

**KING CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

October 14, 2019

**5:00 PM to 8:00 – King Conservation District Office
800 SW 39th St, Suite 150
Renton, WA 98057
425-282-1900**

Zoom Link: <https://zoom.us/j/410125503>

Zoom Call In Number: +1 669 900 6833

Meeting Agenda

Call to Order

1. Preliminary Matters 5:00pm – 5:02pm

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

2. Consent Agenda 5:02pm – 5:10pm

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board Member

- a) Board Minutes: 8.12.19 BOS Meeting Minutes, 9.9.19 BOS Meeting Minutes
- b) KCD LIP Applications:
 - 1) AI 19-090: Joe Haberzette – Riparian Forest Buffer
- c) Member Jurisdiction Grant Applications:
 - 1) AI 19-091: City of Kent – Urban Natural Area Management Plan (Phase 1&2)
 - 2) AI 19-092: Des Moines Area Food Bank – On-the-Grow Learning Garden Truck 2019-20
 - 3) AI 19-093: City of Bellevue – Native Discovery Garden Enhancement Project – Phase 2
 - 4) AI 19-094: Futurewise – Algona Wetland Education and Enhancement Project

3. Public Comment: 5:10pm – 5:15pm

4. Finance: 5:15pm – 6:30pm

- 1) AI 19-095: A motion to approve check numbers 22034 through 22097 for a total of \$279,509.47; non-payroll EFT's totaling \$2,553.33; Bank Fees of \$63.00; and September 2019 payroll for \$228,384.24 – Souza **5:15pm – 5:30pm**
- 2) Sound Transit Project- Contract Modification - Covington/Reed **5:30pm – 6:00pm**
- 3) 2020 Budget – Update – Covington/Souza **6:00pm – 6:30pm**

SNACK BREAK 6:30pm – 6:45pm

5. Unfinished Business:

- 1) NW Area Meeting Update - Haugen/Reed **6:45pm – 7:00pm**
- 2) Road to 2020 Update - Covington/Grace **7:00pm – 7:30pm**

6. New Business:

- 1) AI 19-096, Resolution 19-012: Elections Resolution – Souza **7:30pm – 7:40pm**
- 2) AI 19-097: Approval of Regional Food System Grant Recommendations - Embleton **7:40pm – 8:00pm**

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

8/12/19

Supervisors Present: Dick Ryon – Chair; Burr Mosby – Vice Chair; Bill Knutsen – Board Auditor; Jim Haack; Kirstin Haugen

Associate Supervisors Present: Rachel Molloy

Guests Present: None.

Staff Present: Bea Covington, Ava Souza, Deirdre Grace, Brandy Reed, Carrie King, Brett Anderson, Elizabeth Stockton, Jessica Saavedra

Preliminary Matters: Chairman Ryon called meeting to order at 5:06 p.m. All attendees introduced themselves. Ryon asked for additions or corrections to the current agenda.

It was noted that two amendments were made to the agenda. In the Consent Agenda, the Minutes were for the 3.11.19 BOS Meeting and the Member Jurisdiction application from ECOSS is not partnered with King County.

Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda as amended (5 ayes, 0 nays).

Public Comment: None.

Consent Agenda:

Ryon read the consent agenda items aloud and all items were voted on.

a) Board Minutes: 3.11.19 BOS Meeting; 3.14.19 Special BOS Meeting; 4.3.19 Special BOS Meeting; 6.17.19 BOS Meeting; 7.15.19 Special BOS Meeting

b) KCD LIP Applications:

- 1) AI 19-061: Virginia Gilder – Forest Health Management
- 2) AI 19-062: DJ and Angela Hagebusch – Riparian Forest Buffer

c) Member Jurisdiction Grant Applications:

- 1) AI 19-063: EarthCorps – 2019-22 Seahurst Park Shoreline & Forest Vegetation Stewardship
- 2) AI 19-064: City of Shoreline – Master Native Plant Stewards Ecological Restoration
- 3) AI 19-065: ECOSS – City of Renton Spill Kit Incentive Program
- 4) AI 19-066: Des Moines Farmers Market – 2019 Low Income Senior Healthy

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

- 31 Eating Initiative
32 5) AI 19-067: Coastal Geological Services – 2019 Seahurst Park South and North
33 Beach Monitoring
34

35 **Mosby moved; Haack seconded passed unanimously a motion to approve the consent agenda**
36 **as amended (5 ayes, 0 nays).**

37 **AI 19-072: Associate Supervisor Appointment**

38 Chairman Ryon explained the Board adopted a policy at the Board of Supervisors meeting in May
39 that detailed how Associate Supervisors are selected, as well as their powers and duties. Ryon
40 emphasized that although the Associate Supervisor position does not get to vote on motions, the
41 position does play an important advisory role to the Board and members should not hesitate to join
42 in on Board discussions.

43 Ryon asked if there was any comment by any members of the Board before inducting Rachel
44 Molloy and Chris Porter.

45 **Mosby moved, Haack seconded passed unanimously a motion to approve AI 19-072: A**
46 **motion to approve the appointment of Rachel Molloy and Chris Porter as Associate**
47 **Supervisors of the Board (5 ayes, 0 nays)**

48 Ryon and the rest of the Board invited Molloy to take her seat with the Board.

49 **Finance:**

50 **AI 19-068: A motion to approve check numbers 21802 through 21882 for a total of**
51 **\$298,750.07; non-payroll EFT's totaling \$1281.81; Bank Fees of \$18.00; and June 2019**
52 **payroll for \$223,223.95**

53 **AI 19-069: A motion to approve check numbers 21883 through 21957 for a total of**
54 **\$459,669.92; non-payroll EFT's totaling \$6,567.38 Bank Fees of \$33.00; and July 2019**
55 **payroll for \$229,792.84**

56 Souza summarized that her full report was given to the Finance Committee earlier today. There
57 was nothing unexpected in the Financials for June and July. She confirmed that KCD is on track
58 with spending and collecting revenue as projected. Souza did note that there were more checks
59 that came out of the Reserve Account in July than in June.

60 **Knutsen moved, Haack seconded passed unanimously a motion to approve AI 19-068: A**
61 **motion to approve check numbers 21802 through 21882 for a total of \$298,750.07; non-**
62 **payroll EFT's totaling \$1281.81; Bank Fees of \$18.00; and June 2019 payroll for \$223,223.95**
63 **(5 ayes, 0 nays)**

64 **Knutsen moved, Mosby seconded passed unanimously a motion to approve AI 19-069: A**
65 **motion to approve check numbers 21883 through 21957 for a total of \$459,669.92; non-**

payroll EFT's totaling \$6,567.38 Bank Fees of \$33.00; and July 2019 payroll for \$229,792.84 (5 ayes, 0 nays)

AI 19-074, Resolution 19-010: A Resolution of the Board of Supervisors of the King Conservation District King County, Washington, Authorizing the Board Chair, Board Vice- Chair and the Board Auditor to Sign Checks

Souza explained that Resolution 19-010 is straightforward and identifies the Board Chairman, Vice Chairman, and Auditor as check signatories.

Haack moved, Knusten seconded passed unanimously a motion to approve AI 19-074, Resolution 19-010: A Resolution of the Board of Supervisors of the King Conservation District King County, Washington, Authorizing the Board Chair, Board Vice- Chair and the Board Auditor to Sign Checks (5 ayes, 0 nays)

Souza added to the record that Knutsen will be transferring about \$51,000 in returned Member Jurisdiction funds.

Unfinished Business:

- 1) Regional Food System Grant Program Update
- 2) Update – 2020 KCD Elections and Upcoming Meeting in Ellensburg
- 3) AI 19-073, Resolution 19-011: A Resolution of the Board of Supervisors of the King Conservation District King County, Washington, Relating to Board Supervisors Elections

Update - Regional Food System Grant Program

Embleton was absent from the meeting and will be rescheduling the full update for the Regional Food System Grant Program at the September meeting. Covington circulated a summary page for the program and noted it is a historical list of awardees and applicants since the program's initiation. She added the Advisory Committee will be reviewing the applications received for 2019 in September and the motion will come to the Board in October.

Covington further explained to the Board the competitive grant application process.

Grace added there are many exiting proposals this year and the a few organizations collaborated and submitted joint proposals.

Ryon added there has been rich discussion regarding all of the applications and that he is looking forward to the September and October meetings.

Break was called by Ryon at 5:31 p.m. The Board was called back to order at 5:46 p.m.

Update – 2020 KCD Elections and Upcoming Meeting in Ellensburg

- 99 Covington announced Democracy Live will be doing a full presentation in September for the
100 Board. Souza has been a member of the Elections Committee that is driving the Elections meeting
101 in Ellensburg next week.
- 102 Covington went over Democracy Live services and options available for the KCD 2020 election.
103 The Board asked for more detail on how it will work.
- 104 Covington explained the concept of online ballot holding is a relatively new idea. She continued
105 that exploring alternative election processes will be positive precedent setting for KCD. If
106 deployed, the next KCD election will be the largest beta testing sample for Democracy Live and
107 many large entities and organizations are interested in its success.
- 108 The Board was enthused that KCD election will be more inclusive.
- 109 Haugen asked when the election for 2020 is scheduled.
- 110 Knutsen and Souza confirmed a recommendation for election date will be discussed at the Election
111 meeting in Ellensburg, but it will definitely happen in the first quarter per the Revised Code of
112 Washington.
- 113 Covington and the Board discussed limitations and current mapping of when the election should
114 be held as it related to King County Elections ability to support a KCD election, given all the other
115 elections in 2020.
- 116 Souza confirmed a Resolution will be brought to the Board in October to discuss all the details for
117 the next elections including dates, polling locations, and ballot submittal procedures.
- 118 Souza added some of the items that may be discussed include the idea of absentee ballots and
119 utilizing staff members instead of assigned polling station attendants. She continued that the
120 meeting in Ellensburg is an opportunity for all conservation districts to come to the table with all
121 of the issues they have experienced in the past. The topics in Ellensburg will be brought forward
122 at the Commission meeting in October.
- 123 Covington confirmed six Board and Staff Members will be representing KCD in Ellensburg.
- 124 AI 19-073, Resolution 19-011: A Resolution of the Board of Supervisors of the King Conservation
125 District King County, Washington, Relating to Board Supervisors Elections
- 126 Haugen wanted to make a statement on record that the Board is in full support of putting the KCD
127 election on the general ballot in King County. She read the Resolution in its entirety which reads
128 that the Board is committed to working with the Washing State Legislature to reform Conservation
129 District Board of Supervisor elections to use regular ballots sent to all registered voters.
- 130 Knusten added that it should be on record how the Board is thinking about elections. He continued
131 that they are interested in change and beginning to enter a lot of stimulating conservations. Knusten

expressed his agreement with the Resolution and that it portrays a positive message for a vote for change.

Knutsen moved, Haack seconded passed unanimously a motion to approve AI 19-073, Resolution 19-011: A Resolution of the Board of Supervisors of the King Conservation District King County, Washington, Relating to Board Supervisors Elections.

AI 19-070: Agricultural Drainage Assistance Project – Stabenfeldt

Stockton explained the background for the project and that it has been ongoing since 2017 and involves several adjacent properties in Enumclaw. The motion would be to approve 1,200 more linear feet of dredging and two artificial ditches. She stated that she would not be seeking competitive bids because the estimate cost of the project is under the \$10,000 threshold. She added she will most likely be working with Southworth and Sons, whom she has worked with on other agricultural drainage projects.

Mosby moved, Knutsen seconded passed unanimously a motion to approve AI 19-070: A motion to approve the Stabenfeldt agricultural drainage project and sign contract with the lowest responsible bidder. (5 ayes, 0 nays)

AI 19-071: Cover Crop – Jim Ritter

Melick described the size of Ritter's property and the amount of cover cropping needed each year and the associated cost. To correctly cover crop in one year would exhaust the total cost typically allocated to complete the recommended three years of maintenance. Melick provided three options for the board to consider. She added the cost may discourage the landowner from completing the three years.

The Board asked for technical specifics of the project and gave their own farming expertise on cover cropping.

Knutsen added that if this continues to be a trend, we should revisit the cost and maximums for cover cropping projects. He added that the Ritter property may be a great demonstration project site and influence other farmers in the same area to take up the same practice.

Mosby agreed that cover cropping is an important farming practice.

Knutsen moved, Mosby seconded passed unanimously a motion to approve AI 19-071 Option C to approve funding the full amount of acres for one year of cover cropping. (5 ayes 0 nays)

Ryon closed the meeting with a thank you to KCD staff and another warm welcome to Molloy and Porter.

There being no more business before the Board, Ryon adjourned the meeting at 6:42 p.m.

Authorized Signature

Date

Summary of Motions

Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda as amended (5 ayes, 0 nays).

Mosby moved; Haack seconded passed unanimously a motion to approve the consent agenda as amended (5 ayes, 0 nays).

Mosby moved, Haack seconded passed unanimously a motion to approve AI 19-072: A motion to approve the appointment of Rachel Molloy and Chris Porter as Associate Supervisors of the Board (5 ayes, 0 nays)

Knutsen moved, Haack seconded passed unanimously a motion to approve AI 19-068: A motion to approve check numbers 21802 through 21882 for a total of \$298,750.07; non-payroll EFT's totaling \$1281.81; Bank Fees of \$18.00; and June 2019 payroll for \$223,223.95 (5 ayes, 0 nays)

Knutsen moved, Mosby seconded passed unanimously a motion to approve AI 19-069: A motion to approve check numbers 21883 through 21957 for a total of \$459,669.92; non-payroll EFT's totaling \$6,567.38 Bank Fees of \$33.00; and July 2019 payroll for \$229,792.84 (5 ayes, 0 nays)

Haack moved, Knutsen seconded passed unanimously a motion to approve AI 19-074, Resolution 19-010: A Resolution of the Board of Supervisors of the King Conservation District King County, Washington, Authorizing the Board Chair, Board Vice- Chair and the Board Auditor to Sign Checks (5 ayes, 0 nays)

Knutsen moved, Haack seconded passed unanimously a motion to approve AI 19-073, Resolution 19-011: A Resolution of the Board of Supervisors of the King Conservation District King County, Washington, Relating to Board Supervisors Elections.

Mosby moved, Knutsen seconded passed unanimously a motion to approve AI 19-070: A motion to approve the Stabenfeldt agricultural drainage project and sign contract with the lowest responsible bidder. (5 ayes, 0 nays)

Knutsen moved, Mosby seconded passed unanimously a motion to approve AI 19-071 Option C to approve funding the full amount of acres for one year of cover cropping. (5 ayes 0 nays)

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

9/9/2019

Supervisors Present: Dick Ryon – Chair, Burr Mosby – Vice Chair, Bill Knutsen – Auditor, Kirstin Haugen

Associate Supervisors Present: Rachel Molloy

Guests Present: Julie Wise, Bryan Finney, Sheila Nix, Aileen Kim

Staff Present: Bea Covington, Ava Souza, Lindsey Davidson, Jessica Saavedra, Laura Redmond, Mary Embleton, Deirdre Grace, Brandy Reed, Josh Monaghan, Carrie King

Preliminary Matters:

Chairman Dick Ryon called meeting to order at 5:04p.m. All attendees introduced themselves. Ryon asked for additions or corrections to the current agenda.

Souza requested the Minutes from the 8/26/19 Special BOS Meeting be pulled from the agenda. Ryon accepted the change.

Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as amended (4 ayes, 0 nays)

Consent Agenda:

Ryon read the consent agenda items aloud.

a) ~~Board Minutes: 8.26.2019 Special BOS Meeting~~

b) KCD LIP Applications:

- 1) AI 19-075: K. Beattie-Massie: Riparian Forest Buffer
- 2) AI 19-076: C. Sianchuck: Riparian Forest Buffer
- 3) AI 19-077: Baerwald: Hedgerow
- 4) AI 19-078: Charleson Place HOA: Hedgerow

c) Member Jurisdiction Grant Applications:

- 1) AI 19-079: City of Newcastle - Newcastle Citizen Survey: Stormwater Awareness, Attitudes, and Behavior
- 2) AI 19-080: City of Bellevue - Bellevue Parks Open Space Forest Health Assessment

Knutsen moved; Haugen seconded passed unanimously a motion to approve the consent agenda as amended (4 ayes, 0 nays)

32 **Public Comment:** None

33 **Pulled Consent Agenda Items:** 8/26/19 Meeting Minutes

34 **Finance:**

35 1) AI 19-081: A motion to approve check numbers 21958 through 22033 for a
36 total of \$546,945.71; non-payroll EFT's totaling \$640.82; Bank Fees of
37 \$33.00; and August 2019 payroll for \$225,225.27
38

39 Souza distributed the Financial Packet for the month of August. She explained that was reviewed
40 by the Finance Committee earlier this evening. She continued that she would be happy to review
41 and answer any questions in detail at the 4th Monday of the month meeting.

42 Knutsen confirmed that vendors, contractors, expenses, transfers, and all financial items are all
43 assessed and detailed prior to the Board Meeting by the Auditor and the Finance Committee.

44 **Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 19-**
45 **081: A motion to approve check numbers 21958 through 22033 for a total of**
46 **\$546,945.71; non-payroll EFT's totaling \$640.82; Bank Fees of \$33.00; and August**
47 **2019 payroll for \$225,225.27 (4 ayes, 0 nays)**

48 **Presentations:**

49 1) Regional Food System Grant Program Update – Embleton
50

51 Embleton stated that this presentation highlights this year's Regional Food Systems grant
52 applications. See PowerPoint Presentation attached.

53 2) KCE Elections/Democracy Live Election Presentation - Julie Wise/Bryan Finney
54

55 Covington gave a brief overview of the current conservation district election issues and goals for
56 the next election.

57 Wise introduced herself and her experience with King County Elections. She has been working
58 with elections for the past 19 years and has been Director at King County Elections for the past
59 four years. Finney and Wise gave a presentation on Democracy Live and their potential partnership
60 with King County Elections. See PowerPoint Presentation attached.

61 Wise proposed the next election date would be February 11, 2020 which is the same day as
62 Washington State's special election.

63 Nix introduced herself and the work that she does with Tusk Philanthropies. She gave examples
64 of some election issues she's encountered and resolved, especially in areas of the military. She
65 spoke in detail about the security of online elections and the entities that have vetted their security

66 such as Homeland Security and the FBI. She confirmed that Democracy Live has been tested and
67 passed security measures.

68 Knusten asked how long Tusk Philanthropies funding would be available.

69 Nix confirmed they would be funding the next election and potentially additional years based on
70 its success in voter turnout, security, and user likeability.

71 Knutsen asked if we do not receive funding from Tusk, how would the election process be paid
72 for. Covington stated that this is an issue that we will have to contend with. It is a bit of a catch
73 22 in that the more participation there is, the higher the cost but we do want increased participation.
74 Souza confirmed that she has done the analysis with our previous vendor, and if we were to engage
75 them to run an election with 40-60,000 participants the cost would be similar, if not higher.

76 Ryon asked if there is a way receive data on voter demographics. Wise confirmed with a bigger
77 voter turnout KCE would be able to provide the same types of analysis that they provide for other
78 elections that KCE runs.

79 Nix and Finney both agreed that outreach, advertising, and community engagement will be a huge
80 factor in the next election's success.

81 Finney gave a demonstration on the Democracy Live website of what the voter experience would
82 be like. He circulated a completed sample ballot to show what it would look like.

83 There was Board discussion about pre-paid postage, ballot drop off boxes, signature verification,
84 supported internet browsers and mobile friendly accessibility. Wise explained that the postal
85 service is not currently set up to allow for pre-paid envelopes in a vote by mail situation.

86 Wise explained the project team roles and responsibilities throughout the voting process.

87 Haugen asked questions about the cost. Covington broke down the costs of the 2020 elections if
88 we use Democracy Live. She continued that if the election is successful, there may be opportunity
89 to push state legislature to provide funds to cover the cost of elections. Souza mentioned the cost
90 of the election this year and in previous years.

91 Wise concluded that this proposal is groundbreaking, not just for King County, but statewide and
92 on a national level. The cost is small for the impact that it can make. Finney agreed with the
93 sentiment.

94 Break was called by Chairman Ryon at 7:03pm. The meeting was reconvened at 7:19pm

95 **New Business:**

96 1) AI 19-082: Authorization of Executive Director to enter into a contract with King County
97 Elections/Democracy Live
98

99 Ryon led a discussion with Board about how they felt about Democracy Live and King County
100 Election after seeing their presentation. There was a consensus that the proposal is creative,
101 innovative, and an interesting process.

102 Covington and Souza explained that there is no detailed contract to sign at this time, however, we
103 do need approval to move forward with public noticing and working with King County Elections
104 on cost and vendors.

105 **Mosby moved; Knutsen seconded passed unanimously a motion to approve AI 19-082**
106 **approving authorization of Executive Director to enter into a contract negotiation with King**
107 **County Elections and Democracy Live (4 ayes, 0 nays)**

108 2) Board Committees and Task Forces – Ryon/Covington
109

110 Ryon expressed the importance of the Board sub-committees. He specifically cited the work that
111 is done in the advisory committee, finance committee, and grant sub-committee. Ryon called for
112 a reenergizing of the Board members to attend these meetings, as well as encouraged the newly
113 elected board supervisor and appointed associate board supervisors to become a part of these
114 committees.

