

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

October 15<sup>th</sup>, 2018

1 **Supervisors Present:** Dick Ryon – Chair, Burr Mosby – Vice Chair (via phone), Bill Knutsen –  
2 Auditor, Max Prinsen

3 **Associate Supervisors Present:** Nancy Tosta (via phone)

4 **Guests Present:** Clair Lane (City of Seattle), Robert Feldsten and John Howell (Cedar River Group)

5 **Staff Present:** Bea Covington, Deirdre Grace, Brandy Reed, Josh Monaghan, Jessica Saavedra,  
6 Ava Souza, Laura Redmond, Emily Carlson

7 **Preliminary Matters:**

8 Meeting called to order at 5:10 pm by Dick Ryon; Ryon welcomed the attendees. All attendees  
9 introduced themselves.

10 Ryon asked about any additions and/or corrections to the agenda. Knutsen requested AI 18-080 be  
11 added to the consent agenda. An updated monthly LIP summary report was also distributed.

12 **Prinsen moved; Mosby seconded passed unanimously a motion to approve the agenda as**  
13 **revised (4 ayes, 0 nays)**

14 **Consent Agenda:**

15 **a) Board Minutes:** 09.10.18 Grant Sub-Committee Meeting Minutes, 09.10.18 Regular Board  
16 Meeting Minutes

17 **b) KCD LIP Applications:**

- 18 a. AI 18-071: LIP App - Hammond: Buffer Fencing  
19 b. AI 18-072: LIP App – Darley: Forest Health Management  
20

21 **c) Member Jurisdiction Grant Applications:**

- 22 a. AI 18-073 City of Bellevue – Replacement of Waterwise Garden Interpretive Signs  
23 b. AI 18-074 City of Bellevue – Native Discovery Garden Enhancement Project  
24 c. AI 18-075 City of Bellevue – Martin Luther King Day 2019 Tree Planting Volunteer  
25 Event  
26 d. AI 18-076 2019 KCD-Seattle Community Partnership Grant Program Recommendations  
27 from the City of Seattle, Office of Sustainability and Environment  
28

29 **d) AI 18-077 KCD Urban Forest Stewardship Projects**

30

31 **e) AI 18-078 Regional Food System Grant Program Award Decision**

32

33 f) AI 18-080 CPDS Projects Update

34  
35 **Mosby moved, Knutsen seconded passed unanimously a motion to approve the consent**  
36 **agenda as amended, including the amendments to the minutes and addition of AI 18-080 to**  
37 **the consent agenda (4 ayes, 0 nays)**

38 **Public Comment:** Opened at 5:18pm. Closed at 5:19pm

39 **Pulled Consent Agenda Items:** None.

40 **Presentations:** None.

41 **Finance:**

42 1) AI 18-079: A motion to approve check numbers 21020 through 21085 for a total of  
43 \$458,351.98 nonpayroll EFT's totaling \$1,342.63 Bank Fees of \$33.00 and September 2018  
44 payroll for \$228,562.87- Souza

45 Souza presented the finance packet for the month of September. A few large checks were cut this  
46 month for cost-share opportunities and move expenses; other items were as normal.

47 A question was raised regarding the move-out process; KCD was fully out of the building by the  
48 end of the week after the move. Two items remain to be completed in the new building – the  
49 main conference room and the roll-up garage door.

50  
51 **Knutsen moved; Prinsen seconded passed unanimously a motion to approve AI 18-079: A**  
52 **motion to approve check numbers 21020 through 21085 for a total of \$458,351.98 nonpayroll**  
53 **EFT's totaling \$1,342.63 Bank Fees of \$33.00 and September 2018 payroll for \$228,562.87 (4**  
54 **ayes, 0 nays)**

55 Souza reported that KCD has not been contacted by the auditor for the 2014-2016 audit closeout  
56 and therefore, that audit remains open. This information may need to be shared with the  
57 Washington State Conservation Commission to demonstrate that KCD has made an effort to close  
58 out this audit.

59 KCD anticipates that the remaining 2018 budget will be spent down within this year as approved  
60 by the Board.

61 2019 Annual Budget Update – Covington/Souza

62 Covington provided an update on the 2019 Annual Budget. Staff has worked on a draft of the  
63 budget and the funding request was higher than could be granted. The process of balancing the  
64 budget can now occur.

65 A discussion progressed on what KCD's service package would look like regarding level funding.  
66 Should KCD receive level funding in the next rates and charges negotiation, KCD would only be  
67 able to offer a decreased amount of services.

68 Covington noted that these expenses are spread over multiple programs and operational items; no  
69 one expense dominates the budget. A comment was made that it would be beneficial to analyze  
70 these expenses from an efficiency prospective; it would be good to demonstrate how staff increases  
71 have impacted work products.

72 Covington introduced Brandy Reed and her strategic partnership role. Reed discussed a potential  
73 partnership with Sound Transit and the City of Shoreline with board members. Sound Transit is  
74 expanding their railway and has been in conversation around the required tree canopy mitigation  
75 associated with rail expansion. In the City of Shoreline, Sound Transit is required to have a  
76 particularly high mitigation ratio; KCD completed an urban forest stewardship project with City  
77 of Shoreline. There is little or no opportunity for on-site mitigation in several areas.

