

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

April 9th, 2018

1 **Supervisors Present:** Dick Ryon – Chair, Burr Mosby – Vice Chair, Bill Knutsen – Auditor, Jim
2 Haack, Max Prinsen

3 **Associate Supervisors Present:** Nancy Tosta

4 **Guests Present:** Kathleen Farley (King County), Mackenzie Dolstad (Mountains to Sound
5 Greenway), Shanna Joy

6 **Staff Present:** Bea Covington, Ava Souza, Brandy Reed, Josh Monaghan, Emmett Wild, Emily
7 Carlson

8 **Preliminary Matters:**

9 Meeting called to order at 5:01 pm by Dick Ryon. All attendees introduced themselves. Ryon
10 asked for additions or corrections to the current agenda.

11 **Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda (5**
12 **aves, 0 nays)**

13 **Consent Agenda:**

14 Ryon read the consent agenda items aloud.

15 a) Board Minutes – 03.12.18, 03.26.18, 03.29.18

16

17 b) KCD LIP Applications:

18 1) AI 18-026: LIP APP: David Llewellyn: Forest Health Management

19 2) AI 18-027: LIP APP: Max Prinsen: Forest Health Management

20 3) AI 18-028: LIP APP: Sandra Green: Budget Revision—Forest Health Management

21

22 c) Member Jurisdiction Grant Applications:

23 1) AI 18-029: Des Moines Area Food Bank – On-the-Grown Learning Garden Truck
24 2018-19

25 2) AI 18-030: City of Sammamish - 2018-19 Stormwater Outreach

26 3) AI 18-031: White River Valley Museum – 2018-19 Environmental Education at
27 Mary Olson Farm

28

29 **Knutsen moved, Prinsen seconded passed unanimously a motion to approve the consent**
30 **agenda as amended (5 ayes, 0 nays)**

31 Ryon pulled AI 18-027 from the consent agenda for further review and it was voted on separately.

32 **Public Comment:** Opened at 5:03.

33 Covington introduced Mark Dostal to the Board. He is a new member of the Engagement Team;
34 his background includes agricultural experience and trail work experience in Montana.

35 Closed at 5:05 pm.

36 **Pulled Consent Agenda Items:**

37 Ryon asked the Board to discuss AI 18-027 separately because the main contact for this LIP project
38 is a member of the Board of Supervisors. The board member in question must recuse themselves
39 from the vote on this item. The LIP Committee has recommended this item to move forward.

40 **Mosby moved, Haack seconded passed unanimously a motion to approve AI 18-027: (4 ayes,**
41 **0 nays, 1 recused)**

42 Shanna Joy joined the Board of Supervisor's meeting via phone; 5:10 pm.

43 **Presentations:** None.

44 **Finance:**

45 AI 18-032: A motion to approve check numbers 20419 through 20505 for a total of \$292,214.29;
46 non-payroll EFT's totaling \$1,219.97; Bank Fees of \$18.00; and March 2018 payroll for
47 \$210,060.78 – Souza

48 Souza presented the finance report to the Board of Supervisors. .

49 Covington noted that the finance team will return in May with a quarterly report on KCD's
50 finances.

51 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve AI 18-032:**
52 **check numbers 20419 through 20505 for a total of \$292,214.29; non-payroll EFT's totaling**
53 **\$1,219.97; Bank Fees of \$18.00; and March 2018 payroll for \$210,060.78 (5 ayes, 0 nays)**

54

55 **Unfinished Business:**

56 Move Project – Haack

57 Haack updated the Board on the move project. A lease is being negotiated and the tenant
58 improvement options will be outlined soon. The contractor selected by the landlord already has
59 experience working within the building. There are no major changes occurring because KCD has
60 been able to use the existing floorplan to its maximum capacity. Construction is projected to last
61 about ten weeks.

62

63 **New Business:**

64 AI 18-033: Mountains to Sound Greenway Trust: Rotary Community Park and Little Bear Creek
65 Park Volunteer Restoration Budget Revision Amendment Request – Dolstad

66 Knutsen introduced Mackenzie Dolstad. The Mountains to Sound Greenway Trust (MTSGT)
67 conserves and enhances the landscape of the pacific northwest to foster connections between
68 public and the environment.

