

KING CONSERVATION DISTRICT
GRANT SUBCOMMITTEE MEETING
OF THE BOARD OF SUPERVISORS
September 23rd, 2019
4:00 PM – King Conservation District Office
Elk Room
800 SW 39th St, Suite 150
Renton, WA 98057
425-282-1900
Meeting Agenda

Call to Order

1. Preliminary Matters 4:00-4:02

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

2. Public Comment: 4:02 – 4:07

3. Grant Subcommittee Items: 4:07 – 5:00 pm

Applications:

- 1. City of Kent – Urban Natural Area Management Plan (Phase 1 &2)

Amendments:

- 1. City of Bellevue – Replacement of Waterwise Garden Interpretive Signs
 - a. Completion date extension
- 2. City of Shoreline – 2019 Richmond Beach Saltwater Park Habitat Restoration
 - a. Change to scope and budget
- 3. City of Newcastle – Citizen Survey: Stormwater Awareness, Attitudes, and Behavior
 - a. Revise budget to request additional funds

Close outs:

- 1. None

Urban-Natural Area Management Plan (Phase 1 & 2)

Member Jurisdiction Grant Program

Kent

Mr Bryan Higgins
220 4th Avenue South
Kent, WA 98032-5895

Francine Sanchez

220 Fourth Ave S
Kent, WA 98032

FSanchez@kentwa.gov
O: 253-856-5138
M: 206-743-6840

Application Form

Summary Information

Project Title*

Urban-Natural Area Management Plan (Phase 1 & 2)

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

As part of a multi-phase approach to improve degraded natural areas, the City of Kent is seeking to develop an Urban-Natural Area Management Plan. This comprehensive plan will assess natural area assets as well as identify key areas of improvement.

Principal Partners (if any)

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$215,469.00

Total Project Cost*

\$738,444.00

Total Matching Funds (optional)

\$522,975.00

Project Start Date*

01/02/2020

Project End Date*

12/31/2022

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.

If more than two locations, state “multiple” and explain.

Multiple. Staff will be assessing, prioritizing, and ultimately looking to improve management of natural area assets in City of Kent Parks, including areas with assets such as wetlands, forests, and urban trees. (see attached Conservation Values List for list of parks).

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

5

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

In 2016, the Parks, Recreation & Community Services team put together the “Park and Open Space Plan” which assessed parks, prioritized service levels, and identified key updates needed within an aging park system. However, the plan mainly focused on the developed areas of the park. The next logical step is to develop a similar plan for our urban-natural areas. While the Green Kent Partnership was a great start to beginning to tackle the invasive plant issue, it is important that we develop a new plan that considers all aspects of urban-natural area management. By taking a more comprehensive approach, we can develop a management plan that allows staff to more effectively care for these areas. As a result, we identified 5 key goals the plan will focus on. These five goals are: safety, reinvestment, connection, management and stewardship.

Goal Descriptions:

- Goal 1: Safety

In a 2018 survey, 42% of respondents indicated they were prevented from using a park due to safety concerns. By actively managing vegetation on trails, experimenting with new techniques, and consulting with other city departments to establish best management practices, we hope to address these concerns. As a result, we predict to see a decrease in the percentage of people concerned with safety in parks in future surveys.

- Goal 2: Reinvestment

One of the biggest challenges to managing natural areas has always been the availability of sustainable funding. Issues such as public safety, health, & essential services often take up most resources. With a more comprehensive plan that highlights how urban natural spaces play a role in these issues, we hope to leverage additional resources to reinvest in natural areas.

- Goal 3: Connection

Partnerships will be key to the success of any community engagement opportunities we wish to provide in the future, so we will be identifying and approaching organizations and businesses who could be potential partners. These partners may act as event sponsors, invest in projects, provide in-kind donations, act as consultants, provide education and more. In the future, we will also be working on improving in-house collaboration with other city departments to share and establish best management practices.

- Goal 4: Management

Of significant importance is the goal to reclaim responsibility of managing natural areas. To do so, we will need to build a team dedicated to actively managing natural spaces and providing various new opportunities for Kent residents to enjoy. However, before we can begin implementing projects, we first need to develop the plan to focus efforts where they will be most beneficial. As a result, we will need support from KCD for a full-time coordinator and 1 part-time urban forestry tech. These people will be imperative to laying the foundation for future natural area management. While these positions will initially be supported with KCD funding, we ultimately hope to have these, and future positions fully funded by the city. KCD funds can then be appropriated to supporting educational and volunteer programs.

