

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

November 14th, 2016

Supervisors Present: Dick Ryon – Chair, Bill Knutsen – Vice Chair, Max Prinsen – Auditor (via phone from 5:32pm to 6:15pm), Jim Haack, Burr Mosby

Associate Supervisors Present: Nancy Tosta

Guests Present: Shanna Joy (Washington Association of Conservation Districts), Rachel Tefft and Claire West (ROAR – Roots of All Roads).

Staff Present: Bea Covington, Ava Souza, Brandy Reed, Josh Monaghan, Deirdre Grace, Emily Carlson, Jessica Saavedra, Adam Jackson (via phone)

Preliminary Matters:

Chairman Dick Ryon called the meeting to order at 5:00 pm. Ryon called for introductions from those present. Ryon welcomed everyone and asked about additions and corrections to the agenda. Ryon then added AI – 092 to the agenda under new business.

Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda as amended (4 ayes, 0 nays)

Consent Agenda:

Ryon read through the consent agenda items and all items were voted on. Knutsen complimented Emily Carlson on her excellent board meeting minutes.

Haack moved, Knutsen seconded passed unanimously a motion to approve the consent agenda (4 ayes, 0 nays)

Public Comment:

None.

Presentations:

AI 16-086 / Presentation by Northwest Agricultural Business Center for the Roots of All Roads (ROAR) Holistic Look at Food Choices Workshops – Tefft/Saavedra

Jessica Saavedra introduced the Roots of all Roads representatives arrived to give the board more information about their organization in general and about their request for funding at the October board meeting. The presentation was created to address the questions that surfaced at that meeting. Before the presentation, Saavedra reminded the board that the program ROAR applied through is highly competitive, and has review processes that include Seattle employees and non-profit

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

29 organizations who score projects and recommend them for approval. The projects recommended
30 to KCD, like the food choices workshops, are submitted to the board for final approval and granting
31 of funds.

32 ROAR representatives welcomed and greeted the board. This organization has just finished their
33 third season (second funded season) and reached almost 2,000 customers this year. ROAR works
34 with local organizations to bring sustainable produce to underserved communities in our
35 community. They have funding from both public and private grants as well as fees collected from
36 community memberships. ROAR works with small, local organic farms through the Puget Sound
37 Food Hub. They work with several King County farms and consider local producers critical to
38 their work. The food stand focuses on food access and food education, bringing interesting and
39 heirloom species to those who may not have access to them.

40 The grant for which the ROAR team is applying funds an educational opportunity that was
41 specifically requested by existing partners. The workshops are intended to deepen the conversation
42 around local food, fulfilling an interest from both producers and consumers of food. This is a
43 hyper-local project which focuses on bringing down barriers around local food access and educates
44 the community to prepare them for local food. This will hopefully cultivate a higher demand for
45 local food in the future. The project will raise more awareness for local food, provide a deeper
46 understanding around local food, and deepen relationships using food as a medium for
47 conversation.

48 ROAR staff showed photos of their past projects that have focused on soil testing, bike powered
49 blenders, and other engaging topics.

50 Part of ROAR's request funds community liaisons to help synch our food systems to the needs of
51 the community. They will provide ROAR with information about the community needs and aid in
52 coordinating the resources necessary to work with the local community as efficiently as possible.
53 These liaisons will help increase the customer base further through outreach and program
54 development. Souza remarked that the program would be using funding throughout the year, but
55 especially to stay open during the off season.

56 Ryon asked about the diverse communities where ROAR works and inquired about their need for
57 multilinguistic speakers. Tefft responded that the community liaisons would help fill this role.