115 Covington emphasized the importance of a supervisor to be a part of the Advisory Committee,
116 especially during a time of budget proposals. She wants members to think of these committees as
117 working groups, not necessarily decision-making meetings.

118 Ryon shared the list of committees and assignments with the group (See attached). If anyone is not
119 interested in or able to fully participate in the committee that they have been assigned to, they
120 should communicate directly with Ryon.

121 Going forward, the committee members will be the lead on work pertaining to the topic area for
122 the committee. Board members wishing to work issues related to those committees should
123 coordinate their efforts with the committee.

124 There was a discussion about quorum and noticing if more than two board members participate in
125 in committees.

126 Haugen suggested to have all meetings noticed so board members and the public could attend.

127 Souza and Covington explained the noticing and record keeping requirements associated with
128 formal meetings and suggested that since these committees were more “work group” than decision
129 making in nature it would be prudent to start with limiting participation to two supervisors. Any
130 decisions or recommendations originating at the committee level would be brought from the
131 committees to the full board for consideration and action in an open public meeting.

132 3) Road to 2020 Update – Ryon/Covington
133

134 Ryon and Haugen shared their impressions from their meetings with Kathy Lambert. Other Board
135 members have not had meetings with elected officials. KCD has engaged NWP Consulting to help
136 move the proposal that was submitted on August 1st through the Council process. The Road to
137 2020 committee includes Supervisors Dick Ryon and Burr Mosby and Associate Supervisor
138 Rachel Malloy. This group supported by Covington and Grace will coordinate efforts to engage
139 Council leading up to a vote.

140 4) WACD October Area Meeting Resolutions – Reed

141
142 Supervisors Haugen and Knutsen, and Associate Supervisor Porter will form the
143 WACD/Legislative Committee, which will focus on long term election reform. The Committee
144 will be staffed by Reed and will coordinate with Souza and the Commission Elections Committee.
145 Reed stated that tonight is the beginning of a discussion for policies, legislation, and resolutions to
146 be brought forward to the WACD Area meeting, then to the WACD Annual Meeting and
147 eventually the NACD Annual Meeting. She briefed on the process of how resolutions are brought
148 to WACD for vote. Voting on resolutions will happen at this year's Annual Meeting the first week
149 of December in Pierce County-area. Area meetings are happening in throughout October where it
150 will be decided by representatives from all the conservation districts which resolutions should be
151 brought forward at the Annual Meeting. KCD is in the Northwest area and that meeting is on
152 October 9th. She empathized the importance of all board members attendance of the WACD
153 Annual Meeting, especially because it is local this year. The resolutions that are passed at WACD
154 are brought by a representative to NACD. The Area and Annual meetings are "one supervisor,
155 one vote". If a supervisor is unable to attend they may delegate their proxy to an Associate
156 Supervisor, but that delegation must occur at a formal BOS meeting.

157 Reed said that there will be a special BOS meeting at the end of the month discussing resolutions
158 that the Board would like to present at WACD.

159 Reed circulated a packet of 3 drafted resolutions that Whatcom CD is considering proposing. She
160 went into detail of each proposed resolutions. The work group will review these resolutions and
161 share their input at the BOS meeting at the end of the month. The work group can elect to support
162 these resolutions, modify them or adopt proposals of their own.

163 The Board discussed bringing Haugen's Election Resolution from last month's meeting. Haugen
164 will work with Reed to put her resolution in the recommended format for consideration.

165 As final items, Covington stated that she will be reinstating the "Week in Review" email on Fridays
166 to keep Board members better apprised of all the events and activities.

167 Covington also stated that we will notice a 4th Monday standing work session for the BOS so that
168 if the full board needs to meet to consider an item, they will have that option.

169 The first such meeting will be noticed for September 23rd. There will be a Zoom meeting option.

The Board also requested that staff review timelines and submission deadlines so that BOS packets can be in the mail no later than close of business the Monday before the first meeting of the month. The Board also requested that an electronic copy of the packet be made available at the same time.

There being no more business before the board, the meeting was adjourned at 9:28 pm.

Authorized Signature

Date

Summary of Motions

Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as amended (4 ayes, 0 nays)

Knutsen moved; Haugen seconded passed unanimously a motion to approve the consent agenda as amended (4 ayes, 0 nays)

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 19-081: A motion to approve check numbers 21958 through 22033 for a total of \$546,945.71; non-payroll EFT's totaling \$640.82; Bank Fees of \$33.00; and August 2019 payroll for \$225,225.27 (4 ayes, 0 nays)

Mosby moved; Knutsen seconded passed unanimously a motion to approve AI 19-082 approving authorization of Executive Director to enter into a contract negotiation with King County Elections and Democracy Live (4 ayes, 0 nays)

There being no more business before the board, the meeting was adjourned at 9:28 pm.

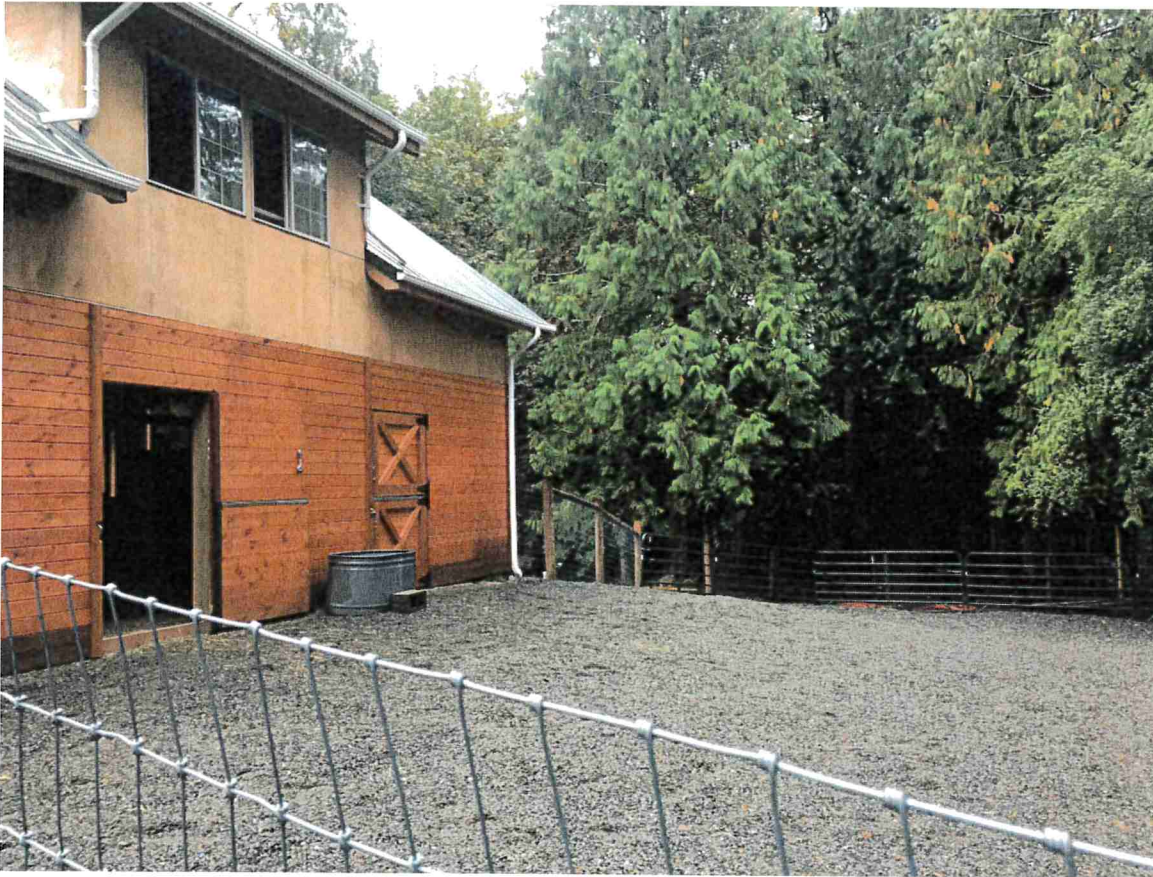
King Conservation District Landowner Incentive Program
2019 September Awards

BUDGET SUMMARY	
Total- Cost-share Budget (w/Hinton Pilot Funds Removed)	\$456,250.00
Total- Cost-share Awarded	\$327,037.35
2019 Awards	\$230,726.02
September Award Cycle	\$96,311.33
Cost-share Budget Remaining	\$129,212.65
Funds Available to Reallocate	\$5,580.88
Adjusted Balance Available for FY 2019	\$134,793.53

COST SHARE AWARD DETAIL - September Cycle									
Last Name	First Name	Best Management Practice	Award Amount	Completion Date	Acres	Feet	Plants	Qty	
Laird	David	Cover Crop	\$ 6,295.50	10/15/2021	17.00				
Baerwald	Catherine	Hedgerow	\$ 26,985.83	9/1/2020	1.19	1,165	1973		
Beattie-Massey	Karen	Riparian Forest Buffer	\$ 19,534.00	9/1/2020	0.53	670	1185		
Charleson Place HOA	Carter	Hedgerow	\$ 11,998.00	9/1/2020	0.92	875	2910		
Slanchuk	Curtis	Riparian Forest Buffer	\$ 26,802.00	9/1/2020		715	1526		
Crain	Elizabeth	Riparian Forest Buffer	\$ 4,696.00	10/15/2021	2.30	358	1800		
Total			\$96,311.33		22.86	3783.00	9394		0.00

COST-SHARE FUNDS AVAILABLE TO REALLOCATE		
(Prior & Current Year Contracts, Cancelled or Closed Under Budget During CY 2019)		
Status	Number of Contracts	Amount
Closed Underbudget	5	\$ 2,475.88
Cancelled	2	\$ 3,105.00
	7	\$ 5,580.88

An LIP Review Committee recommended application for Sean Stratman for Cover Crops was reported for the August Cycle. The contract and funding for this application have not been finalized as staff are working on a policy consideration for the contract.



LIP 2019-03 – Heavy Use Protection Area – Carolyn Kramer



LIP 2017-40&41 – Cross and Buffer Fence - Stan Keeter

**King Conservation District Board of Supervisors Meeting 10/14/2019
Agenda Action Briefing/Report AI 19-090**

SUBJECT:

Approve KCD Landowner Incentive Program cost-share application from Joe Haberzette, for an Aquatic Area Enhancement, in the amount of \$15,845.00.

FISCAL IMPACT

The current balance of cost-share funding for KCD LIP 2019 is summarized in the following table:

2019 LIP Cost-share Available	\$129,212.65
Current Request	\$15,845.00
Balance Remaining	\$113,367.65

POLICY CONSIDERATION

This proposed cost-share contract has been vetted through a staff approval committee and meets NRCS standards for the applicable best management practice. The application has been advanced for due pass by the Board of Supervisors.

STAKEHOLDER INTERESTS

- District cooperators working with District farm management and aquatic area enhancement programs
- King CD Board members and staff

BACKGROUND

Application Information & Details

The Haberzette property is a 40 acre-farm which has been in the family since the early 1970s. Mr. Haberzette is a participant in the Conservation Reserve and Enhancement Program (CREP) and has enrolled 4.77 acres of the farm's riparian area in the program to be restored and protected. Current site conditions include infestations of Himalayan blackberry, reed canary grass and knotweed and the current plant density is estimated to be 1,000 stems per acre.

This practice will be implemented along 2,200 linear feet of the Snoqualmie River, it's confluence with Griffin Creek, and an unnamed tributary. In the fall of 2019 through the winter of 2020 the contractor will perform both chemical and manual prescriptions to control invasive and non-desirable vegetation prior to native plant installation. This project will install 6,245 native plants with a goal density of 2,400 stems per acre. The average buffer width throughout the entire project is 110 feet. CREP will install 400 stems per acre and LIP will fund another 1,000 stems per acre.

Restoration contractors will maintain the project for 3 to 5 growing seasons. Activities will include control of non-desirable vegetation to promote plant establishment.

EFFECTIVE DATE

The cost-share award will become effective upon approval by the Board of Supervisors and the LIP contract will become effective upon signature by a Board representative.

King Conservation District Board of Supervisors Meeting 10/14/2019
Agenda Action Briefing/Report AI 19-090

RECOMMENDATION

Staff seeks Board approval of Landowner Incentive Program cost-share application from Joe Haberzette for Aquatic Area Enhancement, in the amount of \$15,845.00.

MOTION

_____ Moved, _____ Seconded; *Passed a motion to Approve KCD Landowner Incentive Program cost-share application from Joe Haberzette, for Aquatic Area Enhancement, in the amount of \$15,845.00.*

KING CONSERVATION DISTRICT (KCD) LANDOWNER INCENTIVE PROGRAM APPLICATION

Aquatic Area Enhancement Project

Section 1. Applicant (If applicant is not the landowner, then landowner must also sign the agreement)

Applicant Name: Joe Haberzette		Farm/Business Name:	
Mailing Address: 324 32nd Ave. E Seattle, WA 98112		Project Address: 1927 Fall City Carnation Rd NE 98014 Carnation, 98014	
Phone (home): (206)284-9817		Phone (work/mobile): (425)709-4848	
Email Address: jhaberzette@yahoo.com		KCD Staff: Zachary Bergen	
Parcel #(s): Parcel #2825079007	<input type="checkbox"/> Incorporated <input checked="" type="checkbox"/> Unincorporated	Total Farm/Land Acreage: 40 acres	<input checked="" type="checkbox"/> T.A. <input type="checkbox"/> Farm Plan <input type="checkbox"/> Forest Plan
Is email an acceptable primary form of communication?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Would you like to be added to our newsletter list?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Section 2. Project Information

Best Management Practice (BMP): Riparian Forest Buffer
Project Completion Date <i>(month and year)</i> : 12/2021
<p>Current Site Conditions <i>(Provide a brief summary of resource management problem addressed by BMP: note streams, wetlands, and steep slopes near or within the project area):</i></p> <p>The Haberzette property is a 40-acre farm which has been in the family since the early 1970's and used for quarter horses, cattle, and other livestock. Joe Haberzette is a participant in the Conservation Reserve and Enhancement Program (CREP) and has enrolled 4.77 acres of the farm's riparian area in the program to be restored and protected. For management purposes the acreage has divided into four management areas including a hedgerow perimeter, upland bench (tree_zone_1), a mixed riparian forest (tree_zone_2), and a flood plain bench (tree_zone_3). The upland bench is primarily Rubus armeniacus (Himalayan blackberry). The mixed riparian forest is primarily Alnus rubra (red alder), Acer macrophyllum (big leaf maple), and Pseudotsuga menziesii (Douglas fir) with an under-story of Rubus armeniacus. The flood plain bench is primarily Phalaris</p>
<p>Project Details <i>(Provide a brief summary of the project. Include acres treated, linear feet of stream enhanced, length of fence, types and numbers of plants, etc.):</i></p> <p>The Haberzette project will consist of 4.77 acres of restored buffer on 2200 linear feet of the Snoqualmie River, its confluence with Griffen Creek, and the unnamed tributary. The buffer will average 95 feet in width along the river and 125 feet in width along the unnamed creek. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.</p>
<p>Maintenance Plan:</p> <p>Paid for through the CREP program with no LIP request.</p> <p>Restoration contractors will maintain the project for 3-5 growing seasons. Activities will include control of non-desirable vegetation to promote plant establishment.</p>

Permits (List all permits required to complete this project): N/A

Photos: KCD Resource Planner must submit before photos with this application.

Section 3. Cost-share Programs

- A. Have you previously applied for cost-share through the KCD Landowner Incentive Program (LIP)?
If yes, please list contract number and BMP below:

☐ Yes ☒ No

- B. Are you applying for (or received) funding (cost-share or grants) through other agencies or programs?
Please describe below:

☒ Yes ☐ No

1. **King County Cost-share**

Please list practices and date installed below:

2. **NRCS EQIP (Natural Resources Conservation Service's Environmental Quality Incentive Program)**

Please list practices and date installed below:

3. **Other**

Please list agency and describe project:

This project is receiving funding through the CREP program which includes funds from WSCC and FSA.

Other Cost-Share History/Notes:

Section 4. Budget (attached as Exhibit A)

KCD will plan and install the Best Management Practice (BMP) on behalf of the Applicant. A detail of the project budget with line items for planning, installation, maintenance and cost-share ratios are attached as Exhibit A. Upon BMP installation, KCD will invoice the Applicant for the Applicant Cost-share listed in the following table. Applicant cost-share is due 30 days after receipt of a KCD invoice.

Program Cost-share	Cost-share Ratio	Amount
King CD Landowner Incentive Program	__%	\$ 15,845.00
King CD Aquatic Area Enhancement Program	__%	\$ 0.00
Washington State Conservation Commission	__%	\$ 704.00
Other (specify) -	__%	\$ 6,338.86
Other (specify) -	__%	\$ 0.00
Applicant Cost-share	10%	\$ 0.00
TOTAL	100%	\$ 22,887.86

Section 5. Education and Outreach

KCD encourages public education through demonstration projects. Demonstration projects are used to educate other landowners about innovative ways to address natural resource concerns. A demonstration project may be showcased in a guided tour, or featured in presentations or written fact sheets.

A. Will you consider becoming a demonstration project?

☐ Yes ☒ No

Section 6. Maintenance and Monitoring Expectations

The applicant is responsible to maintain the Best Management Practice (BMP) to standard as detailed in the attached Job Sheet for the lifetime of the BMP.

- ☒ A. I understand the lifetime of the BMP is 15 years.
- ☐ B. I understand KCD will coordinate and conduct maintenance and replanting for the first three years of the lifetime of the BMP. After that, KCD will work with the Applicant to verify proper maintenance of the installed BMP. Verification of maintenance includes a combination of site visits with KCD staff members who will take photos of the project, and annual photo documentation submitted by the applicant for the lifetime listed in Section 6A.
- ☒ C. I understand I am obligated to maintain and monitor the BMP for the lifetime listed in Section 6A.

Section 7. Application and Agreement

I request financial assistance (cost-share) under the KCD LIP to install the Best Management Practice (BMP) described in this application and detailed in the attached *Job Sheet and Map*. This practice is needed to solve the natural resource problems described in Section 2 of this application. This Agreement expires if the project is not completed by the specified completion date in Section 2 or in an approved timeline revision request. JH (Initial Here)

I authorize KCD to secure the applicable local, state and federal permits and to install the BMP on my behalf, and I agree to work cooperatively with KCD to obtain these permits. JH (Initial Here)

I agree to work cooperatively with KCD to ensure the funded BMP is maintained consistent with the design life identified in the attached Job Sheet and in Section 6 of this application. JH (Initial Here)

I agree to indemnify, defend, and hold harmless KCD, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the applicant or any of its employees or agents which may occur during the course of KCD's performance of the installation of the BMP provided in connection with this Agreement. JH (Initial Here)

I represent that the information provided in Section 3 of this application is a full disclosure of all other natural resource financial cost-share relationships in which I have or am participating. JH (Initial Here)

I understand that LIP cost-share is contingent upon installing the BMP to the minimum standard planned by KCD, and that KCD will verify and photo document standard compliance through its coordination of BMP installation. JH (Initial Here)

I understand that in cases where I become the recipient of a KCD LIP cost-share reimbursement there may be federal tax liability associated with the reimbursement. When this occurs, KCD will issue a 1099-G for reimbursements made through the LIP. I understand that KCD cannot provide advice with respect to the tax liability associated with LIP cost-share reimbursements. JH (Initial Here)

I understand that I am applying for public funding and am responsible for notifying a buyer upon sale or loss of the property of the installed BMP. If I sell or lose control of the property covered by this Agreement and the new owner or transferee does not assume responsibility for maintaining the installed BMP as required by this Agreement, I may be required to refund all or a portion of cost-share reimbursements received through this Agreement. In the event litigation is commenced by KCD to recover a refund of any cost-share reimbursements received through this Agreement, attorney's fees and costs incurred by the prevailing party in such action shall be paid by the non-prevailing party. JH (Initial Here)

I give permission to KCD to photograph my property to document the site conditions and/or the implementation and maintenance of the funded practice. In the event that I or any of my family members or dependents choose to be photographed in a setting that reflects the assistance provided by KCD, I give KCD permission to publish such photographs in KCD promotional literature, advertising, social media, and other public displays. The photographs will be the property of KCD and may be used by KCD at any time, in the manner described above, without my additional consent. JH (Initial Here)

Joe Habertzette

Page 3 of 4

I understand that this Agreement is subject to disclosure under the Public Records Act, Chapter 42.56 RCW. SH (Initial Here)

I understand that I will no longer be eligible for KCD cost-share funds if one or more of the following occurs: SH (Initial Here)

- a. The KCD funded BMP fails within its design life due to circumstances within my control (e.g., neglect, failure to maintain the BMP, destruction of the BMP before expiration of the design life, or other actions which cause the KCD funded BMP to become non-viable).

Note: Landowners are not responsible for BMP failure caused by circumstances beyond their control (e.g. fire, flood, storm damage, etc.)

