

**KING CONSERVATION DISTRICT**  
**BOARD OF SUPERVISORS MEETING**  
**9<sup>th</sup>, December 2019**  
**5:00 PM to 7:00 PM – King Conservation District Office**  
**800 SW 39<sup>th</sup> St, Suite 150**  
**Renton, WA 98057**  
**425-282-1900**

Zoom Link: <https://zoom.us/j/304849691>

Call-in Number 1-669-900-6833

**Meeting ID: 304 849 691**

Meeting Agenda

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Call to Order

- |   |                              |
|---|------------------------------|
| <b>1. Preliminary Matter</b>              | <b>5:00 PM - 5:05 PM</b>     |
| a) Introductions                          |                              |
| b) Additions or Corrections to the Agenda |                              |
| c) Adoption of the Board Agenda           |                              |
| <br><b>2. Public Comment:</b>             | <br><b>5:05 PM - 5:10 PM</b> |
| <b>3. Consent Agenda</b>                  | <b>5:10 PM - 5:20 PM</b>     |

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board Member

a) Board Minutes: October 14<sup>th</sup>, 2019, November 18<sup>th</sup>, 2019, November 25<sup>th</sup>, 2019

b) KCD LIP Applications-

- 1) AI 19-109: Kristen Dotson – Aquatic Area Enhancement
- 2) AI 19-110: Brian Drake – Aquatic Area Enhancement
- 3) AI 19-111: Deepa Iyer – Aquatic Area Enhancement

c) Member Jurisdiction Grant Applications-

- 1) AI 19-112: 2019 KCD-Seattle Community Partnership Grant Program – 7 Recommended proposals
- 2) AI 19-113: Environmental Science Center - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach (Multiple Jurisdictions)

<b>4. Finance:</b>	<b>5:20PM -5:35 PM</b>
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- 1) AI 19-114: A motion to approve check numbers 22186 through 22261 for a total of \$264,192.59; non-payroll EFT's totaling \$810.74; Bank Fees of \$33.00; and November 2019 payroll for \$221,405.81.

**5. Old Business:**

- |                     |                      |
|---------------------|----------------------|
| 1) WACD – Covington | <b>5:35 PM – 6PM</b> |
|---------------------|----------------------|

**Snack Break**

**6. New Business:**

- |   |                          |
|---|--------------------------|
| 1) 2020 Budget – Covington                                | <b>6:15 PM --7:00 PM</b> |
| 2) Amendment to Election Resolution – Covington / Knutsen | <b>7:00 PM – 7:10PM</b>  |

# CONSENT AGENDA

# KING CONSERVATION DISTRICT

## Board of Supervisors

### Meeting Minutes

10/14/19

**Supervisors Present:** Dick Ryon – Chair, Burr Mosby – Vice Chair, Bill Knusten – Auditor, Kirstin Haugen – Supervisor (via Zoom), Jim Haack – Supervisor (via Zoom)

**Associate Supervisors Present:** Chris Porter, Rachel Molloy (via Zoom)

**Guests Present:** Jean Fike - WSCC, Katherine Walton - Futurewise

**Staff Present:** Bea Covington, Ava Souza, Lindsey Davidson, Brandy Reed, Deirdre Grace, Jessica Saavedra, Laura Redmond (via Zoom)

Meeting called to order at 5:17 p.m. by Burr Mosby. All attendees introduced themselves. Mosby asked for any additions or corrections to the current agenda.

Porter requested a discussion about terms of office for WACD officers be covered under New Business.

Covington added that the motion to approve Regional Food Systems Grant Applications will be removed from the agenda due to Embleton being absent from the meeting. She stated the item will be discussed at the next Board Meeting. Additionally, Covington wanted to correct that there is no contract modification with Sound Transit, just a project update.

**Knutsen moved; Haugen seconded passed unanimously a motion to approve the agenda (5 ayes, 0 nays)**

### **Consent Agenda:**

Mosby read the consent agenda items aloud and all items were voted on.

a) Board Minutes: 8.12.19 BOS Meeting Minutes, 9.9.19 BOS Meeting Minutes

b) KCD LIP Applications:

1) AI 19-090: Joe Haberzette – Riparian Forest Buffer

c) Member Jurisdiction Grant Applications:

1) AI 19-091: City of Kent – Urban Natural Area Management Plan (Phase 1&2)

2) AI 19-092: Des Moines Area Food Bank – On-the-Grow Learning Garden Truck 2019-20

3) AI 19-093: City of Bellevue – Native Discovery Garden Enhancement Project – Phase 2

4) AI 19-094: Futurewise – Algona Wetland Education and Enhancement Project

**Pulled Consent Agenda Items:** 9.9.19 Meeting Minutes, Futurewise -Algona Wetland Education and Enhancement Project Member Jurisdiction application.

Haugen requested the 9.9.19 Meeting Minutes be pulled for discussion. Knutsen requested the Futurewise Member Jurisdiction grant application be pulled for discussion.

**Knutsen moved; Ryon seconded passed unanimously a motion to approve the consent agenda excluding the 9.9.19 Meeting Minutes and the Futurewise Member Jurisdiction grant application (5 ayes, 0 nays).**

Haugen requested the minutes be changed on Line 134 to say meetings with city council members as a whole.

**Ryon moved; Haugen seconded passed unanimously a motion approving the revision of the 9.9.19 Meeting Minutes (5 ayes, 0 nays).**

**Knutsen moved; Ryon seconded passed unanimously a motion to adopt the 9.9.19 Meeting Minutes as revised (5 ayes, 0 nays).**

Knutsen asked Saavedra for clarification on if the work being performed for the Algona Wetland Education and Enhancement project is on private or public property. Katherine Walton, a representative from Futurewise, confirmed it is public property.

**Knutsen moved; Ryon seconded passed unanimously to adopt AI 19-094 Futurewise - Algona Wetland Education and Enhancement Project Member Jurisdiction grant application. (5 ayes, 0 nays)**

**Public Comment:**

Ryon wished to express thanks to all staff, board members, and the community for support during his recovery.

**Finance:**

**AI 19-095: A motion to approve check numbers 22034 through 22097 for a total of \$279,509.47; non-payroll EFT's totaling \$2,553.33; Bank Fees of \$63.00; and September 2019 payroll for \$228,384.24**

Souza reviewed the September 2019 financials and register. She stated there was nothing out of the ordinary and we are on track with the budget.

Covington and Souza confirmed the packets will be sent to supervisors that are on Zoom.

**Knutsen moved; Ryon seconded passed unanimously a motion to approve AI 19-095: A motion to approve check numbers 22034 through 22097 for a total of \$279,509.47; non-**

**payroll EFT's totaling \$2,553.33; Bank Fees of \$63.00; and September 2019 payroll for \$228,384.24. (5 ayes, 0 nays).**

Souza continued that 3<sup>rd</sup> quarter financials were reviewed at the Financial Sub-Committee. She asked the Board for two motions related to the transferring of funds. The first is authorization for Bill Knutsen to transfer funds spent on Working Lands in the third quarter.

**Knutsen moved; Ryon seconded passed unanimously AI 19-098 a motion authorizing Bill Knutsen, Auditor of the KCD Board of Supervisors, to write a check for \$118,544.52 from US Bank Accounting 2328 for 3rd Quarter Working Lands expenses and deposit into Bank of America Operating Account 0408. (5 ayes, 0 nays)**

Souza continued that the 2019 Plant Sale is now closed and would like to request another motion authorizing the transfer of plant sale revenue to close out the plant sale in its entirety.

**Knutsen moved; Ryon seconded passed unanimously AI 19-099 a motion authorizing the Chief Operating Officer, Ava Souza, to transfer plant sale revenue of \$132,013.00 from US Bank Account 0152 to Bank of America Operating Account 0408 and close out the 2019 Plant Sale in its entirety. (5 ayes, 0 nays)**

#### 2020 Budget Update

Covington circulated a document to review the Road to 2020 work done thus far. She reviewed the four focus areas and the programs that are comprised in each area. She summarized the materials and costs sent to city council. She continued that budget sent to council was balanced.

Covington stated the Executive's proposal was received on October 3, 2019. They have proposed a rate structure of \$ 6.7 million. She continued that there will be a review with management staff on what needs to be cut to fit into the Executive's proposal. Covington plans to fit this proposal and then detail what services we can no longer provide based on the cuts. She hopes to have this analysis completed by the end of this week. Covington summarized that the overall budget is decreased by 10 percent in each program except for the Habitat Restoration and Wildfire Preparedness.

Ryon asked if there is an opportunity to still negotiate the proposal. Covington confirmed that negotiations and conversations with city council are still ongoing. She continued there are currently fourteen letters that have been sent from cooperators, the community, partners, and landowners advocating for KCD's work and an increased rate structure to support it.

Knutsen led a discussion with the Board on the Executive's proposal including how to cover the shortfall in certain program areas, and key points to bring up with council. He stated he was mindful of inflation and the cost of living when looking at the five years, not just in the rate structure, but with our expenses as well.

99 Covington stated that a hearing from the Local Service Community will be held on October 28,  
100 2019. She explained the three outcomes that can come out of that hearing. The first outcome would  
101 be to forward the Executive's proposal as is to city council. The second outcome would be to  
102 amend the Executive's proposal and then send to council. The third outcome would be there is no  
103 decision made at that time and another hearing date would be set. Covington added that there has  
104 been no announcement regarding the format of the hearing. She is anticipating the earliest the full  
105 council will hear the proposal will be December 4<sup>th</sup> with December 11<sup>th</sup> as the final Council  
106 meeting of the year. Covington stated this should be treated as an opportunity to push our preferred  
107 outcome until then.

108 Grace added that Councilmember Lambert is working on setting a Skype session during the  
109 hearing so landowners that cannot attend the hearing will still be able to make public comment.

110 Covington added she is working with FCS to create a new rate structure to match the  
111 Executive's proposal.

112 Ryon agreed that we should continue to discuss our program of work with city council members.

113 Haugen asked when the Board will be able to discuss the implications of the Executive's proposal  
114 in detail. Covington confirmed that once the analysis is done by staff by the end of the week, the  
115 Board can review. She suggested at an upcoming working group Board of Supervisors meeting.

116 Mosby and Knutsen agreed on the sentiment that re-prioritization is necessary if nothing is set in  
117 stone and to prepare for the worst.

118 Covington empathized that she and Grace are available to go over talking points and how to set  
119 meetings with council members.

120 Covington mentioned that Orca Recovery Day is happening this weekend, which will be a great  
121 opportunity to speak with the community and council members that attend the event. She said that  
122 part of the event is at Longfellow Creek from 10am to 2pm. City council member McDermott and  
123 State Representative Fitzgibbon have confirmed their attendance. Another part of the event is at  
124 Parr Creek in Bothell from 10am to 2pm.

125 Grace added that there are over eighty projects planned this year for Orca Recovery Day with over  
126 forty partners stretching from British Columbia to California, which covers almost the total  
127 migration pattern of the orcas.

128 Break was called by Mosby at 6:18pm. The meeting was reconvened at 6:40pm.

129 **Unfinished Business:**

130 Sound Transit Project – Update

131 Reed summarized that the Sound Transit Project has been in development for the past year. She  
132 wanted to highlight the project for the Board as a potential talking point at their upcoming meetings

with city council members. This project is an urban forest health stewardship partnership between KCD, Regional Sound Transit, and the City of Shoreline. This project will be working with landowners to implement more trees and native plants in their urban backyards. She continued this project is a good opportunity to also showcase KCD stewardship and how we can take our rural work into an urban space. Reed added in addition to preserving the tree canopy in the rail corridor, this project would also be saving eleven lower middle-income single-family housing lots from being demolished.

Reed stated that KCD is currently working on the outreach and implementation components of the project by reaching out to landowners within the 220-parcel focus area of the corridor and determine which native species can be planted. Reed also mentioned that ECOSS will be partnering with KCD for the outreach piece so that we can ensure that the outreach materials are culturally and linguistically appropriate for the communities.

#### Northwest Area Meeting Update

Reed circulated a summary page and copies of the resolutions discussed at the Area Meeting on October 8<sup>th</sup>, 2019. She reviewed the meeting's schedule and topics addressed. She mentioned that the Commission is working on packages to bring to the legislation for the upcoming Legislative Days in early 2020. Reed also noted that at the meeting, NRCS stated they want to begin attending meetings again to create more partnership projects. Additionally, Tom Salzer was announced as the new WACD Executive Director.

Reed stated that all the resolutions KCD presented passed, although some were amended. She emphasized the amount of continuous work that will need to be done in order to have these resolution pass at the state level meeting.

Haugen provided update to "Balloting for All" resolution. At the meeting, it was amended to include the option of sending regular ballots to all registered voters. Covington noted that there needs to be a discussion between key districts to ensure it passes at state level.

Porter agreed and added that the fear is the cost of that type of election will be prohibiting, especially for smaller districts. Haugen emphasized that if the cost is the biggest concern, then that makes it even more important to change the legislation. Porter added that he was surprised the reception of the resolution.

Reed stressed the importance of the work that needs to get done in order to deconstruct the current notions surrounding the election process. She suggested the Board make calls and set meetings with other district supervisors to ensure voting members are thoroughly informed. Reed reminded the Board that there needs to be 25 signatures of 25 voting board members to bring a resolution to the floor to discuss at the Annual Meeting if the resolutions are not recommended out of committee.

Covington added that if any KCD Board Supervisors will not be able to attend the Annual Meeting, there needs to be a motion authorizing an Associate Board Supervisor to be a proxy.

Reed summarized the "Prioritization of Area Initiatives" resolution. Porter explained that the wording had to be amended to be less directive. Reed added members were confused by the resolution's language and concluded that other conservation districts felt the resolution would lead to balkanization in the conservation district system. Covington explained this wouldn't necessarily be true and replayed the example that Molloy gave at the Area Meeting that the west side of the state and the east side of the state have different protocols for tackling climate change. Reed spoke to the history of prioritization at previous Annual Meetings and concluded that consensus between the conservation districts is the most important thing. She continued that we should be recognizing each district has different needs, but we should also be uniting with other districts that have the same issues.

Reed reminded the Board that these are the resolutions just from our area, and that there will be many more coming forth at the Annual Meeting.

**New Business:**

AI 19-096, Resolution 19-012: Elections Resolution

Souza summarized the language stated in the resolution.

The number of ballot boxes became a point of contention.

Knutsen requested the number of ballot boxes available should be lessened, as this will make the election more cost-effective.

Ryon maintained that we need to be more visible with this election. He added that it will make the work we do more meaningful to more people.

Mosby agreed that he wants there to be a fair, open election; however, because of the current fragility of the 2020 budget, he was also having difficulties with the cost as previously presented. Mosby added that having all the ballot boxes doesn't necessarily mean there will be more participation. The Board discussed outreach tools.

Haugen asked if the contracts have already been signed and if work has already started.

Mosby stated that contract was voted on and signed but can still be amended. Covington confirmed.

Ryon added that adding more ballot boxes along with an election reform can look good to city council and the public.

Haugen agreed with Mosby and Knutsen that the election cost also worried her at first, but after speaking with Julie Wise from King County Elections, she learned that ballot boxes are heavily relied on for a large population of people without access to smart phones, printers, or computers. She advocated for keeping the number of ballot boxes proposed to be more inclusive.

203 Porter mentioned that the biggest question people will be asking is how the election process has  
204 changed since last year. He believed that without more ballot boxes, it seems like a minimal  
205 change.

206 Mosby empathized again that he believes KCD should be taking a more conservative approach.  
207 He agrees with the steps being taken to reform election process, but he's focused on the dollars  
208 and what the cost looks like five years from now.

209 Mosby asked Covington if she will be responsible for factoring in election costs while making cuts  
210 to fit the Executive's proposal of \$6.7 million if it's signed as is. Covington confirmed yes.

