

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

8/12/19

1 **Supervisors Present:** Dick Ryon – Chair; Burr Mosby – Vice Chair; Bill Knutsen – Board Auditor;
2 Jim Haack; Kirstin Haugen

3 **Associate Supervisors Present:** Rachel Molloy

4 **Guests Present:** None.

5 **Staff Present:** Bea Covington, Ava Souza, Deirdre Grace, Brandy Reed, Carrie King, Brett
6 Anderson, Elizabeth Stockton, Jessica Saavedra

7 **Preliminary Matters:** Chairman Ryon called meeting to order at 5:06 p.m. All attendees
8 introduced themselves. Ryon asked for additions or corrections to the current agenda.

9 It was noted that two amendments were made to the agenda. In the Consent Agenda, the Minutes
10 were for the 3.11.19 BOS Meeting and the Member Jurisdiction application from ECOSS is not
11 partnered with King County.

12 **Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda as**
13 **amended (5 ayes, 0 nays).**

14 **Public Comment:** None.

15 **Consent Agenda:**

16 Ryon read the consent agenda items aloud and all items were voted on.

17 a) Board Minutes: 3.11.19 BOS Meeting; 3.14.19 Special BOS Meeting; 4.3.19
18 Special BOS Meeting; 6.17.19 BOS Meeting; 7.15.19 Special BOS Meeting

19
20 b) KCD LIP Applications:

21 1) AI 19-061: Virginia Gilder – Forest Health Management
22 2) AI 19-062: DJ and Angela Hagebusch – Riparian Forest Buffer
23

24 c) Member Jurisdiction Grant Applications:

25 1) AI 19-063: EarthCorps – 2019-22 Seahurst Park Shoreline & Forest Vegetation
26 Stewardship
27 2) AI 19-064: City of Shoreline – Master Native Plant Stewards Ecological
28 Restoration
29 3) AI 19-065: ECOSS – City of Renton Spill Kit Incentive Program
30 4) AI 19-066: Des Moines Farmers Market – 2019 Low Income Senior Healthy

31 Eating Initiative

- 32 5) AI 19-067: Coastal Geological Services – 2019 Seahurst Park South and North
33 Beach Monitoring
34

35 **Mosby moved; Haack seconded passed unanimously a motion to approve the consent agenda**
36 **as amended (5 ayes, 0 nays).**

37 AI 19-072: Associate Supervisor Appointment

38 Chairman Ryon explained the Board adopted a policy at the Board of Supervisors meeting in May
39 that detailed how Associate Supervisors are selected, as well as their powers and duties. Ryon
40 emphasized that although the Associate Supervisor position does not get to vote on motions, the
41 position does play an important advisory role to the Board and members should not hesitate to join
42 in on Board discussions.

43 Ryon asked if there was any comment by any members of the Board before inducting Rachel
44 Molloy and Chris Porter.

45 **Mosby moved, Haack seconded passed unanimously a motion to approve AI 19-072: A**
46 **motion to approve the appointment of Rachel Molloy and Chris Porter as Associate**
47 **Supervisors of the Board (5 ayes, 0 nays)**

48 Ryon and the rest of the Board invited Molloy to take her seat with the Board.

49 **Finance:**

50 AI 19-068: A motion to approve check numbers 21802 through 21882 for a total of
51 \$298,750.07; non-payroll EFT's totaling \$1281.81; Bank Fees of \$18.00; and June 2019
52 payroll for \$223,223.95

53 AI 19-069: A motion to approve check numbers 21883 through 21957 for a total of
54 \$459,669.92; non-payroll EFT's totaling \$6,567.38 Bank Fees of \$33.00; and July 2019
55 payroll for \$229,792.84

56 Souza summarized that her full report was given to the Finance Committee earlier today. There
57 was nothing unexpected in the Financials for June and July. She confirmed that KCD is on track
58 with spending and collecting revenue as projected. Souza did note that there were more checks
59 that came out of the Reserve Account in July than in June.