- Goal 5: Stewardship

We aim to eventually reestablish a full stewardship program in the future, however the sustainability of such a program will be highly dependent on the success of the first 4 goals. Some components of this program will be based on the Green Kent Partnership; however, opportunities will differ and include consideration for limiting factors. With proper support in place, we can provide various volunteer opportunities, outdoor educational programs and invest in outreach & educational media that promotes stewardship and care for parks and natural spaces.

In addition to identifying our five main goals, we have drafted up a valuation system that assessed natural assets such as forests, grasslands, wetlands, lakes, streams & rivers. These "Conservation Values" will help focus our efforts to parks where they will have the most visible impact. The "Urban Natural Area Management Plan" will outline how these values were determined. It will also outline how we plan to utilize these values to determine level of service, identify potential projects, and inform development decisions.

We estimate that it will be about 5-7 years from the initial plan development phase (Phase 1) to the first re-assessment phase (Phase 5). We expect some of these phases to overlap depending on the progress of the other phases and what additional resources we can obtain. The first three years of funding will mainly be focused on Phases 1, 2 and potentially Phase 3. The Phases are as follows:

- Phase 1 (2020-2023) will involve developing the plan and getting support of necessary stakeholders throughout the city. The biggest challenge the city faces is obtaining sustainable funding. During the first phase, KCD funds will be dedicated to supporting a full-time coordinator position whose focus will be drafting the official plan, approaching council for future funding, and maintaining volunteer relations by hosting annual events. Additionally, 2, 6-month urban forestry techs will be funded (1 by KCD and one by the city) to develop the urban forestry side of the plan. By 2023 we aim to have all these positions funded by the city or other funding sources, so the KCD funds can be redirected to program development and we can begin Phase 2.

- Phase 2 (2022-2026) will involve further building the team, drafting park specific plans, and initial implementation of the plan. In 2022 we aim to hire our first natural resource tech which will initially be partially funded by the grant. Eventually by 2026 we hope to have built a fully city-funded natural resources team dedicated to managing natural areas. This team would ideally consist of 5-7 full-time staff members including a coordinator, intern, and various field technicians. In addition to this team, we also hope to have built the urban forestry team by this time.

- Phase 3 (2020-2026) will involve building additional partnerships and rebuilding a volunteer program. This phase may start as early as 2020 but will initially be focused on building partnerships with other organizations and businesses. One such partnership that is already in development is a partnership with the Green River Coalition who will be helping to manage the Riverview site. We plan to support their events by dropping off tools and materials, prepping the worksite, and providing access to the park. Once we have identified and established other new partnerships, we can expand volunteer opportunities beyond the annual events. With the foundation laid by the Green Kent Partnership, we estimate that recruitment for volunteers, schools and organizations interested in adopting a priority park would most likely begin in 2023, with implementation by 2024.

- Phase 4 (2026-2027) will involve establishing educational programs and developing outreach materials. With the volunteer program laying the foundation for partnerships, we can also provide educational programs such as staff led nature walks and produce educational media such as interpretive signage & trail maps. With our capacity to host educational events currently for the foreseeable future, we will be providing support to the Environmental Science Center who aim to utilize a portion of the jurisdictional grant to support school programs at city of Kent parks.

- Phase 5 (2027, 2034, etc.) will involve reassessing various components of the plan and making improvements as needed. The field of natural area management is ever improving, and we aim to make sure that our best management practices stay up to date. By carefully tracking data and projects, we can effectively assess our progress during our 7-year reassessments.