- b. I relinquish or lose ownership of equipment purchased with KCD cost-share.
c. The KCD funded BMP is not being used for the intended purpose (e.g. cross fencing purchased with KCD funding, but no animals on property).
d. I cancel two cost-share contracts awarded through the KCD Landowner Incentive Program.
e. I deny KCD staff access to my property to verify BMP maintenance.

I understand KCD will provide two signs, an LIP sign and aquatic area buffer sign, free of charge, and I agree that: SH (Initial Here)

- a. I will select a visible location on my property for display of the LIP sign and will install it.
b. KCD will install the aquatic area buffer sign adjacent to the installed aquatic area enhancement project.
c. I will maintain the signs and keep them free of visual barriers for at least five years after installation.
d. I am not responsible for damage to the sign that is beyond my control (e.g. auto accident, storm damage, vandalism, etc.)

[Signature]
Signature of applicant

9/30/19
Date

Signature of Landowner (If applicant if Lessee)

Date

FOR KCD OFFICE USE

[Signature]
Approved for Award (KCD LIP Coordinator)

Date

10/03/2019

Approved for Funding (KCD Management)

Date

LIP ID:

Scope of Work for:
 Name of Project: Haberzette
 Date: 09/17/2019



Narrative Scope of Work: Project Description: The Haberzette project will consist of 4.77 acres of restored buffer on 2200 linear feet of the Snoqualmie River, its confluence with Griffen Creek, and the unnamed tributary. The buffer will average 95 feet in width along the river and 125 feet in width along the unnamed creek and will be planted at a density of 1400 stems per acre to achieve the goal of 2400 stems per acre (five feet on center). CREP will fund the installation of 400 stems per acre and with LIP match funds contributing another 1000 stems per acre.

Haberzette	Unit Type	Unit Number	Unit Cost	Total Costs	WSCC Funds	FSA/P.I.P. Funds	LIP Request
Contracted Services							
Site Prep - Hand Mow/ Cut	ac	2.38	\$1,850.00	\$4,403.00			
Site Prep - Backpack Spot or Area Spray	ac	4.77	\$300.00	\$1,431.00			
			Site Prep Total	\$5,834.00	\$251.00	\$2,263.00	\$3,320.00
Planting	ea	4,175	\$1.50	\$6,262.50			
			Planting Total	\$6,262.50			\$6,262.50
Materials and Supplies							
Bare Root Plants	ea	4,175	\$1.50	\$6,262.50			
			Materials Total	\$6,262.50			\$6,262.50

CREP Funded Activities							
Materials and Supplies							
Bare Root Plants	ea	2,250		\$2,729.00	\$273.00	\$2,456.00	\$0.00
Planting (Contracted Services)	ea	2,250		\$1,799.86	\$180.00	\$1,619.86	\$0.00
			Total	\$4,528.86	\$453.00	\$4,075.86	\$0.00

Installation Total Est.	\$22,887.86	\$704.00	\$6,338.86	\$15,845.00
Landowner Cost Share Max				\$0.00
LIP Request				\$15,845.00

CREP Funded Activities (Other)							
Maintenance Years 1-5 est.	ac	4.77	\$2,350.00	\$11,209.50	\$11,209.50	\$0.00	\$0.00
Midcontract Management 7-9 est.	ac	4.77		\$1,192.50	\$596.00	\$596.50	\$0.00
KCD Staff Time (Non Cost Share) est.	hr	40	\$60.00	2,400.00	2,400.00	\$0.00	\$0.00
			Project Total Est.	\$42,218.72	\$15,815.50	\$15,087.08	\$31,690.00

Project Installation Summary	
CREP	\$7,042.86
LIP	\$15,845.00
Landowner	\$0.00
Total	\$22,887.86



JOB SHEET

Aquatic Area Buffer Planting- Riparian Forest Buffer

Landowner: Joe Haberzette	Lifetime of Practice: 15 years

Purpose (check all that apply)	
<input checked="" type="checkbox"/> Create shade to lower or maintain water temperatures to improve habitat for aquatic organisms	<input type="checkbox"/> Improve forest health reducing the potential of damage from pests and moisture stress
<input checked="" type="checkbox"/> Create or improve riparian habitat and provide a source of detritus and large woody debris	<input checked="" type="checkbox"/> Restore natural riparian plant communities
<input type="checkbox"/> Reduce excess amounts of pollutants in surface runoff and reduce excess nutrients and chemicals in shallow groundwater flow	<input checked="" type="checkbox"/> Improve wildlife habitat
<input type="checkbox"/> Reduce pesticide drift entering water body	<input checked="" type="checkbox"/> Increase carbon storage in vegetation and soils, and increase biomass in soils

Current Site Conditions *Provide a summary of the resource management problems addressed by the BMP. Also note any other current conditions pertinent to the project (slopes, erosion, flow, drainage)*

The Haberzette property is a 40-acre farm which has been in the family since the early 1970's and used for quarter horses, cattle, and other livestock. Joe Haberzette is a participant in the Conservation Reserve and Enhancement Program (CREP) and has enrolled 4.77 acres of the farm's riparian area in the program to be restored and protected. For management purposes the acreage has divided into four management areas including a hedgerow perimeter, upland bench (tree_zone_1), a mixed riparian forest (tree_zone_2), and a flood plain bench (tree_zone_3). The upland bench is primarily Rubus armeniacus (Himalayan blackberry). The mixed riparian forest is primarily Alnus rubra (red alder), Acer macrophyllum (big leaf maple), and Pseudotsuga menziesii (Douglas fir) with an under-story of Rubus armeniacus. The flood plain bench is primarily Phalaris arundinacea (reed canarygrass). All four areas would benefit from activities that concentrated on returning the site to baseline conditions.

Riparian Forest Buffer Practice and Details *Provide the following:*

- 1) a basic description of the proposed planting area
- 2) calculate and record the square footage (acreage) of the planting area, the number of trees and shrubs to be planted, the linear footage of stream enhanced, the average and minimum width of the buffer:
- 3) list any native plant species currently existing on site
- 4) list native trees and shrubs selected for the project
- 5) please attach your proposed planting plan

1) & 2) The project will enhance 4.77 acres of riparian forest buffer along 2200 linear feet of the Snoqualmie River, Griffen Creek, and the unnamed tributary. The average buffer width is 110 feet. A total of 6,425 native trees and shrubs will be installed.

3) Alnus rubra (red alder), Acer macrophyllum (big leaf maple), Populus trichocarpa (black cottonwood), Thuja plicata (western red cedar), Tsuga heterophylla (western hemlock), Picea sitchensis (Sitka spruce), Pseudotsuga menziesii (Douglas Fir), Salix sitchensis (Sitka willow), Rhamnus purshiana (cascara), Cornus sericea (red osier dogwood), Rubus spectabilis (salmonberry),

Symphoricarpos albus (snowberry), Sambucus racemosa (red elderberry), Oemleria cerasiformis (indian plum), Corylus cornuta (hazelnut), and Acer circinatum (vine maple).

4) Lonicera involucrata (black twinberry), Physocarpus capitatus (Pacific ninebark), Crataegus douglasii (black hawthorn), Malus fusca (Pacific crabapple), Ribes sanguineum (red flowering currant), Rosa nutkana (nootka rose), Sambucus racemosa (red elderberry), Amelanchier alnifolia (serviceberry), Holodiscus discolor (ocean spray), Oemleria cerasiformis (Indian plum), Philadelphus lewisii (mock orange), Pseudotsuga menziesii (Douglas fir), Abies grandis (grand fir), Picea sitchensis (Sitka spruce), Thuja plicata (Western red cedar), Fraxinus latifolia (Oregon ash), Corylus cornuta (hazelnut), Cornus sericea (red osier dogwood), Oemleria cerasiformis (indian plum), Ribes sanguineum (red flowering current), Physocarpus capitatus (Pacific ninebark), Acer circinatum (vine maple), and Sambucus racemosa (red elderberry).

5) Planting plan attached.

Permits *Are there any permits necessary for the project? If so, please list below and include a copy of the permit*

Yes, Aquatic Noxious Weed General Permit has been obtained from the Washington State Department of Ecology and Washington State Department of Agriculture: Permit #WAG993000.

Contractor will have secured all necessary permits and licenses.

Type and Source of Plant Material *Will you use potted plants, bareroot plants, b&b plants or a combination? Where will you get the plants from and when?*

Plant material will be native species adapted to the site to minimize maintenance and care.

Timberline Silvics, the contractor, will plant bareroot material that have been sourced from the Puget Sound region. If additional plant material is purchased to augment the initial planting, that material can be bareroot, live stake, or potted nursery stock. There are a number of local native plant nurseries where native trees, shrubs and emergents can be purchased. Refer to the attached list of native plant nurseries for local King County sources of native plant material as well as sources in the greater Puget Sound region.

Site Preparation *List what method(s) of site preparation will be used, who will be doing the work, when will the work be done.*

Specific weed control prescriptions are detailed below. If brush and debris are removed from the stand, all material will be hauled off-site or masticated /chipped in a staging area. If masticated material is intended for use as mulch on the site, invasive species should not be included in the masticating/chipping process.

Weed Control Prescriptions:

Himalayan & Evergreen Blackberry Control –

- *Manual control:* Mow or cut the blackberry canes to less than 1 foot in height, then grub/dig out the roots attached to the cut canes. Thorough removal of blackberry roots in this manner, while labor intensive can reduce the blackberry population and cover in the prepared area by 90 – 95%. Monitor for re-growth in the following growing seasons; dig up any re-growth.
- *Chemical Control:* An alternative control method includes herbicide. One technique involves cutting/mowing the canes and swabbing the freshly cut canes with an approved herbicide. Foliar spray of blackberry is another effective control method. It is recommended that blackberry is mowed early in the summer and sprayed on the foliar re-growth the next fall (September/October). Do not spray planted seedlings. **Always follow label rates and instructions.**

English Ivy Control –

- *Manual Control:*
 - 1) Recommended manual methods include digging and pulling. First, remove any flowering or fruiting portion within reach and bag for removal from the site. Next, hand dig and pull out all accessible portions of plants including roots. Note that all cut stems/roots must be removed from soil contact. If composting on site, use cardboard or wood to create a raised platform. Consider wearing gloves and protective clothing as ivy sap is known to cause a reaction in some individuals. Mulching an area will significantly reduce re-growth of ivy. To properly mulch, apply an 8 inch thick mulch layer. Plants should be cut and removed and then mulched, preferably with a layer of cardboard below the mulch.
 - 2) Vertical ivy is controlled by girdling. To girdle vertical vines, cut the ivy vines at shoulder height and slightly above ground level. Remove the cut ivy section from the tree. This eliminates nutrient transport from the roots of ground ivy to the leaves and stems growing into the canopy of the tree. The lower cut section of ivy stems and roots must be pulled at least 6 feet away from tree. Root and stem fragments can re-grow and must be composted in a manner similar to ground ivy.
- *Chemical Control: Not Recommended.* Ivy leaves are waxy and difficult to penetrate with herbicides. Research on the best herbicide and surfactant to use is on-going. Talk to KCD Staff about this option. **Always follow label rates and instructions.**

Reed Canary Grass Control –

- *Manual Control:*
 - 1) Mowing reed canary grass depletes carbohydrate root reserves, and if done repeatedly it will result in the thinning or death of the grass. The ideal time to mow is at or near the flowering stage. The grass should be cut as near to the ground as possible (1 inch or lower). Twice yearly mowing (in early-mid June and early October) has shown increased survivorship of native plants planted into reed canary.
 - 2) Shading is highly effective in reducing reed canary grass stands. A dense planting of conifers, once established, is ideal for shading. Faster growing deciduous trees and shrubs, especially those that develop foliage in the early spring, combined with an under-planting of conifers can be effective. Artificial methods of shading can be used in conjunction with native plantings. Sheets of thick cardboard or landscaping fabric placed around each individual plant should be secured to the ground by long staples or stakes and covered with 5-6 inches of mulch. The combination of sheeting and mulch provides temporary suppression of the grass, allowing the desirable vegetation to thrive without competition. *Not recommended for flood prone areas.*
- *Chemical Control:* Herbicide can be effective in elimination of Reed Canary grass when properly applied. Studies show that spraying Glyphosate (the active ingredient in products such as ®Rodeo) after a stand is mown or when the grass has the minimum available carbohydrate reserves (after flowering) is an effective control method. Follow-up spraying the next year may be necessary to eliminate the remaining grass. **Always follow label rates and instructions.**

Bittersweet Nightshade Control-

- *Manual Control:* Hand pull stems that are close to the ground and pull or dig up roots. Take care not to break roots apart as small root or stem fragments left behind can re-sprout. For larger, more mature stands, dig out with a shovel or spade.
- *Chemical Control:* Two herbicide formulas are effective. Products containing glyphosate can be applied after berries have formed or in the early summer after plants have fully leafed out, but before they have flowered. Glyphosate is absorbed through leaves, but is “non-selective” and will damage other foliage it contacts. Products containing imazapyr are absorbed through leaves and woody stems. Apply the chemical when plants are actively growing, early to mid-summer is best. This herbicide is also non-selective. **Always follow label rates and instructions.**

Bohemian Knotweed/Japanese Knotweed Control --

- *Manual Control:* Manual control is extremely difficult.
 1. CUT: stems close to ground TWICE A MONTH or more between April and August, and then once a month until first frost, over 3-5 consecutive years.
 - Keep plants below 6 inches
 - Cut stems to surface of ground. DO NOT scatter stems or root fragments or allow them to enter waterways.
 - Rake and pile stems to where they will dry out. Place a barrier down so stems don't have contact with the bare ground. DO NOT COMPOST.
 2. DIG: up as much root as possible during the month of August for 3 consecutive years.
 - Uproot any new sprouts
 - Carefully dry or dispose of roots. Do not compost.
 - Search at least 20 feet from original patch for sprouts.
 3. COVER: with heavy duty geo-textile fabric or black plastic.
 - Works best on isolated patches in open terrain.
 - Leave the plant covered for 3-5 growing seasons.
 - Start by cutting plant to ground surface. Cover entire area and at least 7 feet beyond outside stems. Install materials loosely and weigh down with heavy rocks or cement blocks. Watch for holes in the fabric and perimeter growth. Stomp down re-growth every 2-4 weeks. DO NOT COVER in flood prone areas
- *Chemical Control:* Herbicide can be applied by foliar spray, wick wipe, cut and pour, or stem injection. Please see attached King County Knotweed Best Management Practice Factsheet for full details. **Always follow label rates and instructions.**

Holly & Laurel Control-

- *Manual Control:* Not recommended. Small plants can be dug up when the soil is moist. Regularly check area for re-growth. For larger plants cut stems and trunks as close to the ground as possible. Roots may be dug out. Be sure to stabilize soil if large quantities are disturbed. If roots are not dug up, break off any new stems as they grow back for multiple growing seasons.
- *Chemical Control:* Large Holly and Laurel trunks should be cut as close to the ground as possible. Immediately (within minutes) treat the cut stump with an application of glyphosate herbicide (such as Rodeo or Roundup). An alternate technique, called frilling, involves incising deep cuts through bark into trunks at a 45 degree angle. Immediately treat the frills by pouring glyphosate herbicide into the cuts. Best results are achieved during periods of active growth and after full leaf expansion. Monitor for re-growth (seedlings and re-sprouting) and treat accordingly. Do not spray herbicide directly holly and laurel leaves, which have a waxy layer that prevents chemicals from being absorbed. **Always follow label rates and instructions.**

Morning Glory/Bindweed Control-

- *Manual Control:* Manual control of bindweed is difficult and must span many growing seasons. Bindweed has extensive root and rhizome systems that can live without light and re-sprout from small fragments, thus avoid digging or tilling soil around mature bindweed. Hand pulling of plant will eventually work if done regularly and over multiple years. Be sure to pull plant before it has produced seeds. Mowing is not recommended.
- *Chemical Control:* Chemical control of bindweed is difficult and must span multiple growing seasons. As bindweed grows around desirable plants, herbicides can be painted or brushed on foliage to reduce drift. Products with the active ingredient glyphosate are effective when applied in the summer and fall before the leaves die back. This product is non-selective and will kill other foliage and grass it comes into contact with. Other effective active ingredients include triclopyr and 2,4-D. Repeat applications of herbicide may be needed. **Always follow label rates and instructions.**

Yellow Flag Iris Control –

- **Manual control:** Control is feasible for individual plants or small stands. Dig out mature plants, taking care to remove all the rhizome. If you do not get all the rhizome, more plants will be produced. Keep watching the location after you have removed the plants, and new leaves will show you where you missed any sections of rhizome. Continue to remove the rhizome, until the patch is controlled. Dispose of all plant pieces away from wet sites. Composting is not recommended. Protect skin when performing this work as resins in plant can cause irritation. Check local regulations for removal of vegetation in a critical area.
- **Mechanical Control:** Repeated mowing or cutting within a growing season may keep Yellow Flag Iris contained and can potentially kill it by depleting the energy in the rhizomes after several years of intensive mowing. It is important to cut the plant in the spring before it flowers. Only hand held mowers or cutting tools should be used. Check local regulations for removal of vegetation in a critical area.
- **Chemical Control:** Yellow Flag Iris is a monocot; only non-selective herbicides are effective. Apply herbicide to actively growing plants in late spring or early summer. Apply directly to foliage, or apply immediately to freshly cut leaf and stem surfaces. Often a second treatment is needed a few weeks after the initial treatment to get complete coverage. **Always follow label rates and instructions.**

Care and Temporary Storage of Purchased Plant Material *Upon receiving the plant material, where will you store it and how will you care for it?*

All plant material should be stored in a cool location and well-watered prior to planting. In the case of bare root plants, inventory should be held in the source refrigerated facility as long as possible prior to planting. Bare root plants can be stored in the field for up to one to three weeks prior to planting by placing them in a shaded location where they will remain cool. Such a location should prevent freezing as well as exposure to warm temperatures. Additionally, bareroot inventory should be covered with a tarp to prevent drying. Bareroot stock that is expected to emerge from dormancy prior to planting should be “healed” into a soil bed. To heal-in, dig a v-shaped trench to a depth that accommodates covering the seedling roots when back-filled with soil.

Installation *Provide the following details: 1) Plant Installation Prescription: 2) Plant Protection Prescription: 3) Weed Suppression Prescription: 4) Erosion Control Prescription*

1) Plant Installation Prescription:

Bareroot Inventory: Bare root seedlings should be shovel planted to the same depth that they grew in the nursery fields. Roots will remain moist once they are removed from the shipping bundles until they are planted. Roots will be placed in a natural position in the soil without being crowded or turned up. Soil will be packed firmly around the root system, leaving no air pockets. Prior to digging a hole for the plant, prepare the planting location by removing all grass sod within a 1.5-foot diameter circle, being careful to remove roots as well as above ground grass. Dig a hole for the bare root plant in the center of this cleared circle. Refer also to the attached planting instructions in *Planting Bare Root Trees and Shrubs*.

2) Plant Protection Prescription:

Tree Protectors (for sites where deer/elk browse is anticipated): Install fencing, 3 foot diameter and 5 feet high, on newly planted Western Red Cedar to protect trees from deer browsing. Weave 6 foot bamboo stakes fencing and shove at least 8 inches into the ground in order to stabilize.

Seeding: In areas that will not be planted immediately seeding with an erosion control seed mix will prevent soil erosion. A sterile wheat product called ®Regreen or a native seed mix may be used. ®Regreen is a commercial brand of sterile wheat that will form a cover crop and die back within approximately one year to three years. ®Regreen shall be applied a rate of 60 lbs per acre when hydro seeded, and 120 lbs per acre when broadcast seeded. The best time to seed is April 1 to June 30 and September 1 through October 15; however irrigation may be required to grow adequate cover.

Fencing *Is fencing going to be installed? If so, what type, who will install it and when?*

Fencing was installed in 2018.

Planting Project Maintenance and Monitoring *The planting must be inspected periodically and protected from damage so proper function is maintained. The goal for the project is to reach 80% survival after 3 years. Please describe the maintenance and monitoring plan.*

Restoration contractors will maintain the project for 5 growing seasons which includes the control of invasive species.

Treatments must be inspected periodically and protected from damage so proper function is maintained and resource damage is minimized, including assessment of insects, disease and other pests, storm damage, and damage by trespass. The results of inspections shall determine the need for additional treatment under this practice.

Replace dead or dying trees and shrubs and control competing vegetation to support successful establishment. Periodic application of mulch may be needed to maintain plant vigor. Periodic harvest of trees and shrubs (thinning and brushing) may be necessary to maintain the health and vigor of the stand and support its development toward more mature stand conditions. Keep large dead and dying trees for cavity nesting wildlife and bird species and as a source of downed wood in the forest understory and in adjacent or interior aquatic habitats.

If areas were brushed in order to plant trees, maintain these openings until the leader of the tree surpasses the height of the surrounding vegetation.

Where droughty soils and hot growing conditions are anticipated, supplemental watering is recommended. In such cases the District recommends watering planted nursery stock for a minimum of 3 summers following planting. Young bare root, container, and ball/burlap plants have a reduced root system that hampers their ability to survive during the dry summer months (July through October). Watering a minimum of once every two weeks during the dry summer will promote greater rates of survival. Watering once per week is preferable.