78 Sound Transit is now looking for options regarding off-site mitigation on private property. The  
79 proposal is for a landscaping with native program to improve tree canopy and wildlife habitat  
80 within a private property. Reed brings this item to the Board to inquire about the potential  
81 programmatic opportunity. A draft agreement would be needed by mid-November and a final  
82 contract would need to be signed by mid-December should the Board wish to move forward with  
83 this item. A question was raised on how this program can off-set costs within current operations.  
84 These plantings could help KCD meet implementation goals for trees planted and other metrics.

85 This is a potential for expanding KCD's programs in urban areas and could help increase brand-  
86 identity and recognition. It is compelling to entertain the idea of Sound Transit investing in the  
87 communities where they are expanding rail systems. It is important to note that this is part of a  
88 program of investment within a community and will involve education, outreach, and  
89 implementation funds.

90 **Prinsen moved; Knutsen seconded passed unanimously a motion to approve AI 18-081 and**  
91 **allow Brandy Reed to continue work with Sound Transit and present more information to**  
92 **the Board (4 ayes, 0 nays).**

93 A break was called from 6:30pm to 6:51pm.

94 The Draft Resolution was moved to after the Road to 2020 discussion.

95 **New Business:**

96 Road to 2020 Strategy Work – Covington

97 Covington updated the Board and introduced Robert and John, representatives from the Cedar  
98 River Group. The discussion will address the key stake holders that KCD will engage in this  
99 process. Outreach efforts are ongoing.

100 The Cedar River Group reported that KCD is positively viewed in the environmental and public  
101 resources community. Most people are familiar with KCD's rural landowner engagement work.  
102 The ADAP program was particularly recognizable. A question was raised regarding the use of  
103 different engagement models and how KCD can customize its programs to fit the needs of each  
104 member jurisdiction.

105 As renewal is addressed, community members are interested in increased service; adding new  
106 work should be completed in partnership with stakeholder buy-in. A question was raised on how  
107 KCD's informational and educational capacity can be highlighted. It was noted that education was  
108 not on the mind of the survey participants when they thought of KCD's programs. It was noted  
109 that King County greatly values KCD's Local Food Initiative Program.

110 A second survey is going out to individuals who have formally utilized KCD's services and  
111 implemented conservation practices. Marc Bolan of Marc Bolan Consulting is leading this second  
112 survey effort.

113 The Cedar River Group's engagement process will allow KCD to build both anecdotal evidence  
114 and data-based evidence supporting the value of KCD's work. KCD has engaged with several  
115 member cities throughout this process and is developing communication strategies for each  
116 program type that KCD delivers.

117 The Cedar River Group representatives noted that KCD will need a deliberate, two-tiered strategy;  
118 elected representatives and their administrative staff must both be engaged. Covington noted that  
119 85% of KCD's funding comes from properties zoned for urban or industrial usage. Member  
120 jurisdictions noted that they feel they are getting a good value for their investment.

121 A question was raised about the difference between member jurisdictions and the county's  
122 priorities. The Cedar River Group responded that the programs can be championed as individual  
123 pieces within a package. A question was raised on how KCD can demonstrate accountability and  
124 critical reflection throughout this renewal process. Community members want to know that KCD  
125 has performed some assessments and is being reflective. Questions were raised on how to address  
126 potential program cuts. For example, education may not be highly visible, but it is a critical  
127 component of the engagement arch that KCD uses to bring cooperators into conservation projects.

128 A discussion was raised on how KCD can engage in a fluid way to meet the needs of various  
129 member jurisdictions; one idea was presented as a cafeteria-style set of options that could be  
130 presented within a certain budget allocation. The Cedar River Group noted that that may be  
131 achievable if the member jurisdictions request it from KCD.

132 Demonstrating the value that KCD adds to the environment is another critical aspect of this work.  
133 The Cedar River Group inquired about anything that the Board did not see or hear in this work; a  
134 comment was made that there may be geographical divide in King County not illustrated in this  
135 report. The Cedar River Group responded that they did hear the needs throughout the county are  
136 different. A note was made about the rural lands and that conservation is more achievable within  
137 these regions because there are more agricultural and forest lands to conserve. Cedar River Group

138 also noted that KCD staff is highly regarded and that their work is valued by communities that  
139 they serve.

140 Next, KCD will lay out program ideas and see how they resonate with stakeholders and interest  
141 groups.

142 Bill Knutsen left the meeting at 8:04pm.

143 Draft Elections Resolution – Souza

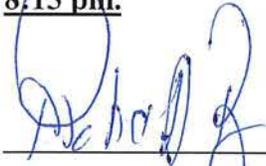
144 Souza presented the draft Elections Resolution to the Board for their review. It will be similar to  
145 the 2018 elections process. The final resolution will be presented at the November Board  
146 Meeting.

147 The WACD annual meeting is the week after Thanksgiving; the Board is reminded to contact  
148 Covington with their RSVP preference for attending that opportunity.

149 **Mosby moved; Prinsen seconded unanimously passed a motion to adjourn the meeting at**  
150 **8:15 pm.**

151

152



12/10/2018

153 Authorized Signature

Date

154

**Summary of Motions**

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156 **revised (4 ayes, 0 nays)**

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