69 The MTSGT worked with Woodinville to restore Rotary Park and Little Bear Community Park
70 in Woodinville. KCD has worked with MTSG in the watershed before as part of the knotweed
71 control initiative.

72 The amendment is proposed to move \$20,000 from contracted services to \$20,000 of salary and
73 operations. The Washington Conservation Corps ended their partnership with MTSGT and now
74 MTSGT will house a full-time seasonal crew to support their seasonal restoration.

75 MTSG is interested in encouraging professional development to support AmeriCorps programs
76 and volunteers. An in-house crew will allow MTSGT to add another tool to their tool box.

77 Knutsen expressed concern over long-term support for the MTSGT staff and a potential lack of
78 support over the years to come after KCD's funding ends.

79 The issue of livability was discussed, especially because AmeriCorps provides very modest
80 wages to its participants. Dolstad indicated that this might be a barrier for underserved
81 communities in participating in the project.

82 Knutsen recommended that this project not move forward until further clarification is achieved.
83 Covington indicated that staff will work with Dolstad to create an alternative proposal which fits
84 KCD's funding guidelines. Knutsen reiterated that this is KCD's policy and that each grantee
85 must be held to the same standards.

86 The board expressed their support for the project goals and past project proposals from MTSGT.
87 They would be interested in revisiting this proposal if it is able to meet the policy standards of
88 KCD's Member Jurisdiction Grant Program.

89 **Knutsen moved; Prinsen seconded passed unanimously a motion to table this item, AI 18-**
90 **033: Mountains to Sound Greenway Trust - Rotary Community Park and Little Bear Creek**
91 **Park Volunteer Restoration Budget Revision Amendment Request (5 ayes, 0 nays)**

92

93 AI 18-034: Manure Transfer Project Support – Wild

94 Wild reported to the Board on this project. Boise Creek Dairy is small, organic dairy in
95 Enumclaw. The project was originally scoped in 2013 as a KCD project. King County has
96 committed 75% match to this project.

97 Grading must happen within a critical area for the project to move forward. The cost of the
98 permit exceeds the resources of the landowner. Should the permitting fee not be able to be paid,
99 there is an alternative available, but it would involve piping above ground which is susceptible to
100 degradation. The landowner has been requested funding to cover the permitting fee.

101 Covington indicated that this could be within LIP projects. Wild indicated that the landowner has
102 agreed to make their site a farm tour location.

103 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve AI 18-034: The**
104 **Boise Creek Dairy Manure Transfer Project for \$657.00 (5 ayes, 0 nays)**

105

106 **A break was called from 6:00 to 6:18 pm**

107

108 AI 18-035: RCPP Program Addendum – Covington

109 Covington and Shanna Joy presented information about the Puget Sound Natural Resources
110 Alliance fo. The group was granted an RCPP award with American Farmland Trust acting as
111 fiscal manager. The American Farmland Trust has since moved out of the region, making it no
112 longer appropriate for that non-profit to manage the funds.

113 KCD already has a standing contract with the WSCC and the proposal is to move the items over
114 to the existing grant relationship with WSCC. KCD will now issue the grant refunds. The work is
115 ongoing and on schedule.

116 KCD will collect a fee as part of the administration of the contract.

117 **Knutsen moved; Haack seconded passed unanimously a motion to approve RCPP Program**
118 **Addendum with a start date of April 1st and an end date of December 31st, 2018 (5 ayes, 0**
119 **nays)**

120

121 Policy Discussion, Forestry – Covington

122 Covington explained that the Commission will be holding two statewide policy workshops.
123 Representatives of KCD will be discussing policy among their state colleagues. She is interested
124 in ensuring that the representatives have a clear idea of what they need, moving forward.

125 The first workshop will deal with forestry and firewise projects. The group is scheduled to
126 discuss prescribed fires, firewise programs, and other forestry opportunities. The meeting will
127 review these items and the work that Conservation Districts are doing and then create a summary
128 of current and potential future work. This will inform the development of the biennium budget
129 package for the Conservation Commission. . Brandy Reed will be in attendance, representing the
130 King Conservation District.