Monitor treatment areas for re-growth of non-native/invasive species and control accordingly. Utilize weed control techniques prescribed in the Site Preparation section of the Job Sheet. Species to monitor include _____, _____, _____ and any listed King County Noxious weeds.

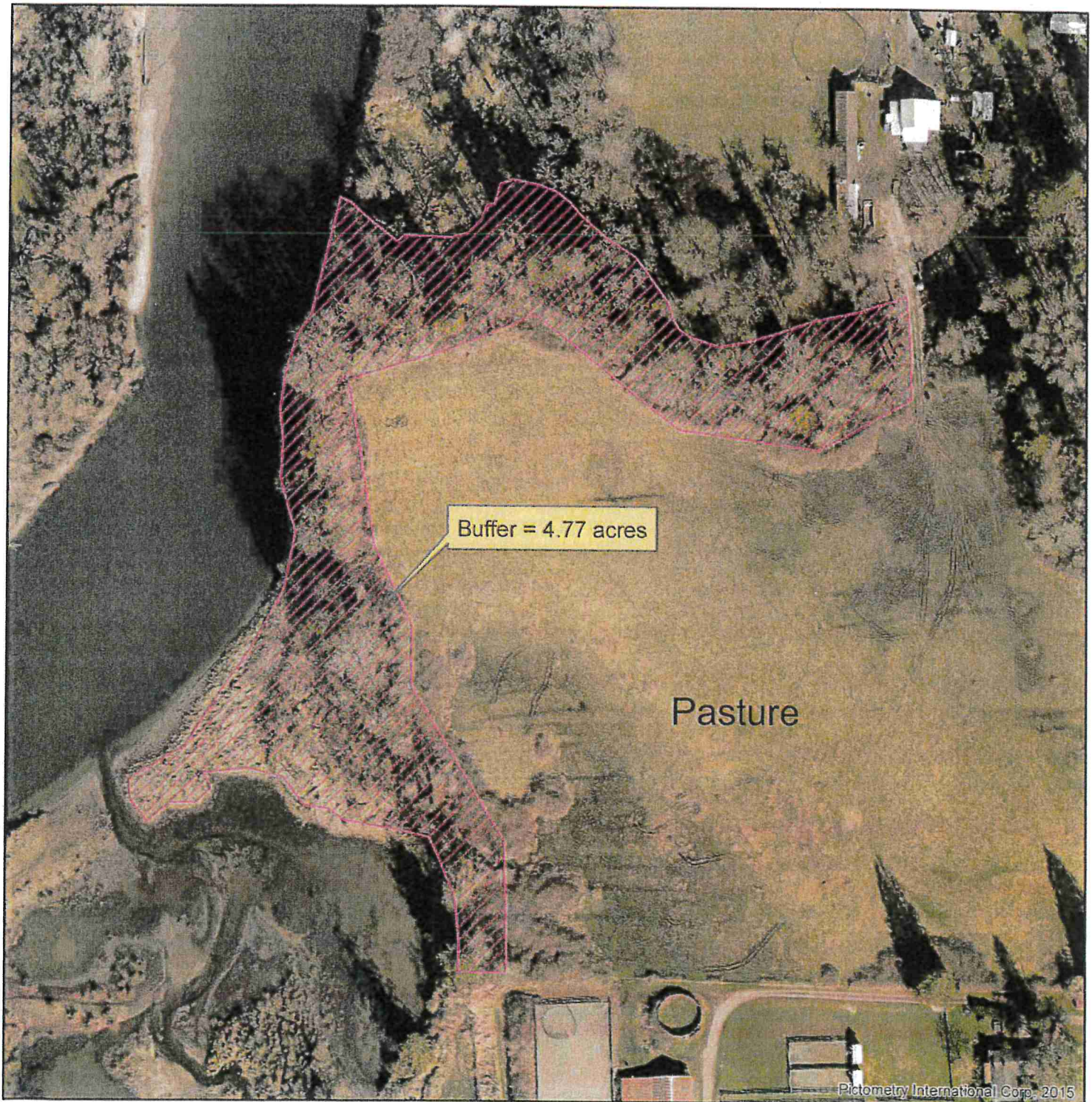
All plant protection materials as well as any other non-biodegradable materials installed on-site will be removed

Additional Specifications and Notes:

1931 Fall City-
Carnation Rd. NE
Carnation, WA 98014

Haberzette CREP Phase 1 Buffer Area


King Conservation District
Renton, King County, WA
September 22, 2016



NE 1/4 of Section 28 Township 25N Range 7E

0 90 180 360 Feet 1:1,925

Legend

 BufferOutline_FSA



Data Source:
KingCo_2015.
For general
and planning
purposes only.

1931 Fall City-
Carnation Rd. NE
Carnation, WA 98014

Haberzette CREP Phase 1 Planting Zones

King Conservation District
Renton, King County, WA
August 2017



Legend

- Buffer_Fence
- Hedgerow_Perimeter
- Tree_Zone_1
- Tree_Zone_2
- Tree_Zone_3

NE 1/4 of Section 28 Township 25N Range 7E

0 75 150 300 Feet

1:1,622



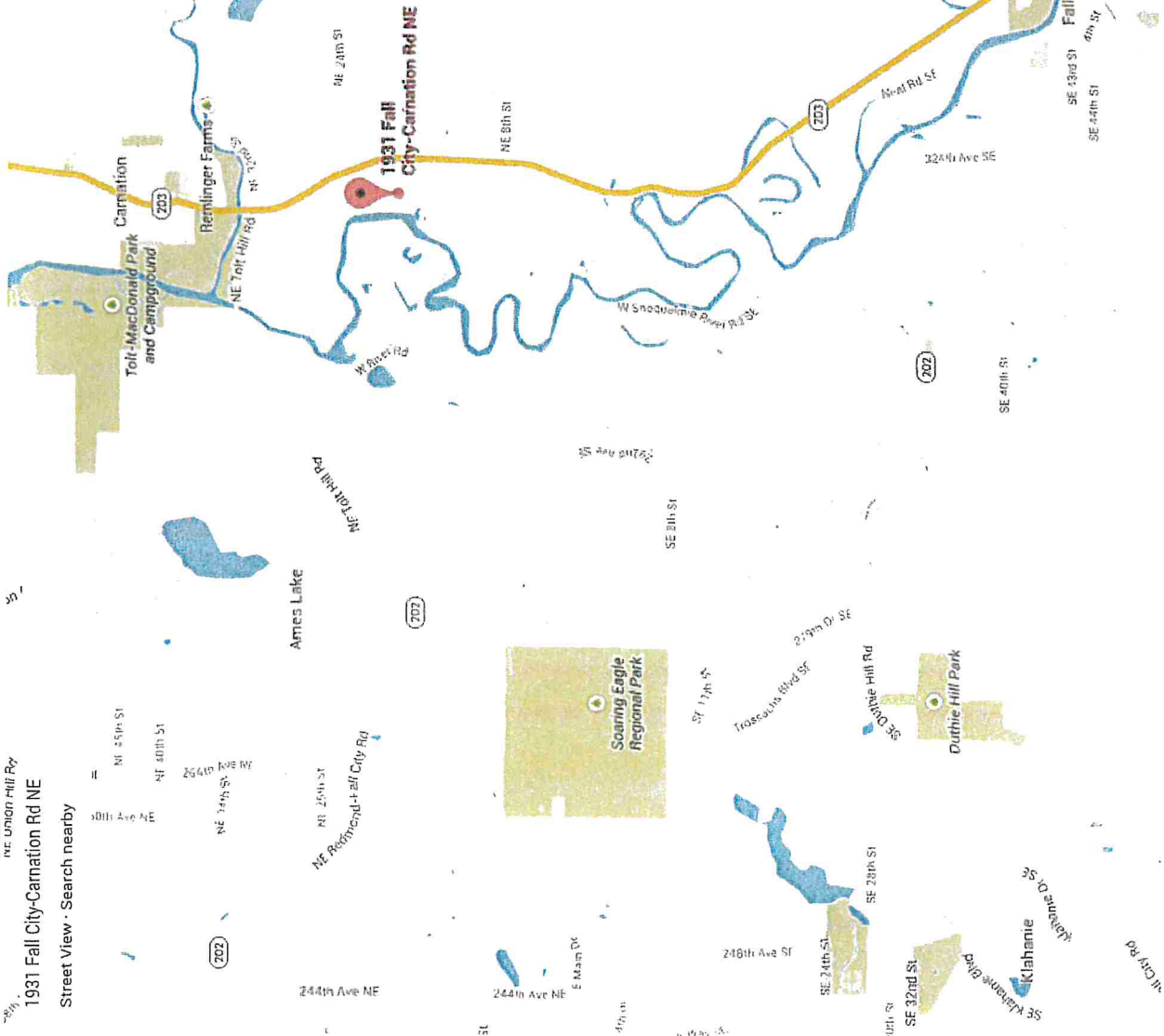
Data Source:
KingCo_2013.
For general
and planning
purposes only.

Location Map -- Habernetle CREP Phase 1

NE Union Hill Rd

1931 Fall City-Carnation Rd NE

Street View - Search nearby



Haberzelle CREP Phase 1 - Aerial Photo



(C) 2008 King County

Legend



Selected Parcels



County Boundary



Highways

Streets

(cont)



Highway



Arterials



Local



Parcels



Streams

2009 Color Aerial Photos (6in)

2009 Color Aerial Photos (12in)

COMMENTS: Parcel # 28 25 07 9007

The information included on this map has been compiled by King County staff from a variety of sources and is subject to change without notice. King County makes no representations or warranties, express or implied, as to accuracy, completeness, timeliness, or rights to the use of such information. This document is not intended for use as a survey product. King County shall not be liable for any general, special, indirect, incidental, or consequential damages including, but not limited to, lost revenues or lost profits resulting from the use or misuse of the information contained on this map. Any sale of this map or information on this map is prohibited except by written permission of King County.

Date: 1/6/2015

Source: King County IMAP - Sensitive Areas (<http://www.metrokc.gov/GIS/IMAP>)



King County

Project Implementation

Landowners: Joe and John Haberzette
1927 Fall City-Carnation Road NE Carnation, WA 98014
Parcel: 2825079007

Date: 09/17/2019

Landowner Objectives: To restore and protect riparian habitat and water quality through the eradication of non-native vegetation and the establishment of a native plant buffer adjacent to the Snoqualmie River, Griffin Creek and an unnamed tributary. The landowner also uses the property to graze animals and has installed a livestock exclusion fence to exclude his animals from using the creek and insure the successful establishment of the buffer.

Land Use: Agricultural			
Zones	Planned		Land Use Treatment/Conservation Practices
	Amount	Mo/Yr	
All Zones	4.77 acres	Fall 2019 - Winter 2020	<p>Site Preparation – Restoration contractors will perform both chemical and mechanical prescriptions prior to plant installation. First, the crews will backpack spot or area spray all non-desirable vegetation including but not limited to Himalayan blackberry, reed canarygrass, and knotweed sp. Precautions will be taken to prevent off target application and/ or drift including weather considerations and droplet size. Aquatically approved herbicide and surfactant formulations will be used and herbicide usage will be limited to glyphosate, triclopyr, or imazapyr while surfactant usage will be generally limited to those that are aquatically approved. Glyphosate will be used on reed canarygrass and other monocots, triclopyr will be used on Himalayan blackberry and other broadleaf species and imazapyr will be used on knotweed sp.</p> <p>Following chemical treatment, restoration contractors will hand mow/ cut all previously treated vegetation to a height of less than 18 inches. This will allow crews when planting to have better root to soil contact which is essential for survivability.</p>
All Zones	4.77 acres	Winter 2020	<p>Planting – Restoration contractors will install native trees and shrubs according to the planting plan which will specify species, densities and groupings. All plant material will be bareroot and will be sourced from local stock. Slower growing, palatable species will be protected with CREP funded plant tubes.</p>
All Zones	4.77 acres	Summers 2020-2025	<p>Activities will be paid for through the CREP program with no LIP request.</p> <p>Maintenance – Funded through the CREP program, no LIP request.</p> <p>Treatments will be concentrated on those that promote plant establishment. Treatments will include ring sprays in the spring and spot spraying in the fall. Ring sprays are for water conservation and eliminate competition directly around the plant, preventing the establishment of non-desirable species which can climb on installed trees and shrubs as well as use limited resources needed for plant establishment. The maintenance phase of the project will be for five consecutive years with the opportunity to treat any reestablished weeds in years 7-9 of a 15-year contract.</p>

Planting Plan - Haberzette

Project Description: The Haberzette project will consist of 4.77 acres of restored buffer on 2200 linear feet of the Snoqualmie River, its confluence with Griffen Creek, and the unnamed tributary. The buffer will average 95 feet in width along the river and 125 feet in width along the unnamed creek. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre. Trees and shrubs will be planted at approximately 4- 5 feet on center. Shrubs and early successional, deciduous trees, will be planted in same species clusters.

Planting Zones	Common Name	Scientific Name	CREP	LIP	Soil Moisture	Sun Exposure	Stock	Source
Hedgerow Perimeter White Zone (along buffer fence) 0.3 acres Full Sun/ Moist-Wet and Dry-Moist	Black Twinberry	Lonicera involucrata	100		Wet/Moist	Part Shade/Part Sun	Bareroot	
	Pacific Ninebark	Physocarpus capitatus	100		Wet/Moist	Full Sun	Bareroot	
	Black Hawthorn	Crataegus douglasii	50		Moist	Part Shade/Full Sun	Bareroot	
	Pacific Crabapple	Malus fusca	50		Wet/Moist	Part Shade/Part Sun	Bareroot	
	Red Flowering Currant	Ribes sanguineum	50		Dry/Moist	Part Shade/Full Sun	Bareroot	
	Nootka Rose	Rosa nutkana	100		Moist/Dry	Full Sun	Bareroot	
	Red Elderberry	Sambucus racemosa	50		Moist	Shade/Part Sun	Bareroot	
	Serviceberry	Amelanchier alnifolia	50		Moist/Dry	Full Sun	Bareroot	
	Ocean Spray	Holodiscus discolor	100		Moist/Dry	Part Shade/Part Sun	Bareroot	
	Indian Plum	Oemleria cerasiformis	50		Moist	Shade/Part Sun	Bareroot	
Tree Zone 1 Blue Zone (open area between hedgerow & canopy) 1.94 acres Full Sun-Part Shade/ Dry to Moist & Moist to Wet	Mock Orange	Philadelphus lewisii	100		Dry/Moist	Part Shade/Part Sun	Bareroot	
	Douglas Fir	Pseudotsuga menziesii	75	25	Moist/Dry	Full Sun	Bareroot	
	Grand Fir	Abies grandis	15	50	Moist/Dry	Part Shade/Full Sun	Bareroot	
	Sitka Spruce	Picea sitchensis	25	0	Wet/Moist	Part Shade/Full Sun	Bareroot	
	Western Red Cedar	Thuja plicata	20	0	Wet/Moist	Full Shade/Part Sun	Bareroot	
	Oregon Ash	Fraxinus latifolia	15	0	Wet/Moist	Full Sun	Bareroot	
	Beaked Hazelnut	Corvus cornuta	50	0	Moist/Dry	Part Shade/Part Sun	Bareroot	
	Red Osier Dogwood	Cornus sericea	25	175	Wet/Moist	Full Sun/Part Shade	Bareroot	
	Indian Plum	Oemleria cerasiformis	50	50	Moist	Shade/Part Sun	Bareroot	
	Red Flowering Currant	Ribes sanguineum	50	150	Dry/Moist	Full Sun/Part Shade	Bareroot	
	Pacific Ninebark	Physocarpus capitatus	25	375	Wet/Moist	Full Sun	Bareroot	
	Vine Maple	Acer circinatum	50	50	Moist	Part Shade/Part Sun	Bareroot	
	Red Elderberry	Sambucus racemosa	50	150	Moist	Shade/Part Sun	Bareroot	
Tree Zone 2 Green Zone (existing canopy adjacent to creek) 1.55 acres Full Shade/ Dry to Wet	Oregon Grape	Mahonia aquifolium	0	200	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Serviceberry	Amelanchier alnifolia	0	200	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Ocean Spray	Holodiscus discolor	0	200	Moist/ Dry	Shade/Part Sun	Bareroot	
	Grand Fir	Abies grandis	60		Moist/Dry	Full Sun/Part Shade	Bareroot	
	Western Red Cedar	Thuja plicata	15		Wet/Moist	Full Shade/Part Sun	Bareroot	
Tree Zone 3 Yellow Zone (river bench) 0.98 acres Full Sun-Part Shade/ Moist to Wet	Snowberry	Symphoricarpos albus		1000				
	Sitka Spruce	Picea sitchensis	25	0	Wet/Moist	Full Sun/Part Shade	Bareroot	
	Western Red Cedar	Thuja plicata	15	0	Wet/Moist	Full Shade/Part Sun	Bareroot	
	Oregon Ash	Fraxinus latifolia	135	0	Wet/Moist	Full Sun	Bareroot	
	Sitka Willow	Salix sitchensis	0	200	Wet/Moist	Full Sun	Bareroot	
	Pacific Willow	Salix lasiandra	200	0	Wet	Full Sun	Bareroot	
	Douglas Spirea	Spiraea douglasii	300	1000	Wet	Full Sun/Part Shade	Bareroot	
	Salmonberry	Rubus spectabilis	100	0	Wet/Moist	Part Shade/Part Sun	Bareroot	
	Pacific Ninebark	Physocarpus capitatus	75	225	Wet/Moist	Full Sun	Bareroot	
Total	Red Osier Dogwood	Cornus sericea	75	125	Wet/Moist	Full Sun/Part Shade	Bareroot	
			2250	4175				

KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM
APPLICATION

Pre-Implementation Photo Points
Haberzette



Photo 1-
Located in the north-east
corner of the project, near
access gate looking straight
south.



Photo 2 -
Located near the third gate
looking east at Tree_Zone_1

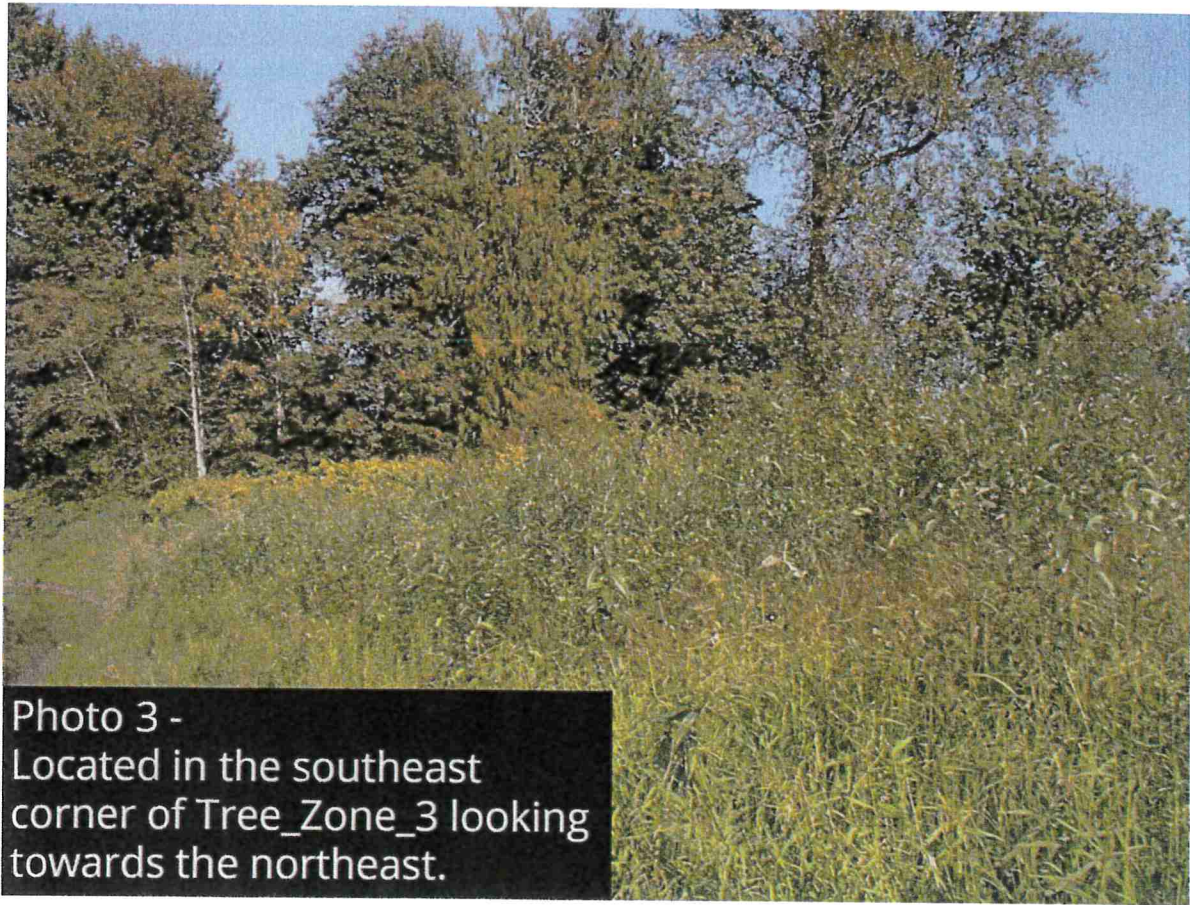


Photo 3 -
Located in the southeast
corner of Tree_Zone_3 looking
towards the northeast.