It is our goal to have an adaptable plan that helps implement management practices based on the best science available, but that also consider the unique challenges of urban natural areas. As a result, we can more effectively work towards providing safe and beautiful natural spaces for the enjoyment of the community.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

- A. Natural Resources Coordinator Year 1-3 Work Plan
 - 2020- Plan Development and limited site management
 1. Manage 200 hours of existing operations staff time to address current pressing issues in natural areas including but not limited to: maintaining trail safety, managing problem vegetation, maintaining or preparing volunteer sites, managing problematic natural areas prone to undesirable activities or crime, & addressing other issues as they arise
 2. Draft Urban Natural Area Management Plan which will establish budget needs, identify issues, determine goals and outline the 5-phase plan
 3. Continue to monitor & track existing Green Kent steward sites to prevent volunteer areas from reverting to an invasive dominated understory.
 4. Maintain volunteer connection through implementation of 5 annual events including Earth Day (3rd Saturday in April), National Public Lands Day (4th Saturday in September), Releaf (2nd Saturday in October), Conservation Day (4th Saturday in October) and Arbor Day (2nd or 3rd Saturday in November). Events will continue to have the support of 3-4 operations staff until natural resource technicians are hired.
 5. Submit budget to council during mid-biennium for additional full-time staff and plan approval
 6. Collaborate with Urban Forestry Team to incorporate new Urban Forestry Plan into Natural Resources Management plan
 7. Collaborate with the Planning Department to consider ways to incorporate natural area improvement projects into upcoming 6 Year Capital Improvement Projects Plan

8. Lead contracted crews in removal of Japanese Honeysuckle at Clark Lake Park
9. Coordinate (as needed) access and materials to parks for Environmental Science Center educational programs and Green River Coalition volunteer events.

2021 Progress towards plan finalization and development of site-specific plans

1. Begin developing site specific plans for high priority natural areas such as Lake Fenwick, Clark Lake, and other parks with valuable or abundant natural resources
2. Finalize natural resource plan and develop a level of service plan in preparation for implementation in 2022
3. Identify potential partners for improvements to volunteer events and future programs.
4. Continue utilizing 200 hours of operations staff time to plan projects in response to pressing issues in natural areas
5. Continue support of Environmental Science Center educational programs
6. Seek city funding for transitioning coordinator position to being fully funded by the city
7. Develop work plan for new Natural Resources Tech scheduled to be hired and supported by the KCD grant in 2022

2022 Initial plan implementation

1. Hire Natural Resources Tech (KCD funded) to increase capacity of the parks department to manage natural areas.
2. Manage 100 hours of operations staff to help support the Natural Resources Tech on projects that need more than 1 staff member.
3. Approach council to transition Natural Resources Tech in 2023.
4. With new potential partners and stakeholders identified, draft official sponsorship/support packets for approaching potential supporters of volunteer programs and events.
5. Submit new KCD application budget form for supporting the next phases including continuing to build the natural resources team, support and improve volunteer events, develop and implement a Restore-a-park program, and develop outreach and education goals.

B. Urban Forestry Technician 6-month Work Plan –Timeline, Outcomes & Measurable Results

2020- Work with other Urban Forestry Technician to coordinate with operations staff and Davey Resource Group (DRG) consultants to:

1. Complete urban tree inventory for use by DRG to complete inventory analysis including frequency of species, age distribution, condition, performance index, and value.
2. Utilize outreach materials from DRG to formulate presentations for council and other potential stakeholders to seek additional funding for the Urban Forestry Program.
3. Work with Natural Resources Coordinator to develop equation for value of urban trees and incorporate into existing park natural area valuation system.
4. Coordinate with DRG during the 6-phases of development of the Urban Forestry Plan including ensuring that the plan aligns with current policies and meets the goals and standards of the City of Kent Parks department.
5. Technicians can then work towards implementing the Urban Forestry Plan as outlined by DRG which will include recommendations for staffing, best management practices, and sustainable funding.

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines*. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!

KCD-MJG APP-Kent Parks-UNAM.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Conservation Values List.pdf

