

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

July 9th, 2018

1 **Supervisors Present:** Dick Ryon – Chair, Burr Mosby – Vice Chair (via phone), Bill Knutsen –
2 Auditor, Jim Haack, Max Prinsen

3 **Associate Supervisors Present:** Nancy Tosta (via phone)

4 **Guests Present:** Kelly Schaffer, Alison Halpern (WSCC), Robert Feldstein (Cedar River Group),
5 John Howell (Cedar River Group)

6 **Staff Present:** Bea Covington, Ava Souza, Brandy Reed, Deirdre Grace, Jessica Saavedra,
7 Elizabeth Stockton, Emily Carlson

8 **Preliminary Matters:**

9 Meeting called to order at 5:14 pm by Dick Ryon. All attendees introduced themselves.

10 **Building Tour:**

11 The King Conservation District board of Supervisors toured the new office location and
12 reviewed the progress made within the space. The supervisors completed the tour at 5:52pm.

13 Board members expressed satisfaction with the new office space; there is ample space for future
14 growth and collaborative work.

15 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve the agenda (4**
16 **aves, 0 nays)**

17 **Consent Agenda:**

18 a) Board Minutes: 06.11.18 Grant Sub-Committee, 06.11.18

19

20 b) KCD LIP Applications: None.

21

22 c) Member Jurisdiction Grant Applications:

23 1) AI 18-049 City of Redmond – Mackey Creek Restoration

24

25 Haack joined the call at 5:59pm.

26 **Knutsen moved, Prinsen seconded passed unanimously a motion to approve the consent**
27 **agenda (5 ayes, 0 nays)**

28 **Public Comment:** Opened at 5:59pm. Closed at 5:59pm.

29 **Pulled Consent Agenda Items:** None.

30 **Presentations:** None.

31 **Finance: A motion**

32 AI 18-050: A motion to approve check numbers 20725 through 20812 for a total of \$566,703.48;
33 non-payroll EFT's totaling \$924.81; Bank Fees of \$93.00; and June 2018 payroll for
34 \$214,413.20 – Souza

35
36 Souza presented the finance report. Nothing was out of the ordinary and KCD is on budget for this
37 time of year.

38 Souza noted that \$44,000 was transferred from the Working Lands Initiatives to the operating
39 budget to cover the program costs associated with this work and Discovery Farms.

40 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve AI 18-050: A**
41 **motion to approve check numbers 20725 through 20812 for a total of \$566,703.48; non-**
42 **payroll EFT's totaling \$924.81; Bank Fees of \$93.00; and June 2018 payroll for \$214,413.20**
43 **(5 ayes, 0 nays)**

44

45 **Unfinished Business:**

46 Executive Director Update – Covington

47 Covington gave an update on the Working Lands Initiative. The Discovery Farms Program is part
48 of the Working Lands Initiative. The Working Lands Initiative also encompasses KCD's forestry
49 programs and funds can also be used to increase forestry planning capacity.

50 Interest was expressed in researching the intersection between agricultural drainage and marine
51 ecological health. KCD is currently forming a working group that will focus on agricultural
52 strategic planning. The work completed on the Farm, Fish, and Flood agreement was mentioned
53 as a potential addition to this conversation and questions were raised about how these efforts could
54 be incorporated into future work. The topic of global climate change was raised and how this will
55 impact future agricultural planning. Watershed level management is an important factor to
56 consider for agricultural planning.

57 KCD is scheduled to speak before the King County Council on July 17th; individual meetings with
58 councilmembers are ongoing which allow KCD to explain what work is going on within a specific
59 council district. The board is invited to join KCD in meetings with council members.

60 KCD will also give a presentation to WRIA 8 A comment was made about Sockeye salmon
61 populations in WRIA 8 and how future work could impact salmon recovery.

62 **New Business:**

63 AI 18-051 Conservation Practices List & Project Rank Approval – Reed

64 Reed presented this item. This is a quarterly project list presented to the board for review. KCD
65 staff enters potential projects into the Conservation Practices Data System (CPDS). KCD must
66 rank its projects for funding when entering them into CPDS. This approval allows KCD to move
67 forward on a project, if it is selected for funding, without further action from the Board.