58 Knutsen asked about how long ROAR has been operating and Tefft remarked that this is their
59 second funded season but they have been in operation for three years. Knutsen remarked that the
60 oral presentation was, in his opinion, very different from the grant application submitted. The grant
61 application was long and left a confusing impression about how a food delivery system tailored to
62 communities. He remarked that it seemed like a very diverse group of activities, which can be a
63 concern if the organization becomes unfocused. However, Knutsen commended the staff and
64 organization on their effort and their intent. Knutsen inquired about transportation. Tefft responded
65 that ROAR has a 1991 truck. The ROAR staff has a background in nutrition and this caused the
66 employees to become passionate about food access, however, Tefft explained that her background
67 is not in grant writing. Knutsen asked about average attendance at an event. Tefft responded that

because this is a whole new program, it is difficult to project a number of attendees. However, at least twenty attendees per workshop would be expected. One workshop that ROAR facilitated had about twenty paying attendees learn about canning and pickling.

Haack inquired about how ROAR is related to NW Ag Buisness. Tefft remarked that the grants are managed through the NW Ag Buisness as the fiscal sponsor. Souza remarked that KCD shares in grants as fiscal sponsor in some cases. Haack also reiterated the difference between the grant as written and the presentation today. Sevaadra remarked that the grant review process had vetted and reviewed some of the concerns brought to the table today. Ryon asked who else they have applied with and Tefft responded that they have applied for funds through Human Links, Seattle Human Services, Whole Cities Foundation, and have a USDA grant in process.

Tosta asked about the local farms involved, and ROAR responded that they are connecting growers with city dwellers through these educational workshops would be an opportunity to expand these conversations and continue that connection personally.

Mosby inquired about the number of organic farms and ROAR responded that they work with Puget Sound Food Hub (a farmer owned cooperative) that involves over 60 farms. Tefft remarked that ROAR is careful to distinguish between organic farms and naturally grown farms. Knutsen remarked that local can be more important than organic.

Knutsen moved, Haack seconded passed unanimously a motion to approve the Member Jurisdiction grant application for \$18,000 from KCD-Seattle Member Jurisdiction 2016 funds for the Northwest Agriculture Business Center for the Roots of All Roads (ROAR) Holistic Look at Food Choices Workshops project (4 ayes, 0 nays)

Ryon commended the two presenters on their efforts to support local food and healthy food options for communities and the presenters thanked them for their time. Knutsen asked them to check in with KCD staff regarding help they could receive from KCD.

Public Comment:

Shanna Joy gave a reminder regarding an upcoming webinar on post-election funding at 9am tomorrow morning (11/15). Joy reminded the board of the annual meeting and the commission meeting coming up later this season.

Finance:

AI 16-087 check numbers 18837 through 18916 for a total of \$330,643.43 non-payroll EFT's totaling \$39,484.20 Bank Fees of \$33.00 and June 2016 payroll for \$145,224.03 – Souza

Souza presented two documents to the board – the check voucher register to the board for the month of October and the financial analysis for the month of September. Souza reminded board members that they have the check register for the month that just closed (October). The financials are from the previous month (September) because it takes up to 30 days to make a financial report. The register is up to date and correct. She then directed the board to view the balance sheet for the

month of September and the statement of revenues and expenditures for September. October financials will be presented at the next board meeting.

Souza also wanted to note that Prinsen (not present) had requested to separate out the encumbered funds. The committed funds (which are already promised and result in a net zero change) are in the process of being sorted out and will be ready for the next meeting.

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 16-087 check numbers 18837 through 18916 for a total of \$330,643.43 non-payroll EFT's totaling \$39,484.20 Bank Fees of \$33.00 and October 2016 payroll for \$145,224.03 (4 ayes, 0 nays)

Since Prinsen was not present, Souza stepped out to contact him. Knutsen added that the process of separating encumbered funds from unencumbered funds in the budget will be beneficial because there could be a significant amount of money in an account that has already been promised to other groups. This separation makes the day-to-day expenses more accurate but could resort in a distorted view of overall-business.

Prinsen joined the meeting via phone at 5:32pm and Souza returned to the meeting.

Prinsen commented that they are looking for more clarity in the budget and parsing out the committed assets can provide this clarity. This gives a clearer snapshot of KCD's operating budget. Souza distinguished between the reports and the balance sheets – balance sheet will still show the committed money, but the reports used internally will parse things out to make the movement of money clearer. This will add to the reports for the board. which is non-committed in our budget. Covington remarked that our CPA will help us follow best accounting practices and that when we follow those practices, we will have a more comprehensive view of our budget, allowing KCD to plan and prepare better.