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

No

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

No

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

No

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

Yes

Project Type

Forestry, Urban

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Francine Sanchez

Title

Program Coordinator

Date*

09/13/2019

File Attachment Summary

Applicant File Uploads

- KCD-MJG APP-Kent Parks-UNAM.xlsx
- Conservation Values List.pdf



Member Jurisdiction Grant Program

Grant Application Project Budget Form

Promoting sustainable uses of natural resources through responsible stewardship

Project Name	Urban-Natural Area Management Plan (Phases 1 & 2)			
Applicant	City of Kent			
Contact	Francine Sanchez			
Mailing Address	220 4th Ave S			
E-mail	fsanchez@kentwa.gov	Project Start Date:	1/2/2020	
Phone	253-856-5138	Project End Date:	12/31/2022	
Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below				
Budget Item	KCD Funds	Other Funds	Other Funds	Total
		City of Kent	(identify source and status of matching funds here ex. DON Small and Simple - Secured)	
Salaries & Benefits	\$186,219	\$483,100		\$669,319
Travel/ Meals/ Mileage (for - volunteers, staff)	\$1,500			\$1,500
				\$0
				\$0
				\$0
Office Supplies				\$0
				\$0
				\$0
Field Supplies	\$9,750			\$9,750
Contracted/ Professional Services	\$15,750			\$15,750
Permits				\$0
Other: Event Support		\$39,875		\$39,875
Other: Misc Expenses	\$2,250			\$2,250
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
TOTAL	\$215,469	\$522,975	\$0	\$738,444

Total Project Cost	\$738,444
Total Match	\$522,975
Amount of KCD Funding Requested	\$215,469
Match Percentage	71%

Footnotes: see budget detail below

Urban-Natural Areas Management Plan- Phase 1 Budget Detail (2020-2023)		
Salaries & Benefits	KCD	City of Kent
Natural Area Coordinator (1 FTE)	\$ 114,000	\$ 57,000
Urban Forestry Technicians (2 PTE)	\$ 20,700	\$ 180,700
Natural Area Technician (1 FTE)	\$ 51,519	
Benefits & Taxes		\$ 233,400
Operations Project Support (500 Hours)		\$ 12,000
Total Salaries	\$ 186,219	\$ 483,100
Other: Event Support		
Operations Staff Event Support (regular & overtime)		\$ 39,875
Contracted Professional Services		
Contracted Crew (Earthcorps)	\$ 15,750	
Travel, Meals Mileage		
Staff travel & trainings	\$ 1,500	
Field Supplies		
Plants	\$ 6,000	
Volunteer Supplies (snacks, water, etc)	\$ 3,750	
Other: Misc Expenses		
Tools, gear, etc	\$ 2,250	
Sub-totals	\$ 215,469	\$ 522,975
Grand Total	\$	738,444



Conservation Values

The value of natural areas is closely tied to acreage and the types of assets each park has. Assets that were assessed include wetlands, streams, forests, and grasslands. Currently, parks that are more heavily forested tend to be more valuable, but invasive plants and human disturbance can greatly affect that value. In the table below the current value is where our parks currently stand. "Potential value" is the optimal value the assets could reach within the constraints of an urban setting. These values will be used to more effectively focus resources and inform development decisions.

PARK/PROPERTY	Current Value	With Management	Potential Value
<i>Lake Fenwick Park</i>	16.5	→	30.6
<i>Clark Lake Park</i>	11.7	→	25.1
<i>Mill Creek Trails</i>	8.7	→	16.7
<i>277th Street Corridor Trail</i>	5.8	→	15.5
<i>Briscoe Park</i>	0.4	→	11.5
<i>Mill Creek Middle Park</i>	2.9	→	9.9
<i>Huse Property</i>	3.0	→	8.9
<i>Riverview Park</i>	3.0	→	7.9
<i>North Meridian Park</i>	3.9	→	7.9
<i>Mill Creek Earthworks Park</i>	2.3	→	4.9
All other natural areas that were assessed have a potential conservation value that is less than 5. Although these smaller natural areas seem to be lower performing, with some management, they have the potential to function at the top of their tier. These areas include Mill Creek Upper, 132 nd Property, Old Fishing Hole, Morrill Meadows Park, Arbor Heights, Park Orchard Park, Panther Lake, Three Friends Fishing Hole, Glenn Nelson Park, Pine Tree Park, West Fenwick Park, Campus Park, Scenic Hill Park, Garrison Creek Park, Turnkey Park & Chestnut Ridge Park.			

Replacement of Waterwise Garden Interpretive Signs

Member Jurisdiction Grant Program

Bellevue

Jammie Kingham
PO Box 90012
Bellevue, WA 98009-9012

Christie Lovelace

CLovelace@bellevuewa.gov

FollowUp Form

Member Jurisdiction Grant Program - Completion Date Extension Request #2

The purpose of this form is to request an extension to the stated completion date on the application.

Multiple completion date extensions have been granted, but are discouraged. It's recommended that you extend your completion date to include 2-3 months more than you think you will need to complete the project and reporting requirements. Please select a new completion date that won't likely require another extension request.

Please contact Jessica Saavedra by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org with questions.