68 Reed noted that Walt Bomomi's project has been removed from the list. This is because KCD is
69 no longer able to enter into a cost share agreement with Bonomi for that project. Because the
70 project has already been installed, there is no way to fund the project using KCD funds as KCD
71 programs cannot pay for projects in this manner.

72 **Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 18-051: a**
73 **motion to approve the King Conservation District conservation practices project list and**
74 **associated project rankings, and approve the award and utilization of WSCC grant funds to**
75 **support implementation of the listed projects (5 ayes, 0 nays)**

76

77 AI 18-052 WSCC Master Grant Contract Addenda Approval – Reed

78 Reed introduced this topic. These grants are operating grants for the 2019 fiscal year. The
79 Commission has already notified KCD of the amounts available for each of these grant addenda.
80 The commission has communicated that there may be an opportunity for additional funding; this
81 motion allows KCD to submit paperwork to the commission and begin accepting funds, should
82 they become available.

83 Knutsen noted the reporting features about elections and other operations procedures. Reed
84 explained that the IM grant can be used for many potential projects (including elections), but KCD
85 uses the IM grant to pay for the Marine Shorelines program.

86 Nancy Tosta joined the call at 6:33pm.

87 **Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 18-052 King**
88 **Conservation District Fiscal Year 2019 Implementation Grant Addendum and Livestock**
89 **Technical Assistance Grant Addendum to WSCC Grant Contract No. 18-09 (5 ayes, 0 nays)**

90

91 AI 18-053 West Valley Maintenance Project ADAP Contract and Bid Review – Stockton

92 Stockton introduced this topic. This is the first ADAP project for the 2018 year. This project was
93 originally planned to include two landowners, but only one is interested in this funding at this
94 time.

Contractors have bid on the site and the lowest bidder was Southworth and Sons. The current state of the project (dry channel) allows the contractors to move forward without incurring additional costs for transporting fish from the location.

Mosby moved; Knutsen seconded passed unanimously a motion to approve AI 18-053 (5 ayes, 0 nays)

AI 18-054 Murray ADAP Contract and Bid Review – Stockton

Stockton introduced this project. Project discussions began last year; King County Roads has requested that Murray be able to perform his own work on the property. This will ease regulatory burdens on the County and the landowner.

ADAP is proposing to pilot a cost-share project with Murray utilizing funds from King County Roads. The cost-share model is based on the Landowner Incentive Program model but does not utilize LIP funds. The contract has been reviewed by KCD's legal team. KCD will reimburse the landowner for the cost of the install using the King County Roads funds. This is a cost-savings approach and, if successful, could be incorporated into the ADAP program.

King County will fund this work with KCD and KC Roads is designing the project. By working with the landowner to dredge the channel, the project is greatly reduced in cost and time to implementation.

A question was raised about who is responsible for the liability on this project. Reed added that the LIP model gives the landowner all liability associated with the project. A question was raised about how this liability would impact the road system. As with LIP, all the liability rests with the landowner.

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 18-054 Pilot cost-share agreement with Eldon Murray for \$100,000 with funding for this project from King County (5 ayes, 0 nays)

AI 18-055 North Carnation Project ADAP Contract and Bid Review – Stockton

Stockton introduced this item. It is the largest project of 2018 and will impact 6000 linear feet of drainage channel, five property owners, and several agencies are involved in the process. Bids have been returned on this project.

The bid is significant in cost, but the project is very large. Stockton noted that there is concern over how the fish clearing process may impact the costs incurred by the contractor. This is a high-importance project, and there may be other opportunities to search out additional funding.

Due to site-specific constraints, it is difficult to split the project into multiple pieces; the project must be taken on as one large piece.

Prinsen moved; Mosby seconded passed unanimously a motion to approve AI 18-055 North Carnation Project (2018) and authorize the Board Chair to sign the contract with the lowest responsible bidder. (5 ayes, 0 nays)

Cedar River Group – Covington

Covington referenced KCD's previous board meeting and the conversations that occurred about the Cedar River Group. The CRG has worked on several county-wide initiatives and has an impressive grasp of the political atmosphere in King County.

