seconded, passed unanimously a motion to approve AI 19-029 check numbers 18428 through 18511 for a total of \$188,408.63 non-payroll EFT's totaling \$28,138.19, Bank Fees of \$78.00 and May 2016 payroll for \$132,087.01- Souza

Sexual Harassment / Workplace Expectations

Kathy Weber then gave a PowerPoint Presentation and proceeded to cover the unfair practices of employees (Chapter 49.60.180 RCW), and Title VII of the Civil Rights Act of 1964 and area of race, color, religion and sex. Each area was covered in depth; questions went around and were answered by Weber.

AI 16-030 Snoqualmie Valley Preservation Alliance \$2500 Sponsorship

Knutsen spoke about the benefits that this organization provides to conservation efforts in the Snoqualmie Valley and then discussed how the District should move forward with sponsorship.

*"Promoting sustainable uses of natural resources
through responsible stewardship"*

Knutsen moved, Haack seconded a motion to approve AI 16-030—Snoqualmie Valley preservation Alliance \$2500 Sponsorship (3 ayes, 0 nays, 1 abstain)

AI 16-031 A motion to announce the advertisement of an open appointed Board seat and advertising of application acceptance through 08.15.16

Ryon then announced Salvo's resignation from the King Conservation District Board of Supervisors. Ryon then went on to say that Salvo would become an Associate Supervisor, which would entail Salvo having a voice, but not a vote. Ryon went on to say that there would now be an open appointed Board seat.

Prinsen moved, Knutsen seconded passed unanimously a motion to approve AI 16-031, to announce the advertisement of an open appointed Board seat and advertising of application acceptance through 08.15.16 (4 ayes, 0 nays)

AI 16-032 Cedar River Montessori School: Policy exception for 4 open practices: Buffer and Cross Fencing, Animal Trails and Walkways, and Waste Storage Facility

Reed then spoke about the Cedar River Montessori School, and requested that a policy exception for their buffer and cross fencing, animal trails and walkways, and their waste storage facility be made.

Knutsen moved, Prinsen seconded passed unanimously a motion to approve AI 16-032 Cedar River Montessori School: Policy exception for 4 open practices: Buffer and Cross Fencing, Animal Trails and Walkways, and Waste Storage Facility (3 ayes, 0 nays)

AI 16-033 Request for Proposal for the Urban Agriculture Conservation Initiative

Grace then covered the purpose of creating a mobile app that allows users to post the results from soil samples. She stated that this will allow The District to crowd source information and build interactive soil maps for urban areas.

Knutsen moved, Prinsen seconded passed unanimously a motion to approve AI 16-033 Request for Proposal for the Urban Agriculture Conservation Initiative (3 ayes, 0 nays)

Chairman Ryon then called for a break at 6:25, and resumed the meeting at 6:30.

AI 16-034 Confirmation for Firewise Funding Proposal

Reed then spoke about the District's proposition to provide Firewise/fire risk management related technical services, project planning and coordination, and financial assistance to new and current King County Firewise communities, and to property owners in King County prioritized geographic areas identified at high risk for wildfire, and the proposed activities for this.

Knutsen moved, Prinsen seconded passed unanimously a motion to approve AI 16-034 Confirmation for Firewise Funding Proposal (3 ayes, 0 nays)

Executive Director Search/Resume Review

Chairman Ryon spoke about the Executive Director process. Ryon thanked Haack and Prinsen for their work on this.

Ryon went on to say that the Executive Director Selection Task Force has delivered 4 candidates to the Board of Supervisors. Ryon thanked them for their work in this process. Ryon also thanked Souza and the management team.

Grace, Reed, and Souza then covered the Executive Director selection process and the Senior Management Team's process on this item.

The Board then determined that a Special Board Meeting will be held on July 25th to discuss the Executive Director search further.

There being no more business before the board, the meeting was adjourned at 8:12 pm.



Authorized Signature

4/24/2017

Date

Summary of Motions

Prinsen moved, Knutsen seconded passed unanimously a motion to approve the amended agenda (4 ayes, 0 nays)

Knutsen moved; Prinsen seconded passed unanimously a motion to approve the consent agenda (4 ayes, 0 nays)

Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 16-029—A motion to approve check numbers 18428 through 18511 for a total of \$188,408.63 non-payroll EFT's totaling \$28,138.19, Bank Fees of \$78.00 and May 2016 payroll for \$132,087.01 (4 ayes, 0 nays)

Knutsen moved, Prinsen seconded a motion to approve AI 16-030—Snoqualmie Valley preservation Alliance \$2500 Sponsorship (3 ayes, 0 nays, 1 abstain)

Prinsen moved, Knutsen seconded passed unanimously a motion to approve AI 16-031—A motion to announce the advertisement of an open appointed Board seat and advertising of application acceptance through August 15, 2016 (4 ayes, 0 nays)

- 91 **Knutsen moved, Prinsen seconded passed unanimously a motion to approve AI 16-032—**
92 **Cedar River Montessori School: Policy exception for 4 open practices: Buffer and Cross**
93 **Fencing, Animal Trails and Walkways, and Waste Storage Facility (3 ayes, 0 nays)**
- 94 **Knutsen moved, Prinsen seconded passed unanimously a motion to approve AI 16-033—A**
95 **request for Proposal Urban Agriculture Conservation Initiative (3 ayes, 0 nays)**
- 96 **Knutsen moved, Prinsen seconded passed unanimously a motion to approve AI 16-034—**
97 **Confirmation for Firewise Funding Proposal (3 ayes, 0 nays)**