

**KING CONSERVATION DISTRICT
KING COUNTY, WASHINGTON**

RESOLUTION NO. 19-003

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KING CONSERVATION DISTRICT, KING COUNTY, WASHINGTON, AUTHORIZING THE EXECUTIVE DIRECTOR AND BOARD SUPERVISOR TO SIGN CHECKS.

WHEREAS, the King Conservation District ("District") has a need to ensure that all original financial documents remain in Accounting and that all financial records have been recorded by Accounting;

BE IT RESOLVED by the Board of Supervisors of the King Conservation District, as follows:

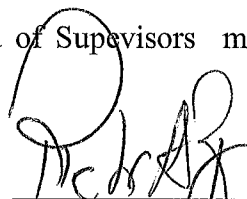
Section 1. The recitals set forth above are incorporated herein in full by this reference.

Section 2. The following documents need to be housed in accounting:

- All original Contracts.
- All original ILA's.
- All original Grant Agreements.
- All original MOU's.
- Encumbrance Agreements.
- All original Invoices and Payables.
- All original Accounts Receivable Documents..
- All agreements of any kind that designate a financial relationship between King Conservation District and another party.

Section 3. The above original agreements and documents need to be housed in Accounting and when possible entered into MIP for recording and reporting purposes.

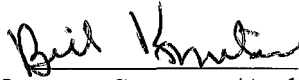
ADOPTED by the Board of Supervisors at Board of Supervisors meeting open to the public held on April 08, 2019



Dick Ryon, Chair

CERTIFICATE

I, Bill Knusten, Secretary of the Board of Supervisors, King County, Washington, do hereby certify that the foregoing resolution is a true and correct copy of Resolution No. 19-003 of such Board, duly adopted at Board meeting thereof held on the 8th day of April 2019 by the members of such Board in attendance at such meeting and attested by myself in authentication of such adoption.



Bill Knutsen, Secretary/Auditor