60 **Knutsen moved, Haack seconded passed unanimously a motion to approve AI 19-068: A**
61 **motion to approve check numbers 21802 through 21882 for a total of \$298,750.07; non-**
62 **payroll EFT's totaling \$1281.81; Bank Fees of \$18.00; and June 2019 payroll for \$223,223.95**
63 **(5 ayes, 0 nays)**

64 **Knutsen moved, Mosby seconded passed unanimously a motion to approve AI 19-069: A**
65 **motion to approve check numbers 21883 through 21957 for a total of \$459,669.92; non-**

66 **payroll EFT's totaling \$6,567.38 Bank Fees of \$33.00; and July 2019 payroll for \$229,792.84**
67 **(5 ayes, 0 nays)**

68 AI 19-074, Resolution 19-010: A Resolution of the Board of Supervisors of the King Conservation
69 District King County, Washington, Authorizing the Board Chair, Board Vice- Chair and the Board
70 Auditor to Sign Checks

71 Souza explained that Resolution 19-010 is straightforward and identifies the Board Chairman, Vice
72 Chairman, and Auditor as check signatories.

73 **Haack moved, Knusten seconded passed unanimously a motion to approve AI 19-074,**
74 **Resolution 19-010: A Resolution of the Board of Supervisors of the King Conservation**
75 **District King County, Washington, Authorizing the Board Chair, Board Vice- Chair and the**
76 **Board Auditor to Sign Checks (5 ayes, 0 nays)**

77 Souza added to the record that Knutsen will be transferring about \$51,000 in returned Member
78 Jurisdiction funds.

79 **Unfinished Business:**

- 80 1) Regional Food System Grant Program Update
81 2) Update – 2020 KCD Elections and Upcoming Meeting in Ellensburg
82 3) AI 19-073, Resolution 19-011: A Resolution of the Board of Supervisors of
83 the King Conservation District King County, Washington, Relating to Board
84 Supervisors Elections
85

86 Update - Regional Food System Grant Program

87 Embleton was absent from the meeting and will be rescheduling the full update for the Regional
88 Food System Grant Program at the September meeting. Covington circulated a summary page for
89 the program and noted it is a historical list of awardees and applicants since the program's
90 initiation. She added the Advisory Committee will be reviewing the applications received for 2019
91 in September and the motion will come to the Board in October.

92 Covington further explained to the Board the competitive grant application process.

93 Grace added there are many exiting proposals this year and the a few organizations collaborated
94 and submitted joint proposals.

95 Ryon added there has been rich discussion regarding all of the applications and that he is looking
96 forward to the September and October meetings.

97 Break was called by Ryon at 5:31 p.m. The Board was called back to order at 5:46 p.m.

98 Update – 2020 KCD Elections and Upcoming Meeting in Ellensburg

99 Covington announced Democracy Live will be doing a full presentation in September for the
100 Board. Souza has been a member of the Elections Committee that is driving the Elections meeting
101 in Ellensburg next week.

102 Covington went over Democracy Live services and options available for the KCD 2020 election.
103 The Board asked for more detail on how it will work.

104 Covington explained the concept of online ballot holding is a relatively new idea. She continued
105 that exploring alternative election processes will be positive precedent setting for KCD. If
106 deployed, the next KCD election will be the largest beta testing sample for Democracy Live and
107 many large entities and organizations are interested in its success.

108 The Board was enthused that KCD election will be more inclusive.

109 Haugen asked when the election for 2020 is scheduled.

110 Knutsen and Souza confirmed a recommendation for election date will be discussed at the Election
111 meeting in Ellensburg, but it will definitely happen in the first quarter per the Revised Code of
112 Washington.

113 Covington and the Board discussed limitations and current mapping of when the election should
114 be held as it related to King County Elections ability to support a KCD election, given all the other
115 elections in 2020.