Haack asked about the “committed funds” shown as “assets” and remarked that they should be “liabilities” because they are already committed. Reed remarked that there are restricted accounts that may or may not be encumbered (allocated to specific projects). Because KCD functions based off of a reimbursement system, this can be confusing. Committed net asset accounts are the LIP cost share that KCD has already promised to landowners but KCD will need to wait until they are billed to send out the money. Covington remarked that the goal is to have clarity in the budget. Souza remarked that some of these documents are templates and that the more updated and specific versions will be presented later, after the CPA reviews them. Prinsen added that the committed net assets linger for years and that the funds are carried by KCD until the grants are fulfilled. Breaking the budget out into actual money and committed money demonstrates that KCD has a small operating budget. Souza remarked that there are seven large pots of money and at least 27 sub-groups of money. Prinsen remarked that the budget sheet as it currently stands could be misleading because it looks like KCD is a larger organization that it is in reality. Knutsen commented that his concern is to avoid trouble and any concerns over transparency. Covington mentioned that board members should be able to answer questions quickly and with confidence and that this report will help board members communicate effectively to members of the public. This reordering of the budget presentation will hopefully correct the misinterpretation that KCD has more money than it

gives out. Ryon remarked that this is a good conversation to have and that we all respect caution. Prinsen agreed and remarked that this will not change the budget in reality, just give more tools to discuss it.

AI 16-088 – A motion to approve the 2017 KCD Budget – Covington, Senior Staff

Covington spoke about the 2017 Budget and remarked that much of the preliminary work was done by the senior management team and reflects the five year plan created in 2015. Covington explained that the budget contains what was projected in 2015 and the proposals for the upcoming year in 2017. The document before the board shows the differences between projected and current cost. The expected deficit is \$906,361. There is a difference of approximately \$39,000 dollars comes from Enduris. Prinsen remarked that there might be an opportunity to absorb the Enduris into the 2016 year. This decision will be made late in the year. The new budget reflects the cost of the Enduris insurance just in case that is not possible. Prinsen remarked that KCD is on target this year and that KCD has certain programs which are ramping up to a higher pace, requiring more funds. Prinsen remarked that KCD is in its expected financial place and that KCD is actually doing better than expected. He commended the staff on their thriftiness.

Haack inquired about the grant writer who is intended to be hired soon and Grace responded that they are in interviews this week and next week. Monghan mentioned that we are bringing in grants even without this position filled and that we have \$78,000 more in grant revenue compared to KCD's expectations. Monghan commented that KCD saves money through grant revenue and program savings. Prinsen reminded the board that there are cost efficiencies created through taking on additional work loads, especially through incremental business – things that bring money in but that don't have high costs associated with them. Reed remarked that we are saving costs because we have not filled the engineer position, but are still getting the required workload done. Reed remarked that KCD is pacing to deliver on the performance measures that were agreed to. Haack asked of anticipated savings – about \$300,00 – how much was efficiencies and how much was funding from grants? Staff was not able to answer this at the moment. Reed mentioned that staff positions will be filled over the next few years, but that we will continue to find savings and additional revenue for work.

Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 16-088 – A motion to approve the 2017 KCD Budget (5 ayes, 0 nays)

Prinsen thanked the staff for their hard work and their consistency of working on this issue. Prinsen left the board meeting at 6:15pm.

Ryon called a break at 6:16 to resume at 6:34pm.

Ryon asked Ava Souza to come forward and commended her on five years of devoted service. Ryon presented Souza with a gift for her years of work and as an expression of appreciation for all of her hard work. Knutsen then thanked Souza for her services and recognized that the last two years have been especially challenging and was very grateful that she stuck it through and stood by the District. Burr then stated that he has only worked with Ava for a short while but he and

Nancy appreciate how organized and top of things Ava is and that's its clear she handles a lot for the District. Souza was very grateful and thanked the board for their thoughtful gift.