211 Haack added that he agrees with Mosby that the Board needs to keep in mind the five-year  
212 projection of our budget. He brought up the possibility that paying for this type of election may  
213 not be possible every single year. Haack stated that he believed KCD is taking a big step already  
214 with our partnership with Democracy Live and King County Elections. Mosby and Knutsen  
215 agreed.

216 Haugen asked if the Board could vote on the resolution terms at another time.

217 Souza confirmed that if voted on tonight, the resolution and its terms would be final. She continued  
218 that her understanding is that the resolution is one of the most crucial part of the election process.

219 Covington concurred with Mosby that when the contract with Democracy Live and King County  
220 Elections was originally passed, there wasn't a clear forecast now that we have a better  
221 understanding of the costs, we might not have the money.

222 Haack asked Knutsen's point again if there could be less ballot boxes. Covington stated that the  
223 issue is that if no other items are brought forward for the special election, KCD would have to pay  
224 the full cost of having the ballot boxes open. If there are other measures, the cost will be shared  
225 and KCD's cost would be less, but we won't know for sure until mid December- so the budget  
226 reflects the full total cost burden for having all the boxes open.

227 Haugen added she wants to include a section about postage dates and being explicit on the cut off  
228 for valid ballots. She also asked if we can talk to Julie Wise again to clarify the Board's questions  
229 on ballot boxes.

230 The Board made no decision or actions at this time.

231 Porter added that he would like to propose another resolution to go to the Annual Meeting about  
232 the election of the president and vice president of WACD. It's currently a one-year term but he  
233 would like to suggest a two to three-year term. He stated he will work with Reed on writing the  
234 resolution.

235 **There being no more business before the board, the meeting was adjourned by Mosby at 8:34**  
236 **pm.**

237

238

239 \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

240

241

Summary of Motions

242 Knutsen moved; Haugen seconded passed unanimously a motion to approve the agenda (5  
243 aves, 0 nays)

244 Knutsen moved; Ryon seconded passed unanimously a motion to approve the consent agenda  
245 excluding the 9.9.19 Meeting Minutes and the Futurewise Member Jurisdiction grant  
246 application (5 ayes, 0 nays).

247 Ryon moved; Haugen seconded passed unanimously a motion approving the revision of the  
248 9.9.19 Meeting Minutes (5 ayes, 0 nays).

249 Knutsen moved; Ryon seconded passed unanimously a motion to adopt the 9.9.19 Meeting  
250 Minutes as revised (5 ayes, 0 nays).

251 Knutsen moved; Ryon seconded passed unanimously to adopt AI 19-094 Futurewise - Algona  
252 Wetland Education and Enhancement Project Member Jurisdiction grant application. (5  
253 aves, 0 nays)

254 Knutsen moved; Ryon seconded passed unanimously a motion to approve AI 19-095: A  
255 motion to approve check numbers 22034 through 22097 for a total of \$279,509.47; non-  
256 payroll EFT's totaling \$2,553.33; Bank Fees of \$63.00; and September 2019 payroll for  
257 \$228,384.24. (5 ayes, 0 nays).

258 Knutsen moved; Ryon seconded passed unanimously AI 19-098 a motion authorizing Bill  
259 Knutsen, Auditor of the KCD Board of Supervisors, to write a check for \$118,544.52 from  
260 US Bank Accounting 2328 for 3rd Quarter Working Lands expenses and deposit into Bank  
261 of America Operating Account 0408. (5 ayes, 0 nays)

262 Knutsen moved; Ryon seconded passed unanimously AI 19-099 a motion authorizing the  
263 Chief Operating Officer, Ava Souza, to transfer plant sale revenue of \$132,013.00 from US  
264 Bank Account 0152 to Bank of America Operating Account 0408 and close out the 2019 Plant  
265 Sale in its entirety. (5 ayes, 0 nays)

266

267

# KING CONSERVATION DISTRICT

## Board of Supervisors

### Meeting Minutes

November 18, 2019

**Supervisors Present:** Bill Knusten – Board Auditor; Kirstin Haugen – Supervisor; Jim Haack - Supervisor

**Associate Supervisors Present:** Rachel Molloy (via Zoom), Chris Porter

**Guests Present:** Jean Fike - WSCC

**Staff Present:** Bea Covington, Ava Souza, Lindsey Davidson Mary Embleton, Mike Lasecki, Jessica Saavedra, Deirdre Grace (via Zoom), Brandy Reed (via Zoom), Josh Monaghan (via Zoom)

#### **Preliminary Matters:**

Knusten called the meeting to order at 5:07 p.m. All attendees introduced themselves. Knusten asked for additions or corrections to the current agenda.

Saavedra requested the date for the 9.27.19 Grant Sub-Committee Meeting Minutes to be amended to 9.9.19 Grant Sub-Committee Meeting Minutes. The original document was incorrectly dated.

**Knusten moved; Haack seconded passed unanimously a motion to approve the agenda as amended (3 ayes, 0 nays).**

**Public Comment:** None

#### **Consent Agenda:**

Knusten read the consent agenda items aloud.

a) Board Minutes – 2.11.19 Grant Sub-Committee Meeting Minutes; 7.8.19 Grant Sub-Committee Meeting Minutes; 7.19.19 Special BOS Meeting Minutes; 7.22.19 Grant Sub-Committee Meeting Minutes; 7.25.19 Special BOS Meeting Minutes; 7.31.19 Special BOS Meeting Minutes; 8.12.19 Grant Sub-Committee Meeting Minutes; 9.23.19 Grant Sub-Committee Meeting Minutes; 9.23.19 Special BOS Meeting Minutes; 9.9.19 Grant Sub-Committee Meeting Minutes; 10.14.19 Grant Sub-Committee Meeting Minutes

b) KCD LIP Applications-

- 1) AI 19-101: Gary and Karen English – Forest Health Management
- 2) AI 19-102: Marianne Leslie – Forest Health Management

c) Member Jurisdiction Grant Applications-

- 1) AI 19-103: City of Clyde Hill – 2017 Arbor Day Celebration
- 2) AI 19-104: City of Clyde Hill – 2018 Arbor Day Celebration

**Pulled Consent Agenda Items:** 7.8.19 Grant Sub-Committee Meeting Minutes, 7.22.19 Grant Sub-Committee Meeting Minutes, 7.25.19 Special BOS Meeting Minutes, 7.31.19 Special BOS Meeting Minutes, 8.12.19 Grant Sub-Committee Meeting Minutes, 9.23.19 BOS Meeting Minutes, 9.23.19 Grant Sub-Committee Meeting Minutes

**Haack moved; Haugen seconded passed unanimously a motion to approve the consent agenda except for Board Minutes (3 ayes, 0 nays).**

Corrections to the Minutes were brought forward and discussed. All corrections were spelling, grammar, and formatting related. It was agreed upon by the Board that minutes will be sent as a draft prior to the meeting to make small grammatical corrections. If the change is substantial, then they will be pulled for discussion at the meeting.

**Haugen moved, Haack seconded passed unanimously a motion to approve the Board Minutes as amended (3 ayes, 0 nays).**

**Presentations:** None

**Finance:**

- 1) AI 19-105: A motion to approve check numbers 22098 through 22185 for a total of \$402,547.95; non-payroll EFT's totaling \$7,357.72; Bank Fees of \$48.00; and October 2019 Payroll for \$220,324.02 – Souza (15 mins)

Souza stated there was nothing unexpected in the finances for the month of October. She expressed that it was a quiet month but is anticipating a busier November and December as the year is coming to an end. She continued we should be on track with the budget for the rest of the year. She talked about some of the items on check register for the month of October and explained that the expenses coming out of a reserve account are highlighted in yellow on the register.

**Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-105: A motion to approve check numbers 22098 through 22185 for a total of \$402,547.95; non-payroll EFT's totaling \$7,357.72; Bank Fees of \$48.00; and October 2019 Payroll for \$220,324.02 (3 ayes, 0 nays).**

**Unfinished Business:**

- 1) Road to 2020 Update – Covington/Grace (30 mins)
- 2) Election Survey Discussion – Haugen/Knutsen (30 mins)

**Road to 2020 Update**

Covington thanked everyone for contributing to the Road to 2020. She gave kudos to the engagement team for getting testimonies scheduled and endorsement letters delivered to council

members. The Local Services Roads and Bridges Committee (LSRB) adopted an amended budget and rate structure that establishes an \$8.8 million operating budget for 2020; Restores the 45% cut to habitat restoration; Allocates some portion of rate revenue to support Wildfire Preparedness and Ag Drainage; Includes funds to support the new election process and allows for annual inflationary adjustments. She encouraged those that could not attend the Local Services Committee meeting to watch the recording posted on the King County website. Covington continued that after the meeting, she met with FCS Group to verify the numbers presented in the revised proposed budget matched the proposed rate structures. She stated there were small victories in the proposed budget, but there is still a significant annual revenue gap to close of \$938,000. Some of this gap will be closed by WSCC grants, remaining Working Lands Initiative funds, and other grant sources that are being pursued. Covington said she will be looking at the budget on a program-to-program basis to close the rest of the delta. She stated her goal is to bring a final budget for 2020 to the December meeting. She affirmed that it's still a work in progress and there is still another big lift to complete. She continued the proposed budget is tentatively scheduled to go in front of the full city council on December 4<sup>th</sup>, 2019. Covington stated that we can presume the council members on the Local Services Committee will vote yes again on December 4<sup>th</sup>, so we will need to secure three more yes votes. She stated KCD staff and Board members are still working hard to set meetings with city council members and their constituents.

Haugen asked for clarification on the proposal. Knutsen and Covington confirmed the amended budget adopted by the LSRB is 8.8 million with net of \$7.616 million coming from rates and charges.

Haugen asked what the number will look like once the grant revenue is added.

Knutsen referred to the delta that Covington mentioned. Covington stated grant funding is variable, but there are some revenue sources that we know are set. Knutsen continued if we can't fill the delta, there will be programmatic cuts. Covington stated there will be another Finance Sub-Committee meeting on November 25<sup>th</sup> to go over the budget again.

Haugen expressed strong interest in attending the Finance Sub-Committee meeting on the 25<sup>th</sup>. Knutsen suggested noticing the meeting so those Board members interested could attend. Covington explained that the December board meeting will also be dedicated to the budget. Haack added the Sub-Committee meeting is more of a working session for vetting and digesting the material before bringing it to the full board. With the understanding that the full Board will be given ample time to review the proposed 2020 budget in detail and that the majority of the December Board meeting would be devoted to budget discussion it was agreed that the November 25<sup>th</sup> session will remain a work session.

Covington redirected the discussion to emphasize the large amount of work ahead to get us to December 4<sup>th</sup>.

- 103 Haugen expressed concern about meeting with Councilmembers to discuss the rate renewal.  
104 Haugen was candid with the outcomes of her meetings with city council members. She stated it  
105 was messy and there will need to be more to clean up after this.
- 106 Haack asked how many meetings she had attended.
- 107 Haugen confirmed she has met with nearly all council members to discuss election reform, but  
108 that finance issues have also been a topic of conversation.
- 109 Covington stated again that although there was support for the rate proposal in the Local  
110 Services Committee meeting, we need to confirm that support and continue to meet with other  
111 councilmembers to confirm support at the full council level.
- 112 Porter stated that he was reaching out to Councilmembers Gossett, Upthegrove and McDermott.  
113 Knutsen stated that he was working to reach out to Councilmember Dembowski.
- 114 Election Survey Discussion
- 115 Knutsen summarized the election survey. It was created by WACD and other collaborators to  
116 define what an election should like, and the path moving forward. They asked for a single response  
117 from each conservation district. The Board read the survey in its entirety and discussed their  
118 answers for each question.
- 119 Haack voiced his concerns regarding elections and the budget.
- 120 Knutsen suggested adding language that stipulates that the election process is based on if we have  
121 the budget for it.
- 122 Porter expressed the importance of change in election process.
- 123 Haugen agreed and maintained that the Board should answer the survey in full support since they  
124 were championing election reform resolutions at the upcoming Annual Meeting.
- 125 Knutsen stated that in the proposed budget, there is a dedicated line item for Elections. He said  
126 that we have to be mindful of that for the next five years.
- 127 Haugen emphasized that the million-dollar question is who pays for conservation district elections,  
128 and the answer she's received is KCD is the pilot.
- 129 Based on the discussion, Covington will consolidate the responses and circulate to the full board  
130 before submittal.
- 131 The meeting was called to break by Knutsen at 6:32pm. The meeting was reconvened by Knutsen  
132 at 6:48 pm.
- 133

134 **New Business:**

- 135 1) AI 19-106: Talus HOA – Forest Cost-Share Application – Lasecki (15 mins)  
136 2) AI 19-107: KCD Urban Forest Health Management Program 2019 Project  
137 Recommendations – Reed/Lasecki (30 mins)  
138 3) AI 19-108: Approval of Regional Food Systems 2019 Grant Application  
139 Recommendations – Embleton (30 mins)  
140

141 AI 19-106: Talus HOA – Forest Cost-Share Application

142 Lasecki stated that the application is a Working Lands Initiatives-funded forest health project. He  
143 continued that the project is very similar to LIP forest health management projects, the only  
144 difference is the funding source. The project will focus on four acres of the Talus community  
145 which is located in Issaquah. The community owns and maintains a total of 76 acres of green  
146 spaces, so the hope is the success of this project will encourage other community members to adopt  
147 more forest health plans. Lasecki explained the project will be divided into two management units.  
148 The first unit will be concentrated on forest thinning, invasive species control, and the planting of  
149 native trees. The second unit will be focused on forest thinning to make space for the trees' needs.  
150 He added both units will include three years of maintenance.

151 Haugen asked how the application was determined to be a Working Lands Initiative project.

152 Lasecki explained that the application went through the LIP Sub-Committee and was approved as  
153 technically sound by KCD standards.

154 Haack asked if the Talus community has HOA dues and if they could be used towards the  
155 maintenance on the project as well.

156 Lasecki explained their maintenance vendor does upkeep to the surrounding green space. He  
157 continued the original forestry plan was completed by an outside consultant, so the Talus  
158 community contacted KCD with a plan already, but he vouched that it was a good plan and has  
159 been followed by the HOA up to this point.

160 Haack expressed his enthusiasm for the pilot project.

161 Lasecki added KCD is currently engaged with three other HOA communities and noted there is a  
162 new demand for these plans as community members become more active.

163 Covington mentioned as we think about growing our book of business, we can communicate this  
164 demand continue engaging in more HOA projects.

165 Lasecki explained some of the problems that comes with HOA projects such as costs, management,  
166 and regulations in critical areas. He continued that the Working Land Initiative has made this work  
167 happen.

**Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-106: A motion to approve KCD cost-share application from Talus Community Association for Forest Health Management in the amount of \$20,640. (3 ayes, 0 nays).**

**AI 19-107: KCD Urban Forest Health Management Program 2019 Project Recommendations**

Reed summarized the packet materials. She explained that the Urban Forest Health Management program was launched in 2015 after the program of work was identified by the task force. Reed continued that the program was built out in partnership with the Advisory Committee and works closely with member jurisdictions to identify projects and partnerships within the jurisdictions. She stated that the program has \$150,000 in project money annually and explained the process for selecting applications. Reed added that KCD has worked with 30 of the 34 member jurisdictions KCD services on forestry projects.

Lasecki detailed each of the three project applications. The first project is with the City of SeaTac in North SeaTac Park. The purpose of the project is to collect data to develop a forestry plan and identify key best management practices for implementation. Lasecki continued the second application has two projects with the City of Lake Forest Park. The first project is at McAleer Creek. Initially KCD was engaged in ivy removal at the site, and now the city is interested in developing a forest stewardship plan with the hopes of building it out to multiple properties. The second project is at Grace Cole Nature Park. The scope of the project is also to assess and develop a forest stewardship plan. Lasecki explained the Grace Cole Park project will be modelled off an existing community stewardship project in Normandy Park, which alternates between workshops and volunteer groundwork. The third project is with the City of Snoqualmie. Lasecki noted that the City of Snoqualmie already has a green partnership with Forterra, but they would like to engage with KCD to quantify stormwater benefits to their forests and develop a report.

