

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Sub-Committee Meeting

Meeting Minutes

October 15th, 2018

1 **Supervisors Present:** Dick Ryon – Chair, Burr Mosby – Vice Chair, Bill Knutsen – Auditor,

2 **Associate Supervisors Present:** None.

3 **Guests Present:** Claire Lane (City of Seattle)

4 **Staff Present:** Bea Covington, Brandy Reed, Dierdre Grace, Jessica Saavedra, Emily Carlson

5 **Preliminary Matters:**

6 Meeting called to order at 3:17 pm by Dick Ryon. All attendees introduced themselves.

7 CPDS Updates AI 18-080 - Reed

8 Reed updated the Board on the CPDS projects before them; these projects are to be considered for
9 funding by the Washington State Conservation Commission. However, they cannot enter the list
10 for potential funding until the list is approved by the Board.

11 This is a quarterly process and only projects accepted by the Board can receive funding, should it
12 become available and be awarded by the WSCC. These are all new projects added to the system.
13 This keeps KCD current in the system and allows technicians to update the data.

14 The District is not obligated to match the capital fund for cost-share expenses. No more than
15 \$50,000 can be awarded per project, per landowner. Commission funding can only be used for
16 NRCS standard practices or engineer-approved projects. No urban projects have ever been
17 submitted through this program, but they could hypothetically be submitted here.

18 **Knutsen moved; Mosby seconded, passed unanimously AI 18-082 a motion to add AI 18-080**
19 **to the consent agenda for the regular board meeting on 10.15.18 (3 ayes, 0 nays).**

20 Urban Forest Stewardship Projects AI 18-077 – Reed

21 Reed introduced the projects and the process that was used to select them. Canopy assessments
22 have been completed for eighteen member jurisdictions so far. This has allowed some cities to see
23 change over time in their canopy assessment. Tools can be applied to the map when its complete
24 to answer questions about policy considerations regarding canopy cover, demographics
25 information, impervious surface information, and other potential relationships. In addition to
26 canopy assessment projects for three cities, the project list includes a unified education and
27 outreach project package.

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

28 This is the third year that proposals have been submitted through this system. A question was
29 raised on if this item should be included on the consent agenda in case there is additional input
30 from other board members. If additional discussion is desired, then it can be pulled from the
31 consent agenda.

32 **Presentations:** Clair Lane – City of Seattle Office of Sustainability

33 Lane introduced herself and recognized KCD staff for their support during the grant cycle. Lane
34 introduced the City of Seattle’s Equity and Environmental Agenda, which is a blueprint for
35 advancing equity within the environmental arena. The agenda addresses ways in which the City
36 can address the needs of those most impacted by environmental hazards.

37 Lane discussed the City of Seattle’s priorities for this grant cycle and how they are connected to
38 the goals in the Equity and Environment agenda as well as KCD’s goals for natural resource
39 improvement. This grant program continues to be competitive with over one million dollars in
40 requests each year. Eighteen groups were invited to submit a proposal through this program and
41 six proposals were recommended for funding. All of the recommended proposals made a strong
42 case for their projects that meet the goals of the program.

43 The grants presented for discussion included: iUrban Teen: Yesler Terrace Goes Green, Na’ah
44 Illahee Fund: Seattle Urban Native Community Indigenous Foods and Ecological Knowledge
45 Project, Young Women Empowered: V-WE Nature Connections, Zero Waste Washington: Youth
46 Green Jobs, Delridge Neighborhood Development Association, and The Common Acre: The
47 Green Line.

48 Knutsen asked what the plan is to go back to the organizations that said they did not have the
49 capacity. Lane and Saavedra responded that we referred groups to the Environmental Justice grant
50 program and the KCD-Seattle staff team are having ongoing discussions about the creation of a
51 capacity building grant program. Ryon asked how these projects will be sustainable over the long
52 term. Lane stated that long term sustainability is something the city review team weighs heavily
53 with the understanding that this is a grant program and many projects rely solely on grants. In
54 addition, now that the application cap was raised to \$75,000, that enables groups to get more done
55 and incorporate their sustainability planning into their overall project. Saavedra noted there is a
56 question about long-term sustainability in the application which received thoughtful responses.

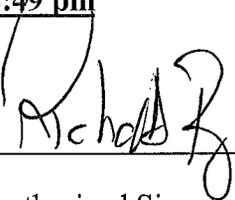
57 Lane offered recommendations for the 2019 grant process of which she will not be a part next year.
58 Lane served as a temporary staff contact during Hannah Hill’s absence, joining the process in June.
59 The following recommendations were made: 1) Revise grant materials to provide more clarity on
60 natural resource goals, project design objectives, and equity outcomes; 2) Offer workshop for
61 interested organizations to ensure projects submitted align with goals; 3) Comprehensive
62 orientation for grant review team and clear orientation on shared objectives; 4) Pair technical
63 expertise from City departments and KCD staff with grantees to ensure project success and
64 technical assistance support. The goal is to create a direct line of support on these projects.

65 These six applications are on the Board's consent agenda for 10.15.18. The board agreed to move
66 the projects forward as proposed. Knutsen commented he likes the process of reviewing these
67 applications ahead of time and hearing from the City about the process at the Grant Sub-Committee
68 Meeting.

69 Saavedra mentioned that she and Grace will be conducting new grantee orientation meetings and
70 they hope to have a city staff resource person attend those meetings.

71 The Board thanked Lane for her presentation.

72 **Mosby moved; Knutsen seconded unanimously passed a motion to adjourn the meeting at**
73 **4:49 pm**

74 
75 _____

12/10/2018

Date

76 Authorized Signature

77 **Summary of Motions**

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