New Business

AI 16-089 – KCD Urban Aquatic Project Management of Ravi Soin LIP Aquatic Buffer Project – Reed/Jackson

Jackson chose to speak about these items as one project because the landowners involved are neighbors and share similar struggles. These LIP contracts were awarded in 2014 and during that time, KCD's urban shorelines program was not yet up and running. The cap for LIP was at \$11,000 for any project. Staff has since realized that that is too low for most projects and the cap was raised to \$30,000. The issue in question is that the landowners worked with LIP and contractors, but due to unforeseen circumstances, the blackberry on these sites was not efficiently controlled. Three herbicide applications were applied to control the blackberry, but unfortunately less than 50% of the trees and shrubs installed did survived. Jackson and the District are requesting funds to change project management, increase the budget (still below the \$30,000 cap), and provide 100% cost share on failed plantings. Since the project had less than 50% survival rate of trees and shrubs, the project is considered "failed" and the landowners would qualify for 100% reimbursement on plantings.

Jackson remarked that it is out of the expertise of landowners to do their own site preparation and installation. In this case, there was a good effort made to have success, but the project cap did not provide proper funding for site preparation and therefore the landowners had to use more of their budget for preparation and lost funds for installation. The landowners are appreciative of the work KCD has done, and KCD wants to deliver a successful project to the landowners.

Ryon commented that the installation was a failure because of on the ground practices and asked about lessons learned. Jackson remarked that the timing of herbicide applications is key to weed control. Better communication on products used is also key. Ryon asked if the landowner had applied any site-specific conditions to KCD. Jackson remarked that the landowner worked through the contractor and would have trusted the contractor to provide best management, and landowners and contractors were attempting to follow best practices.

Knutsen asked if this was the first time KCD had worked with the contractor. Jackson replied that KCD has worked with this contractor and that they are successfully managing a forestry contract. Site conditions and herbicide applications, not neglect, are to blame for the struggles at this site. Reed clarified that there are three years of maintenance and monitoring included with restoration projects, and therefore Soin has two open contracts, even though that is not usually allowable. Knutsen asked if this represented a policy change when it was brought to the board several years ago. He asked how it would affect the current workload of KCD. Jackson remarked that the Washington Conservation Corps crew time will not be used for this, but that we will use Jackson's time and maintenance. However, this would be an efficiency because it capitalizes off of existing contracts. Jackson remarked that he feels comfortable taking on the extra projects and that it has potential to be a high quality project.

Haack asked if this project is reflected in the current LIP budget. Reed remarked that the expenses will be applied in the years that work is done. So, more money from this year's budget will be spend toward this LIP cost share. Haack asked if there was a surplus of money for the 2016 LIP budget. Reed remarked that we tend to spend the whole LIP budget every year, but that more requests will be coming in. Haack confirmed that there is a general LIP fund and that this will not create an overage. The budget presented to the board reflects this proposed amendment. Covington confirmed that we will not overdraft that account.

Knutsen moved; Haack seconded AI 16-089 approval of three changes in the LIP contract for Ravi Soin (2014-28) for the Aquatic Area Buffer Planting. To change management and installation of the replanting to the KCD Urban Shorelines Program, to increase the budget by \$16,456.22 totaling \$26,581.22 and to apply the KCD cost-share policy which provides 100% cost share for replanting on failed projects. (4 ayes, 0 nays)

AI 16-090 – KCD Urban Aquatic Project Management of Julio Ibarra LIP Aquatic Buffer Project – Reed/Jackson

16-089 and 16-090 discussed as one, above.

Knutsen moved; Haack seconded AI 16-090 approval of three changes in the LIP contract for Julio Ibarra (2014-26) for the Aquatic Area Buffer Planting, adjacent to Ravi Soin. To change management and installation of the replanting to the KCD Urban Shorelines Program, to increase the budget by \$14,291.60, totaling 21,041.60 and to apply the KCD cost-share policy which provides 100% cost share for replanting on failed projects (4 ayes, 0 nays)

AI 16-092 – KCD Regional Food System Grant Program Award Decision Correction – Monaghan

Monaghan explained that there was a clerical error in the table presented at the October board meeting. The reviewers saw the full proposal numbers, but the board was presented with incorrect information. The projections presented to the board were about \$1,900 less than they should have been.