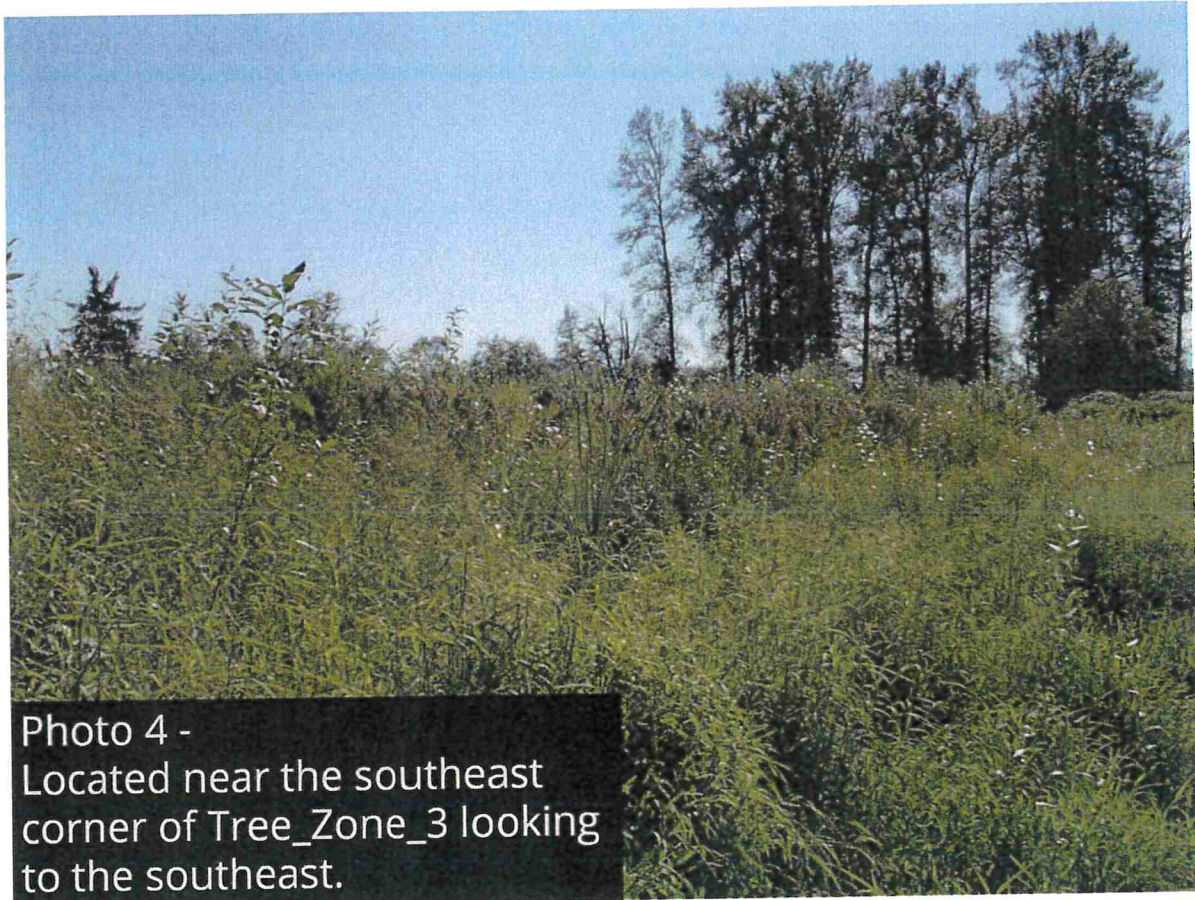


Photo 4 -
Located near the southeast
corner of Tree_Zone_3 looking
to the southeast.

**King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: October 14th, 2019**

SUBJECT: AI 19

- Motion to approve the Member Jurisdiction grant application from the City of Kent for the Urban-Natural Area Management Plan (Phase 1 & 2) project

FISCAL IMPACT

- The applicant is requesting \$143,700 from 2016-19 KCD-Kent Member Jurisdiction Funds

POLICY CONSIDERATION

This proposal addresses the following natural resource improvement actions

- Capacity Building

STAKEHOLDER INTERESTS – This project has been forwarded by the City of Kent as a priority project

BACKGROUND

This proposal was reviewed at the last grant subcommittee meeting. This is a urban forestry project that proposes to, as part of a multi-phase approach, to improve degraded natural areas, the City of Kent is seeking to develop an Urban-Natural Area Management Plan. This comprehensive plan will assess natural area assets as well as identify key areas of improvement.

EFFECTIVE DATE:

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 1/2/2020 and end on 12/31/2022

OPTIONS

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

RECOMMENDATION

The grant subcommittee recommends approval of this grant application.

MOTION

Motion to approve the Member Jurisdiction grant application for \$143,700 from 2016-19 KCD-Kent Member Jurisdiction funds for the *City of Kent Urban-Natural Area Management Plan (Phase 1 & 2) project*

Urban-Natural Area Management Plan (Phase 1 & 2)

Member Jurisdiction Grant Program

Kent

Mr Bryan Higgins
220 4th Avenue South
Kent, WA 98032-5895

Francine Sanchez

220 Fourth Ave S
Kent, WA 98032

FSanchez@kentwa.gov
O: 253-856-5138
M: 206-743-6840

Application Form

Summary Information

Project Title*

Urban-Natural Area Management Plan (Phase 1 & 2)

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

As part of a multi-phase approach to improve degraded natural areas, the City of Kent is seeking to develop an Urban-Natural Area Management Plan. This comprehensive plan will assess natural area assets as well as identify key areas of improvement.

Principal Partners (if any)

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$143,700.00

Total Project Cost*

\$305,585.00

Total Matching Funds (optional)

\$161,885.00

Project Start Date*

01/02/2020

Project End Date*

12/31/2022

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.

If more than two locations, state "multiple" and explain.

Multiple. Staff will be assessing, prioritizing, and ultimately looking to improve management of natural area assets in City of Kent Parks, including areas with assets such as wetlands, forests, and urban trees. (see attached Conservation Values List for list of parks).

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

5

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

In 2016, the Parks, Recreation & Community Services team put together the "Park and Open Space Plan" which assessed parks, prioritized service levels, and identified key updates needed within an aging park system. However, the plan mainly focused on the developed areas of the park. The next logical step is to develop a similar plan for our urban-natural areas. While the Green Kent Partnership was a great start to beginning to tackle the invasive plant issue, it is important that we develop a new plan that considers all aspects of urban-natural area management. By taking a more comprehensive approach, we can develop a management plan that allows staff to more effectively care for these areas. As a result, we identified 5 key goals the plan will focus on. These five goals are: safety, reinvestment, connection, management and stewardship.

Goal Descriptions:

- Goal 1: Safety

In a 2018 survey, 42% of respondents indicated they were prevented from using a park due to safety concerns. By actively managing vegetation on trails, experimenting with new techniques, and consulting with other city departments to establish best management practices, we hope to address these concerns. As a result, we predict to see a decrease in the percentage of people concerned with safety in parks in future surveys.

- Goal 2: Reinvestment

One of the biggest challenges to managing natural areas has always been the availability of sustainable funding. Issues such as public safety, health, & essential services often take up most resources. With a more comprehensive plan that highlights how urban natural spaces play a role in these issues, we hope to leverage additional resources to reinvest in natural areas.

- Goal 3: Connection

Partnerships will be key to the success of any community engagement opportunities we wish to provide in the future, so we will be identifying and approaching organizations and businesses who could be potential partners. These partners may act as event sponsors, invest in projects, provide in-kind donations, act as consultants, provide education and more. In the future, we will also be working on improving in-house collaboration with other city departments to share and establish best management practices.

- Goal 4: Management

Of significant importance is the goal to reclaim responsibility of managing natural areas. To do so, we will need to build a team dedicated to actively managing natural spaces and providing various new opportunities for Kent residents to enjoy. However, before we can begin implementing projects, we first need to develop the plan to focus efforts where they will be most beneficial. As a result, we will need support from KCD for a full-time coordinator and 1 part-time urban forestry tech. These people will be imperative to laying the foundation for future natural area management. While these positions will initially be supported with KCD funding, we ultimately hope to have these, and future positions fully funded by the city. KCD funds can then be appropriated to supporting educational and volunteer programs.

- Goal 5: Stewardship

We aim to eventually reestablish a full stewardship program in the future, however the sustainability of such a program will be highly dependent on the success of the first 4 goals. Some components of this program will be based on the Green Kent Partnership; however, opportunities will differ and include consideration for limiting factors. With proper support in place, we can provide various volunteer opportunities, outdoor educational programs and invest in outreach & educational media that promotes stewardship and care for parks and natural spaces.

In addition to identifying our five main goals, we have drafted up a valuation system that assessed natural assets such as forests, grasslands, wetlands, lakes, streams & rivers. These "Conservation Values" will help focus our efforts to parks where they will have the most visible impact. The "Urban Natural Area Management Plan" will outline how these values were determined. It will also outline how we plan to utilize these values to determine level of service, identify potential projects, and inform development decisions.

We estimate that it will be about 5-7 years from the initial plan development phase (Phase 1) to the first re-assessment phase (Phase 5). We expect some of these phases to overlap depending on the progress of the other phases and what additional resources we can obtain. The first three years of funding will mainly be focused on Phases 1, 2 and potentially Phase 3. The Phases are as follows:

- Phase 1 (2020-2023) will involve developing the plan and getting support of necessary stakeholders throughout the city. The biggest challenge the city faces is obtaining sustainable funding. During the first phase, KCD funds will be dedicated to supporting a full-time coordinator position whose focus will be drafting the official plan, approaching council for future funding, and maintaining volunteer relations by hosting annual events. Additionally, 2, 6-month urban forestry techs will be funded (1 by KCD and one by the city) to develop the urban forestry side of the plan. By 2023 we aim to have all these positions funded by the city or other funding sources, so the KCD funds can be redirected to program development and we can begin Phase 2.

- Phase 2 (2022-2026) will involve further building the team, drafting park specific plans, and initial implementation of the plan. In 2022 we aim to hire our first natural resource tech which will initially be partially funded by the grant. Eventually by 2026 we hope to have built a fully city-funded natural resources team dedicated to managing natural areas. This team would ideally consist of 5-7 full-time staff members including a coordinator, intern, and various field technicians. In addition to this team, we also hope to have built the urban forestry team by this time.

- Phase 3 (2020-2026) will involve building additional partnerships and rebuilding a volunteer program. This phase may start as early as 2020 but will initially be focused on building partnerships with other organizations and businesses. One such partnership that is already in development is a partnership with the Green River Coalition who will be helping to manage the Riverview site. We plan to support their events by dropping off tools and materials, prepping the worksite, and providing access to the park. Once we have identified and established other new partnerships, we can expand volunteer opportunities beyond the annual events. With the foundation laid by the Green Kent Partnership, we estimate that recruitment for volunteers, schools and organizations interested in adopting a priority park would most likely begin in 2023, with implementation by 2024.

- Phase 4 (2026-2027) will involve establishing educational programs and developing outreach materials. With the volunteer program laying the foundation for partnerships, we can also provide educational programs such as staff led nature walks and produce educational media such as interpretive signage & trail maps. With our capacity to host educational events currently for the foreseeable future, we will be providing support to the Environmental Science Center who aim to utilize a portion of the jurisdictional grant to support school programs at city of Kent parks.

- Phase 5 (2027, 2034, etc.) will involve reassessing various components of the plan and making improvements as needed. The field of natural area management is ever improving, and we aim to make sure that our best management practices stay up to date. By carefully tracking data and projects, we can effectively assess our progress during our 7-year reassessments.

It is our goal to have an adaptable plan that helps implement management practices based on the best science available, but that also consider the unique challenges of urban natural areas. As a result, we can more effectively work towards providing safe and beautiful natural spaces for the enjoyment of the community.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

A. Natural Resources Coordinator Year 1-3 Work Plan

2020- Plan Development and limited site management

1. Manage 200 hours of existing operations staff time to address current pressing issues in natural areas including but not limited to: maintaining trail safety, managing problem vegetation, maintaining or preparing volunteer sites, managing problematic natural areas prone to undesirable activities or crime, & addressing other issues as they arise

2. Draft Urban Natural Area Management Plan which will establish budget needs, identify issues, determine goals and outline the 5-phase plan

3. Continue to monitor & track existing Green Kent steward sites to prevent volunteer areas from reverting to an invasive dominated understory.

4. Maintain volunteer connection through implementation of 5 annual events including Earth Day (3rd Saturday in April), National Public Lands Day (4th Saturday in September), Releaf (2nd Saturday in October), Conservation Day (4th Saturday in October) and Arbor Day (2nd or 3rd Saturday in November). Events will continue to have the support of 3-4 operations staff until natural resource technicians are hired.

5. Submit budget to council during mid-biennium for additional full-time staff and plan approval

6. Collaborate with Urban Forestry Team to incorporate new Urban Forestry Plan into Natural Resources Management plan

7. Collaborate with the Planning Department to consider ways to incorporate natural area improvement projects into upcoming 6 Year Capital Improvement Projects Plan

8. Lead contracted crews in removal of Japanese Honeysuckle at Clark Lake Park
9. Coordinate (as needed) access and materials to parks for Environmental Science Center educational programs and Green River Coalition volunteer events.

2021 Progress towards plan finalization and development of site-specific plans

1. Begin developing site specific plans for high priority natural areas such as Lake Fenwick, Clark Lake, and other parks with valuable or abundant natural resources
2. Finalize natural resource plan and develop a level of service plan in preparation for implementation in 2022

3. Identify potential partners for improvements to volunteer events and future programs.
4. Continue utilizing 200 hours of operations staff time to plan projects in response to pressing issues in natural areas
5. Continue support of Environmental Science Center educational programs
6. Seek city funding for transitioning coordinator position to being fully funded by the city
7. Develop work plan for new Natural Resources Tech scheduled to be hired and supported by the KCD grant in 2022

2022 Initial plan implementation

1. Hire Natural Resources Tech (KCD funded) to increase capacity of the parks department to manage natural areas.
2. Manage 100 hours of operations staff to help support the Natural Resources Tech on projects that need more than 1 staff member.
3. Approach council to transition Natural Resources Tech in 2023.
4. With new potential partners and stakeholders identified, draft official sponsorship/support packets for approaching potential supporters of volunteer programs and events.
5. Submit new KCD application budget form for supporting the next phases including continuing to build the natural resources team, support and improve volunteer events, develop and implement a Restore-a-park program, and develop outreach and education goals.

B. Urban Forestry Technician 6-month Work Plan –Timeline, Outcomes & Measurable Results

2020- Work with other Urban Forestry Technician to coordinate with operations staff and Davey Resource Group (DRG) consultants to:

1. Complete urban tree inventory for use by DRG to complete inventory analysis including frequency of species, age distribution, condition, performance index, and value.
2. Utilize outreach materials from DRG to formulate presentations for council and other potential stakeholders to seek additional funding for the Urban Forestry Program.
3. Work with Natural Resources Coordinator to develop equation for value of urban trees and incorporate into existing park natural area valuation system.
4. Coordinate with DRG during the 6-phases of development of the Urban Forestry Plan including ensuring that the plan aligns with current policies and meets the goals and standards of the City of Kent Parks department.
5. Technicians can then work towards implementing the Urban Forestry Plan as outlined by DRG which will include recommendations for staffing, best management practices, and sustainable funding.

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!*

KCD-MJG APP-Kent Parks UNAM Phase 1 & 2-Adjusted.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Conservation Values List.pdf

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

No

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

No

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

No

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

Yes

Project Type

Forestry, Urban

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Francine Sanchez

Title

Program Coordinator

Date*

09/13/2019

File Attachment Summary

Applicant File Uploads

- KCD-MJG APP-Kent Parks UNAM Phase 1 & 2-Adjusted.xlsx
- Conservation Values List.pdf



Member Jurisdiction Grant Program

Grant Application Project Budget Form

Promoting sustainable uses of natural resources through responsible stewardship

Project Name	Urban-Natural Area Management Plan (Phase 1)-Adjusted 9/27/2019			
Applicant	City of Kent			
Contact	Francine Sanchez			
Mailing Address	220 4th Ave S			
E-mail	fsanchez@kentwa.gov	Project Start Date:	1/2/2020	
Phone	253-856-5138	Project End Date:	12/31/2022	
Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below				
Budget Item	KCD Funds	Other Funds	Other Funds	Total
		City of Kent	(identify source and status of matching funds here ex. DON Small and Simple - Secured)	
Salaries & Benefits	\$134,700	\$132,885		\$267,585
Travel/ Meals/ Mileage (for - volunteers, staff)	\$1,000			\$1,000
				\$0
				\$0
				\$0
Office Supplies				\$0
				\$0
				\$0
Field Supplies	\$6,500			\$6,500
Contracted/ Professional Services	\$0			\$0
Permits				\$0
Other: Event Support		\$29,000		\$29,000
Other: Misc Expenses	\$1,500			\$1,500
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
TOTAL	\$143,700	\$161,885	\$0	\$305,585

Total Project Cost	\$305,585
Total Match	\$161,885
Amount of KCD Funding Requested	\$143,700
Match Percentage	53%

Footnotes: see budget detail below

Urban-Natural Areas Management Plan- Phase 1 Budget Detail (2020-2023)

Salaries & Benefits	KCD	City of Kent
Natural Area Coordinator (1 FTE)	\$ 114,000	
Urban Forestry Technicians (2 PTE)	\$ 20,700	\$ 20,700
Benefits & Taxes		\$ 102,585
Operations Project Support (500 Hours)		\$ 9,600
Total Salaries	\$ 134,700	\$ 132,885
Other: Event Support		
Operations Staff Event Support (regular & overtime)		\$ 29,000
Travel, Meals Mileage		
Staff travel & trainings	\$ 1,000	
Field Supplies		
Plants	\$ 4,000	
Volunteer Supplies (snacks, water, etc)	\$ 2,500	
Other: Misc Expenses		
Tools, gear, etc	\$ 1,500	
Sub-totals	\$ 143,700	\$ 161,885
Grand Total	\$	305,585



Conservation Values

The value of natural areas is closely tied to acreage and the types of assets each park has. Assets that were assessed include wetlands, streams, forests, and grasslands. Currently, parks that are more heavily forested tend to be more valuable, but invasive plants and human disturbance can greatly affect that value. In the table below the current value is where our parks currently stand. "Potential value" is the optimal value the assets could reach within the constraints of an urban setting. These values will be used to more effectively focus resources and inform development decisions.

PARK/PROPERTY	Current Value	With Management	Potential Value
<i>Lake Fenwick Park</i>	16.5	→	30.6
<i>Clark Lake Park</i>	11.7	→	25.1
<i>Mill Creek Trails</i>	8.7	→	16.7
<i>277th Street Corridor Trail</i>	5.8	→	15.5
<i>Briscoe Park</i>	0.4	→	11.5
<i>Mill Creek Middle Park</i>	2.9	→	9.9
<i>Huse Property</i>	3.0	→	8.9
<i>Riverview Park</i>	3.0	→	7.9
<i>North Meridian Park</i>	3.9	→	7.9
<i>Mill Creek Earthworks Park</i>	2.3	→	4.9
All other natural areas that were assessed have a potential conservation value that is less than 5. Although these smaller natural areas seem to be lower performing, with some management, they have the potential to function at the top of their tier. These areas include Mill Creek Upper, 132 nd Property, Old Fishing Hole, Morrill Meadows Park, Arbor Heights, Park Orchard Park, Panther Lake, Three Friends Fishing Hole, Glenn Nelson Park, Pine Tree Park, West Fenwick Park, Campus Park, Scenic Hill Park, Garrison Creek Park, Turnkey Park & Chestnut Ridge Park.			

**King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: October 14th, 2019**

SUBJECT: AI 19

- Motion to approve the Member Jurisdiction grant application from the Des Moines Area Food Bank for the On-the-Grow Learning Garden Truck 2019 - 20 project

FISCAL IMPACT

- The applicant is requesting \$40,000 from KCD-Des Moines, SeaTac, and Normandy Park Member Jurisdiction Funds

POLICY CONSIDERATION

This proposal addresses the following natural resource improvement actions

- Education and Outreach

STAKEHOLDER INTERESTS - This project has been forwarded by the Cities of Des Moines, Normandy Park and SeaTac as a priority project

BACKGROUND

This proposal was reviewed at the last grant subcommittee meeting. This is an urban, agriculture education project that proposes to engage, educate, and equip our urban communities to eat and grow healthy food, promoting an urban agriculture model which uses sustainable methods to support food growers.

EFFECTIVE DATE:

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 5/1/2019 and end on 4/30/2020

OPTIONS

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

RECOMMENDATION

The grant subcommittee recommends approval of this grant application.