131 Conservation Districts are involved in multiple aspects of forestry work, and WSCC
132 (Washington State Conservation Commission) is interested in discussing these projects to
133 identify priorities. This will inform budget preparations.

134 Knutsen inquired about the conversations going on with forestry staff and what gaps KCD might
135 be able to fill for its constituents. Within the WSCC, staff is often asked to represent the needs of
136 CDs; therefore, this listening and discussing is critical for WSCC to understand CD priorities.
137 This coordination will inform additional conversations around policy.

138 Nancy Tosta exited the meeting at 6:33pm.

139 Prinsen inquired about the connection between these topics and climate change. Joy responded
140 that forest health management plays a large part in carbon sequestration. The current meetings
141 are open only to Conservation Districts and WSCC to prepare to reach out to partners.

142 Reed added that the Advisory Committee meeting is the same day, but Forestry Team Members
143 will be at the meeting for the full day. The goal is to get all of the Conservation Districts on the
144 same page about forestry related work, it is primarily a brainstorming session. There is interest in
145 revisiting the forestry development practice which KCD put together for the last budget request
146 cycle.

147 Knutsen inquired about the common practices that CDs could offer to their landowners. This
148 would allow CDs to be a resource across the state. He expressed interest in moving forward with
149 the development of common practices CDs can execute.

150

151 Policy Discussion, Budget – Covington

152 The second all-district policy meeting will be centered around building budget request packages.
153 An agenda is anticipated by next week.

154 Covington requested a full download from the Commission of the materials which were reviewed
155 in the previous year's discussions. Knutsen inquired about the budget concerns moving forward
156 and the need for long-term sustainable funding. Joy responded that she anticipates a more detailed
157 update coming soon.

158 Covington indicated that budget request packages will be distributed to board members as soon as
159 they are available. Ryon expressed support for the key staff representing KCD at these discussions.

160 Shanna Joy left the meeting at 6:50pm.

161 Knutsen inquired about the Advisory Committee meeting coming up. Covington reported that
162 KCD is interested in getting the Advisory Committee to use the Theory of Change models as tools
163 to discuss programs and projects. Bolan will be present and acting primarily as a content facilitator
164 . An outside consultant will be working with the Theory of Change team to facilitate the logistics
165 of the meeting.

166 The Advisory Committee will also use the fishbowl technique and rely on expert knowledge to
167 inform their conversations about Theory of Change work. The Advisory Committee has also added
168 time to their meetings to facilitate deeper conversations on each model. The Advisory Committee
169 Meetings will also be held in the Mercer Island Community Center instead of the Wastewater
170 Treatment Plant in Renton. Should this venue shift make it difficult for some Advisory Committee
171 members to attend, there will be regional opportunities for engagement.

172 Prinsen suggested using question cards and potentially switching people out of the fish bowl.

173 Knutsen inquired about the connection with the Sound Cities Association and the Advisory
174 Committee. Covington expressed that KCD is engaging with key players and that the
175 representatives will be consulted on their connection with Sound Cities Association.

176 **Knutsen moved; Mosby seconded passed unanimously a motion to adjourn the meeting at**
177 **7:04 pm (5 ayes, 0 nays)**

178
179
180  _____
181 Authorized Signature

_____ 5/14/2018
Date

182 **Summary of Motions**

183 **Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda (5**
184 **ayes, 0 nays)**

185 **Knutsen moved, Prinsen seconded passed unanimously a motion to approve the consent**
186 **agenda as amended (5 ayes, 0 nays)**

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188 **0 nays, 1 recused)**

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194 **Park Volunteer Restoration Budget Revision Amendment Request (5 ayes, 0 nays)**
- 195 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve AI 18-034: The**
196 **Boise Creek Dairy Manure Transfer Project for \$657.00 (5 ayes, 0 nays)**
- 197 **Knutsen moved; Haack seconded passed unanimously a motion to approve RCPP Program**
198 **Addendum with a start date of April 1st and an end date of December 31st, 2018 (5 ayes, 0**
199 **nays)**
- 200 **Knutsen moved; Mosby seconded passed unanimously a motion to adjourn the meeting at**
201 **7:04 pm (5 ayes, 0 nays)**