Mosby inquired about the farm incubator project, listed on the presented document. Monaghan reminded him that there is a farm connected to community colleges which helps students seeking agriculture degrees learn on a farm using plots of land to practice farming. Grace remarked that this is a goal of the local food initiative – adding acres of farm land and creating more farmers. This is an opportunity to pass along information to the next generation of farmers. Mosby commented on his own experience mentoring farmers and how rewarding it is to help the next generation of farmers.

Monaghan reminded us that there are two changes – farm incubator and farm link. Tosta remarked that Seattle Tilth has changed their name to Tilth Alliance.

Mosby moved; Haack seconded AI 16-092 – KCD Regional Food System Grant Program Award Decision Correction (4 ayes, 0 nays)

AI 16-091, – A Resolution (16 – 002) of the Board of Supervisors of the King Conservation District, King County Washington, Establishing the 2017 Election of the Board of Supervisors – Souza

Souza reminded the board that this election topic was discussed in October. The dates – candidate filing and voting period dates (because it is an electronic event) are to be established at this meeting. All registered county voters will be notified via email and the office of KCD will have physical voting locations inviting citizens to participate in voting for KCD's board of directors. KCLS has been a partner in the past, but the difficulty of coordinating volunteers means that this has not been repeated this year. In the past, many positions have run un-opposed. Ryon's elected position number 2 is up for election this year. Position numbers aren't related to the roles that the board fills internally.

Souza summarized the document as formally establishing the dates of the election and all other requirements from the Washington State Conservation Commission.. Souza stated the voting period is open now. The method of election voting will be exclusively electronic, and the computer station will be open at KCD office Monday through Friday from 9am to 5pm during the voting period. The candidate filing deadline is January 17th, 2017. Souza reminded us that these are the regular dates. The candidate filing deadline is flexible through the end of January, but January 17th, 2016 was chosen to be consistent with previous years. Souza mentioned that there have been no complaints at all so far and outreach will begin immediately.

Ryon reminded the board that Olympia has expressed concern about the election being non-standard with other elections. Knutsen asked about a consistent day or week for all CD elections. Joy remarked that this will be carried forward in 2018.

Mosby moved; Haack seconded AI – 091 ,Resolution 16-002 approval of A Resolution of the Board of Supervisors of the King Conservation District, King County Washington, Establishing the 2017 Election of the Board of Supervisors (4 ayes, 0 nays)

Annual Meeting Update – Souza

Souza reminded the board that there is a need for donating silent auction items. Souza reminded us that throughout the year, other groups have brought in additional dollars, and operations would like an opportunity to help raise funds for KCD. This will create a fundraising revenue stream through the annual meeting. The Annual Meeting is a great way to get to know people on a personal level and make connections with our community. It is an opportunity to thank partners, give awards, and show appreciation to our community. Souza reminded us that she will come to the December board meeting with nomination requests from staff and the board will vote to distribute those awards.

Unfinished Business

292 Totem Lake – Covington

293 Covington sent memos to the board, updating them on Totem Lake. The proper case law has been
294 identified and they are communicating with the city of Kirkland's attorney. This allows KCD to
295 reach out to the founders of the LLC. The letter reads to reflect the cost as the latest updated cost.
296 The city of Kirkland does not have as much money in their member jurisdiction grants as they
297 might assume that they do, meaning that the price will be less. The first week of December, the
298 final versions of the documents will be prepared and more details will be presented to the board at
299 the December board meeting. The case identified specifies that the shareholders possess all assets
300 after creditors are paid. So, if the shareholders approve, the sale can move forward.

301 Settlement Update – Covington

302 Covington gave the board an update on the Hammond case, indicating that the judge approved all
303 program changes. All programs were changed to be consistent over the same three year period of
304 time. The results have been posted in the paper, on the door to the District office, and the hearing
305 will be on December 9th, 2016 for the final approval.