MOTION

Motion to approve the Member Jurisdiction grant application for \$40,000 from KCD-Des Moines, SeaTac and Normandy Park Member Jurisdiction funds for the *Des Moines Area Food Bank On-the-Grow Learning Garden Truck 2019 - 20 project*

On-the-Grow Learning Garden Truck 2019 - 20

Member Jurisdiction Grant Program

Des Moines Area Food Bank

Mrs. Barb Shimizu
22225 9th Ave S.
Des Moines, WA 98198

dmafb@hotmail.com
O: 206-582-8128

Bridget Kubes

Same as DMAFB
Des Moines, WA 98198

dmgardentruck@gmail.com
O: 206-582-8128

Application Form

Summary Information

Project Title*

On-the-Grow Learning Garden Truck 2019 - 20

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

On-the-Grow Learning Garden Truck engages, educates, and equips our urban communities to eat and grow healthy food, promoting an urban agriculture model which uses sustainable methods to support food growers

Principal Partners (if any)

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$40,000.00

Total Project Cost*

\$66,000.00

Total Matching Funds (optional)

\$26,000.00

Project Start Date*

05/01/2019

Project End Date*

04/30/2020

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.
If more than two locations, state "multiple" and explain.

Project will be carried out at over 40 unique sites within the cities of Des Moines, SeaTac, and Normandy Park.

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Is your project on public or private land?*

Private

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

33

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

5

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

WHAT WILL WE DO? We will use the mobile garden truck to engage, educate, and equip our urban communities to know, eat, and grow healthy food.

The garden program uses an urban agriculture model with space saving ideas like vertical gardening and container gardening, along with sustainable methods like integrated pest management and composting to teach sustainable practices to food growers. These practices support garden education, better stewardship, and increased awareness of our local environment and natural resources. Using these methods, the truck garden has successfully grown over 45 varieties of fruits, vegetables, herbs, garlic, tomatoes, snap peas, chives, swiss chard, potatoes, fennel, broccoli, strawberries, stevia, fennel, carrots, lavender and much more. We also promote KCD educational seasonal themes like Cover Crops, Pollinator Friendly Gardens and more.

The program is highly adaptive, with five components that support awareness, knowledge and skill building around food education - knowing, eating, and growing healthy food. Classes and Events are done by themes and specific topics. "Supporting Our Pollinators" is a theme for the year, and a specific class would be "How to Create A Pollinator Friendly Garden". Any combination of the five components can be used to support a theme or topic and can be adapted to age, interest, group size, and weather. The five components include 1) a hands-on educational garden activity; 2) a take-home project; 3) reading and worksheets; 4) arts and crafts, and 5) games. Every visit and lesson begins at the garden truck, engaging all ages through hands-on, sensory-driven learning experiences with plants, soil, and food. Lessons include soil preparation, planting, harvesting, parts of plants, good bugs/bad bugs, identifying fruits and vegetables, plant life cycle, growing food from scraps, composting, Eat-the-Rainbow, food groups, balanced meals and more. Books, charts, and worksheets are used in both English and Spanish, in addition to age-appropriate custom-made hand-outs for deeper learning on food education.

HOW WILL WE DO IT? We will partner with cities, programs, and institutions to bring our garden program to sites, events, and classes.

Bridget Kubes, our full-time garden educator oversees the development, outreach, and coordinating the program. The garden program will provide hands-on learning classes with our key partners - King County Libraries, WSU Extension Food Sen\$e, Des Moines Activity Center, SeaTac Teen Center, Des Moines Elementary, Highline College, Normandy Park Community Center and the Des Moines Area Food Bank. In addition, we will promote awareness and provide resources at community events, back-to-school fairs, and the Des Moines Farmers Market. All of our classes and outreach will provide opportunities to learn about gardening, real food, and nutrition. Plus, take home projects that will provide the community with hands-on learning experience like taking home plants to grow and planting seeds to grow. ties to take home seeds and plants to grow their own food.

WHY WILL WE DO IT? We want to address the knowledge gap in our community between what people eat and what they know about real food and how to grow it. Knowledge that was once passed from family to family, generation to generation on how to grow food has been lost. We also want to address the inequity of food insecurity and lack of food access in our communities by empowering people to grow their own healthy food.

King County has the highest rate of food insecurity in King County. Families with children experience food insecurity at 18%, rising to 49% for Latino families with children. This region also has the lowest consumption rate of fruits and vegetables in the county. Simply having access to fresh fruits and vegetables is an important step in increasing consumption of these healthier foods, and an essential link to lowering the risk of disease and promoting a healthy and active lifestyle. In the Des Moines Area Food Bank's service area alone, the USDA has identified four food deserts where families do not have sufficient access to markets providing fresh, healthy and affordable food. The King County Local Food Initiative points out that "food access for low-income communities is an issue of social justice and equity for families in need."

TARGET AUDIENCE:

Our target audience began with Summer Meal sites which address food access with a focus on kids, teens, and families who are economically disadvantaged. While this remains the anchor of our program our efforts broadened beyond the Summer season to a year round program that includes pre-schoolers, teens, families, and seniors. We go out to the cities of Des Moines, Normandy Park, and Seatac.

OBJECTIVES and OUTCOMES:

Our objective is to reconnect our community back to real food, gardening and better nutrition by providing resources and opportunities for food education through interacting with the garden, planting, growing, and eating real food.

LEVEL 1 - OUTREACH AND AWARENESS: Promote awareness of real food, nutrition and gardening through events.

Includes back-to-school fairs, festivals, farmers markets and other local events in the community.

A tasting tour of the garden truck, conversation-focused, promote urban agriculture, local food, handout on community events and gardening information.

1 event per month/12 events in 2019-20

75 people per event

Outreach to 900 people

LEVEL 2 - ENGAGEMENT: Engage participants in hands-on learning activities that will deepen their knowledge and understanding of healthy food, nutrition, and gardening.

Includes Summer Meal Sites, WSU - Food Sense classes, libraries, schools, and community centers.

Hands-on gardening on the truck, take-home activity, reading & worksheets, arts & crafts, and games

12 classes per quarter / 48 classes in 2019 -20

10 people per class / 480 participants

60 Summer Meal Sites / June - Aug 2020

15 people per site / 900 participants

LEVEL 3 - KNOWLEDGE AND SKILL BUILDING: Participants will demonstrate an increase in knowledge and skills in food education, nutrition, and gardening.

Participants will engage in garden or nutrition activities - identifying healthy soil, soil testing, identifying good bugs/bad bugs, learn sustainable methods - no till, no pesticides, companion planting, prep soil, save a seed, plant a seed, transplant plants, harvest fruits and vegetables, identify pollinators, support pollinators, etc.

Participants will engage in activities that support our annual theme for 2019 -20 "Supporting Our Pollinators"...Identify Pollinators, take literature on pollinators, creating pollinator water stations, plant wildflower seeds, participate in game or arts/crafts activity about pollinators, learn more about pollinators at an event or class

4,000 - Participate in Garden or Nutrition Activity for 2019-20

1,000 - Participate in annual theme - Pollinators

LEVEL 4 - BEHAVIORAL CHANGE: Participants will apply their new skills and knowledge to increase consumption of healthy produce and/or to grow food at home.

Build on new skills, take home seed, plant starts, scraps, transplants, plants, grow staple foods to secure food access, track "Eat-the-Rainbow" chart at home

1000 participants will take home seeds, plant starts, scraps, transplants or plants to grow.

350 participants will take home potato plants, tomato plants, or lettuce (or another staple food item)

350 participants will track "Eat-the-Rainbow" chart

GENERAL TIMELINE: May 1, 2019 - April 30, 2020

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

Since there will be over 140 classes and events, I will give samples of a few different projects. These classes will be repeated through the season or year for different groups, sites, and age groups.

MEET THE POLLINATORS

Identifying a group of pollinators with cue cards, stickers, and looking for them in our garden.

Identifying the connection between the food we eat, and the role of the pollinator.

Identifying ways to support our pollinators - not using pesticides, planting flowers, creating pollinator watering stations

Hand out flower seeds for bees

Make a pollinator water stations

LEVEL 2 - ENGAGEMENT: Engage participants in hands-on learning activities that will deepen their knowledge and understanding of healthy food, nutrition, and gardening.

LEVEL 3 - KNOWLEDGE AND SKILL BUILDING: Participants will demonstrate an increase in knowledge and skills in food education, nutrition, and gardening.

LEVEL 4 - BEHAVIORAL CHANGE: Participants will apply their new skills and knowledge to increase consumption of healthy produce and/or to grow food at home. (Not using pesticides that harm pollinators)

TATOR TOTES

Identify varieties of potatoes for planting

Educational handouts on planting potatoes in containers

Identify seeds of potatoes

Learn how to prep and plant them

Plant potatoes in totes for small harvest

Cooking with potatoes

Best way to cook different varieties of potatoes

Nutritional information on potatoes

Recipes for cooking with potatoes

Cooking potatoes using herbs from truck

LEVEL 2 - ENGAGEMENT: Engage participants in hands-on learning activities that will deepen their knowledge and understanding of healthy food, nutrition, and gardening.

LEVEL 3 - KNOWLEDGE AND SKILL BUILDING: Participants will demonstrate an increase in knowledge and skills in food education, nutrition, and gardening.

LIFE WITH GARLIC

Identify different varieties of garlic, including hard/soft necks

Learn how to plant garlic in the truck and in containers

Learn how to prep for over wintering

Hand out educational materials on garlic

Prepare for harvesting garlic

Identify the stages of growth - scapes, flowering

Learn to cut scapes, use in cooking
Learn about the parts of a plant from one completely grown garlic - bulb, stem, leaves, flowers
Learn how to save garlic seed

Cooking with Garlic
How to cure the garlic
Best way to prep garlic for cooking
Cooking something with garlic

LEVEL 2 - ENGAGEMENT: Engage participants in hands-on learning activities that will deepen their knowledge and understanding of healthy food, nutrition, and gardening.

LEVEL 3 - KNOWLEDGE AND SKILL BUILDING: Participants will demonstrate an increase in knowledge and skills in food education, nutrition, and gardening.

LEVEL 4 - BEHAVIORAL CHANGE: Participants will apply their new skills and knowledge to increase consumption of healthy produce and/or to grow food at home.

GARDENING SERIES CLASSES

Successful Gardening - Prepping the soil, what to plant, how to get started based on what we love to eat and geography.

Seed Exchange - Saving Seeds educational materials, community seed saving events, exchanging seeds

Soil Nutrition - Educational materials on developing healthy soils, composting, bugs, sources of good soil to buy, soil testing, no till

Good Bugs, Bad Bugs - Identifying bugs in the garden, attracting good bugs, recognizing bad bugs, how to remove bad bugs without pesticides, companion gardening, trap plants, homemade repellents.

Good Night Garden - How to put the garden to rest for the winter, cover crops, protecting the soil, overwinter crops

LEVEL 2 - ENGAGEMENT: Engage participants in hands-on learning activities that will deepen their knowledge and understanding of healthy food, nutrition, and gardening.

LEVEL 3 - KNOWLEDGE AND SKILL BUILDING: Participants will demonstrate an increase in knowledge and skills in food education, nutrition, and gardening.

LEVEL 4 - BEHAVIORAL CHANGE: Participants will apply their new skills and knowledge to increase consumption of healthy produce and/or to grow food at home. (Not using pesticides that harm pollinators)

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines*. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!

Program Budget 2019-20.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

2019 Authorization Letters combined.pdf

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

2019KaiserBKphoto.JPG

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

No

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

No

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

No

Project Type

Agriculture, Urban
Education

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Bridget Kubes

Title

Garden Coordinator

Date*

09/07/2019

File Attachment Summary

Applicant File Uploads

- Program Budget 2019-20.xlsx
- 2019 Authorization Letters combined.pdf
- 2019KaiserBKphoto.JPG

Project Name	On the Grow - Learning Garden Truck				
Applicant	Des Moines Area Food Bank				
Contact	Kris Van Gasken, Executive Director				
Mailing Address	22225 9th Ave S. Des Moines WA 98198				
E-mail	dmafb@hotmail.com			Project Start	5/1/2019
Phone	206-679-8742			Project End	4/31/2020
	Lead: Bridget Kubes dmgardentruck@gmail.com 206-582-8128				
Budget Item	KCD Funds	KCD Funds	KCD Funds	Matching	Total
	50%	30%	20%		
	Des Moines	Seallac	Normandy/Park		
Salaries &	\$17,000.00	\$10,500.00	\$5,000.00	\$26,000.00	\$58,500.00
Travel/ Meals/	\$1,500.00	\$1,000.00	\$1,000.00		\$3,500.00
Office Supplies	\$1,000.00	\$1,000.00	\$1,000.00		\$3,000.00
Field Supplies	\$500.00	\$250.00	\$250.00		\$1,000.00
Contracted/	\$0				\$0
Land Acquisition	\$0				\$0
Permits	\$0				\$0
Other: (specify)	\$0				\$0
Other: (specify)					\$0
Other: (specify)					\$0
Other: (specify)					\$0
Other: (specify)					\$0
TOTAL	\$20,000	\$12,000	\$8,000	\$26,000	\$66,000

Cost	\$66,000
Total Match	\$26,000
Funding	\$40,000
Percentage	39%

If your KCD Member Jurisdiction Grant Project is approved as a part of this process, this spreadsheet will also be used for project tracking. Please don't forget to attach this tab to your application. There are multiple Expense & Project



September 5, 2019

King Conservation District
800 SW 39th Street, Suite 150
Renton WA 98057

Re: Membership Jurisdiction Grant for 2019-2020

To Whom It May Concern,

The City of Des Moines authorizes the Des Moines Area Food Bank to apply for funds up to \$20,000 with King Conservation District for the Des Moines Area Food Bank Learning Garden Truck Program, which support the Natural Resource goals of the King Conservation District.

Best,

A handwritten signature in blue ink, appearing to read "Michael Matthias", is positioned above the printed name.

Michael Matthias
City Manager

The Waterland City

From: [Bridget Kubes](#)
To: [Jessica Saavedra](#)
Subject: Fwd: SeaTac support of Learning Garden Truck Program
Date: Thursday, September 12, 2019 1:10:49 PM

My computer at home is having trouble. Here is the Seatac letter, more to follow.

----- Forwarded message -----

From: **Bridget Kubes** <dmgardentruck@gmail.com>
Date: Thu, Aug 15, 2019, 12:49 PM
Subject: Re: SeaTac support of Learning Garden Truck Program
To: Carl Cole <ccole@seatacwa.gov>

Carl! Thank you! You don't waste any time.

Bridget

On Thu, Aug 15, 2019, 10:09 AM Carl Cole <ccole@seatacwa.gov> wrote:

Jessica,

The City of SeaTac authorizes the Des Moines Area Food Bank to apply for funds up to \$12,000 with King Conservation District for the Des Moines Area Food Bank Learning Garden Truck program, which support the Natural Resource goals of the King Conservation District.

Please let me know if you have any questions.

Thanks, CCC

Carl Cole

City Manager

City of SeaTac

206/973-4813 (w)

206/702-5832 (c)

From: [Bridget Kubes](#)
To: [Jessica Saavedra](#)
Subject: Fwd: KCD Grant Application for the On-the-Grow Garden Truck Program
Date: Thursday, September 12, 2019 1:17:57 PM

Normandy Park letter in email and Des Moines attached. (DM is not attaching. I'll send separately)

----- Forwarded message -----

From: Mark Hoppen <mhoppen@normandyparkwa.gov>
Date: Sat, Aug 17, 2019, 5:07 PM
Subject: KCD Grant Application for the On-the-Grow Garden Truck Program
To: Bridget Kubes <dmgardentruck@gmail.com>
Cc: Brooks Wall <bwall@normandyparkwa.gov>

Dear King Conservation District,

The Des Moines Food Bank is applying for a multi-city King Conservation District - Membership Jurisdiction Grant for 2019-2020 to support the On-the-Grow Garden Truck Program. The On-the-Grow program is now a full year program visiting over 40 sites in the cities of Des Moines, Normandy Park and SeaTac. This past year, the Garden Truck reached out to over 4,000 kids, teens, seniors, and families through classes, events and summer meals sites, providing over 1,300 plants to support local gardening and growing real food at home.

The City of Normandy Parks values this program. Out of the 77 classes this past year, 17 of them were in Normandy Park!

The City of Normandy Park authorizes the Des Moines Area Food Bank to apply for funding up to \$8,000 with King Conservation District for the Des Moines Area Food Bank Learning Garden Truck program, which supports the Natural Resource goals of the King Conservation District.

Mark E. Hoppen, City Manager

City of Normandy Park

801 SW 174th Street

Normandy Park, WA 98166

(206) 248-8246 (direct)

(253) 279-2415 (cell)



**King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: October 14th, 2019**

SUBJECT: AI 19

- Motion to approve the Member Jurisdiction grant application from the City of Bellevue Botanic Garden for the Native Discovery Garden Enhancement Project - Phase 2 project

FISCAL IMPACT

- The applicant is requesting \$25,000 from 2017-18 KCD-Bellevue Member Jurisdiction Funds

POLICY CONSIDERATION

This proposal addresses the following natural resource improvement actions

- Direct Improvement of Natural Resources
- Education and Outreach
- Pilot and Demonstration Projects

STAKEHOLDER INTERESTS - This project has been forwarded by the City of Bellevue as a priority project

BACKGROUND

This proposal was reviewed at the last grant subcommittee meeting. This is an urban forestry and education project that proposes to build on the success of the NDG Enhancement Project by extending the visitor experience into enhanced native woodlands on an accessible crushed rock trail. It is part of a larger Garden-wide strategy to remove barriers to inclusion.

EFFECTIVE DATE:

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 1/2/2020 and end on 12/31/2020

OPTIONS

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

RECOMMENDATION

The grant subcommittee recommends approval of this grant application.

MOTION

Motion to approve the Member Jurisdiction grant application for \$25,000 from 2018-19 KCD-Bellevue Member Jurisdiction funds for the *Bellevue Native Discovery Garden Enhancement Project - Phase 2 project*

Native Discovery Garden Enhancement Project - Phase 2

Member Jurisdiction Grant Program

Bellevue

Jammie Kingham
PO Box 90012
Bellevue, WA 98009-9012

Nancy Kartes

12001 Main Street
Bellevue, WA 98005

NKartes@bellevuewa.gov
O: 425-452-2749

Application Form

Summary Information

Project Title*

Native Discovery Garden Enhancement Project - Phase 2

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

This project builds on the success of the NDG Enhancement Project by extending the visitor experience into enhanced native woodlands on an accessible crushed rock trail. It is part of a larger Garden-wide strategy to remove barriers to inclusion.

Principal Partners (if any)

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$25,000.00

Total Project Cost*

\$25,000.00

Total Matching Funds (optional)

Project Start Date*

01/02/2020

Project End Date*

12/31/2020

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.
If more than two locations, state "multiple" and explain.

Bellevue Botanical Garden
12001 Main St
Bellevue, WA 98005

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

41

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

6

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

We are seeking \$25,000 from King Conservation District to build on previous investments by extending the Native Discovery Garden into native woodlands. In order to make the Bellevue Botanical Garden more accessible to visitors with limited mobility, we have identified high-priority areas for trail development and improvement. The Native Discovery Garden (NDG), located along the high-traffic Tateuchi Loop Trail through our core gardens, abuts native woodlands that are currently not accessible. This project would extend the crushed rock trail from KCD-funded 2019 NDG Enhancement Project into the native woodlands to the west. This new trail, roughly 200 ft. in length, will be built by contracted landscape professionals, who would also extend irrigation to this area to ensure survival of new plantings. Our grounds crew will assess the trees in this area and any tree work deemed necessary will be accomplished through the combined efforts of our crew and contracted certified arborists. All site work will take place in winter 2020. The project will include one gate-way sign, identical to the existing sign at the east entry to the NDG, to mark this new entry to the west. The sign will be fabricated and installed by a professional services fabricator concurrent with site work. The

native woodlands will be left in their pristine state. We anticipate some amount of invasive removal and will limit our plantings to broad sweeps of naturalizing spring ephemerals like Trilliums and Erythroniums. Invasive plant removal and plantings of new collections will be accomplished through volunteer work parties with the Washington Native Plant Society and East Lake Washington District of Garden Clubs in the spring and fall of 2020, pending plant availability.

The new trail will intersect the Tateuchi Loop Trail near our new Friendship Circle rock sculpture and the intersection with the Lost Meadow Trail - points of interest that will ensure high visitation. Because of its proximity to the core gardens at BBG, it may be the only opportunity some of our visitors will have to experience the native woodlands. It will also be a wonderful opportunity to demonstrate to home owners how a native-rich garden (NDG phase one) can segue into a natural native woodland.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

Project Activities, Timeline and Outcomes

January – March 2020

- Landscape Contractor builds approximately 200 linear feet of highly-compacted ¼" minus crushed rock trail, beginning where the NDG phase 1 trail ends, and extending through native woodlands to the west to meet the Tateuchi Loop Trail near the intersection with the Lost Meadow Trail. - OUTCOMES: #1 Double the Native Discovery Garden footprint (from approximately 1/3 acre to approximately 2/3 acre). #2 Improve accessibility by doubling the length of the accessible trail through the Native Discovery Garden (from approximately 200 ft of level crushed rock path to approximately 400 feet of level crushed rock path)

- Landscape Contractor extends existing irrigation to this new area and installs Quick Connect. This area will not be sculpted into planting beds, rather will be left pristine as an enhanced native woodland. OUTCOME: Access to irrigation ensures that new native plantings survive the first few summers.