Molloy noted her excitement for quantifying stormwater in relation to other climate control tools.

**Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-107: A motion to approve KCD 2019 Urban Forest Health Management Program recommendations for 2019 urban forest health projects with the cities of SeaTac, Lake Forest Park, and Snoqualmie (3 ayes, 0 nays).**

**AI 19-108: Approval of Regional Food Systems 2019 Grant Application Recommendations**

Embleton summarized the Regional Food Systems grant program initiatives and funding priorities. She explained the applications are recommendations from the Advisory Committee after a full review and ranking process. She noted there were fewer applications than previous years because organizations had partnered to submit applications. Embleton went over each project in more detail, noting the conditions for some of the projects, such as securing land.

Haugen asked if all applications are receiving full funding.

203 Embleton confirmed all applications are fully funded except the application for Expanding  
204 Opportunities for Farm Training and Incubation by Viva Farms. She explained that if any of higher  
205 ranked projects fail to meet the conditions, they will be the first to receive the full amount  
206 requested.

207 Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-108: A  
208 motion to adopt the Advisory Committee recommendations for the Regional Food Systems  
209 Project Grant awards for 2019 (3 ayes, 0 nays).

210 There being no more business before the board, the meeting was adjourned at 8:07 pm.

211

212

213 \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

214

215 Summary of Motions

216 Knutsen moved; Haack seconded passed unanimously a motion to approve the agenda as  
217 amended (3 ayes, 0 nays).

218 Haack moved; Haugen seconded passed unanimously a motion to approve the consent  
219 agenda except for Board Minutes (3 ayes, 0 nays).

220 Haugen moved, Haack seconded passed unanimously a motion to approve the Board  
221 Minutes as amended (3 ayes, 0 nays).

222 Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-105: A  
223 motion to approve check numbers 22098 through 22185 for a total of \$402,547.95; non-  
224 payroll EFT's totaling \$7,357.72; Bank Fees of \$48.00; and October 2019 Payroll for  
225 \$220,324.02 (3 ayes, 0 nays).

226 Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-106: A  
227 motion to approve KCD cost-share application from Talus Community Association for  
228 Forest Health Management in the amount of \$20,640. (3 ayes, 0 nays).

229 Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-107: A  
230 motion to approve KCD 2019 Urban Forest Health Management Program recommendations  
231 for 2019 urban forest health projects with the cities of SeaTac, Lake Forest Park, and  
232 Snoqualmie (3 ayes, 0 nays).

233 Haugen moved; Haack seconded passed unanimously a motion to approve AI 19-108: A  
234 motion to adopt the Advisory Committee recommendations for the Regional Food Systems  
235 Project Grant awards for 2019 (3 ayes, 0 nays).

236 There being no more business before the board, the meeting was adjourned at 8:07 pm.

237

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

Monday, November 25<sup>th</sup>, 2019

1 **Supervisors Present:** Dick Ryon – Chair, Burr Mosby, Kirstin Haugen

2 **Associate Supervisors Present:** None.

3 **Guests Present:** None

4 **Staff Present:** Jessica Saavedra, Bea Covington

5 **Preliminary Matters:**

6 Meeting called to order at 4:01 pm by Dick Ryon.

7 Saavedra requested an addition to the agenda.

8 **Ryon moved, Mosby seconded, unanimously passed a motion to add the multiple Member**  
9 **Jurisdiction grant application from the Environmental Science Center for the**  
10 **Environmental Heroes: Improving Watershed Health and Salmon Habitat Through**  
11 **Education and Outreach to the agenda, applications item number 8.**

12 Saavedra began her presentation on the KCD-Seattle Community Partnership Grant Program  
13 process, criteria, and the seven recommended proposals.

14 Each proposal was discussed, and grant subcommittee members commented that the level of  
15 support from partners for the Duwamish Tribal Services application is impressive. Haugen  
16 commented that she would like to see all the other Member Jurisdictions adopt the equity and  
17 environment agenda goals incorporated into the KCD-Seattle Community Partnership Grant  
18 Program.

19 Applications

20 **Ryon moved, Mosby seconded, unanimously passed a motion to recommend for approval at**  
21 **the December 9<sup>th</sup> Board of Supervisors meeting, the Member Jurisdiction grant application**  
22 **from Duwamish Tribal Services for the Duwamish Ridge to River Linked Trail System with**  
23 **Associated Water Quality Monitoring (Puget Creek) for \$74,156**

24 **Haugen moved, Ryon seconded, unanimously passed a motion to recommend for approval**  
25 **at the December 9<sup>th</sup> Board of Supervisors meeting, the Member Jurisdiction grant**  
26 **application from EarthCorps for the Yes Farm – Farm Manager for \$60,000**

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

Monday, November 25<sup>th</sup>, 2019

58 Mosby moved, Haugen seconded, unanimously passed a motion to approve the amendment  
59 request from EarthCorps for the Kincaid Ravine Restoration project revising the budget to  
60 reflect final actual expenditures

61 Close outs

62 Mosby moved, Haugen seconded, unanimously passed a motion to close the EarthCorps for  
63 the Kincaid Ravine Restoration project grant agreement.

64 Haugen moved, Haugen seconded, unanimously passed a motion to close the City of Auburn  
65 – 2019 Auburn International Farmers Market – Marketing and Demonstration grant  
66 agreement.

67 Haugen moved, Mosby seconded unanimously passed a motion to cancel the December 23<sup>rd</sup>,  
68 2019 meeting of the grant subcommittee

69 Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 5:38  
70 pm

71

72

73 \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

74

Summary of Motions

75

76 Ryon moved, Mosby seconded, unanimously passed a motion to add the multiple Member  
77 Jurisdiction grant application from the Environmental Science Center for the  
78 Environmental Heroes: Improving Watershed Health and Salmon Habitat Through  
79 Education and Outreach to the agenda, applications item number 8.

80 Ryon moved, Mosby seconded, unanimously passed a motion to recommend for approval at  
81 the December 9<sup>th</sup> Board of Supervisors meeting, the Member Jurisdiction grant application  
82 from Duwamish Tribal Services for the Duwamish Ridge to River Linked Trail System with  
83 Associated Water Quality Monitoring (Puget Creek) for \$74,156

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

Monday, November 25<sup>th</sup>, 2019

113 Mosby moved, Haugen seconded, unanimously passed a motion to approve the amendment  
114 request from EarthCorps for the Kincaid Ravine Restoration project *revising the budget to*  
115 *reflect final actual expenditures*

116 Mosby moved, Haugen seconded, unanimously passed a motion to close the EarthCorps for  
117 the Kincaid Ravine Restoration project grant agreement.

118 Haugen moved, Haugen seconded, unanimously passed a motion to close the City of Auburn  
119 – 2019 Auburn International Farmers Market – Marketing and Demonstration grant  
120 agreement.

121 Haugen moved, Mosby seconded unanimously passed a motion to cancel the December 23<sup>rd</sup>,  
122 2019 meeting of the grant subcommittee

123 Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 5:38  
124 pm

King Conservation District Landowner Incentive Program  
2019 November Awards

**BUDGET SUMMARY**

Total- Cost-share Budget (w/Hinton Pilot Funds Removed)	\$456,250.00
Total- Cost-share Awarded	\$401,316.79
2019 Awards	\$342,882.85
November Award Cycle	\$58,433.94
Cost-share Budget Remaining	\$54,933.21

Funds Available to Reallocate	\$12,674.08
Adjusted Balance Available for FY 2019	\$67,607.29

COST SHARE AWARD DETAIL - November Cycle									
Last Name	First Name	Best Management Practice	Award Amount	Completion Date	Acres	Feet	Plants	Qty	
Leslie	Marianne	Forest Health Management	\$ 14,493.75	12/31/2022	13.02		350		
English	Gary and Karen	Forest Health Management	\$ 20,609.29	12/31/2023	1.80		640		
Bunch	Tom	Riparian Forest Buffer	\$ 6,502.78	12/31/2020	0.12	180	274		
Hahn	Christine	Riparian Forest Buffer	\$ 4,625.22	12/31/2020	0.11	85	207		
Slade	Jane and Max	Bulkhead Removal	\$ 5,250.00	12/31/2023	0.10	85	367		
Boye	Sue and Craig	Hedgerow	\$ 5,340.40	12/31/2020	0.11	200	195		
Berglund	Mary and Daniel	Waste Storage Facility	\$ 1,612.50	12/31/2020				1.0	
Total			\$58,433.94		13.02	0.00	350	0.00	

COST-SHARE FUNDS AVAILABLE TO REALLOCATE (Prior & Current Year Contracts, Cancelled or Closed Under Budget During CY 2019)		
Status	Number of Contracts	Amount
Closed Underbudget	9 \$	5,836.58
Cancelled	3 \$	6,837.50
	12 \$	12,674.08

**King Conservation District Board of Supervisors Meeting 12/09/2019  
Agenda Action Briefing/Report AI 19-109**

**SUBJECT:**

Approve KCD Landowner Incentive Program cost-share application from Kristen Dotson, for an Aquatic Area Enhancement, in the amount of \$20,900.00.

**FISCAL IMPACT**

The current balance of cost-share funding for KCD LIP 2019 is summarized in the following table:

2019 LIP Cost-share Available	<b>\$67,607.29</b>
Current Request	<b>\$20,900.00</b>
Balance Remaining	<b>\$46,707.29</b>

**POLICY CONSIDERATION**

This proposed cost-share contract has been vetted through a staff approval committee and meets NRCS standards for the applicable best management practice. The application has been advanced for due pass by the Board of Supervisors.

**STAKEHOLDER INTERESTS**

- District cooperators working with District farm management and aquatic area enhancement programs
- King CD Board members and staff

**BACKGROUND**

Application Information & Details

The Dotson property is a 22.98 parcel located on Covington Creek. Kristen is has allocated a portion of her property to a garden and honey bees and is interested in restoring the rest of the property to baseline conditions. Kristen is enrolling in the Conservation Reserve and Enhancement Program (CREP). The understory of mixed riparian forest adjacent to the creek is primarily composed of non-native vegetation and current stem densities are low.

This project will treat 7 acres of restored buffer on 2,600 linear feet of Covington Creek. The buffer will vary from 50 to 180 feet. A restoration contractor will treat non-native plants and will install approximately 6,200 native trees and shrubs to achieve densities of 2,400 stems per acre. The buffer will be maintained by the contractor for three to five growing seasons. Kristen is also working with KCD's forestry team to develop a stewardship plan for the forested acreage on her property.

**EFFECTIVE DATE**

The cost-share award will become effective upon approval by the Board of Supervisors and the LIP contract will become effective upon signature by a Board representative.

**RECOMMENDATION**

Staff seeks Board approval of Landowner Incentive Program cost-share application from Kristen Dotson for Aquatic Area Enhancement, in the amount of \$20,900.00.

## KING CONSERVATION DISTRICT (KCD) LANDOWNER INCENTIVE PROGRAM APPLICATION

### Aquatic Area Enhancement Project

#### Section 1. Applicant (If applicant is not the landowner, then landowner must also sign the agreement)

Applicant Name: Kristen Dotson		Farm/Business Name:	
Mailing Address: 29224 Thomas Rd SE Kent, WA 98042		Project Address: 29224 Thomas Rd SE Kent, WA 98042	
Phone (home): (773) 531-7433		Phone (work/mobile):	
Email Address: kdotson@millerhull.com		KCD Staff: Zachary Bergen	
Parcel #(s): Parcel #062106-9007	<input type="checkbox"/> Incorporated <input checked="" type="checkbox"/> Unincorporated	Total Farm/Land Acreage: 22.98 acres	<input type="checkbox"/> T.A. <input checked="" type="checkbox"/> Farm Plan <input type="checkbox"/> Forest Plan
Is email an acceptable primary form of communication?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Would you like to be added to our newsletter list?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

#### Section 2. Project Information

Best Management Practice (BMP): Riparian Forest Buffer
Project Completion Date (month and year): 12/2021
<p><b>Current Site Conditions</b> (Provide a brief summary of resource management problem addressed by BMP: note streams, wetlands, and steep slopes near or within the project area):</p> <p>Kristen Dotson purchased a 22.98 acre parcel and is interested in restoring the property to its baseline condition. Kristen has divided the property so that there is an area for the house site, a garden site with honey bees with the desire of restoring the rest of her property. Kristen is also currently working with the forestry department to improve the health of her forest.</p> <p>The Dotson property is located on Covington Creek and is currently being enrolling in the Conservation Reserve and Enhancement Program (CREP). The understory of mixed riparian forest is primarily composed area is primarily <i>Rubus armeniacus</i> (Himalayan blackberry) and <i>Phalaris arundinacea</i> (reed canarygrass). The canopy is</p>
<p><b>Project Details</b> (Provide a brief summary of the project. Include acres treated, linear feet of stream enhanced, length of fence, types and numbers of plants, etc.):</p> <p>The Dotson project will consist of 7 acres of restored buffer on 2600 linear feet of the Covington Creek. The buffer will vary from 50 ft. - 180 ft. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1500 stems per acre. Therefore, to achieve the goal, 900 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 500 stems per acre.</p>
<p><b>Maintenance Plan:</b></p> <p>Paid for through the CREP program with no LIP request.</p> <p>Restoration contractors will maintain the project for 3-5 growing seasons. Activities will include control of non-desirable vegetation to promote plant establishment.</p>

Kristen Dotson

Page 1 of 4

**Permits (List all permits required to complete this project):** Herbicide application will be performed by a State licensed contractor.

**Photos:** KCD Resource Planner must submit before photos with this application.

### Section 3. Cost-share Programs

A. Have you previously applied for cost-share through the KCD Landowner Incentive Program (LIP)? ☐ Yes ☒ No  
If yes, please list contract number and BMP below:

B. Are you applying for (or received) funding (cost-share or grants) through other agencies or programs? ☒ Yes ☐ No  
Please describe below:

**1. King County Cost-share**

Please list practices and date installed below:

**2. NRCS EQIP (Natural Resources Conservation Service's Environmental Quality Incentive Program)**

Please list practices and date installed below:

**3. Other**

Please list agency and describe project:

This project is receiving funding through the CREP program which includes funds from WSCC and FSA.

**Other Cost-Share History/Notes:**

### Section 4. Budget (attached as Exhibit A)

KCD will plan and install the Best Management Practice (BMP) on behalf of the Applicant. A detail of the project budget with line items for planning, installation, maintenance and cost-share ratios are attached as Exhibit A. Upon BMP installation, KCD will invoice the Applicant for the Applicant Cost-share listed in the following table. Applicant cost-share is due 30 days after receipt of a KCD invoice.

Program Cost-share	Cost-share Ratio	Amount
King CD Landowner Incentive Program	10%	\$ 20,900.00
King CD Aquatic Area Enhancement Program	%	
Washington State Conservation Commission	%	\$ 805.00
Other (specify) -	%	\$ 7,133.00
Other (specify) -	%	
Applicant Cost-share	10%	
<b>TOTAL</b>	<b>100%</b>	<b>\$ 28,838.00</b>

## Section 5. Education and Outreach

KCD encourages public education through demonstration projects. Demonstration projects are used to educate other landowners about innovative ways to address natural resource concerns. A demonstration project may be showcased in a guided tour, or featured in presentations or written fact sheets.

A. Will you consider becoming a demonstration project?

☐ Yes ☒ No

## Section 6. Maintenance and Monitoring Expectations

The applicant is responsible to maintain the Best Management Practice (BMP) to standard as detailed in the attached Job Sheet for the lifetime of the BMP.