Project Title*

Replacement of Waterwise Garden Interpretive Signs

Decision Date

10/15/2018

Extend the Project Completion Date*

Select the length of time you wish to extend the completion date to.

Extend the completion date 90 days or less to complete reporting requirements

Project End Date

This is the original completion date provided in the application.

11/19/2018

Extended Completion Date #1

This extended completion date from the first extension request.

10/31/2019

Extended Completion Date #2*

Please add the date you would like to extend to.

12/31/2019

Extended Completion Date #2

Please add the date you would like to extend to.

Reason for Completion Date Extension Request*

Provide a brief explanation for your request to extend the completion date.

Requesting a 60 day extension to 12/31/2019 from our previous extension (ending 10/31/2019). This request is to accommodate for additional reviews of content material that were needed prior to design and installation. Design is underway now and we look forward to installing the updated signs in this fall.

APPROVAL SECTION TO BE COMPLETED BY KCD

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

No files were uploaded

2019 Richmond Beach Saltwater Park Habitat Restoration

Member Jurisdiction Grant Program

Shoreline

Susana Villamarin
17500 Midvale Avenue North
Shoreline, WA 98133-4921

Susana Villamarin

17500 Midvale Ave N
Shoreline, WA 98133-4905

svillamarin@shorelinewa.gov
O: 206-801-2603

FollowUp Form

Amendment Request

Project Title*

2019 Richmond Beach Saltwater Park Habitat Restoration

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

Sustain native habitat restoration efforts at this city park by restoring a 0.24-acre area, maintaining approximately 3 acres of restored areas, and clearing and stabilizing a 0.05 acre steep slope area.

Decision Date

03/14/2019

Instructions: Please complete the following fields to request additional funds and to change the scope of the project. There are fields below to describe the type of changes you are making and attach the budget revision form as well as optional attachments such as maps or photos.

Project End Date

This is the original completion date provided in the application.

12/31/2019

Scope of Work Revision*

Select an option below that best describes the type of scope of work revision you would like to request.

Add activities to the scope of work that were not part of the approved scope of work

Describe Changes to the Scope of Work*

Describe the reason for the changes to the budget and scope, identify how changes differ from the approved scope of work, and provide any additional information that would be helpful for the KCD Board of Supervisors to know about the project.

This amendment is in response to feedback from King Conservation District (KCD) regarding the difficulty in meeting the 90-percent plant survival performance standard given the poor sandy soils and steep west-facing slopes at the Richmond Beach Saltwater Park. The proposed pilot project will blow in compost (2 inches deep) and woody mulch (3 inches deep) supplied and applied by Pacific Topsoil. The area to be

treated includes steep slopes (45-degree slopes) surrounding seeps, wetland, and a stream; and a relatively flat area situated immediately adjacent to the top of a steep slope located west of the restoration area. The compost used will be premixed DOT (Washington State Department of Transportation) Erosion Control fine compost; as recommended by King Conservation District. Woody mulch will be suitable for steep inclines. Compost and mulch will be blown in the late fall 2019. The existing plantings will be protected using TreePro tubes – these are easy to install and can be re-used for other projects. The tubes will be removed following application of the compost and mulch.

The approximately 3,795 sq. ft. site is located in the 2019 Restoration Area (see Figure 1). Large areas of Himalayan blackberry, English ivy, and morning glory were removed from this area, and the area planted with 149 native shrubs and ferns and 1 tree.

Amount Awarded

\$27,296.00

Additional Amount of Funding Requested

Please write in the total additional funding amount you are requesting, if applicable.

\$4,973.00

Revise the Budget*

Select the type of budget revision you are requesting.

Revise the budget to request additional funds

Upload the Budget Revision Form*

Download the budget revision form by clicking [here](#), fill in the budget from your application in the table at the top and fill in the revised budget information in the table below.

KCD-Member-Jurisdiction-Grant-Program-Budget-Revision-Detail-Form Final.xlsx

Optional Attachments

If you have additional documentation you would like to attach to your request for supporting information such as photos or maps, you may upload one file below. Please be aware that if you have more than one file of attachments, they will need to be combined into one file. Multiple file attachments cannot be uploaded.