- Duplicate gateway sign will be fabricated and installed at the intersection of this new trail with the Tateuchi Loop Trail. This new entry point will be located near the Friendship Circle stone sculpture and the start of the Lost Meadow Trail. OUTCOME: Improve the visitor experience through wayfinding/gateway signage in keeping with established brand and graphics standards.

- Garden crews and contracted arborist will assess trees along the trail for safety and take needed remedial action. OUTCOME: Ensure visitor safety through managed tree canopy

April – May 2020

- Once the trail and site work are complete, the Washington Native Plant Society and East Lake Washington District of Garden Clubs will have volunteer work parties to remove invasive plants and plant a limited number of new native woodland plants to enhance the visitor experience. The plant palette will include masses of naturalizing spring ephemerals, pending availability. OUTCOME: Community engagement and connection to BBG mission through stewardship of Native Discovery Garden.

- While in general we do not curate our native areas, we will curate this enhanced native woodland as part of our educational efforts in the entire Native Discovery Garden. It will include tap/scan markers that will allow visitors to learn about the native woodland plants. OUTCOME: Achieve mission and educational objectives by providing visitors with on-site portals to plant collections information.

May 10, 2020 – the new trail will open to the public at our big public celebration on Mother's Day. OUTCOME: Community engagement through events and opportunities to socialize and celebrate that are connected to our botanical mission.

June – September 2020

- BBG grounds crew and volunteers work together to keep new plantings watered and identify/remove new invasive plants that may enter the area during this time. OUTCOME: Community engagement and ongoing stewardship

- BBG plant records staff will map and curate new collections and install Tap/Scan bed markers. OUTCOME: Achieve foundation of information for connecting visitors to our plant collections.

September – November 2020

- Planting parties will resume if needed and pending availability. December 2020

- Garden Manager Nancy Kartes will submit final report and reimbursement request.

Public Celebration

Grand Opening will be celebrated at Mother's Day Open House May 10, 2020 and during American Public Gardens Association National Public Gardens Week May 11 – 17, 2020. Note that project at Bellevue Botanical Garden often generate excitement and media coverage, driving more visitors to the Garden and amplifying our message. Messaging includes acknowledging King Conservation District support.

Commitment to Maintenance

The Native Discovery Garden is assigned to one regular gardener from Bellevue Botanical Garden grounds staff and he will continue to have responsibility for maintaining the entire Native Discovery Garden. His work is augmented by ongoing maintenance volunteers with the Washington Native Plant Society and East Lake Washington District of Garden Clubs. The Native Discovery Garden is a good candidate for occasional corporate work parties throughout the year. In the time since the completion of the 2019 Native Discovery Garden Enhancement Project, our relationship with the Washington Native Plant Society has deepened and they have evolved to an ongoing stewardship role with a dedicated cadre of volunteers.

How the Project Aligns with KCD Criteria

This project aligns with KCD grant eligibility in the areas of "Education and Outreach", "Pilot and Demonstration Projects" and "Direct Improvement of Natural Resource Conditions – to improve landscape and natural resource as a result of direct action". It aligns with KCD strategic goals 1 and 2 by protecting and enhancing water quality, soils and wildlife/pollinator habitat, thereby increasing the implementation of best management practices in the district and encouraging landowners to implement conservation best management practices on their land through demonstration and education.

How the Project Aligns with the City of Bellevue Diversity Strategic Plan

This project contributes to the City of Bellevue goal of providing programs that reflect diverse communities and incorporating inclusionary practices that are culturally appropriate and equitable.

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!*

Copy of 2019-KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

2020 Bellevue Botanical Garden KCD grant application attachment.docx

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

Yes

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

Yes

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

No

Project Type

Education
Forestry, Urban

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Nancy Kartes

Title

Garden Manager

Date*

08/28/2019

File Attachment Summary

Applicant File Uploads

- Copy of 2019-KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx
- 2020 Bellevue Botanical Garden KCD grant application attachment.docx



Member Jurisdiction Grant Program

Grant Application Project Budget Form

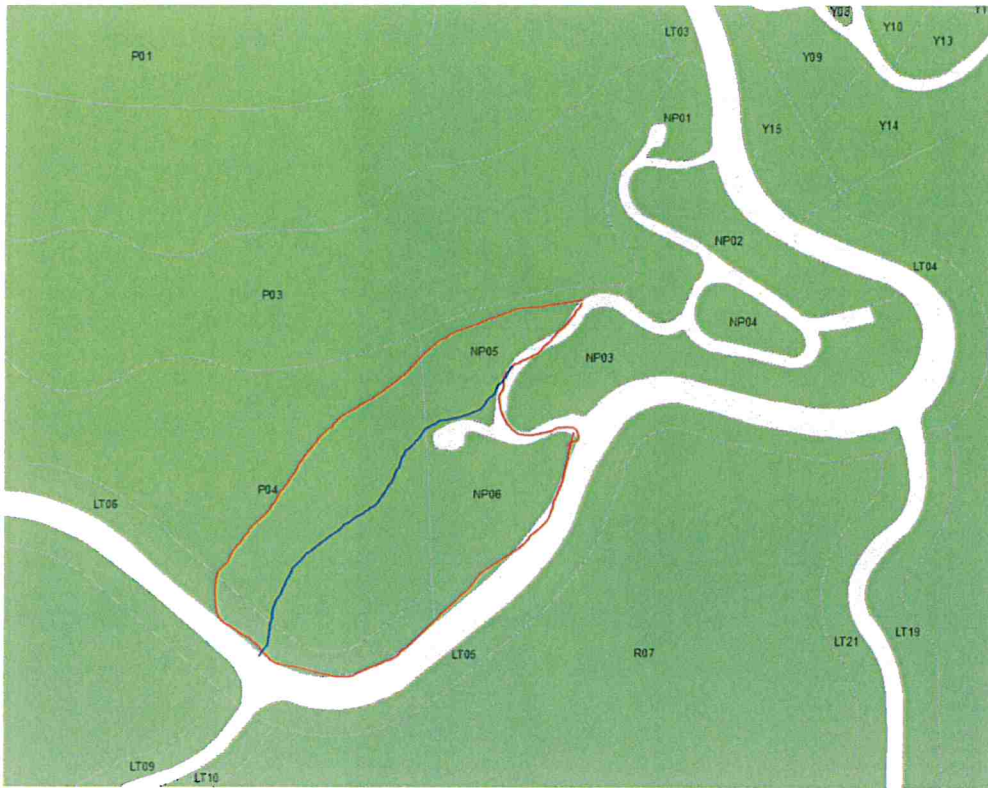
Promoting sustainable uses of natural resources through responsible stewardship

Project Name	Native Discovery Garden Enhancement Project - Phase 2			
Applicant	City of Bellevue - Bellevue Botanical Garden			
Contact	Nancy Kartes			
Mailing Address	12001 Main St. Bellevue, WA 98005			
E-mail	nkartes@bellevuewa.gov	Project Start Date:	1/2/2020	
Phone	425-452-2749	Project End Date:	12/31/2021	
Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below				
Budget Item	KCD Funds	Other Funds	Other Funds	Total
		(identify source and status of matching funds here ex. Rose Foundation - Pending)	(identify source and status of matching funds here ex. DON Small and Simple - Secured)	
Salaries & Benefits				\$0
Travel/ Meals/ Mileage (for - volunteers, staff)				\$0
				\$0
				\$0
				\$0
Office Supplies				\$0
				\$0
				\$0
Field Supplies				\$0
Contracted/ Professional Services	\$25,000			\$25,000
Permits				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
TOTAL	\$25,000	\$0	\$0	\$25,000

Total Project Cost	\$25,000
--------------------	----------

Total Match	\$0
Amount of KCD Funding Requested	\$25,000
Match Percentage	0%

Footnotes:



Current map of Native Discovery Garden (beds NP01 – NP03) with proposed extension outlined in red and proposed new trail in blue.

Native Discovery Garden

The Native Discovery Garden, maintained by the **East Lake Washington District of Garden Clubs** and the **Washington Native Plant Society**, inspires visitors to look to the native plant palette when planning their home gardens. Adapted to the climate and conditions of the Pacific Northwest, native plants in urban landscapes can be ecologically sound, beautiful, and low maintenance. Adjacent to a natural wetland, this garden illustrates the many layers of plant life in the Northwest, from ground covers to trees. It serves as a transition from the gardens to the woodlands and forested lands to the south. Sculptor David Maritz created "Owl's Glare," a bronze owl in flight, which graces the central bed in the Native Discovery Garden.



Description of Native Discovery Garden on our website. www.bellevuebotanical.org



Friendship Circle sculpture will be near the new trail entrance.



We want to add masses of native trilliums!



The Native Discovery Garden abuts a natural wetland



We will duplicate this sign and install it at the entrance to the new trail.

August 23, 2019

East Lake Washington District of Garden Clubs supports the Bellevue Botanical Garden's phase 2 plan for the Native Discovery Garden. Upgrading the pathway to make it more accessible and adding more plants will certainly benefit those who come to see what native plantings can be useful in the home garden. And some homes do back up to forests. So this phase 2 plan makes perfect sense. We in ELWD have been working with the Garden by volunteering for many years now and through our volunteerism, we have learned many skills, made lasting friendships, applied lessons learned to our home gardens and shared gardening information with others. The Garden strengthens our communities and we are proud to partner with Bellevue Botanical Garden.

Lana Feingold
East Lake Washington District Parliamentarian
East Lake Washington District of Garden Clubs

August 28, 2019

Washington Native Plant Society has been very involved in the implementation of phase one of the Bellevue Botanical Garden Native Discovery Garden redesign. Phase one showcases Pacific Northwest native plants in formalized garden beds. Phase two will emphasize a more naturalistic setting, with an emphasis on the transition between a formal garden and a natural area.

Implementing phase two will also include re-routing of the trail to avoid a steep area which was difficult to impossible to navigate for people with limited mobility, and provide another entry point into the Native Discovery Garden.

This expansion will make the Native Discovery garden more inclusive, by enlarging its vision of native plants in a garden setting, and by expanding access to all of the garden's visitors.

Janka Hobbs

WNPS

Letters of Support for the Native Discovery Garden Enhancement Project from our partner organizations.

**King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: October 14th, 2019**

SUBJECT: AI 19

- Motion to approve the Member Jurisdiction grant application from Futurewise for the Algona Wetland Education & Enhancement Project

FISCAL IMPACT

- The applicant is requesting \$6,400 from 2016-19 KCD-Algona Member Jurisdiction Funds

POLICY CONSIDERATION

This proposal addresses the following natural resource improvement actions

- Direct Improvement of Natural Resources
- Education and Outreach

STAKEHOLDER INTERESTS This project has been forwarded by the City of Algona as a priority project

BACKGROUND

This proposal was reviewed at the last grant subcommittee meeting. This project incorporates urban forestry, stormwater and education and proposes work with Algona community members and teachers from the Auburn School District to coordinate a wetland education and enhancement plan for an 8-acre, city-owned wetland.

EFFECTIVE DATE:

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 1/1/2020 and end on 6/30/2021

OPTIONS

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

RECOMMENDATION

The grant subcommittee recommends approval of this grant application.

MOTION

Motion to approve the Member Jurisdiction grant application for \$6,400 from 2016-19 KCD-Algona Member Jurisdiction funds for the *Futurewise Algona Wetland Education & Enhancement Project*

Algona Wetland Education & Enhancement Project

Member Jurisdiction Grant Program

Futurewise

Amy Waterman
816 Second Avenue, Suite 200
Seattle, WA 98104

O: 206-343-0681
M: 206-719-0534

Katherine Walton

katherine@futurewise.org

Application Form

Summary Information

Project Title*

Algona Wetland Education & Enhancement Project

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

Futurewise, along with Home Town Community Services and the City of Algona, will work with Algona community members and teachers from the Auburn School District to coordinate a wetland education and enhancement plan for an 8-acre, city-owned wetland.

Principal Partners (if any)

Home Town Community Services, City of Algona, Alpac Elementary School (Auburn School District)

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$6,400.00

Total Project Cost*

\$129,221.00

Total Matching Funds (optional)

\$122,821.00

Project Start Date*

01/01/2020

Project End Date*

06/30/2021

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.
If more than two locations, state "multiple" and explain.

The project will be situated on the 8-acre wetland at the southwest corner of Ellingson Rd. and Pacific Ave N. The site - which is owned by the City of Algona - holds tremendous potential as a neighborhood recreation area and educational wildlife viewing site. Please see attached document for maps.

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Algona

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

30

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

7

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

The project involves four interrelated activities:

1. wetland site history research;
2. active stewardship with Algona community members;

3. community education and engagement; and
4. wetland enhancement project design/planning.

The project will build on the relationships Futurewise has established with Algona partners over the last four years by supporting environmental education and stewardship opportunities in the community, which is historically impacted by groundwater contamination and a decades-long clean-up process.

While the primary purpose of this project is to engage community members and invest in the restoration of a public green space, there are also potential water quality benefits that will result from the project. Healthy wetlands act like natural filtration systems, absorbing and dispersing pollutants. More public awareness of the wetland site may lead to increased public stewardship over time, increasing the likelihood that the wetland will be protected from environmental damage.

Please see attached document for detailed timeline.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

The project's main activities are: community engagement and stewardship; education and outreach; and design/planning of a wetland restoration project.

Futurewise staff will work closely with Algona partners to plan fun events that will increase the community's awareness of the wetland. These may include green space visioning meetings, small-scale wetland restoration "work parties", and visits to the nearby Auburn Environmental Park.

Staff will develop educational programming for groups of students from Alpac Elementary, coordinated with teachers with the goal of supplementing the existing science coursework.

The design and planning of a wetland enhancement project will be led by an environmental engineering firm and will be undertaken in close collaboration with the project's stakeholders. The nature and scale of the enhancement project will depend on the community's vision for the wetlands as well as the availability of resources for the City of Algona to implement the design.

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!*

KCD - Member Jurisdiction Grant Program - Application - Budget-Form.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

07-15-19 Letter of Support Member Jurisdiction Grant.pdf

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

KCD - Member Jurisdiction Grant Program - Application - Attachments.pdf

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

Yes

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

No

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

No

Project Type

Education
Forestry, Urban
Stormwater

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Katherine S Walton

Title

Community Engagement Coordinator

Date*

08/14/2019

File Attachment Summary

Applicant File Uploads

- KCD - Member Jurisdiction Grant Program - Application - Budget-Form.xlsx
- 07-15-19 Letter of Support Member Jurisdiction Grant.pdf
- KCD - Member Jurisdiction Grant Program - Application - Attachments.pdf



CITY OF ALGONA
402 Warde Street
Algona, Washington 98001

Administration	(253) 833-2897
Public Works	(253) 833-2741
Police	(253) 833-2743
Fax	(253) 939-3366

July 15, 2019

Jessica Saavedra, Grant Program Manager
Member Jurisdiction & WRIA Forum Grant Program
King Conservation District
800SW 39th St., Suite 150
Renton, WA 98057

RE: *Member Jurisdiction Grant* – Letter of Support

Dear Ms. Saavedra,

The City of Algona is excited about the opportunity to partner with and support Futurewise for the *Member Jurisdiction Grant – “Algona Community Wetland Stewardship”*.

We strongly endorse Futurewise's proposal for a Member Jurisdiction Grant to help provide this community-oriented project to improve and restore public land within Algona. The City will work with Futurewise to ensure that the required commitments are met.

We have heard from our residents about their interest in improving the natural environment and public land within Algona and believe this project will be well received by the community, generating significant participation and interest. This will allow us to partner with Futurewise to provide wetland and water quality education for the Algona community members (elementary-age through adult); community-centered outreach and design for a suite of wetland enhancement projects; and consultant support for wetland enhancement plans. This will bring additional benefits beyond improvements to public land in our community including an increased sense of stewardship for our environment.

The City of Algona is happy to be listed as a partner in this program and grants Futurewise permission to apply for this grant in order to fund this project on city-owned lands.

Thank you for your consideration.

Sincerely,

Diana Quinn, City Administrator
City of Algona



Member Jurisdiction Grant Program

Grant Application Project Budget Form

Promoting sustainable uses of natural resources through responsible stewardship

Project Name	Algona Community Wetland Stewardship		
Applicant	Futurewise		
Contact	Katherine Walton		
Mailing Address	816 Second Ave, Suite 200		
E-mail	katherine@futurewise.org	Jan-20	
Phone	(206) 343 0681 x109	Jun-21	

Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below

	CONSERVATION DISTRICT MEMBER JURISDICTION -	KING COUNTY WATERWORKS - pending	OLSEN FOUNDATION - pending	ECOLOGY PUBLIC PARTICIPATION GRANT - secured	IN-KIND	TOTAL (ROW- WISE)
STAFF						
R	\$ 2,800	\$ 18,564	\$ 18,564	\$ -	\$ -	\$ 39,928
MANAGER	\$ -	\$ 4,290	\$ 4,290	\$ -	\$ -	\$ 8,580
DIRECTOR	\$ -	\$ 5,460	\$ 5,060	\$ -	\$ -	\$ 10,520
FELLOW	\$ 1,680	\$ 4,725	\$ -	\$ 900	\$ -	\$ 7,305
PARTNERS (IN-KIND)						
HTCS	\$ -	\$ -	\$ -	\$ -	\$ 585	\$ 585
ALGONA	\$ -	\$ -	\$ -	\$ -	\$ 7,020	\$ 7,020
ALPAC ELEM.	\$ -	\$ -	\$ -	\$ -	\$ 3,900	\$ 3,900
CONSULTANT						
DESIGNER	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
TRAVEL						
CAR	\$ 400	\$ 1,050	\$ -	\$ -	\$ -	\$ 1,450
SUPPLIES						
OFFICE	\$ 200	\$ 1,550			\$ -	\$ 1,750
FIELD	\$ 200	\$ 1,400			\$ -	\$ 1,600
(25%)						
OVERHEAD	\$ 1,120	\$ 8,260	\$ 6,979	\$ 225	\$ -	\$ 16,583
TOTAL	\$ 6,400	\$ 75,299	\$ 34,893	\$ 1,125	\$ 11,505	\$ 129,221

