

# KING CONSERVATION DISTRICT

## Board of Supervisors

### Meeting Minutes

August 8, 2016

1 **Supervisors Present:** Dick Ryon – Chair, Bill Knutsen – Vice Chair, Max Prinsen – Auditor, Jim  
2 Haack

3 **Associate Supervisors Present:** None

4 **Guests Present:** Shawn Bunney, Joe Miles, Walter Bonomi, Monty Edwards, Janne Kaje, John  
5 Taylor

6 **Staff Present:** Ava Souza, Brandy Reed, Josh Monaghan, Deirdre Grace, Ben Axt, Shanna Hobbs

7 **NRCS Staff Present:** None

8 **Preliminary Matters:**

9 Chairman Dick Ryon called the meeting to order at 5:00 pm.

10 Introductions were made and the agenda was revised to include a request from the Executive  
11 Director in Olympia asking staff to submit a report on future projects by August 20.

12 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve the amended**  
13 **agenda (4 ayes, 0 nays)**

14 **Consent Agenda:**

15 Ryon read through the consent agenda item.

16 **Knutsen moved, Prinsen seconded passed unanimously a motion to approve the consent**  
17 **agenda (4 ayes, 0 nays)**

18 **Public Comment:**

19 Bonomi made an inquiry regarding the funding for the engineering and design of his bridge and  
20 his contaminated property. Ryon told Bonomi the issues with his bridge are being addressed.

21 **Pulled Consent Agenda Items:** None

22 **Presentations:**

23 Fish Farm & Flood – Janne Kaje

24 Monaghan introduced Janne Kaje, the staff lead for the King County Snoqualmie Watershed  
25 Forum. Kaje then presented on the context and current status of the Snoqualmie Fish, Farm &  
26 Flood.

*"Promoting sustainable uses of natural resources  
through responsible stewardship"*

27 **Finance:**

28 Souza then reviewed the finance portion of the packet and explained that going forward every  
29 finance packet will have the full set of financials for the month prior, so for example this packet  
30 for the August meeting has the month of June. Souza also stated the management team is working  
31 with the finance subcommittee, which will cover three major areas: financials, writing a resolution  
32 covering spending authorities, and contracts. In September the management team plans to bring a  
33 full financial package and five-year strategy plan to the Board. There was then a discussion on the  
34 revised contractor form.

35 **Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 16-045 check**  
36 **numbers 18373 through 18683 for a total of \$358,463.58 non-payroll EFT's totaling**  
37 **\$34,533.82 Bank Fees of \$33.00 and June 2016 payroll for \$135,085.81 (4 ayes, 0 nays)**

38 Souza then spoke on a lawsuit from 2012-2013 that was resolved in 2014 and negotiated from  
39 \$50,000 to \$1,000, the amount of the deductible, but within the last week she received a past due  
40 invoice. There was a discussion on how the lawsuit was handled with Sara Hemphill and Marc  
41 Antonietti and possible repayment plans. The Board asked Souza to look for further documentation  
42 on the settlement.

43 At 6:23pm Chairman Ryon called for a twenty-minute break. The meeting reconvened at 6:43pm.

44 **Chairman Comments:**

45 Ryon commented on the KCD staff and expressed his gratitude for the professionalism, integrity,  
46 and ingenuity of the group which speaks well for the District as a whole and gives credibility  
47 across state lines. Ryon also thanked Haack for taking the lead in the last couple months as the  
48 final candidates for the Executive Director are selected.

49 **New Business:**

50 Ben Axt then spoke on moving forward on dredging and culvert replacement for ag drainage  
51 projects. Axt brought contracts with a wide range of bids, from \$32,000 to \$278,000 and  
52 recommended going with the low bidder, D&R. Prinsen asked if we had experience working with  
53 them. Axt responded no, but also stated the agreement with the previous contractor would not be  
54 renewed.

55 **Knutsen moved; Prinsen seconded AI 16-046 approval of the D&R excavating contract for**  
56 **Ag Drainage (4ayes, 0 nays)**

57 **Taste of the Valley – Haack**

58 Haack then spoke on the Taste of the Valley event, describing it as a grassroots effort to fund the  
59 original purpose of the SVPA. Haack stated it is the one event every year that pulls together  
60 restaurants and farmers, and seeks to raise funds for the administrative side of the SVPA, including

61 hiring a full time ED. Haack stated that although attendance was down, the event was at a new  
62 venue and raised more money.