Map_Exhibit A2 and B1.pdf

KCD Board of Supervisors Decision Section

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

- KCD-Member-Jurisdiction-Grant-Program-Budget-Revision-Detail-Form Final.xlsx
- Map_Exhibit A2 and B1.pdf



Member Jurisdiction Grant Program Budget Revision Detail Form

Grantee: City of Shoreline

Project Name: 2019 Richmond Beach Saltwater Park Habitat Restoration

Revising the Project Budget:

Awarded Project Budget (same as grant application budget)

	KCD Funds	Volunteer Match	City Match	Total (by line item)
Salaries and Benefits	\$ 100.00		\$ 4,533.00	\$ 4,633.00
Volunteer Community		\$ 10,000.00		\$ 10,000.00
Office and/or Field Supplies	\$ 1,726.00			\$ 1,726.00
Contracted & Professional Services	\$ 25,470.00			\$ 25,470.00
Native Plants		\$ 800.00		\$ 800.00
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 27,296.00	\$ 10,800.00	\$ 4,533.00	\$ 42,629.00

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

	KCD Funds	Volunteer Match	City Match	Total (by line item)
Salaries and Benefits	\$ 100.00		\$ 4,533.00	\$ 4,633.00
Volunteer Community		\$ 10,000.00		\$ 10,000.00
Office and/or Field Supplies	\$ 5,079.00			\$ 5,079.00
Contracted & Professional Services	\$ 27,090.00			\$ 27,090.00
Native Plants		\$ 800.00		\$ 800.00
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 32,269.00	\$ 10,800.00	\$ 4,533.00	\$ 47,602.00