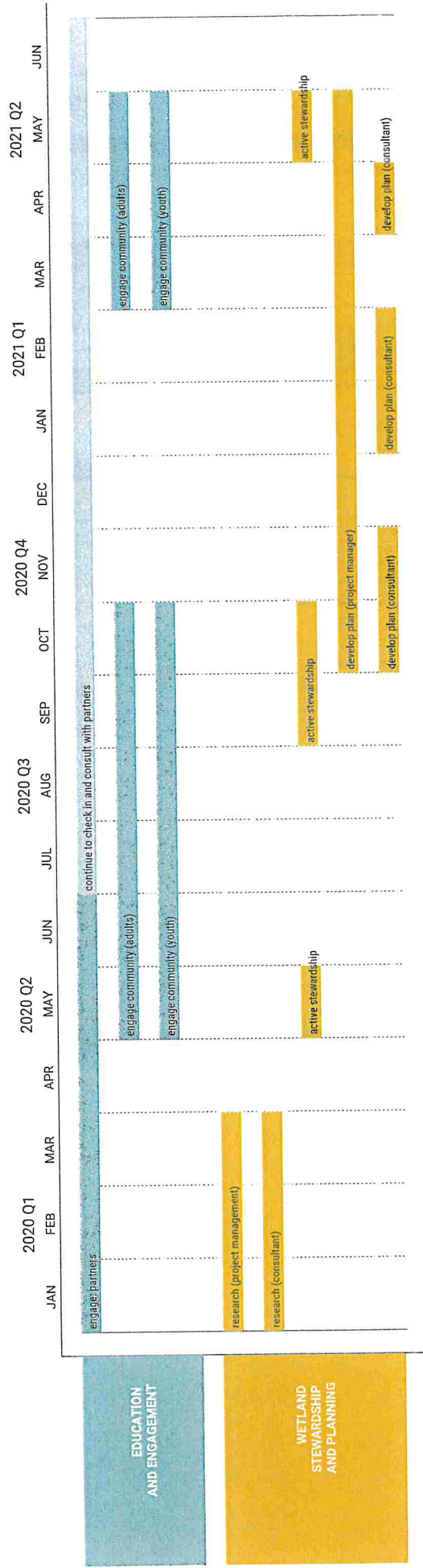
Total Project Cost \$129,221

Total Match \$122,821

Amount of KCD Funding Requested \$6,400




Match Percentage 95.05%

PROJECT TIMELINE



Algona Wetland

Landmarks

-  Algona City Hall
-  Alpac Elementary School
-  City-owned wetland

Wetland

-  City-owned wetland site

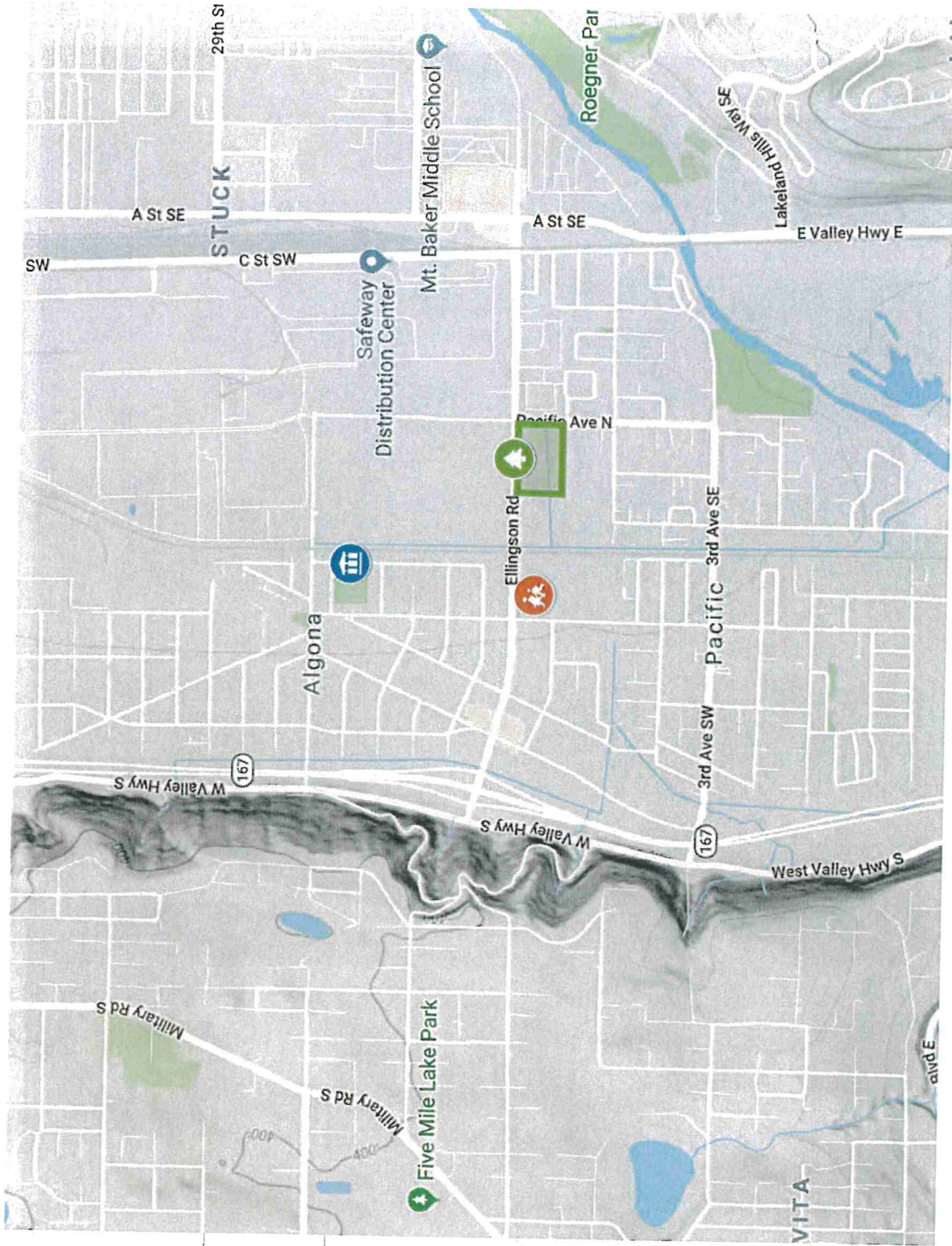




Figure 2

Subject Parcels and Wetland Boundaries

City of Algona Wetland Preserve and Educational Trail

HOW IS THE CITY OF ALGONA PRESERVING THE WETLANDS?

The City of Algona owns nearly 9 acres of forested floodplain wetland at the corner of Ellingson Road and Pacific Avenue North. A diverse plant community and remnants of a stream channel are preserved within its borders. The City of Algona is working toward restoration of disturbed areas, enhancing stewardship and educational opportunities, & potentially the creation of an elevated accessible boardwalk.

CHECK OUT WHERE THE ALGONA WETLANDS ARE:

The map below shows the geographic area that encompasses the wetlands, the insert shows the parcel owned by the City of Algona.

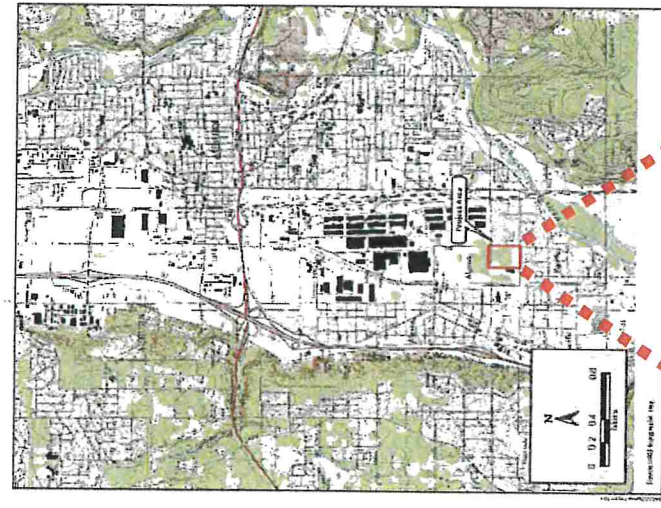


Figure 1
Map of the City of Algona, Iowa, showing the location of the wetlands in the northeast corner of the city.

ICF



Figure 4
Map of the wetlands area, showing various features like water bodies, wetlands, and roads.

ICF

ALGONA WETLAND PRESERVE



future wise

Grow with Algona

King County
Department of
Natural Resources and Parks
Wastewater Treatment Division

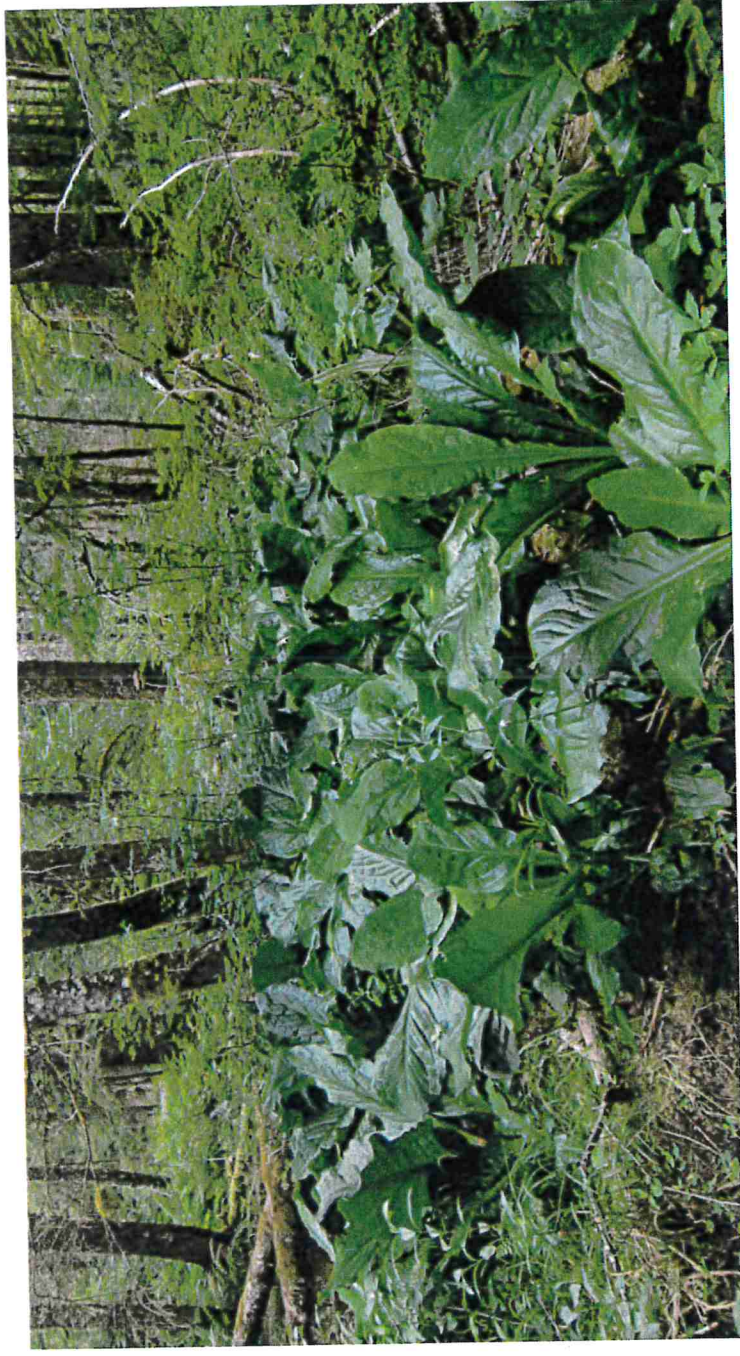


WHAT IS A WETLAND?

Wetlands are a critical part of our natural environment. A wetland is a place where the land is immersed in water much of the time. The amount of water on the surface changes, but the soil stays wet for much of the year. Only plants adapted to wet soils can grow in wetlands. Wetlands provide unique habitat for fish and wildlife, and often have a great diversity of plants and animals. Ponds, marshes, wet meadows, bogs, and swamps are all wetlands.

WHY DO WE NEED TO PRESERVE AND RESTORE WETLAND AREAS?

Wetlands help our communities by collecting and storing water during storm events, thus reducing flood impacts. They also help keep our groundwater, streams and rivers clean by filtering out pollution and nutrients, like oils, fertilizers and pet waste, and by trapping sediments and organic matter. There is not much habitat left for wildlife in the urban environment, and wetlands are often critical links in fragmented habitat networks providing food, water and homes to wildlife. They even support fish like salmon on their journey to Puget Sound.



PRESERVING THE ALGONA WETLANDS

In the center of South King County lies remnant areas of relatively undisturbed forested wetlands – home to a diverse native plant community

WHAT MAKES THE ALGONA WETLANDS SPECIAL?

This wetland complex is part of a large, intact forested wetland with a variety of native trees, shrubs, grasses, and other plants. Forested wetlands such as these were historically common along the floodplains of the Green and White River before farming, urbanization, and dam construction. The Lushootseed-speaking ancestors of today's Muckleshoot people were the Coastal Salish inhabitants of the Algona area before Europeans moved into the area in the mid-1800's. The last glacial

melt left water in the landscape that was held by thick soils in the Algona area and eventually became wetlands. Some of the native plants in the Algona wetlands include the Western red cedar, which was used for homes, canoes, baskets, medicine, and ceremony by the Coastal Salish, and is still a prominent and economically important source of lumber. Salmonberry is another native wetland plant found here, which had several medicinal uses by the Coastal Salish and whose berries are enjoyed by all today.

**A special thanks to Torrey Luiting and Kenna Patrick with Natural Systems Design for assistance with language and graphics.*

Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register
1000 - Cash (Checking Ops / BoA / x0408)
From 9/1/19 through 9/30/19

AI 19-095

Document Number	Vendor	Date	Amount
22034	A & L Western Agricultural Labs	9/9/2019	846.30
22035	ACF West Inc.	9/9/2019	2,558.62
22036	WEX Bank	9/9/2019	875.51
22037	City of Auburn	9/9/2019	13,086.80
22038	City of Renton Utility Division	9/9/2019	127.15
22039	Elizabeth Clark	9/9/2019	28.52
22040	Comcast Business	9/9/2019	215.51
22041	Comcast Business - PA	9/9/2019	397.21
22042	FCS Group	9/9/2019	2,090.00
22043	Foster Pepper PPLC	9/9/2019	322.50
22044	Andrew Haas	9/9/2019	2,400.00
22045	Phil Hammond	9/9/2019	10,124.90
22046	Claire Holder	9/9/2019	2,254.00
22047	Integrated Computer Systems Support, Inc.	9/9/2019	208.60
22048	IO Environmental and Infrastructure	9/9/2019	12,654.39
22049	Carrie King	9/9/2019	46.40
22050	Aaron K. Lichter	9/9/2019	11,951.72
22051	Bernie McKinney	9/9/2019	1,345.16
22052	McLendon Hardware	9/9/2019	15.38
22053	Green River Coalition	9/9/2019	2,503.55
22054	Jason Mirro	9/9/2019	63.68
22055	Stacy M. Mitchell	9/9/2019	2,887.50
22056	William Moore	9/9/2019	4,021.88
22057	Mountain Mist	9/9/2019	65.89
22058	Office Team	9/9/2019	1,376.38
22059	Pitney Bowes Global Financial Services	9/9/2019	248.59
22060	Seattle - King County Department of Public Health	9/9/2019	9,659.55
22061	Laura Redmond	9/9/2019	1,000.00
22062	The Renton Printery Inc.	9/9/2019	201.30
22063	Social Good Fund	9/9/2019	2,436.35
22064	Southworth and Sons, Inc.	9/9/2019	40,923.74
22065	Rani Souza	9/9/2019	110.00
22066	T-Mobile USA, Inc.	9/9/2019	1,193.89
22067	Terra Firma Consulting	9/9/2019	7,750.00
22068	U.S. Bank Equipment Finance	9/9/2019	2,811.46
22069	US Bank VISA	9/9/2019	7,166.04
22070	A & L Western Agricultural Labs	9/23/2019	1,113.00
22071	Alliance Printing Inc.	9/23/2019	579.86
22072	Thomas Amorose	9/23/2019	228.75
22073	Bryant's Tractor & Mower Inc.	9/23/2019	22.55
22074	Catherine I. Darley	9/23/2019	572.04
22075	Ecotrust	9/23/2019	4,776.00
22076	Employment Security Department	9/23/2019	30,400.00
22077	Evergreen State Fairgrounds - Focus on Farming	9/23/2019	2,500.00
22078	Deirdre Grace	9/23/2019	356.14
22079	Health Care Authority	9/23/2019	28,848.59
22080	Integrated Computer Systems Support, Inc.	9/23/2019	5,360.82
22081	King County Office of Finance	9/23/2019	1,991.18
22082	Marc Bolan Consulting	9/23/2019	1,200.00
22083	Mathewsons Auto & Tire	9/23/2019	353.49

Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register
1000 - Cash (Checking Ops / BoA / x0408)
From 9/1/19 through 9/30/19

AI 19-095

Document Number	Vendor	Date	Amount
22084	Deborah A Meisinger	9/23/2019	165.65
22085	National Construction Rentals	9/23/2019	162.80
22086	Office Team	9/23/2019	2,375.40
22087	Pacific Office Automation	9/23/2019	2,217.86
22088	Pacific Topsoils Inc.	9/23/2019	180.00
22089	Public Storage	9/23/2019	334.00
22090	Renton Office Park LLC	9/23/2019	29,896.58
22091	Restoration Analytics & Design LLC	9/23/2019	291.67
22092	Snohomish Conservation District - V	9/23/2019	2,868.12
22093	Snoqualmie Valley Farmer Cooperative	9/23/2019	14,006.06
22094	Elizabeth Stockton	9/23/2019	249.04
22095	Snoqualmie Valley Wastershed Improvement District	9/23/2019	1,925.00
22096	Tukwila Self-Storage	9/23/2019	462.00
22097	WS Ferries	9/23/2019	<u>104.40</u>
Total Checks			279,509.47
21987	Seattle - King County Department of Public Health	9/27/2019	(<u>4,024.97</u>)
Total Void Checks			(4,024.97)
00004097E5349	UPS	9/4/2019	29.95
00004097E5359	UPS	9/11/2019	28.04
00004097E5379	UPS	9/25/2019	17.59
091019-G2G	Good To Go!	9/10/2019	19.85
091319-Navia	Navia Benefit Solutions	9/13/2019	41.26
091819-Navia	Navia Benefit Solutions	9/18/2019	2,166.64
092719-Navia	Navia Benefit Solutions	9/27/2019	250.00
Total EFT			2,553.33
090919-WireFee	Bank of America	9/9/2019	15.00
092419-WireFee	Bank of America	9/24/2019	15.00
093019-CkImFee	Bank of America	9/30/2019	3.00
093019-StopPyntf	Bank of America	9/30/2019	<u>30.00</u>
Total Bank Fees			63.00
1909b 01	September 2019 Payroll	9/30/2019	134,910.95
093019-DRS	Dept of Retirement Systems	9/30/2019	45,063.96
093019-PRTaxes	QuickBooks Payroll Service	9/30/2019	48,348.45
093019-QBFees	QuickBooks Payroll Service	9/30/2019	<u>60.88</u>
Total Payroll			228,384.24
Report Total			<u>506,485.07</u>

King Conservation District Board of Supervisors Meeting

Agenda Brief/Action Item **AI 19-097**

Meeting Date: October 14, 2019

SUBJECT: KCD Regional Food Systems Program Grant Award Decision

Consider and make award decision on Regional Food Systems Program Grant funding. At the September 18th Advisory Committee meeting, the AC deliberated and forwarded the attached funding recommendations for KCD Board of Supervisors' consideration.

FISCAL IMPACT: These expenses are budgeted for. \$600,000 was approved by the Board for Competitive grant funding.

POLICY CONSIDERATION: These funding recommendations are in line with Work Plan and budget decisions and Advisory Committee recommendations.

STAKEHOLDER INTERESTS

- Staff and board members of the King Conservation District
- Advisory Committee
- Regional Food Systems Stakeholders
- Grant Applicants
- Community of reviewers (Technical, Working Group)

BACKGROUND

This is the final decision stage in a robust grant selection process.

RECOMMENDATIONS

Staff recommends that the Board award the following grants with conditions, noted, as put forward by the Advisory Committee:

- Food Access and Aggregation Community Team (FAACT) Site Exploration, South King County Food Coalition. Condition: Land is not currently secured; recommend that KCD staff work with applicant to divide budget/work plan into activities linked to the specific site; condition funding of land specific activities to securing land.
- World Relief Seattle's Teaching and Commercial Kitchen, World Relief Seattle. Condition: Ensure MOU commits to site for 10 years.
- Matsuda Farm to Vashon Schools, Vashon-Maury Island Land Trust.
- Working Farmland Partnership, PCC Farmland Trust.
- King County Irrigation Water Needs Assessment and Solutions for Unmet Current and Future Demand, King County Department of Natural Resources.
- Garden Produce for School Lunches, New Start Community Garden.
- Sound Tenure Alternatives for Small Farms, SnoValley Tilth.
- Building Local Food Connections: Conference, Events, Communication, Seattle Good Business Network/FORKS.

King Conservation District Board of Supervisors Meeting

Agenda Brief/Action Item AI 19-097

Meeting Date: October 14, 2019

- Expanding Opportunities for Farm Training and Incubation, Viva Farms. Condition Partial I: If land secured, then recommend offering remainder of total competitive pool funding (\$~\$19,594); if land not secured = \$0.
- Expanding Opportunities for Farm Training and Incubation, Viva Farms. Condition Partial II: If land secured, this is the top of the waiting list; recommend considering partial funding if full funding is not available.

EFFECTIVE DATE:

- Awards would be effective immediately. Note that next steps would be for staff to move to scope and budget contracting with awardees, including incorporating identified conditions as appropriate.

MOTION

_____ Moved, _____ Seconded; Passed a motion to adopt the Advisory Committee recommendations for the Regional Food Systems Program Grant awards for 2019.

Organization	Project Title	Grant Request					Condition Notes	Column1
		Consumer Demand	Land Access	Food Safety	Infrastructure	Business Management		
South King County Food Coalition	Food Access and Aggregation Community Team Site Exploration	X				\$100,000	\$100,000	Land not currently secured; Recommend that KCD staff work with applicant to divide budget/ work plan into activities linked to the specific site; condition funding of land specific activities to securing of land
World Relief Seattle	World Relief Seattle's Teaching and Commercial Kitchen		X			\$99,999	\$199,999	Ensure MOU commits to site for 10 years
Vashon-Maury Island Land Trust	Matstuda Farm to Vashon Schools		X			\$6,000	\$205,999	
PCC Farmland Trust	Working Farmland Partnership	X				\$100,000	\$305,999	
KingCounty DNR	King County Irrigation Water Needs Assessment and Solutions for Unmet Current and Future Demand		X			\$70,092	\$376,091	
New Start Community Garden	Garden Produce for School Lunches	X				\$9,980	\$386,071	
SnoValley Tilth	Sound Tenure Alternatives for Small Farms		X			\$94,335	\$480,406	
Seattle Good Business Network / FORKS	Building Local Food Connections: Conference, Events, Communication	X				\$100,000	\$580,406	
ViVa Farms (Grow Food)- PARTIAL I	Expanding Opportunities for Farm Training and Incubation		X			\$19,594	\$ 600,000	If land secured, then recommend offering remainder (\$19,594); if land not secured = \$0
ViVa Farms (Grow Food)- PARTIAL II	Expanding Opportunities for Farm Training and Incubation		X			\$80,406	\$ 680,406	If land secured, this is the top of the waiting list; recommend considering partial funding if full funding is not available
Quilliascut Education Fund	Quilliascut Farm Culinary 101 Sustainable Kitchen Scholarship Program	X				\$10,500	\$690,906	
Washington State University Food Systems	Washington Meat Up 2020			X		\$99,153	\$790,059	
Cascadia Greens	Cascadia Greens - "Farm in a Box"		X			\$65,700	\$855,759	