- ☒ A. I understand the lifetime of the BMP is 15 years.
- ☒ B. I understand KCD will work with me to verify proper maintenance of the installed BMP, which will include a combination of site visits with KCD staff and/or annual photo documentation submitted by me for the lifetime listed in Section 7A.
- ☒ C. I understand I am obligated to maintain and monitor the BMP for the lifetime listed in Section 6A.

## Section 7. Application and Agreement

I request financial assistance (cost-share) under the KCD LIP to install the Best Management Practice (BMP) described in this application and detailed in the attached *Job Sheet and Map*. This practice is needed to solve the natural resource problems described in Section 2 of this application. This Agreement expires if the project is not completed by the specified completion date in Section 2 or in an approved timeline revision request. KD (Initial Here)

I authorize KCD to secure the applicable local, state and federal permits and to install the BMP on my behalf, and I agree to work cooperatively with KCD to obtain these permits. KD (Initial Here)

I agree to work cooperatively with KCD to ensure the funded BMP is maintained consistent with the design life identified in the attached Job Sheet and in Section 6 of this application. KD (Initial Here)

I agree to indemnify, defend, and hold harmless KCD, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the applicant or any of its employees or agents which may occur during the course of KCD's performance of the installation of the BMP provided in connection with this Agreement. KD (Initial Here)

I represent that the information provided in Section 3 of this application is a full disclosure of all other natural resource financial cost-share relationships in which I have or am participating. KD (Initial Here)

I understand that LIP cost-share is contingent upon installing the BMP to the minimum standard planned by KCD, and that KCD will verify and photo document standard compliance through its coordination of BMP installation. KD (Initial Here)

I understand that in cases where I become the recipient of a KCD LIP cost-share reimbursement there may be federal tax liability associated with the reimbursement. When this occurs, KCD will issue a 1099-G for reimbursements made through the LIP. I understand that KCD cannot provide advice with respect to the tax liability associated with LIP cost-share reimbursements. KD (Initial Here)

I understand that I am applying for public funding and am responsible for notifying a buyer upon sale or loss of the property of the installed BMP. If I sell or lose control of the property covered by this Agreement and the new owner or transferee does not assume responsibility for maintaining the installed BMP as required by this Agreement, I may be required to refund all or a portion of cost-share reimbursements received through this Agreement. In the event litigation is commenced by KCD to recover a refund of any cost-share reimbursements received through this Agreement, attorney's fees and costs incurred by the prevailing party in such action shall be paid by the non-prevailing party. KD (Initial Here)

I give permission to KCD to photograph my property to document the site conditions and/or the implementation and maintenance of the funded practice. In the event that I or any of my family members or dependents choose to be photographed in a setting that reflects the assistance provided by KCD, I give KCD permission to publish such photographs in KCD promotional literature, advertising, social media, and other public displays. The photographs will be the property of KCD and may be used by KCD at any time, in the manner described above, without my additional consent. KD (Initial Here)

I understand that this Agreement is subject to disclosure under the Public Records Act, Chapter 42.56 RCW. KD (Initial Here)

I understand that I will no longer be eligible for KCD cost-share funds if one or more of the following occurs: KD (Initial Here)

- a. The KCD funded BMP fails within its design life due to circumstances within my control (e.g., neglect, failure to maintain the BMP, destruction of the BMP before expiration of the design life, or other actions which cause the KCD funded BMP to become non-viable).  
*Note: Landowners are not responsible for BMP failure caused by circumstances beyond their control (e.g. fire, flood, storm damage, etc.)*
- b. I relinquish or lose ownership of equipment purchased with KCD cost-share.
- c. The KCD funded BMP is not being used for the intended purpose (e.g. cross fencing purchased with KCD funding, but no animals on property).
- d. I cancel two cost-share contracts awarded through the KCD Landowner Incentive Program.
- e. I deny KCD staff access to my property to verify BMP maintenance.

I understand KCD will provide two signs, an LIP sign and aquatic area buffer sign, free of charge, and I agree that: KD (Initial Here)

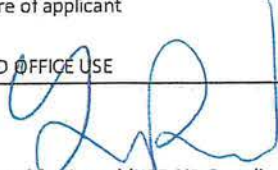
- a. I will select a visible location on my property for display of the LIP sign and will install it.
- b. KCD will install the aquatic area buffer sign adjacent to the installed aquatic area enhancement project.
- c. I will maintain the signs and keep them free of visual barriers for at least five years after installation.
- d. I am not responsible for damage to the sign that is beyond my control (e.g. auto accident, storm damage, vandalism, etc.)

  
Signature of applicant

11.25.2019  
Date Signature of Landowner (if applicant if Lessee)

Date

FOR KCD OFFICE USE

  
Approved for Award (KCD LIP Coordinator)

11/26/2019  
Date

Approved for Funding (KCD Management)

Date

LIP ID:

Scope of Work for:

Name of Project: Dotson  
Date: 10/25/2019



Narrative Scope of Work: The Dotson project will consist of 7 acres of restored buffer on 2600 linear feet of the Covington Creek. The buffer will vary from 50 ft. - 180 ft. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1500 stems per acre. Therefore, to achieve the goal, 900 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 500 stems per acre.

Haberzette	Unit Type	Unit Number	Unit Cost	Total Costs	WSCC Funds	FSA/P.I.P. Funds	LIP Request
<b>Contracted Services</b>							
Site Prep - Hand Mow/ Cut	ac	2.5	\$1,850.00	\$4,625.00			
Site Prep - Backpack Spot or Area Spray	ac	7	\$300.00	\$2,100.00			
			Site Prep Total	\$6,725.00	\$245.00	\$2,205.00	\$4,275.00
Planting	ea	3,500	\$3.25	\$11,375.00			
			Planting Total	\$11,375.00			\$11,375.00
<b>Materials and Supplies</b>							
Bare Root Plants	ea	3,500	\$1.50	\$5,250.00			
			Materials Total	\$5,250.00			\$5,250.00

<b>CREP Funded Activities</b>							
<b>Materials and Supplies</b>							
Bare Root Plants	ea	2,800	\$1.16	\$3,248.00	\$336.00	\$2,912.00	\$0.00
Planting (Contracted Services)	ea	2,800	\$0.80	\$2,240.00	\$224.00	\$2,016.00	\$0.00
Seeding Protection	ea	2,800	\$2.00	\$5,600.00	\$560.00	\$5,040.00	\$0.00
			Total	\$11,088.00	\$1,120.00	\$9,968.00	\$0.00

Installation Total Est.	\$28,838.00	\$885.00	\$7,133.00	\$20,900.00
Landowner Cost Share Max				\$0.00
LIP Request				\$20,900.00

<b>CREP Funded Activities (Other)</b>							
Maintenance Years 1-5 est.	ac	7	\$2,350.00	\$16,450.00	\$11,209.50	\$0.00	
Midcontract Management 7-9 est.	ac	7	\$250.00	\$1,750.00	\$875.00	\$875.00	
KCD Staff Time (Non Cost Share) est.	hr	40	\$60.00	2,400.00	2,400.00	\$0.00	
			Project Total Est.	\$20,600.00	\$14,484.50	\$875.00	

<b>Project Installation Summary</b>	
CREP	\$7,938.00
LIP	\$20,900.00
Landowner	\$0.00
Total	\$28,838.00



# JOB SHEET

## Aquatic Area Buffer Planting- Riparian Forest Buffer

Landowner: Kristen Dotson	Lifetime of Practice: 15 years

Purpose (check all that apply)	
<input checked="" type="checkbox"/> Create shade to lower or maintain water temperatures to improve habitat for aquatic organisms	<input type="checkbox"/> Improve forest health reducing the potential of damage from pests and moisture stress
<input checked="" type="checkbox"/> Create or improve riparian habitat and provide a source of detritus and large woody debris	<input checked="" type="checkbox"/> Restore natural riparian plant communities
<input type="checkbox"/> Reduce excess amounts of pollutants in surface runoff and reduce excess nutrients and chemicals in shallow groundwater flow	<input checked="" type="checkbox"/> Improve wildlife habitat
<input type="checkbox"/> Reduce pesticide drift entering water body	<input checked="" type="checkbox"/> Increase carbon storage in vegetation and soils, and increase biomass in soils

**Current Site Conditions** *Provide a summary of the resource management problems addressed by the BMP. Also note any other current conditions pertinent to the project (slopes, erosion, flow, drainage)*

Kristen Dotson purchased a 22.98 acre parcel and is developing the property into a farming operation. Kristen have divided the property so that there is an area for the house site, a garden site with honey bees with the rest of her property being restored to baseline conditions. Kristen is also currently working with KCD's forestry team improve the health of her forest.

The Dotson property is located on Covington Creek and is currently being enrolling in the Conservation Reserve and Enhancement Program (CREP). The understory of mixed riparian forest is primarily composed area is primarily *Rubus armeniacus* (Himalayan blackberry) and *Phalaris arundinacea* (reed canarygrass). The canopy is composed of aging *Alnus rubra* (red alder), *Salix sitchensis* (sitka willow), and *Salix lasiandra* (Pacific willow) leaving the opportunity to increase the conifer component.

Through restoration activities including site prep, planting and maintenance this site will be restored to its baseline condition. Nonnative vegetation will be treated and controlled for five years through the plant establishment phase.

The Landowner Incentive Program (LIP) funds will be used as match and will increase site prep treatments and plant densities.

**Riparian Forest Buffer Practice and Details** *Provide the following:*

- 1) a basic description of the proposed planting area
- 2) calculate and record the square footage (acreage) of the planting area, the number of trees and shrubs to be planted, the linear footage of stream enhanced, the average and minimum width of the buffer:
- 3) list any native plant species currently existing on site
- 4) list native trees and shrubs selected for the project
- 5) please attach your proposed planting plan

1) & 2) The Dotson project will consist of 7 acres of restored buffer on 2600 linear feet of the Covington Creek. The buffer will vary from 50 ft. - 180 ft. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current

densities are approximately 1500 stems per acre. Therefore, to achieve the goal, 900 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 500 stems per acre.

3) *Alnus rubra* (red alder), *Acer macrophyllum* (big leaf maple), *Populus trichocarpa* (black cottonwood), *Pseudotsuga menziesii* (Douglas Fir), *Salix sitchensis* (Sitka willow), *Cornus sericea* (red osier dogwood), *Symphoricarpos albus* (snowberry), *Sambucus racemosa* (red elderberry), *Oemleria cerasiformis* (indian plum), *Corylus cornuta* (hazelnut), and *Acer circinatum* (vine maple).

4) Species list will depend on availability but will likely include: *Alnus rubra* (red alder), *Acer macrophyllum* (big leaf maple), *Populus trichocarpa* (black cottonwood), *Salix sitchensis* (Sitka willow), *Cornus sericea* (red osier dogwood), *Symphoricarpos albus* (snowberry), *Sambucus racemosa* (red elderberry), *Oemleria cerasiformis* (indian plum), and conifers including *Pseudotsuga menziesii* (Douglas Fir), *Picea sitchensis* (Sitka spruce), *Abies grandis* (grand fir), and *Thuja plicata* (western red cedar).

**Permits** *Are there any permits necessary for the project? If so, please list below and include a copy of the permit*

Contractor will have secured all necessary permits and licenses.

**Type and Source of Plant Material** *Will you use potted plants, bareroot plants, b&b plants or a combination? Where will you get the plants from and when?*

Plant material will be native species adapted to the site to minimize maintenance and care.

The contractor, will plant bareroot material that have been sourced from the Puget Sound region. If additional plant material is purchased to augment the initial planting, that material can be bareroot, live stake, or potted nursery stock. There are a number of local native plant nurseries where native trees, shrubs and emergent species can be purchased. Refer to the attached list of native plant nurseries for local King County sources of native plant material as well as sources in the greater Puget Sound region.

**Site Preparation** *List what method(s) of site preparation will be used, who will be doing the work, when will the work be done.*

Specific weed control prescriptions are detailed below. If brush and debris are removed from the stand, all material will be hauled off-site or masticated /chipped in a staging area. If masticated material is intended for use as mulch on the site, invasive species should not be included in the masticating/chipping process.

*Weed Control Prescriptions:*

Himalayan & Evergreen Blackberry Control –

- *Manual control:* Mow or cut the blackberry canes to less than 1 foot in height, then grub/dig out the roots attached to the cut canes. Thorough removal of blackberry roots in this manner, while labor intensive can reduce the blackberry population and cover in the prepared area by 90 – 95%. Monitor for re-growth in the following growing seasons; dig up any re-growth.
- *Chemical Control:* An alternative control method includes herbicide. One technique involves cutting/mowing the canes and swabbing the freshly cut canes with an approved herbicide. Foliar spray of blackberry is another effective control method. It is recommended that blackberry is mowed early in the summer and sprayed on the foliar re-growth the next fall (September/October). Do not spray planted seedlings. **Always follow label rates and instructions.**

English Ivy Control –

- *Manual Control:*

- 1) Recommended manual methods include digging and pulling. First, remove any flowering or fruiting portion within reach and bag for removal from the site. Next, hand dig and pull out all accessible portions of plants including roots. Note that all cut stems/roots must be removed from soil contact. If composting on site, use cardboard or wood to create a raised platform. Consider wearing gloves and protective clothing as ivy sap is known to cause a reaction in some individuals. Mulching an area will significantly reduce re-growth of ivy. To properly mulch, apply an 8 inch thick mulch layer. Plants should be cut and removed and then mulched, preferably with a layer of cardboard below the mulch.
- 2) Vertical ivy is controlled by girdling. To girdle vertical vines, cut the ivy vines at shoulder height and slightly above ground level. Remove the cut ivy section from the tree. This eliminates nutrient transport from the roots of ground ivy to the leaves and stems growing into the canopy of the tree. The lower cut section of ivy stems and roots must be pulled at least 6 feet away from tree. Root and stem fragments can re-grow and must be composted in a manner similar to ground ivy.

- *Chemical Control: Not Recommended.* Ivy leaves are waxy and difficult to penetrate with herbicides. Research on the best herbicide and surfactant to use is on-going. Talk to KCD Staff about this option. **Always follow label rates and instructions.**

#### Reed Canary Grass Control –

- *Manual Control:*

- 1) Mowing reed canary grass depletes carbohydrate root reserves, and if done repeatedly it will result in the thinning or death of the grass. The ideal time to mow is at or near the flowering stage. The grass should be cut as near to the ground as possible (1 inch or lower). Twice yearly mowing (in early-mid June and early October) has shown increased survivorship of native plants planted into reed canary.
- 2) Shading is highly effective in reducing reed canary grass stands. A dense planting of conifers, once established, is ideal for shading. Faster growing deciduous trees and shrubs, especially those that develop foliage in the early spring, combined with an under-planting of conifers can be effective. Artificial methods of shading can be used in conjunction with native plantings. Sheets of thick cardboard or landscaping fabric placed around each individual plant should be secured to the ground by long staples or stakes and covered with 5-6 inches of mulch. The combination of sheeting and mulch provides temporary suppression of the grass, allowing the desirable vegetation to thrive without competition. *Not recommended for flood prone areas.*

- *Chemical Control:* Herbicide can be effective in elimination of Reed Canary grass when properly applied. Studies show that spraying Glyphosate (the active ingredient in products such as ®Rodeo) after a stand is mown or when the grass has the minimum available carbohydrate reserves (after flowering) is an effective control method. Follow-up spraying the next year may be necessary to eliminate the remaining grass. **Always follow label rates and instructions.**

#### Bittersweet Nightshade Control-

- *Manual Control:* Hand pull stems that are close to the ground and pull or dig up roots. Take care not to break roots apart as small root or stem fragments left behind can re-sprout. For larger, more mature stands, dig out with a shovel or spade.
- *Chemical Control:* Two herbicide formulas are effective. Products containing glyphosate can be applied after berries have formed or in the early summer after plants have fully leafed out, but before they have flowered. Glyphosate is absorbed through leaves, but is “non-selective” and will damage other foliage it contacts. Products containing imazapyr are absorbed through leaves and woody stems. Apply the chemical when plants are actively growing, early to mid-summer is best. This herbicide is also non-selective. **Always follow label rates and instructions.**

#### Bohemian Knotweed/Japanese Knotweed Control –

- **Chemical Control:** Herbicide can be applied by foliar spray, wick wipe, cut and pour, or stem injection. **Always follow label rates and instructions.**

#### Scotch Broom Control-

- **Manual Control:** Scotch broom can be manually controlled through digging, pulling, or cutting. Scotch Broom reproduces primarily through seed production so be sure to not allow seeds to develop before manual control. Digging or pulling is best accomplished by the use of a weed wrench. Remove as much of the root as possible. Mowing is most effective on larger plants in the late summer.
- **Chemical Control:** Scotch broom can be controlled through a foliar spray or basal bark/ cut stump treatment. **Always follow label rates and instructions.**
  - 1) **Foliar Spray:** Most effective in spring and again in the fall when plants are actively growing. Thoroughly wet actively growing parts. Can use the active ingredients of glyphosate or triclopyr. Glyphosate is non-selective and will damage other vegetation it contacts; glyphosate is most effective when applied in spring. Triclopyr will not damage grass; triclopyr can be applied any time the plant is actively growing. Do not mow plants until herbicide has been allowed to move through plants. Re-treatment the following year may be necessary to control late-germinating plants.