116 Souza confirmed a Resolution will be brought to the Board in October to discuss all the details for
117 the next elections including dates, polling locations, and ballot submittal procedures.

118 Souza added some of the items that may be discussed include the idea of absentee ballots and
119 utilizing staff members instead of assigned polling station attendants. She continued that the
120 meeting in Ellensburg is an opportunity for all conservation districts to come to the table with all
121 of the issues they have experienced in the past. The topics in Ellensburg will be brought forward
122 at the Commission meeting in October.

123 Covington confirmed six Board and Staff Members will be representing KCD in Ellensburg.

124 AI 19-073, Resolution 19-011: A Resolution of the Board of Supervisors of the King Conservation
125 District King County, Washington, Relating to Board Supervisors Elections

126 Haugen wanted to make a statement on record that the Board is in full support of putting the KCD
127 election on the general ballot in King County. She read the Resolution in its entirety which reads
128 that the Board is committed to working with the Washington State Legislature to reform
129 Conservation District Board of Supervisor elections to use regular ballots sent to all registered
130 voters.

131 Knusten added that it should be on record how the Board is thinking about elections. He continued
132 that they are interested in change and beginning to enter a lot of stimulating conservations. Knusten

133 expressed his agreement with the Resolution and that it portrays a positive message for a vote for
134 change.

135 **Knutsen moved, Haack seconded passed unanimously a motion to approve AI 19-073,**
136 **Resolution 19-011: A Resolution of the Board of Supervisors of the King Conservation**
137 **District King County, Washington, Relating to Board Supervisors Elections.**

138 AI 19-070: Agricultural Drainage Assistance Project – Stabenfeldt

139 Stockton explained the background for the project and that it has been ongoing since 2017 and
140 involves several adjacent properties in Enumclaw. The motion would be to approve 1,200 more
141 linear feet of dredging and two artificial ditches. She stated that she would not be seeking
142 competitive bids because the estimate cost of the project is under the \$10,000 threshold. She added
143 she will most likely be working with Southworth and Sons, whom she has worked with on other
144 agricultural drainage projects.

145 **Mosby moved, Knutsen seconded passed unanimously a motion to approve AI 19-070: A**
146 **motion to approve the Stabenfeldt agricultural drainage project and sign contract with the**
147 **lowest responsible bidder. (5 ayes, 0 nays)**

148 AI 19-071: Cover Crop – Jim Ritter

149 Melick described the size of Ritter's property and the amount of cover cropping needed each year
150 and the associated cost. To correctly cover crop in one year would exhaust the total cost typically
151 allocated to complete the recommended three years of maintenance. Melick provided three options
152 for the board to consider. She added the cost may discourage the landowner from completing the
153 three years.

154 The Board asked for technical specifics of the project and gave their own farming expertise on
155 cover cropping.

156 Knutsen added that if this continues to be a trend, we should revisit the cost and maximums for
157 cover cropping projects. He added that the Ritter property may be a great demonstration project
158 site and influence other farmers in the same area to take up the same practice.

159 Mosby agreed that cover cropping is an important farming practice.

160 **Knutsen moved, Mosby seconded passed unanimously a motion to approve AI 19-071 Option**
161 **C to approve funding the full amount of acres for one year of cover cropping. (5 ayes 0 nays)**

162 Ryon closed the meeting with a thank you to KCD staff and another warm welcome to Molloy and
163 Porter.

164 **There being no more business before the Board, Ryon adjourned the meeting at 6:42 p.m.**

165

166

167

Walter M. Knutsen

11-19-2019

168 Authorized Signature

Date

169

170

Summary of Motions

171 Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda as
172 amended (5 ayes, 0 nays).

173 Mosby moved; Haack seconded passed unanimously a motion to approve the consent agenda
174 as amended (5 ayes, 0 nays).

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176 motion to approve the appointment of Rachel Molloy and Chris Porter as Associate
177 Supervisors of the Board (5 ayes, 0 nays)

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