306 ED Report - Covington

307 Covington remarked that the Agricultural Commission met here last week and provided a letter of
308 support for the Farm Fish Flood agreement. The Agriculture Commission is having anxiety over
309 the language in the front part of the report, which was crafted by city staff. The Agriculture
310 Commission will meet November 28th, 2016 to go over changes to the language in the front part
311 of the report. The expectation is that the December Agriculture Commission meeting will approve
312 the action items. Covington remarked that there is deep history in the community and that we need
313 to be mindful of this to avoid snags in the future and continue to establish trust in the community.
314 Next week, staff members Monaghan, Holmes, and other staff will chat about the implications of
315 the Agriculture Commission's disagreement with the wording.

316 Monaghan remarked that the first 34 pages of the report are the context. The Agriculture
317 Commission feels that the conflict in this section was not captured accurately. The concern is
318 around what the future brings – who selects the representation of future Farm Fish Flood
319 agreements? What happens if one interest group is over-served compared to other interest groups?
320 Is there a method to rectify this disparity? Monaghan remarked that there is a desire to sync up and
321 make sure that things go smoothly.

322 Covington remarked that there is an underlying fear in the agriculture community around taking
323 agricultural lands out of production for restoration purposes. Monaghan remarked that there is a
324 potential cap to figure out how much land can be taken out of production every year. Monaghan
325 remarked that Agriculture Commission is voluntary, and that the commission would like to make
326 sure that the measures are pressed forward even after volunteers leave.

327 Monaghan remarked that there is a fear around the loss of farm land and the impact of restoration
328 on neighboring farms. Mosby shared some of his experience with condemned pieces of properties

329 and the concerns of some landowners around selling land to the county. There is a concern that
330 farmers are not paid the fairest rate for their lands. Covington remarked KCD represents a bridge
331 between King County staff and local farmers and that the District has an opportunity to build trust.
332 Knutsen remarked that Dow Constantine has been a great advocate for Agricultural producers,
333 aiding with the drainage work throughout King County. The Snoqualmie Valley is an important
334 part of our agricultural community and whatever is decided in the Farm Fish Flood agreement in
335 Snoqualmie will have positive impacts on the future of King County staff and farmer relations.

336 Covington will coordinate next week regarding the upcoming needs from the board.

337 For the good of the Order – Ryon

338 Ryon asked if there was any comment from those assembled for the good of the order regarding
339 board activities and projects. Ryon asked about present board commitments and work that has been
340 done on behalf of the board. Ryon asked that board members voice opportunities to promote KCD.

341 Tosta commented that her passion is for changing the food system and advocating for a healthier
342 food system. Especially regarding the role of urban populations as good consumers and demand
343 for local food. Tosta remarked on the willingness of consumers to pay for local food. Tosta is a
344 candidate on the Tilth Alliance for the board of directors. Tilth Alliance is a fusion of many small
345 farmer's groups and it is interesting to see how they form consensus and work within our food
346 systems. Tosta reminded us that there is a bill in congress to create an urban agriculture division
347 of the USDA – how can KCD play a role in advocating for the opportunity to make this system
348 work for conservation and agriculture? The legislation is open for comments – could KCD make
349 comments on this item?

350 Mosby inquired about the food safety issues and the struggles of the small organic grower. Tosta
351 remarked that there were many workshops at a recent conference she attended – and one of them
352 was on that topic, but she was not able to attend that workshop. Mosby remarked that there are
353 large fees associated with reaching current food safety standards. This increases barriers around
354 small producers getting their food into larger grocery stores and restaurants. Monaghan
355 commented that KCD will be bringing classes to the farming population about food safety and
356 current practices. Tosta remarked that there have been problems with charging differential prices
357 for food safety assessments across the country by the USDA. Ryon commented that this may be
358 an issue for the PSCD caucus to address.