**Basal Bark and Cut Stump:** Wipe concentrated herbicide on recently (within moments) cut stump. Effective active ingredients include triclopyr ester and 2,4-D.

#### **Care and Temporary Storage of Purchased Plant Material** *Upon receiving the plant material, where will you store it and how will you care for it?*

All plant material should be stored in a cool location and well-watered prior to planting. In the case of bare root plants, inventory should be held in the source refrigerated facility as long as possible prior to planting. Bare root plants can be stored in the field for up to one to three weeks prior to planting by placing them in a shaded location where they will remain cool. Such a location should prevent freezing as well as exposure to warm temperatures. Additionally, bareroot inventory should be covered with a tarp to prevent drying. Bareroot stock that is expected to emerge from dormancy prior to planting should be “healed” into a soil bed. To heal-in, dig a v-shaped trench to a depth that accommodates covering the seedling roots when back-filled with soil.

#### **Installation** *Provide the following details: 1) Plant Installation Prescription: 2) Plant Protection Prescription: 3) Weed Suppression Prescription: 4) Erosion Control Prescription*

##### *1) Plant Installation Prescription:*

**Bareroot Inventory:** Bare root seedlings should be shovel planted to the same depth that they grew in the nursery fields. Roots will remain moist once they are removed from the shipping bundles until they are planted. Roots will be placed in a natural position in the soil without being crowded or turned up. Soil will be packed firmly around the root system, leaving no air pockets. Prior to digging a hole for the plant, prepare the planting location by removing all grass sod within a 1.5-foot diameter circle, being careful to remove roots as well as above ground grass. Dig a hole for the bare root plant in the center of this cleared circle. Refer also to the attached planting instructions in *Planting Bare Root Trees and Shrubs*.

##### *2) Plant Protection Prescription (plant protection will be used on conifers):*

**Tree Protectors (for sites where deer/elk browse is anticipated):** Install fencing, 3 foot diameter and 5 feet high, on newly planted Western Red Cedar to protect trees from deer browsing. Weave 6 foot bamboo stakes fencing and shove at least 8 inches into the ground in order to stabilize.

**Fencing** *Is fencing going to be installed? If so, what type, who will install it and when?*

Fencing will not be necessary.

**Planting Project Maintenance and Monitoring** *The planting must be inspected periodically and protected from damage so proper function is maintained. The goal for the project is to reach 80% survival after 3 years. Please describe the maintenance and monitoring plan.*

**Contractor will maintain the project for 3-5 growing seasons which includes the control of invasive species.**

Treatments must be inspected periodically and protected from damage so proper function is maintained and resource damage is minimized, including assessment of insects, disease and other pests, storm damage, and damage by trespass. The results of inspections shall determine the need for additional treatment under this practice.

Replace dead or dying trees and shrubs and control competing vegetation to support successful establishment. Periodic application of mulch may be needed to maintain plant vigor. Periodic harvest of trees and shrubs (thinning and brushing) may be necessary to maintain the health and vigor of the stand and support its development toward more mature stand conditions. Keep large dead and dying trees for cavity nesting wildlife and bird species and as a source of downed wood in the forest understory and in adjacent or interior aquatic habitats.

If areas were brushed in order to plant trees, maintain these openings until the leader of the tree surpasses the height of the surrounding vegetation.

Where droughty soils and hot growing conditions are anticipated, supplemental watering is recommended. In such cases the District recommends watering planted nursery stock for a minimum of 3 summers following planting. Young bare root, container, and ball/burlap plants have a reduced root system that hampers their ability to survive during the dry summer months (July through October). Watering a minimum of once every two weeks during the dry summer will promote greater rates of survival. Watering once per week is preferable.

Monitor treatment areas for re-growth of non-native/invasive species and control accordingly. Utilize weed control techniques prescribed in the Site Preparation section of the Job Sheet.

All plant protection materials as well as any other non-biodegradable materials installed on-site will be removed within the 3-5 year project maintenance window.

**Additional Specifications and Notes:**

# Dotson CREP Buffer Proposal



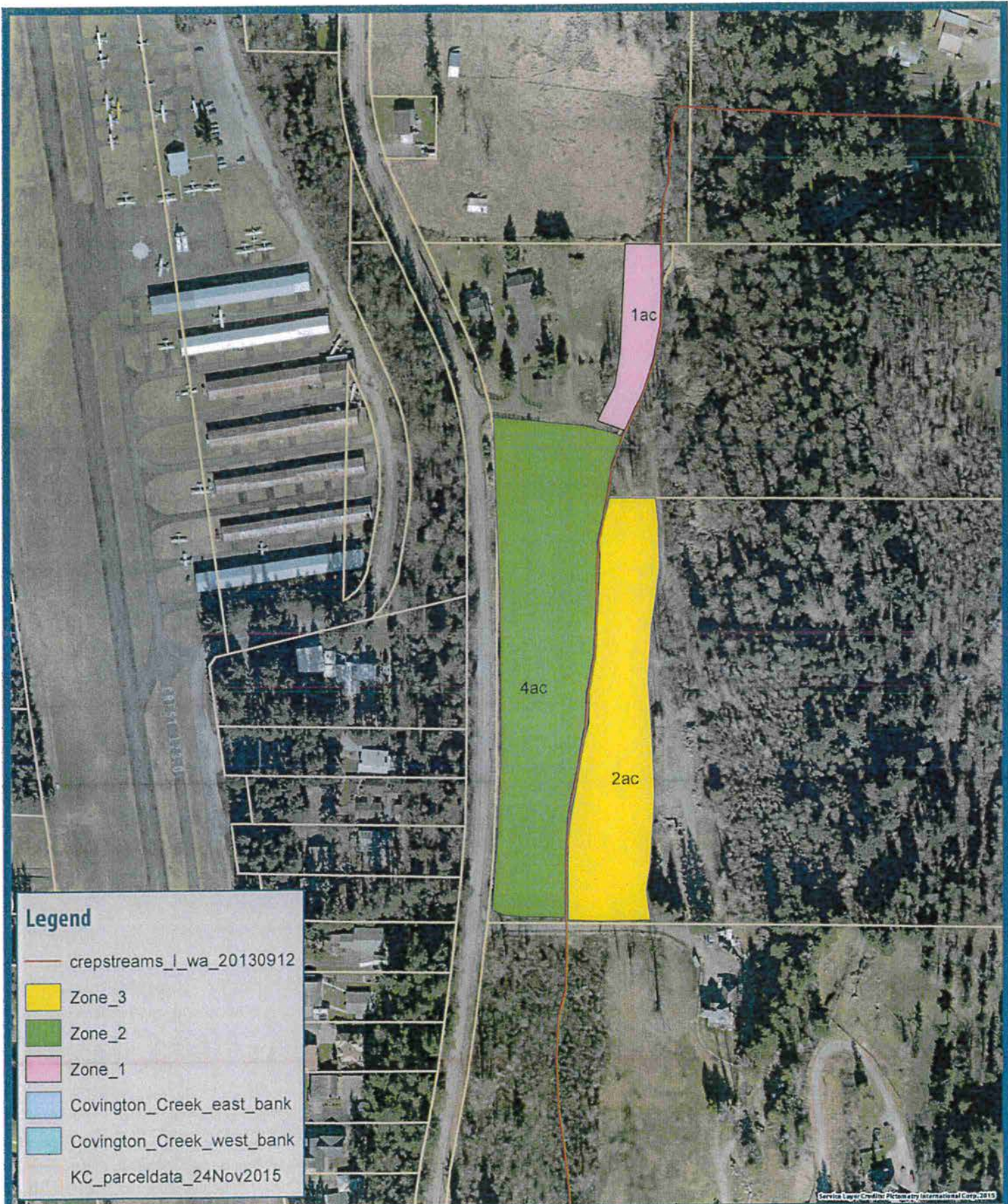
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Date: 4/24/2018

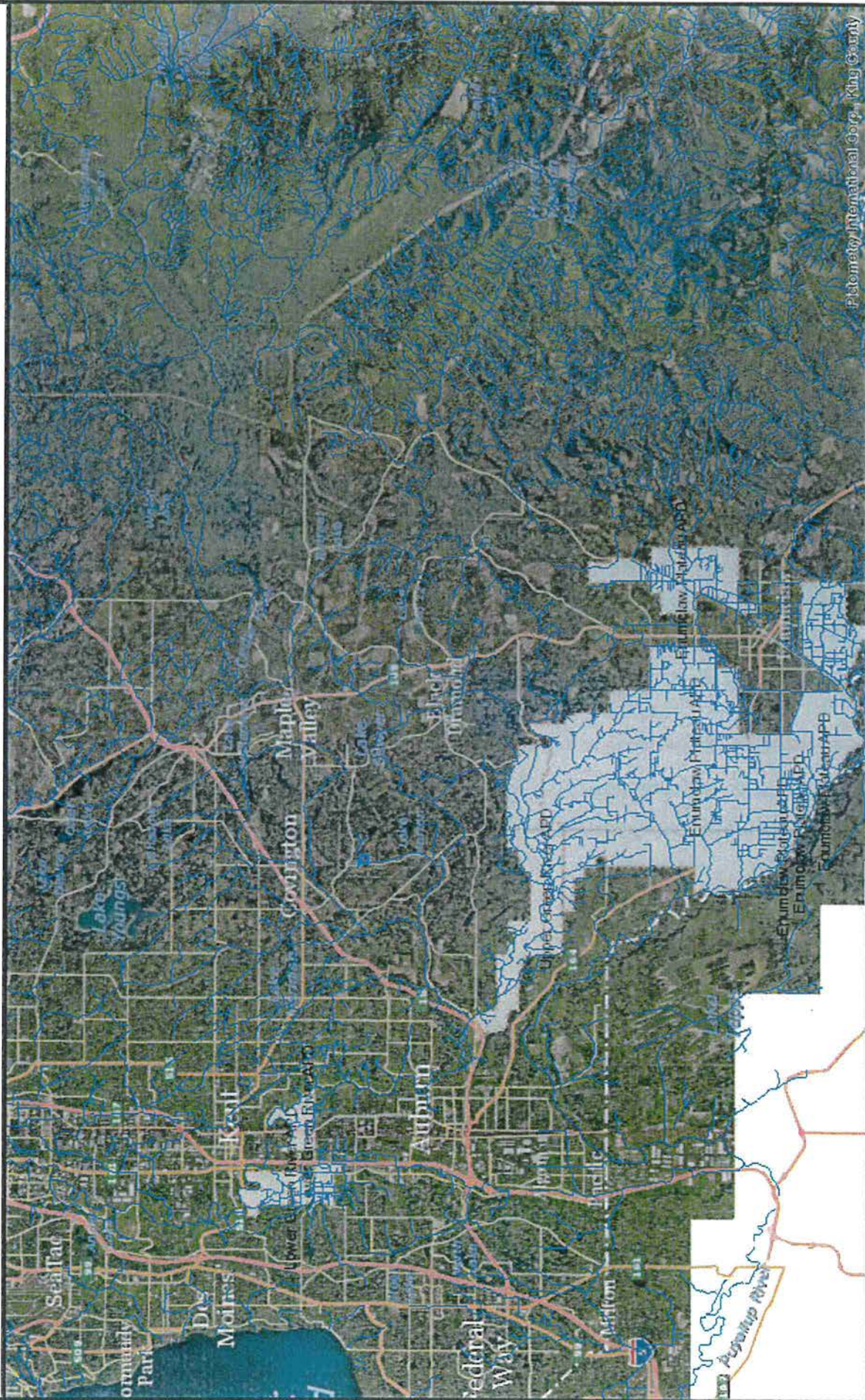
Notes: P N0621069007



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### Dotson CREP Buffer Location



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Date: 4/24/2018

Notes: P N0621069007



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# Dotson Vicinity Map

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Date: 4/25/2018

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## Planting Plan - Dotson

Project Description: The Dotson project will consist of 7 acres of restored buffer on 2600 linear feet of the Covington Creek. The buffer will vary from 50 ft. - 180 ft. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1500 stems per acre. Therefore, to achieve the goal, 900 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 500 stems per acre.

Planting Zones	Common Name	Scientific Name	CREP	LIP	Soil Moisture	Sun Exposure	Stock	Source
Riparian Buffer 7 ac Full Sun/ Moist-Wet and Dry-Moist	Spiraea	Douglas spiraea	300	200	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Pacific Ninebark	Physocarpus capitatus	200	300	Wet/Moist	Full Sun	Bareroot	
	Sitka Willow	Salix sitchensis	200	300	Wet/Moist	Full Sun	Bareroot	
	Red Osier Dogwood	Cornus sericea	200	300	Wet/Moist	Full Sun/Part Shade	Bareroot	
	Black Hawthorn	Crataegus douglasii		100	Moist	Part Shade/Full Sun	Bareroot	
	Red Elderberry	Sambucus racemosa		100	Moist/ Dry	Part Shade/ Shade	Bareroot	
	Snowberry	Symphoricarpos albus	400	400	Moist/ Dry	Part Shade/ Shade	Bareroot	
	Thimbleberry	Rubus parviflorus		200	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Oregon Grape	Mahonia aquifolium		200	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Red Flowering Currant	Ribes sanguineum		200	Dry/Moist	Full Sun/Part Shade	Bareroot	
	Ocean Spray	Holodiscus discolor		200	Dry/Moist	Full Sun/Part Shade	Bareroot	
	Red Alder	Alnus rubra	300	200	Moist	Part Shade/Full Sun	Bareroot	
	Grand Fir	Abies grandis	300	200	Moist/Dry	Part Shade/Full Sun	Bareroot	
	Douglas Fir	Pseudotsuga menziesii	300	200	Dry	Full Sun	Bareroot	
	Western Red Cedar	Thuja plicata	300	200	Wet/Moist	Full Shade/Part Sun	Bareroot	
	Big Leaf Maple	Acer macrophyllum	300	200	Moist/ Dry	Full Sun	Bareroot	

# Project Implementation

**Landowners:** Kristen Dotson  
10/25/2019

**Date:**

29224 Thomas Rd SE Kent, WA 98042  
Parcel: 0621069007

**Landowner Objectives:** The Dotson project will consist of 7 acres of restored buffer on 2600 linear feet of the Covington Creek. The buffer will vary from 50 ft. - 180 ft. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.