A point was raised about how KCD can demonstrate the value of its partners and work collaboratively with stake holders. Diminishing federal support is another component to weigh and consider during the rates and charges renewal process.

A break was called at 7:15pm. The board meeting resumed at 7:25pm

The Cedar River Group representatives joined the board meeting at 7:25pm. The Cedar River Group has worked on environmental issues within King County for over 40 years. The goal of the Cedar River Group at this meeting is to consider the engagement of key stake holders in the rates and charges reauthorization process.

The discussion covered what lessons KCD has learned from the previous re-authorization process, the approach of the Cedar River group, and some plans for the initial phase of outreach.

A comment was made about how KCD can further engage with urban communities; both through increasing its profile within the county and by offering additional programs to support a diverse range of goals and needs. The discussion continued about the strategic engagement of partners and renewing partnerships.

A question was raised about how the Advisory Committee interacts with the community as ambassadors for KCD. A discussion commenced about the reauthorization gap analysis process and how stakeholders were engaged throughout the process in the previous rates and charges renewal process.

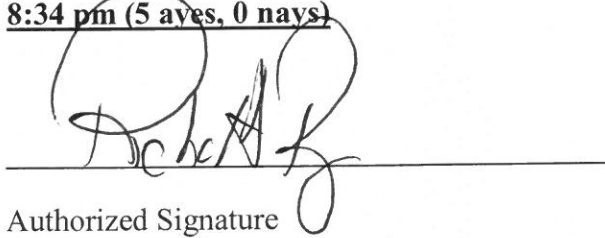
The Cedar River Group advocated for three points of contact with each key constituent and agency. By engaging stakeholders in the plan development process, stakeholders will see their concerns reflected in the collaborative goals presented. One goal of this process is to create a "case statement" that gives a consistent message for KCD staff and articulates what the needs of the organization are and the work that KCD does to support the community.

The discussion continued about utilizing partnerships and how conservation organizations could be engaged and excited about future opportunities with KCD. Further conversations discussed how the changing population dynamics and landscape of King County might impact this process.

Next steps include developing a one-page case statement, collecting notes and thoughts for initial outreach, and determining who should do outreach to the individual focus groups.

Ryon noted that annual elections of supervisors will occur next month.

Knutsen moved; Prinsen seconded passed unanimously a motion to adjourn the meeting at 8:34 pm (5 ayes, 0 nays)



Authorized Signature

8/13/2018

Date

Summary of Motions

Knutsen moved; Prinsen seconded passed unanimously a motion to approve the agenda (4 ayes, 0 nays)

Knutsen moved, Prinsen seconded passed unanimously a motion to approve the consent agenda (5 ayes, 0 nays)

Knutsen moved; Prinsen seconded passed unanimously a motion to approve AI 18-050: A motion to approve check numbers 20725 through 20812 for a total of \$566,703.48; non-payroll EFT's totaling \$924.81; Bank Fees of \$93.00; and June 2018 payroll for \$214,413.20 (5 ayes, 0 nays)

Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 18-051: a motion to approve the King Conservation District conservation practices project list and associated project rankings, and approve the award and utilization of WSCC grant funds to support implementation of the listed projects (5 ayes, 0 nays)

Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 18-052 King Conservation District Fiscal Year 2019 Implementation Grant Addendum and Livestock Technical Assistance Grant Addendum to WSCC Grant Contract No. 18-09 (5 ayes, 0 nays)

Mosby moved; Knutsen seconded passed unanimously a motion to approve AI 18-053 (5 ayes, 0 nays)

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 18-054 Pilot cost-share agreement with Eldon Murray for \$100,000 with funding for this project from King County (5 ayes, 0 nays)

- 193 **Prinsen moved; Mosby seconded passed unanimously a motion to approve AI 18-055 North**
194 **Carnation Project (2018) and authorize the Board Chair to sign the contract with the lowest**
195 **responsible bidder. (5 ayes, 0 nays)**
- 196 **Knutsen moved; Prinsen seconded passed unanimously a motion to adjourn the meeting at**
197 **8:34 pm (5 ayes, 0 nays)**