63 Associate Supervisor Nomination – Board

64 Ryon nominated Jason Salvo for Associate Supervisor, stating that Salvo was reluctant to resign,  
65 and when the Associate Supervisor position was proposed to Salvo he was very excited about the  
66 opportunity.

67 **Knutsen moved; Haack seconded passed unanimously a motion to vote Jason Salvo as**  
68 **Associate Supervisor (4 ayes, 0 nays)**

69 Board Nominations – Board

70 The position of Chair was opened and Dick Ryon was nominated by Bill Knutsen. Ryon was then  
71 voted for Chair.

72 **Knutsen moved; Haack seconded passed unanimously a motion to vote Dick Ryon as Chair**  
73 **(4 ayes, 0 nays)**

74 The position of Vice Chair was opened and Bill Knutsen was nominated by Jim Haack. Knutsen  
75 was then voted for Vice Chair.

76 **Haack moved; Prinsen seconded passed unanimously a motion to vote Bill Knutsen as Vice**  
77 **Chair (4 ayes, 0 nays)**

78 The position of Auditor was opened and Max Prinsen was nominated by Bill Knutsen. Prinsen was  
79 then voted for Board Auditor.

80 **Knutsen moved; Haack seconded passed unanimously a motion to vote Max Prinsen as**  
81 **Board Auditor (4 ayes, 0 nays)**

82 **Unfinished Business**

83 Lawsuit Settlement update – Reed/Bunney

84 Bunney then gave an update on the lawsuit settlement, reconfirming what was discussed at the last  
85 meeting. Bunney confirmed that the projects staff selected and helped develop as alternative  
86 investments were seen as good investments by the county. Bunney spoke on meetings with the  
87 Advisory Committee, the Executive Board of the SCA, and legal counsel, and their levels of  
88 support for the alternative investments. Bunney stated that if the county supports moving forward,  
89 Steve DiJulio can start engaging Stephens and Rochelle, and if all monies are not spent they need  
90 to go to the jurisdictions or WRIA. Program investments are set up with flexibility between line  
91 items to show more can be done with less. Reed brought forth a contract for a database with the  
92 FCS group, and as soon as it is processed work can begin with the treasury office, and it has to be  
93 done in a certain time frame.



94 **Prinsen moved, Knutsen seconded passed unanimously a motion to approve AI 16-047 the**  
95 **FCS contract as presented (4 ayes, 0 nays)**

96 Operations Report – Souza

97 Souza then reviewed RCW 89.08.210 and 89.08.220 with the Board, stating a renewal is done  
98 every year and takes into account anyone who handles checks, money, and are bonded by the  
99 District. Souza reminded the Board there is no longer an annual audit, and the next will be in  
100 November 2017. Souza then explained 89.08.220 as the corporate powers of the District, a lot of  
101 which is covered by Shana Joy when supervisors come on board, and goes over when to have  
102 meetings, who should be at meetings, and agreements. Prinsen commented that this is also covered  
103 during the supervisor track at WADE. Ryon proposed having each Supervisor initial for the file,  
104 and Souza welcomed the idea, and said any questions the Board have can be discussed in  
105 September.

106 The second item Souza discussed was a letter from the Washington Conservation Society asking  
107 for KCD's support. There was a discussion on supporting the WCS, and which board member will  
108 be the District representative and have voting rights. The Board agreed that, as chair, Ryon would  
109 be the representative.

110 **Prinsen moved; Haack seconded passed unanimously a motion to have Dick Ryon be KCD's**  
111 **representative with the Washington Conservation Society (4 ayes, 0 nays)**

112 **Knutsen moved; Haack seconded passed unanimously AI 16-048 a motion to approve**  
113 **\$150.00 for membership of the Washington Conservation Society (4 ayes, 0 nays)**

114 Souza then reminded the Board to mark their calendars for February 7, 2017 for KCD's Annual  
115 Meeting at the Maplewood Golf Course, which will feature a silent auction with items from staff  
116 and cooperators.

117 Outreach Report – Grace

118 Grace then gave a report on outreach, speaking on the work done with King 5 and the participation  
119 in events such as the King County Fair, the Vashon Sheepdog Classic, and the Enumclaw Street  
120 Fair. Grace also noted that included in the report are statistics from the Facebook page, Newsletter,  
121 and Twitter. There was also talk of the upcoming boat tour, and how it is generating more  
122 excitement about what KCD is doing.

123 Food & Farm Program Update – Monaghan

124 Monaghan brought a draft of a letter of support to have the Flood Control District help fund Ag  
125 Drainage to be budgeted annually and in a more sustainable way, rather than a line item. Monaghan  
126 stated this came as a recommendation from the Advisory Committee.