Land Use: Agricultural			
Zones	Planned		Land Use Treatment/Conservation Practices
	Amount	Mo/Yr	
All Zones	7 acres	Fall 2020 - Winter 2021	<p><b>Site Preparation</b> – Restoration contractors will perform both chemical and mechanical prescriptions prior to plant installation. First, the crews will backpack spot or area spray all non-desirable vegetation including but not limited to Himalayan blackberry, reed canarygrass, and knotweed sp. Precautions will be taken to prevent off target application and/ or drift including weather considerations and droplet size. Aquatically approved herbicide and surfactant formulations will be used and herbicide usage will be limited to glyphosate, triclopyr, or imazapyr while surfactant usage will be generally limited to those that are aquatically approved. Glyphosate will be used on reed canarygrass and other monocots, triclopyr will be used on Himalayan blackberry and other broadleaf species and imazapyr will be used on knotweed sp.</p> <p>Following chemical treatment, restoration contractors will hand mow/ cut all previously treated vegetation to a height of less than 18 inches. This will allow crews when planting to have better root to soil contact which is essential for survivability.</p>
All Zones	7 acres	Winter 2021	<p><b>Planting</b> – Restoration contractors will install native trees and shrubs according to the planting plan which will specify species, densities and groupings. All plant material will be bareroot and will be sourced from local stock. Slower growing, palatable species will be protected with CREP funded plant tubes.</p>
All Zones	7 acres	Summers 2021-2026	<p><b>Activities will be paid for through the CREP program with no LIP request.</b></p> <p><b>Maintenance – Funded through the CREP program, no LIP request.</b></p> <p>Treatments will be concentrated on those that promote plant establishment. Treatments will include ring sprays in the spring and spot spraying in the fall. Ring sprays are for water conservation and eliminate competition directly around the plant, preventing the establishment of non-desirable species which can climb on installed trees and shrubs as well as use limited resources needed for plant establishment. The maintenance phase of the project will be for five consecutive years with the opportunity to treat any reestablished weeds in years 7-9 of a 15-year contract.</p>

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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
Dotson



Photo 1 - Northeast corner of  
the projet looking south



Photo 2 - Located in the middle of 4 acre parcel looking southwest

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Photo 2 - Located in the middle of 4 acre parcel looking southwest

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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
Dotson



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the projet looking south

**King Conservation District Board of Supervisors Meeting 12/09/2019  
Agenda Action Briefing/Report AI 19-110**

**SUBJECT:**

Approve KCD Landowner Incentive Program cost-share application from Brian Drake, for Aquatic Area Enhancement, in the amount of \$26,962.50.

**FISCAL IMPACT**

The current balance of cost-share funding for KCD LIP 2019 is summarized in the following table:

2018 LIP Cost-share Available	<b>\$46,707.29</b>
Current Request	<b>\$26,962.50</b>
Balance Remaining	<b>\$19,744.97</b>

**POLICY CONSIDERATION**

This proposed cost-share contract has been vetted through a staff approval committee and meets NRCS standards for the applicable best management practice. The application has been advanced for due pass by the Board of Supervisors.

**STAKEHOLDER INTERESTS**

- District cooperators working with District farm management and aquatic area enhancement programs
- King CD Board members and staff

**BACKGROUND**

*Application Information & Details*

Brian Drake purchased a 41.7 acre parcel and is developing the property into a farming operation named Ouroboros Orchards. Brian has divided his property into management areas and is growing cider apples in one area, is leasing another area for livestock production, and is preparing a third to lease to crop farms. The property is located on the main stem of the Snoqualmie River with the area adjacent to the river currently enrolling in the Conservation Reserve and Enhancement Program (CREP).

The buffer area lacks native vegetation and is dominated by non-native species with existing native tree species being primarily deciduous. This project will restore 4.47 acres along 2,900 linear feet of the Snoqualmie River. The buffer will be approximately 50 feet wide. Non-native plants will be controlled by the contractor for three to five growing seasons. Approximately 6,300 native shrubs and trees, primarily conifer, will be planted to bring densities up to 2,400 stems per acre. A restoration contractor will maintain the buffer for three to five growing seasons. Brian is working with the KCD CREP Coordinator and his farm planner to explore livestock exclusion fencing options prior to plant installation.

**EFFECTIVE DATE**

The cost-share award will become effective upon approval by the Board of Supervisors and the LIP contract will become effective upon signature by a Board representative.

**RECOMMENDATION**

Staff seeks Board approval of Landowner Incentive Program cost-share application from Brian Drake, for Aquatic Area Enhancement, in the amount of \$26,962.50.

## KING CONSERVATION DISTRICT (KCD) LANDOWNER INCENTIVE PROGRAM APPLICATION

### Aquatic Area Enhancement Project

#### Section 1. Applicant (If applicant is not the landowner, then landowner must also sign the agreement)

Applicant Name: Brian Drake		Farm/Business Name: Ouroboros Orchards	
Mailing Address: 14461 156th Ave NE		Project Address: 12814 Carnation Duvall Rd Duvall WA 98019	
Phone (home): (206) 276-6440		Phone (work/mobile): 206 276 6440	
Email Address: oolc2017@gmail.com		KCD Staff: Zachary Bergen	
Parcel #(s): 2626069002	<input type="checkbox"/> Incorporated <input checked="" type="checkbox"/> Unincorporated	Total Farm/Land Acreage: 41.68	<input type="checkbox"/> T.A. <input checked="" type="checkbox"/> Farm Plan <input type="checkbox"/> Forest Plan
Is email an acceptable primary form of communication?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Would you like to be added to our newsletter list?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

#### Section 2. Project Information

Best Management Practice (BMP): Riparian Forest Buffer
Project Completion Date (month and year): 12/2021
<p><b>Current Site Conditions</b> (Provide a brief summary of resource management problem addressed by BMP: note streams, wetlands, and steep slopes near or within the project area):</p> <p>Brian Drake purchased a 41.7-acre parcel and is developing the property into a farming operation named Ouroboros Orchards. Brian has divided his property into management areas and is currently growing cider apples in one area, is leasing another for livestock production and is preparing a third to lease to crop farmers.</p> <p>The Drake property is located on the main stem of Snoqualmie River with the area adjacent to the river currently being enrolling in the Conservation Reserve and Enhancement Program (CREP). The buffer area lacks native vegetation and is dominated by non-native species including <i>Rubus armeniacus</i> (Himalayan blackberry) and <i>Phalaris arundinacea</i> (reed canarygrass). The native species present at the site are representative of a mixed</p>
<p><b>Project Details</b> (Provide a brief summary of the project. Include acres treated, linear feet of stream enhanced, length of fence, types and numbers of plants, etc.):</p> <p>The Drake project will consist of 4.47 acres of restored buffer on 2900 linear feet of the the Snoqualmie River. The buffer will be approximately 50 ft. wide. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.</p> <p>The plant species for this project will depend on availability but would likely include: <i>Physocarpus capitatus</i> (Pacific ninebark), <i>Crataegus douglasii</i> (black hawthorn), <i>Ribes sanguineum</i> (red flowering currant), <i>Rosa nutkana</i> (nootka rose), <i>Sambucus racemosa</i> (red elderberry), <i>Amelanchier alnifolia</i> (serviceberry), <i>Holodiscus discolor</i> (ocean spray), <i>Oemleria cerasiformis</i> (Indian plum), <i>Pseudotsuga menziesii</i> (Douglas fir), <i>Abies grandis</i> (grand fir), <i>Thuja plicata</i> (Western red cedar), <i>Corylus cornuta</i> (hazelnut), <i>Cornus sericea</i> (red osier dogwood), <i>Ribes</i></p>
<p><b>Maintenance Plan:</b></p> <p>Paid for through the CREP program with no LIP request.</p> <p>Restoration contractors will maintain the project for 3-5 growing seasons. Activities will include control of non-desirable vegetation to promote plant establishment.</p>

Permits (List all permits required to complete this project):

Herbicide application will be performed by a State licensed contractor.

Photos: KCD Resource Planner must submit before photos with this application.

### Section 3. Cost-share Programs

A. Have you previously applied for cost-share through the KCD Landowner Incentive Program (LIP)?

☐ Yes ☒ No

If yes, please list contract number and BMP below:

B. Are you applying for (or received) funding (cost-share or grants) through other agencies or programs?

☒ Yes ☐ No

Please describe below:

1. King County Cost-share

Please list practices and date installed below:

2. NRCS EQIP (Natural Resources Conservation Service's Environmental Quality Incentive Program)

Please list practices and date installed below:

3. Other

Please list agency and describe project:

This project is receiving funding through the CREP program which includes funds from WSCC and FSA.

Other Cost-Share History/Notes:

### Section 4. Budget (attached as Exhibit A)

KCD will plan and install the Best Management Practice (BMP) on behalf of the Applicant. A detail of the project budget with line items for planning, installation, maintenance and cost-share ratios are attached as Exhibit A. Upon BMP installation, KCD will invoice the Applicant for the Applicant Cost-share listed in the following table. Applicant cost-share is due 30 days after receipt of a KCD invoice.

Program Cost-share	Cost-share Ratio	Amount
King CD Landowner Incentive Program	10%	\$ 26,962.50
King CD Aquatic Area Enhancement Program	%	
Washington State Conservation Commission	%	\$ 965.85
Other (specify) -	%	\$ 8,620.65
Other (specify) -	%	
Applicant Cost-share	10%	
TOTAL	100%	\$ 36,549.00

## Section 5. Education and Outreach

KCD encourages public education through demonstration projects. Demonstration projects are used to educate other landowners about innovative ways to address natural resource concerns. A demonstration project may be showcased in a guided tour, or featured in presentations or written fact sheets.

A. Will you consider becoming a demonstration project?

☒ Yes ☐ No

## Section 6. Maintenance and Monitoring Expectations

The applicant is responsible to maintain the Best Management Practice (BMP) to standard as detailed in the attached Job Sheet for the lifetime of the BMP.

- ☒ A. I understand the lifetime of the BMP is 15 years.
- ☒ B. I understand KCD will work with me to verify proper maintenance of the Installed BMP, which will include a combination of site visits with KCD staff and/or annual photo documentation submitted by me for the lifetime listed in Section 7A.
- ☒ C. I understand I am obligated to maintain and monitor the BMP for the lifetime listed in Section 6A.

## Section 7. Application and Agreement

I request financial assistance (cost-share) under the KCD LIP to install the Best Management Practice (BMP) described in this application and detailed in the attached *Job Sheet and Map*. This practice is needed to solve the natural resource problems described in Section 2 of this application. This Agreement expires if the project is not completed by the specified completion date in Section 2 or in an approved timeline revision request. bd (Initial Here)

I authorize KCD to secure the applicable local, state and federal permits and to install the BMP on my behalf, and I agree to work cooperatively with KCD to obtain these permits. bd (Initial Here)

I agree to work cooperatively with KCD to ensure the funded BMP is maintained consistent with the design life identified in the attached Job Sheet and in Section 6 of this application. bd (Initial Here)

I agree to indemnify, defend, and hold harmless KCD, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the applicant or any of its employees or agents which may occur during the course of KCD's performance of the installation of the BMP provided in connection with this Agreement. bd (Initial Here)

I represent that the information provided in Section 3 of this application is a full disclosure of all other natural resource financial cost-share relationships in which I have or am participating. bd (Initial Here)

I understand that LIP cost-share is contingent upon installing the BMP to the minimum standard planned by KCD, and that KCD will verify and photo document standard compliance through its coordination of BMP installation. bd (Initial Here)

I understand that in cases where I become the recipient of a KCD LIP cost-share reimbursement there may be federal tax liability associated with the reimbursement. When this occurs, KCD will issue a 1099-G for reimbursements made through the LIP. I understand that KCD cannot provide advice with respect to the tax liability associated with LIP cost-share reimbursements. bd (Initial Here)

I understand that I am applying for public funding and am responsible for notifying a buyer upon sale or loss of the property of the installed BMP. If I sell or lose control of the property covered by this Agreement and the new owner or transferee does not assume responsibility for maintaining the installed BMP as required by this Agreement, I may be required to refund all or a portion of cost-share reimbursements received through this Agreement. In the event litigation is commenced by KCD to recover a refund of any cost-share reimbursements received through this Agreement, attorney's fees and costs incurred by the prevailing party in such action shall be paid by the non-prevailing party. bd (Initial Here)

I give permission to KCD to photograph my property to document the site conditions and/or the implementation and maintenance of the funded practice. In the event that I or any of my family members or dependents choose to be photographed in a setting that reflects the assistance provided by KCD, I give KCD permission to publish such photographs in KCD promotional literature, advertising, social media, and other public displays. The photographs will be the property of KCD and may be used by KCD at any time, in the manner described above, without my additional consent. bd (Initial Here)

I understand that this Agreement is subject to disclosure under the Public Records Act, Chapter 42.56 RCW. bd (Initial Here)

I understand that I will no longer be eligible for KCD cost-share funds if one or more of the following occurs: bd (Initial Here)

- a. The KCD funded BMP fails within its design life due to circumstances within my control (e.g., neglect, failure to maintain the BMP, destruction of the BMP before expiration of the design life, or other actions which cause the KCD funded BMP to become non-viable).  
*Note: Landowners are not responsible for BMP failure caused by circumstances beyond their control (e.g. fire, flood, storm damage, etc.)*
- b. I relinquish or lose ownership of equipment purchased with KCD cost-share.
- c. The KCD funded BMP is not being used for the intended purpose (e.g. cross fencing purchased with KCD funding, but no animals on property).
- d. I cancel two cost-share contracts awarded through the KCD Landowner Incentive Program.
- e. I deny KCD staff access to my property to verify BMP maintenance.

I understand KCD will provide two signs, an LIP sign and aquatic area buffer sign, free of charge, and I agree that: bd (Initial Here)

- a. I will select a visible location on my property for display of the LIP sign and will install it.
- b. KCD will install the aquatic area buffer sign adjacent to the installed aquatic area enhancement project.
- c. I will maintain the signs and keep them free of visual barriers for at least five years after installation.
- d. I am not responsible for damage to the sign that is beyond my control (e.g. auto accident, storm damage, vandalism, etc.)

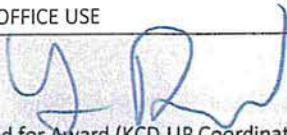
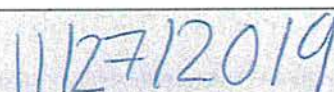
**Brian Drake** Digitally signed by Brian Drake  
Signature of applicant Date: 2019.11.25 20:51:15 -08'00'

11/24/19  
Date

**Brian Drake** Digitally signed by Brian Drake  
Signature of Landowner (if applicant if Lessee) Date: 2019.11.25 20:51:36 -08'00'

11/24/19  
Date

FOR KCD OFFICE USE

	
Approved for Award (KCD LIP Coordinator)	Date
Approved for Funding (KCD Management)	Date
	LIP ID:

Scope of Work for:

Name of Project: Drake

Date: 10/25/2019



Narrative Scope of Work: The Drake project will consist of 4.47 acres of restored buffer on 2900 linear feet of the the Snoqualmie River. The buffer will be approximately 50 ft. wide. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and also visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.