Footnotes: Please see

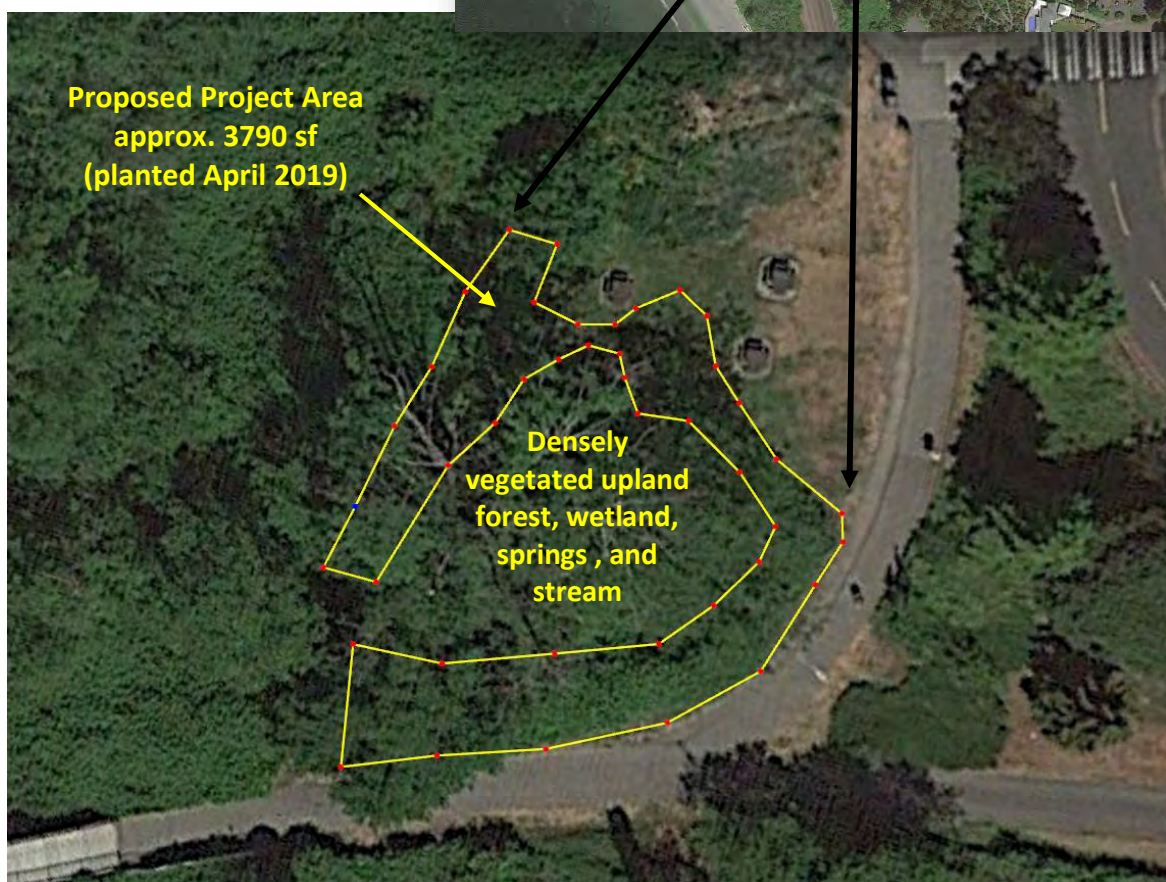


FIGURE 1: Park Vicinity and Proposed Project Area

EXHIBIT A(2)
Touchstone EcoServices
2019 Environmental Services at Richmond Beach Saltwater

**Budget and Schedule for Support and Administration for Habitat Restoration Program
September through October 2019 including:**

Note: This task is in addition to Tasks 1 through 6 already contracted for restoration work at the park.

SPECIFIC TASKS AND HOURS:

Task 7. Implement compost and mulch application to the 2019 restoration area to support survival of plantings.			
	Task Hours:	Total Hours:	Total Budget
Planning and coordination with city staff and Pacific Topsoil (including an on-site pre-application meeting); demarcate project boundaries with flagging; set up plant tubes for 143 plants (assumes assistance from at least 2 Friends of the park), and one day of oversight for compost application by Pacific Topsoil.	11	18 hrs	\$1,620.00
One day of oversight for woody mulch application by Pacific Topsoil; removal of plant tubes/stakes and clearing compost and mulch from plants after application (assumes assistance from at least 2 Friends of the park).	7		

Notes:

1. Reimbursables and project management are included in the budget for each task.
2. Hourly rate is \$90.00.

Soil Amendment/Erosion Control Budget
 Richmond Beach Saltwater Park
 2019 Restoration
 Touchstone EcoServices
 September 5, 2019

Costs by Area:		
Area 11 (3790 sq. ft.)		Total Budget
Compost & Mulch ¹	\$3,047.00 *	\$3,353.00
Supplies: Flagging ²	\$22.00 *	
Supplies: Plant Tubes	\$226.00 *	
Supplies: Stakes	\$58.00 *	

Notes:

* = cost for materials include taxes.

1 = Includes the cost for 2 inches compost, 3 inches woody mulch
 and blowing these materials in.

2 = wire flagging to demarcate area boundaries

Newcastle Citizen Survey: Stormwater Awareness, Attitudes, and Behavior

Member Jurisdiction Grant Program

Newcastle

12835 Newcastle Way, Suite 200
Newcastle, WA 98056

Kim Jones

KimJ@newcastlewa.gov

FollowUp Form

Member Jurisdiction Grant Program - Amendment Request for Additional Funds and Completion Date Extension

How to fill out this form:

This form has been assigned to you so that you may request additional funding and revise the approved budget.

Some of the information below is from your original grant application.

You will need to attach the budget revision detail form below. You can download it by clicking [here](#).

In the amendment description box, please explain the reason for the request.

Project Title*

Newcastle Citizen Survey: Stormwater Awareness, Attitudes, and Behavior

Decision Date

09/09/2019

Project End Date

This is the original completion date provided in the application.

12/31/2019

Change the Project Budget*

Select the reason you are requesting additional funding and provide a description below..

Request additional funds to complete approved activities

Amendment Description*

Describe the reason for the amendment request, Include the total amount of additional funds you are requesting.

Newcastle applied for the grant based on the estimated project cost of \$14,000. The actual cost of the project will be higher than the estimated cost. The actual project cost will be \$15,000. Newcastle is requesting an additional \$1,000 to pay for the full cost of the project.

Attach the Budget Revision Form Below*

Download the budget revision form, fill it out by inserting the original budget from the application in the top budget table. In the bottom budget table revise the original application budget to include the additional amount of funds you are requesting.

Amended Budget.xlsx

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

- Amended Budget.xlsx



Member Jurisdiction Grant Program Budget Revision Detail Form

Grantee: City of Newcastle

Project Name: Newcastle Citizen Survey: Stormwater Awareness, Attitudes, and Behaviors

Revising the Project Budget:

Awarded Project Budget (same as grant application budget)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 14,000.00			\$ 14,000.00
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 15,000.00			\$ 15,000.00
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00