127 **Knutsen moved; Haack seconded pass unanimously AI 16-049 a letter of support for Ag**  
128 **Drainage to be signed and supported (4 ayes, 0 nays)**

Monaghan then gave an update on the Regional Food Program, stating interview site visits are completed and a third of the applications have been gone through with reviewers, whose scores will then go to the Advisory Committee working group. Monaghan also reported that the goals for 2016 were to have 150 landowners request farm services, and to date they have received requests from 181. Monaghan also mentioned that Deirdre Grace and Amy Holmes secured a grant for a project to set up an urban soil app, and the traditional soil tests are at about the same place as last year. Haack then asked if it was possible to access data on the impact farm plans have on overall revenue, durability, and viability of farm operations. Monaghan said he would look into it.

SHM, Education & Shorelines Update - Reed

Reed then gave a second quarter report on SHM, Education, and Shorelines mentioning that she has only included urban shorelines and urban forestry, and the reports are only one part of the work because they are new initiatives that are urban focused that are brought to the Advisory Committee. Reed stated that Urban Forestry is at the tail end of the process and will be going to the Advisory Committee in September for recommendations from the working group. Reed also stated Urban Shorelines is on track for getting ten projects done and an RFP has been advertised for an Urban Shoreline Landowner Curriculum.

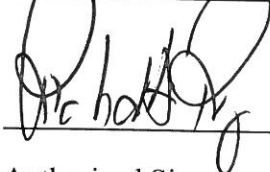
Reed explained that Forest Health Management and Rural Services focus on delivering planning based services on forest based landowners with parcels between one and five acres of forested land. These plans are required for current use taxation of the county, are important for planning services, and rural and aquatic shorelines programs are all tracking implementing the projects.

Reed also stated she is continuing to move forward on bringing recommendations on the Bonomi project, and is expecting to come to the Board in September, but it might require a special session. There was also a discussion on the transfer of Shadow Lake to King County.

Totem Lake Land Transfer

At 8:23pm Ryon declared Executive Session for thirty minutes to discuss a real estate property issue. At 8:53pm the Executive Session was extended for 18 more minutes for an end time of 9:15pm. No announcements were made.

**Knutsen moved; Haack seconded passed unanimously a motion to adjourn the meeting at 9:16pm (4 ayes, 0 nays)**



Authorized Signature



Date

**Summary of Motions**

162 Knutsen moved; Prinsen seconded passed unanimously a motion to approve the amended  
163 agenda (4 ayes, 0 nays)

164 Knutsen moved, Prinsen seconded passed unanimously a motion to approve the consent  
165 agenda (4 ayes, 0 nays)

166 Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 16-045 check  
167 numbers 18373 through 18683 for a total of \$358,463.58 non-payroll EFT's totaling  
168 \$34,533.82 Bank Fees of \$33.00 and June 2016 payroll for \$135,085.81 (4 ayes, 0 nays)

169 Knutsen moved; Prinsen seconded AI 16-046 approval of the D&R excavating contract for  
170 Ag Drainage (4 ayes, 0 nays)

171 Knutsen moved; Haack seconded passed unanimously a motion to vote Jason Salvo as  
172 Associate Supervisor (4 ayes, 0 nays)

173 Knutsen moved; Haack seconded passed unanimously a motion to vote Dick Ryon as Chair  
174 (4 ayes, 0 nays)

175 Haack moved; Prinsen seconded passed unanimously a motion to vote Bill Knutsen as Vice  
176 Chair (4 ayes, 0 nays)

177 Knutsen moved; Haack seconded passed unanimously a motion to vote Max Prinsen as  
178 Board Auditor (4 ayes, 0 nays)

179 Prinsen moved, Knutsen seconded passed unanimously a motion to approve AI 16-047 the  
180 FCS contract as presented (4 ayes, 0 nays)

181 Prinsen moved; Haack seconded passed unanimously a motion to have Dick Ryon be KCD's  
182 representative with the Washington Conservation Society (4 ayes, 0 nays)

183 Knutsen moved; Haack seconded passed unanimously AI 16-048 a motion to approve  
184 \$150.00 for membership of the Washington Conservation Society (4 ayes, 0 nays)

185 Knutsen moved; Haack seconded pass unanimously AI 16-049 a letter of support for Ag  
186 Drainage to be signed and supported (4 ayes, 0 nays)

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188 9:16pm (4 ayes, 0 nays)

189

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