Drake	Unit Type	Unit Number	Unit Cost	Total Costs	WSCC Funds	FSA/P.L.P. Funds	LIP Request
<b>Contracted Services</b>							
Site Prep - Hand Mow/Cut	ac	4.47	\$1,500.00	\$6,705.00			
Site Prep - Backpack Spot or Area Spray	ac	4.47	\$300.00	\$1,341.00			
			Site Prep Total	\$8,046.00	\$245.85	\$2,212.65	\$5,587.50
Planting	ea	4,500	\$3.25	\$14,625.00			
			Planting Total	\$14,625.00			\$14,625.00
<b>Materials and Supplies</b>							
Bare Root Plants	ea	4,500	\$1.50	\$6,750.00			
			Materials Total	\$6,750.00			\$6,750.00

<b>CREP Funded Activities</b>							
<b>Materials and Supplies</b>							
Bare Root Plants	ea	1,800	\$1.16	\$2,088.00	\$216.00	\$1,872.00	
Planting (Contracted Services)	ea	1,800	\$0.80	\$1,440.00	\$144.00	\$1,296.00	
Seeding Protection	ea	1,800	\$2.00	\$3,600.00	\$360.00	\$3,240.00	
			Total	\$7,128.00	\$720.00	\$6,408.00	

Installation Total Est. (LIP & CREP)	\$36,549.00	\$965.85	\$8,620.65	\$26,962.50
Landowner Cost Share Max				\$0.00
LIP Request				\$26,962.50

<b>CREP Funded Activities (Other)</b>							
Maintenance Years 1-5 est.	ac	4.47	\$2,350.00	\$10,504.50	\$11,209.50	\$0.00	
Midcontract Management 7-9 est.	ac	4.47	\$250.00	\$1,192.50	\$596.00	\$596.50	
KCD Staff Time (Non Cost Share) est.	hr	40	\$60.00	2,400.00	2,400.00	\$0.00	
			Project Total Est.	\$21,225.00	\$14,205.50	\$596.50	

<b>Project Installation Summary</b>	
CREP	\$9,586.50
LIP	\$26,962.50
Landowner	\$0.00
<b>Total</b>	<b>\$36,549.00</b>



# JOB SHEET

## *Aquatic Area Buffer Planting- Riparian Forest Buffer*

Landowner: Brian Drake	Lifetime of Practice: 15 years

Purpose (check all that apply)	
<input checked="" type="checkbox"/> Create shade to lower or maintain water temperatures to improve habitat for aquatic organisms	<input type="checkbox"/> Improve forest health reducing the potential of damage from pests and moisture stress
<input checked="" type="checkbox"/> Create or improve riparian habitat and provide a source of detritus and large woody debris	<input checked="" type="checkbox"/> Restore natural riparian plant communities
<input type="checkbox"/> Reduce excess amounts of pollutants in surface runoff and reduce excess nutrients and chemicals in shallow groundwater flow	<input checked="" type="checkbox"/> Improve wildlife habitat
<input type="checkbox"/> Reduce pesticide drift entering water body	<input checked="" type="checkbox"/> Increase carbon storage in vegetation and soils, and increase biomass in soils

**Current Site Conditions** *Provide a summary of the resource management problems addressed by the BMP. Also note any other current conditions pertinent to the project (slopes, erosion, flow, drainage)*

Brian Drake purchased a 41.7-acre parcel and is developing the property into a farming operation named Ouroboros Orchards. Brian has his property divided up and is currently leasing part his property for livestock production and another area to crop farmers while he is renovating a field that was previously a hay field and is converting it into an orchard for cider apple production.

Brian Drake's property is located on the Snoqualmie River mainstem and is currently being enrolling in the Conservation Reserve and Enhancement Program (CREP). The understory of mixed riparian forest is primarily composed area is primarily *Rubus armeniacus* (Himalayan blackberry) and *Phalaris arundinacea* (reed canarygrass) the limited native vegetation in the buffer is composed of aging *Alnus rubra* (red alder), *Acer macrophyllum* (big leaf maple), *Salix sitchensis* (sitka willow), and *Salix lasiandra* (Pacific willow).

Through restoration activities including site prep, planting and maintenance this site will be restored to its baseline condition. Nonnative vegetation will be treated and controlled for five years through the plant establishment phase.

The Landowner Incentive Program (LIP) funds will be used as match and will increase site prep treatments and plant densities.

**Riparian Forest Buffer Practice and Details** *Provide the following:*

- 1) a basic description of the proposed planting area
- 2) calculate and record the square footage (acreage) of the planting area, the number of trees and shrubs to be planted, the linear footage of stream enhanced, the average and minimum width of the buffer:
- 3) list any native plant species currently existing on site
- 4) list native trees and shrubs selected for the project
- 5) please attach your proposed planting plan

1) & 2) The Drake project will consist of 4.47 acres of restored buffer on 2900 linear feet of the the Snoqualmie River. The buffer will be approximentally 50 ft. wide. The goal of this project is to reach a plant density of

approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.

3) *Alnus rubra* (red alder), *Acer macrophyllum* (big leaf maple), *Populus trichocarpa* (black cottonwood), *Thuja plicata* (western red cedar), *Pseudotsuga menziesii* (Douglas Fir), *Salix sitchensis* (Sitka willow).

4) The plant species for this project will depend on availability but likely will include: *Physocarpus capitatus* (Pacific ninebark), *Crataegus douglasii* (black hawthorn), *Ribes sanguineum* (red flowering currant), *Rosa nutkana* (nootka rose), *Sambucus racemosa* (red elderberry), *Amelanchier alnifolia* (serviceberry), *Holodiscus discolor* (ocean spray), *Oemleria cerasiformis* (Indian plum), *Pseudotsuga menziesii* (Douglas fir), *Abies grandis* (grand fir), *Thuja plicata* (Western red cedar), *Corylus cornuta* (hazelnut), *Cornus sericea* (red osier dogwood), *Ribes sanguineum* (red flowering current), *Acer circinatum* (vine maple).

**Permits** *Are there any permits necessary for the project? If so, please list below and include a copy of the permit*

Contractor will have secured all necessary permits and licenses.

**Type and Source of Plant Material** *Will you use potted plants, bareroot plants, b&b plants or a combination? Where will you get the plants from and when?*

Plant material will be native species adapted to the site to minimize maintenance and care.

The contractor, will plant bareroot material that have been sourced from the Puget Sound region. If additional plant material is purchased to augment the initial planting, that material can be bareroot, live stake, or potted nursery stock. There are a number of local native plant nurseries where native trees, shrubs and emergent species can be purchased. Refer to the attached list of native plant nurseries for local King County sources of native plant material as well as sources in the greater Puget Sound region.

**Site Preparation** *List what method(s) of site preparation will be used, who will be doing the work, when will the work be done.*

Specific weed control prescriptions are detailed below. If brush and debris are removed from the stand, all material will be hauled off-site or masticated /chipped in a staging area. If masticated material is intended for use as mulch on the site, invasive species should not be included in the masticating/chipping process.

*Weed Control Prescriptions:*

Himalayan & Evergreen Blackberry Control –

- *Manual control:* Mow or cut the blackberry canes to less than 1 foot in height, then grub/dig out the roots attached to the cut canes. Thorough removal of blackberry roots in this manner, while labor intensive can reduce the blackberry population and cover in the prepared area by 90 – 95%. Monitor for re-growth in the following growing seasons; dig up any re-growth.
- *Chemical Control:* An alternative control method includes herbicide. One technique involves cutting/mowing the canes and swabbing the freshly cut canes with an approved herbicide. Foliar spray of blackberry is another effective control method. It is recommended that blackberry is mowed early in the summer and sprayed on the foliar re-growth the next fall (September/October). Do not spray planted seedlings. **Always follow label rates and instructions.**

### Reed Canary Grass Control –

- *Manual Control:*

- 1) Mowing reed canary grass depletes carbohydrate root reserves, and if done repeatedly it will result in the thinning or death of the grass. The ideal time to mow is at or near the flowering stage. The grass should be cut as near to the ground as possible (1 inch or lower). Twice yearly mowing (in early-mid June and early October) has shown increased survivorship of native plants planted into reed canary.
- 2) Shading is highly effective in reducing reed canary grass stands. A dense planting of conifers, once established, is ideal for shading. Faster growing deciduous trees and shrubs, especially those that develop foliage in the early spring, combined with an under-planting of conifers can be effective. Artificial methods of shading can be used in conjunction with native plantings. Sheets of thick cardboard or landscaping fabric placed around each individual plant should be secured to the ground by long staples or stakes and covered with 5-6 inches of mulch. The combination of sheeting and mulch provides temporary suppression of the grass, allowing the desirable vegetation to thrive without competition. *Not recommended for flood prone areas.*

- *Chemical Control:* Herbicide can be effective in elimination of Reed Canary grass when properly applied. Studies show that spraying Glyphosate (the active ingredient in products such as ®Rodeo) after a stand is mown or when the grass has the minimum available carbohydrate reserves (after flowering) is an effective control method. Follow-up spraying the next year may be necessary to eliminate the remaining grass. **Always follow label rates and instructions.**

### Bittersweet Nightshade Control-

- *Manual Control:* Hand pull stems that are close to the ground and pull or dig up roots. Take care not to break roots apart as small root or stem fragments left behind can re-sprout. For larger, more mature stands, dig out with a shovel or spade.
- *Chemical Control:* Two herbicide formulas are effective. Products containing glyphosate can be applied after berries have formed or in the early summer after plants have fully leafed out, but before they have flowered. Glyphosate is absorbed through leaves, but is “non-selective” and will damage other foliage it contacts. Products containing imazapyr are absorbed through leaves and woody stems. Apply the chemical when plants are actively growing, early to mid-summer is best. This herbicide is also non-selective. **Always follow label rates and instructions.**

### Morning Glory/Bindweed Control-

- *Manual Control:* Manual control of bindweed is difficult and must span many growing seasons. Bindweed has extensive root and rhizome systems that can live without light and re-sprout from small fragments, thus avoid digging or tilling soil around mature bindweed. Hand pulling of plant will eventually work if done regularly and over multiple years. Be sure to pull plant before it has produced seeds. Mowing is not recommended.
- *Chemical Control:* Chemical control of bindweed is difficult and must span multiple growing seasons. As bindweed grows around desirable plants, herbicides can be painted or brushed on foliage to reduce drift. Products with the active ingredient glyphosate are effective when applied in the summer and fall before the leaves die back. This product is non-selective and will kill other foliage and grass it comes into contact with. Other effective active ingredients include triclopyr and 2,4-D. Repeat applications of herbicide may be needed. **Always follow label rates and instructions.**

### Scotch Broom Control-

- *Manual Control:* Scotch broom can be manually controlled through digging, pulling, or cutting. Scotch Broom reproduces primarily through seed production so be sure to not allow seeds to develop before manual control. Digging or pulling is best accomplished by the use of a weed wrench. Remove as much of the root as possible. Mowing is most effective on larger plants in the late summer.

- **Chemical Control:** Scotch broom can be controlled through a foliar spray or basal bark/ cut stump treatment. **Always follow label rates and instructions.**
  - 1) **Foliar Spray:** Most effective in spring and again in the fall when plants are actively growing. Thoroughly wet actively growing parts. Can use the active ingredients of glyphosate or triclopyr. Glyphosate is non-selective and will damage other vegetation it contacts; glyphosate is most effective when applied in spring. Triclopyr will not damage grass; triclopyr can be applied any time the plant is actively growing. Do not mow plants until herbicide has been allowed to move through plants. Re-treatment the following year may be necessary to control late-germinating plants.

**Basal Bark and Cut Stump:** Wipe concentrated herbicide on recently (within moments) cut stump. Effective active ingredients include triclopyr ester and 2,4-D.

#### Bohemian Knotweed/Japanese Knotweed Control –

**Chemical Control:** Herbicide can be applied by foliar spray, wick wipe, cut and pour, or stem injection. **Always follow label rates and instructions.**

#### **Care and Temporary Storage of Purchased Plant Material Upon receiving the plant material, where will you store it and how will you care for it?**

All plant material should be stored in a cool location and well-watered prior to planting. In the case of bare root plants, inventory should be held in the source refrigerated facility as long as possible prior to planting. Bare root plants can be stored in the field for up to one to three weeks prior to planting by placing them in a shaded location where they will remain cool. Such a location should prevent freezing as well as exposure to warm temperatures. Additionally, bareroot inventory should be covered with a tarp to prevent drying. Bareroot stock that is expected to emerge from dormancy prior to planting should be “healed” into a soil bed. To heal-in, dig a v-shaped trench to a depth that accommodates covering the seedling roots when back-filled with soil.

#### **Installation Provide the following details: 1) Plant Installation Prescription: 2) Plant Protection Prescription: 3) Weed Suppression Prescription: 4)Erosion Control Prescription**

##### **1) Plant Installation Prescription:**

**Bareroot Inventory:** Bare root seedlings should be shovel planted to the same depth that they grew in the nursery fields. Roots will remain moist once they are removed from the shipping bundles until they are planted. Roots will be placed in a natural position in the soil without being crowded or turned up. Soil will be packed firmly around the root system, leaving no air pockets. Prior to digging a hole for the plant, prepare the planting location by removing all grass sod within a 1.5-foot diameter circle, being careful to remove roots as well as above ground grass. Dig a hole for the bare root plant in the center of this cleared circle. Refer also to the attached planting instructions in *Planting Bare Root Trees and Shrubs*.

##### **2) Plant Protection Prescription (will be used on conifers):**

**Tree Protectors (for sites where deer/elk browse is anticipated):** Install fencing, 3 foot diameter and 5 feet high, on newly planted Western Red Cedar to protect trees from deer browsing. Weave 6 foot bamboo stakes fencing and shove at least 8 inches into the ground in order to stabilize.

**Seeding:** In areas that will not be planted immediately seeding with an erosion control seed mix will prevent soil erosion. A sterile wheat product called ®Regreen or a native seed mix may be used. ®Regreen is a commercial brand of sterile wheat that will form a cover crop and die back within approximately one year to three years. ®Regreen shall be applied a rate of 60 lbs per acre when hydro seeded, and 120 lbs per acre when broadcast seeded. The best time to seed is April 1 to June 30 and September 1 through October 15; however irrigation may be required to grow adequate cover.

**Fencing** *Is fencing going to be installed? If so, what type, who will install it and when?*

**Planting Project Maintenance and Monitoring** *The planting must be inspected periodically and protected from damage so proper function is maintained. The goal for the project is to reach 80% survival after 3 years. Please describe the maintenance and monitoring plan.*

Treatments must be inspected periodically and protected from damage so proper function is maintained and resource damage is minimized, including assessment of insects, disease and other pests, storm damage, and damage by trespass. The results of inspections shall determine the need for additional treatment under this practice.

Replace dead or dying trees and shrubs and control competing vegetation to support successful establishment. Periodic application of mulch may be needed to maintain plant vigor. Periodic harvest of trees and shrubs (thinning and brushing) may be necessary to maintain the health and vigor of the stand and support its development toward more mature stand conditions. Keep large dead and dying trees for cavity nesting wildlife and bird species and as a source of downed wood in the forest understory and in adjacent or interior aquatic habitats.