359 Covington requested a link to the items discussed.

360 Knutsen remarked that he had connected with county staff regarding speaking with legislatures,
361 but was declined. He will write a letter for submission, but they are not invited to the to discuss it
362 with legislatures. County staff is also interested in the voluntary stewardship program. Knutsen
363 also remarked that Camp Cory has left Carnation Farms and Knutsen has chatted with the
364 Executive Director of Carnation farms. The KCD Board of directors will follow up with ED of
365 Carnation farms because they are a large farm looking to interact with the urban community. The

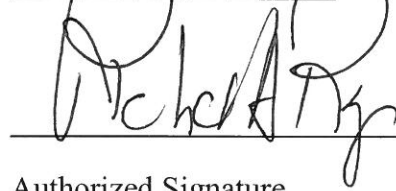
WACD meeting is coming up at the end of the month, and Knutsen will need to communicate on the responses to the proposed action items for the WACD meeting.

Ryon told the board that he and Covington had a lunch with Mayor Stokes and Covington discussed the programs within the plan of work. There are many measures of performance, but we don't have a way to explain the systemic effects and impacts of the District's work. If the Advisory Committee was able to capture this information, it would prepare the District for reassessing the rates and charges figure.

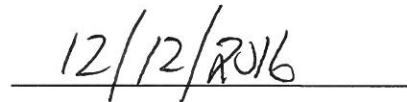
Tosta remarked that there are some new Advisory Committee members and some returning from previous years. The plan for the Advisory Committee meeting is to lay out the roadmap for the rest of the year. Formal introductions of new Advisory Committee members will occur in February and work begins in March.

Ryon remarked that there are some new people coming into the meetings. Tosta remarked that there are perceptions that this is not the most important political committee. Salmon recovery and WIRA committees are usually populated by technical staff and "entry level" committee members.

Knutsen moved; Haack seconded passed unanimously a motion to adjourn the meeting at 8:08 pm (4 ayes, 0 nays)



Authorized Signature



Date

Summary of Motions

Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda as amended (4 ayes, 0 nays)

Haack moved, Knutsen seconded passed unanimously a motion to approve the consent agenda (4 ayes, 0 nays)

Knutsen moved, Haack seconded passed unanimously a motion to approve the Member Jurisdiction grant application for \$18,000 from KCD-Seattle Member Jurisdiction 2016 funds for the Northwest Agriculture Business Center for the Roots of All Roads (ROAR) Holistic Look at Food Choices Workshops project (4 ayes, 0 nays)

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 16-087 check numbers 18837 through 18916 for a total of \$330,643.43 non-payroll EFT's totaling \$39,484.20 Bank Fees of \$33.00 and October 2016 payroll for \$145,224.03 (4 ayes, 0 nays)

Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 16-088 – A motion to approve the 2017 KCD Budget (5 ayes, 0 nays)

399 Knutsen moved; Haack seconded AI 16-089 approval of three changes in the LIP contract
400 for Ravi Soin (2014-28) for the Aquatic Area Buffer Planting. To change management and
401 installation of the replanting to the KCD Urban Shorelines Program, to increase the budget
402 by \$16,456.22 totaling \$26,581.22 and to apply the KCD cost-share policy which provides
403 100% cost share for replanting on failed projects. (4 ayes, 0 nays)

404 Knutsen moved; Haack seconded AI 16-090 approval of three changes in the LIP contract
405 for Julio Ibarra (2014-26) for the Aquatic Area Buffer Planting, adjacent to Ravi Soin. To
406 change management and installation of the replanting to the KCD Urban Shorelines
407 Program, to increase the budget by \$14,291.60, totaling 21,041.60 and to apply the KCD cost-
408 share policy which provides 100% cost share for replanting on failed projects (4 ayes, 0 nays)

409 Mosby moved; Haack seconded AI 16-092 – KCD Regional Food System Grant Program
410 Award Decision Correction (4 ayes, 0 nays)

411 Mosby moved; Haack seconded AI – 091 ,Resolution 16-002 approval of A Resolution of the
412 Board of Supervisors of the King Conservation District, King County Washington,
413 Establishing the 2017 Election of the Board of Supervisors (4 ayes, 0 nays)

414 Knutsen moved; Haack seconded passed unanimously a motion to adjourn the meeting at
415 8:08 pm (4 ayes, 0 nays)

416

417