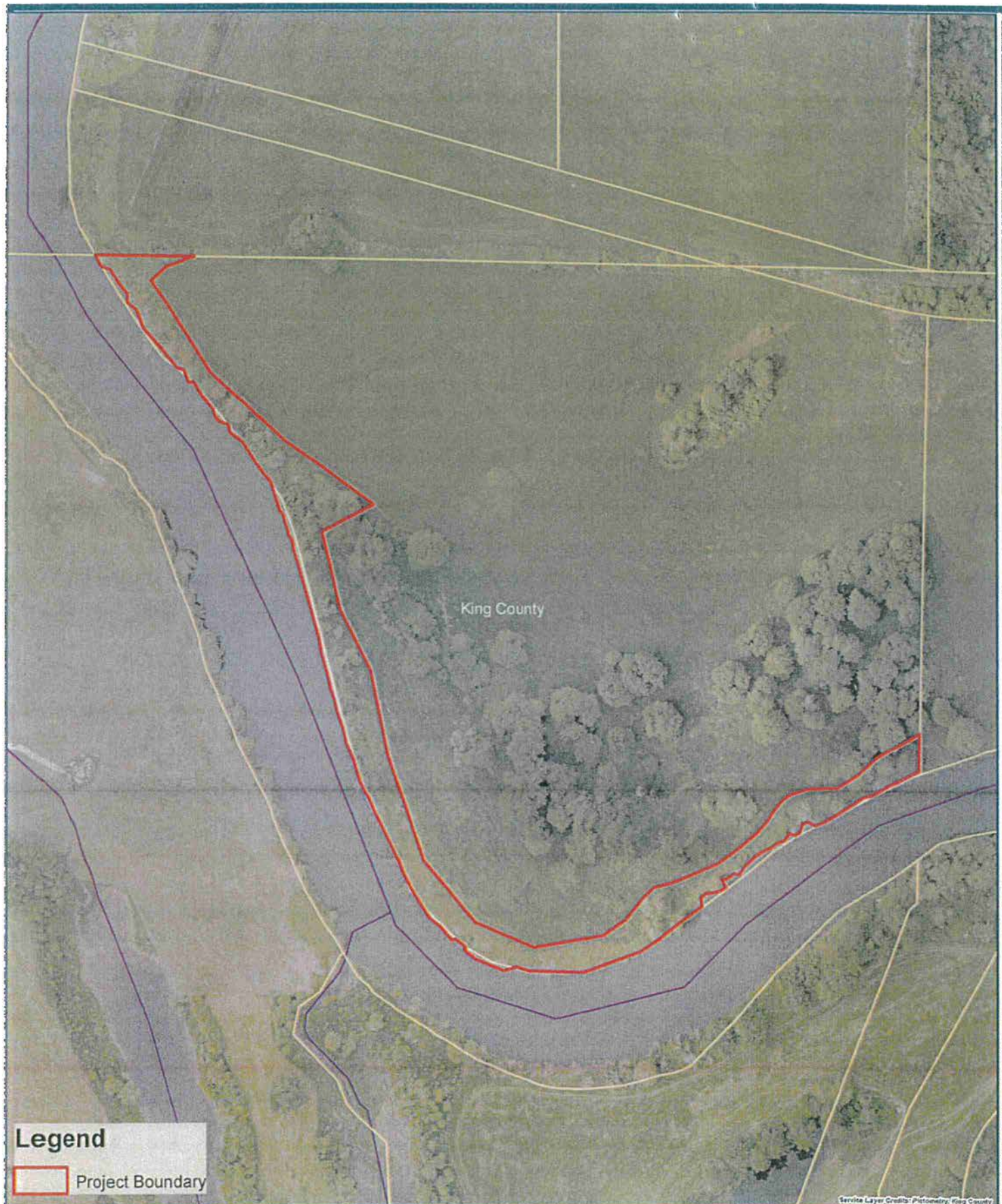
If areas were brushed in order to plant trees, maintain these openings until the leader of the tree surpasses the height of the surrounding vegetation.

Where droughty soils and hot growing conditions are anticipated, supplemental watering is recommended. In such cases the District recommends watering planted nursery stock for a minimum of 3 summers following planting. Young bare root, container, and ball/burlap plants have a reduced root system that hampers their ability to survive during the dry summer months (July through October). Watering a minimum of once every two weeks during the dry summer will promote greater rates of survival. Watering once per week is preferable.

Monitor treatment areas for re-growth of non-native/invasive species and control accordingly. Utilize weed control techniques prescribed in the Site Preparation section of the Job Sheet.

All plant protection materials as well as any other non-biodegradable materials installed on-site will be removed within the 3-5 year project maintenance window.

**Additional Specifications and Notes:**



**Drake - CREP/ LIP**  
**12814 Carnation Duvall Rd, Duvall, WA 98019**



200 100 0 200  
 Feet


1:3,196

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NAME OF PLANNER HERE  
 Copyright ©2019 King Conservation District

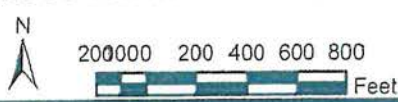


**Legend**

 Project Boundary



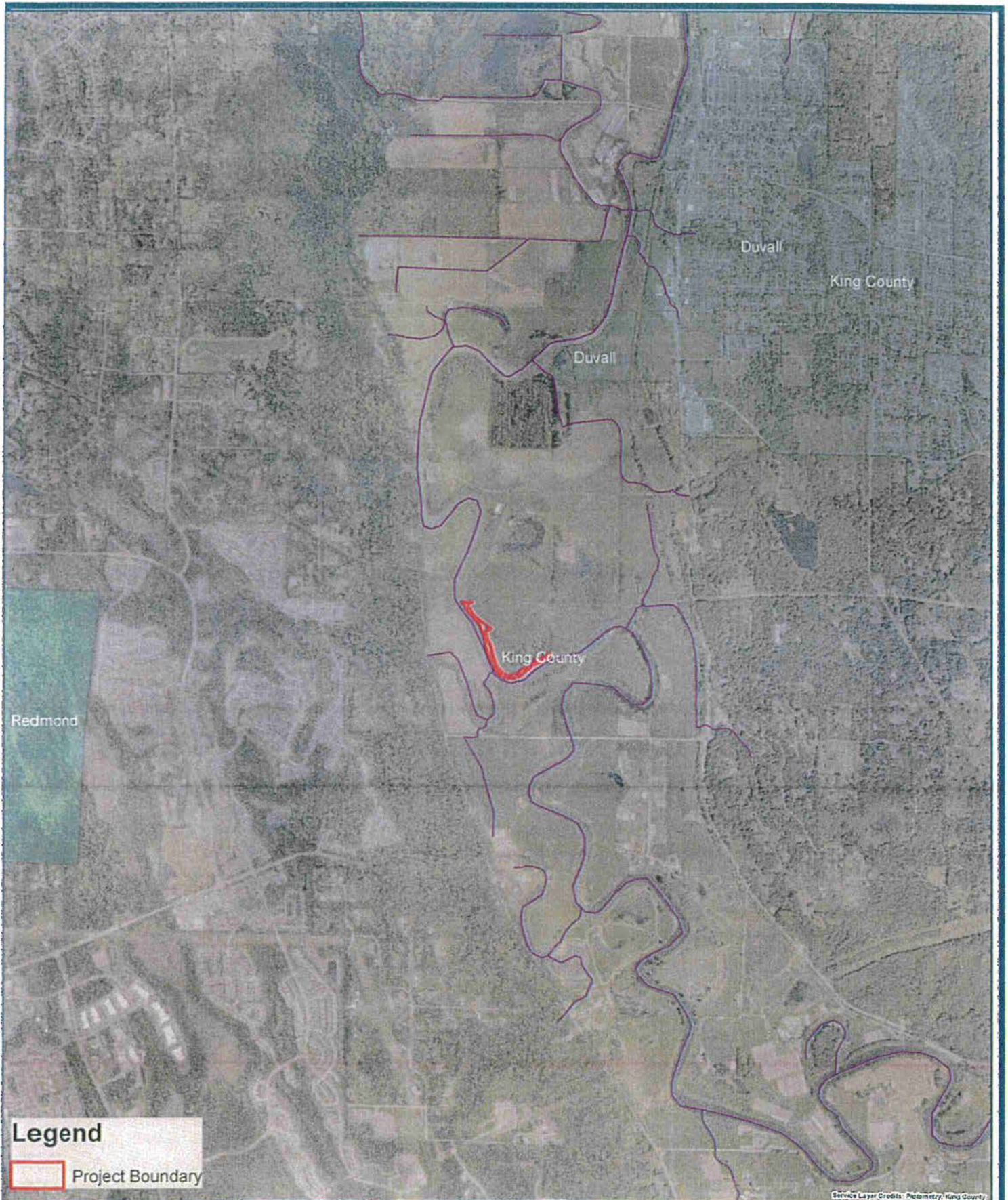
**Drake - CREP/ LIP**  
**12814 Carnation Duvall Rd, Duvall, WA 98019**



1:8,756

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NAME OF PLANNER HERE  
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## Legend

Project Boundary



**Drake - CREP/ LIP**  
**12814 Carnation Duvall Rd, Duvall, WA 98019**



1,000 500 0 1,000 2,000 3,000 4,000

Feet

1:30,000

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## Planting Plan - Drake

Project Description: The Drake project will consist of 4.47 acres of restored buffer on 2900 linear feet of the the Snoqualmie River. The buffer will be approximately 60 ft. wide. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.

Planting Zones	Common Name	Scientific Name	CREP	LIP	Soil Moisture	Sun Exposure	Stock	Source
Riparian Buffer 4.47 ac Full Sun/ Moist-Wet and Dry-Moist	Pacific Ninebark	Physocarpus capitatus	400	400	Wet/Moist	Full Sun	Bareroot	
	Sitka Willow	Salix sitchensis		400	Wet/Moist	Full Sun	Bareroot	
	Red Osier Dogwood	Cornus sericea	200	400	Wet/Moist	Full Sun/Part Shade	Bareroot	
	Black Hawthorn	Crataegus douglasii		400	Moist	Part Shade/Full Sun	Bareroot	
	Red Elderberry	Sambucus racemosa		100	Moist/ Dry	Part Shade/ Shade	Bareroot	
	Snowberry	Symphoricarpos albus	400	200	Moist/ Dry	Part Shade/ Shade	Bareroot	
	Oregon Grape	Mahonia aquifolium		400	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Thimbleberry	Rubus parviflorus		200	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Red Flowering Currant	Ribes sanguineum		400	Dry/Moist	Full Sun/Part Shade	Bareroot	
	Ocean Spray	Holodiscus discolor		400	Dry/Moist	Full Sun/Part Shade	Bareroot	
	Red Alder	Alnus rubra		400				
	Grand Fir	Abies grandis	200	200	Moist/Dry	Part Shade/Full Sun	Bareroot	
	Douglas Fir	Pseudotsuga menziesii	200	200	Dry	Full Sun	Bareroot	
	Shore Pine	Pinus contorta	200	200	Wet/Moist	Full Shade/Part Sun	Bareroot	
	Big Leaf Maple	Acer macrophyllum	200	200	Moist/ Dry	Full Sun	Bareroot	
Total			1800	4500				

# Project Implementation

**Landowners:** Brian Drake  
1927 Fall City-Carnation Road NE Carnation, WA 98014  
Parcel: 2825079007

**Date:** 10/21/2019

**Landowner Objectives:** Brian Drake purchased a 41.7-acre parcel and is developing the property into a farming operation named Ouroboros Orchards. Through restoration activities including site prep, planting and maintenance this site will be restored to its baseline condition.

Land Use: Agricultural			
Zones	Planned		Land Use Treatment/Conservation Practices
	Amount	Mo/Yr	
All Zones	4.47 acres	Fall 2020 - Winter 2021	<p><b>Site Preparation</b> – Restoration contractors will perform both chemical and mechanical prescriptions prior to plant installation. First, the crews will backpack spot or area spray all non-desirable vegetation including but not limited to Himalayan blackberry, reed canarygrass, and knotweed sp. Precautions will be taken to prevent off target application and/ or drift including weather considerations and droplet size. Aquatically approved herbicide and surfactant formulations will be used and herbicide usage will be limited to glyphosate, triclopyr, or imazapyr while surfactant usage will be generally limited to those that are aquatically approved. Glyphosate will be used on reed canarygrass and other monocots, triclopyr will be used on Himalayan blackberry and other broadleaf species and imazapyr will be used on knotweed sp.</p> <p>Following chemical treatment, restoration contractors will hand mow/ cut all previously treated vegetation to a height of less than 18 inches. This will allow crews when planting to have better root to soil contact which is essential for survivability.</p>
All Zones	4.47 acres	Winter 2021	<p><b>Planting</b> – Restoration contractors will install native trees and shrubs according to the planting plan which will specify species, densities and groupings. All plant material will be bareroot and will be sourced from local stock. Slower growing, palatable species will be protected with CREP funded plant tubes.</p>
All Zones	4.47 acres	Summers 2021-2026	<p><b>Activities will be paid for through the CREP program with no LIP request.</b></p> <p><b>Maintenance – Funded through the CREP program, no LIP request.</b></p> <p>Treatments will be concentrated on those that promote plant establishment. Treatments will include ring sprays in the spring and spot spraying in the fall. Ring sprays are for water conservation and eliminate competition directly around the plant, preventing the establishment of non-desirable species which can climb on installed trees and shrubs as well as use limited resources needed for plant establishment. The maintenance phase of the project will be for five consecutive years with the opportunity to treat any reestablished weeds in years 7-9 of a 15-year contract.</p>

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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
Drake

Photo 1: Standing at the southeast corner of the property looking southwest



Photo 2: Standing at the southwest corner of apple field looking downstream

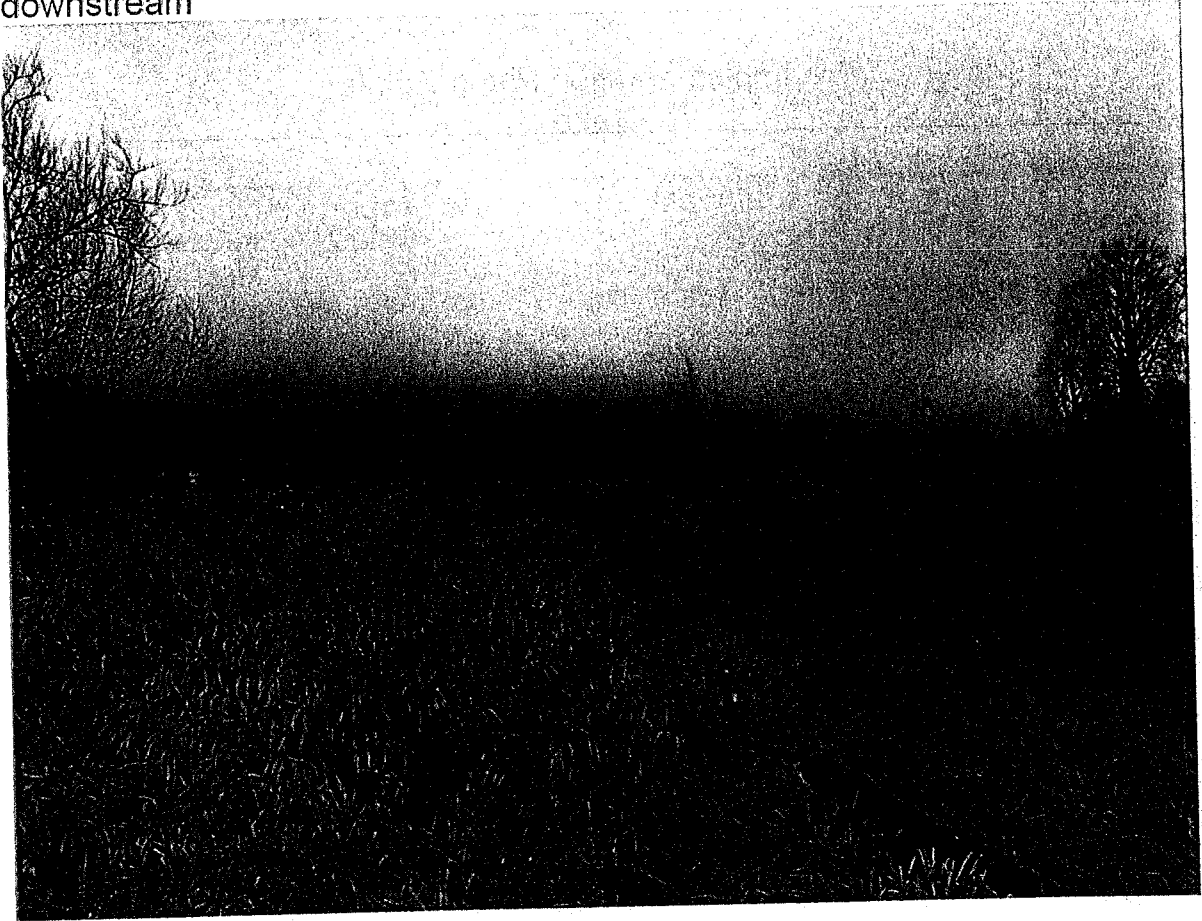


Photo 3: Standing at the northeast corner of the apple field looking downstream

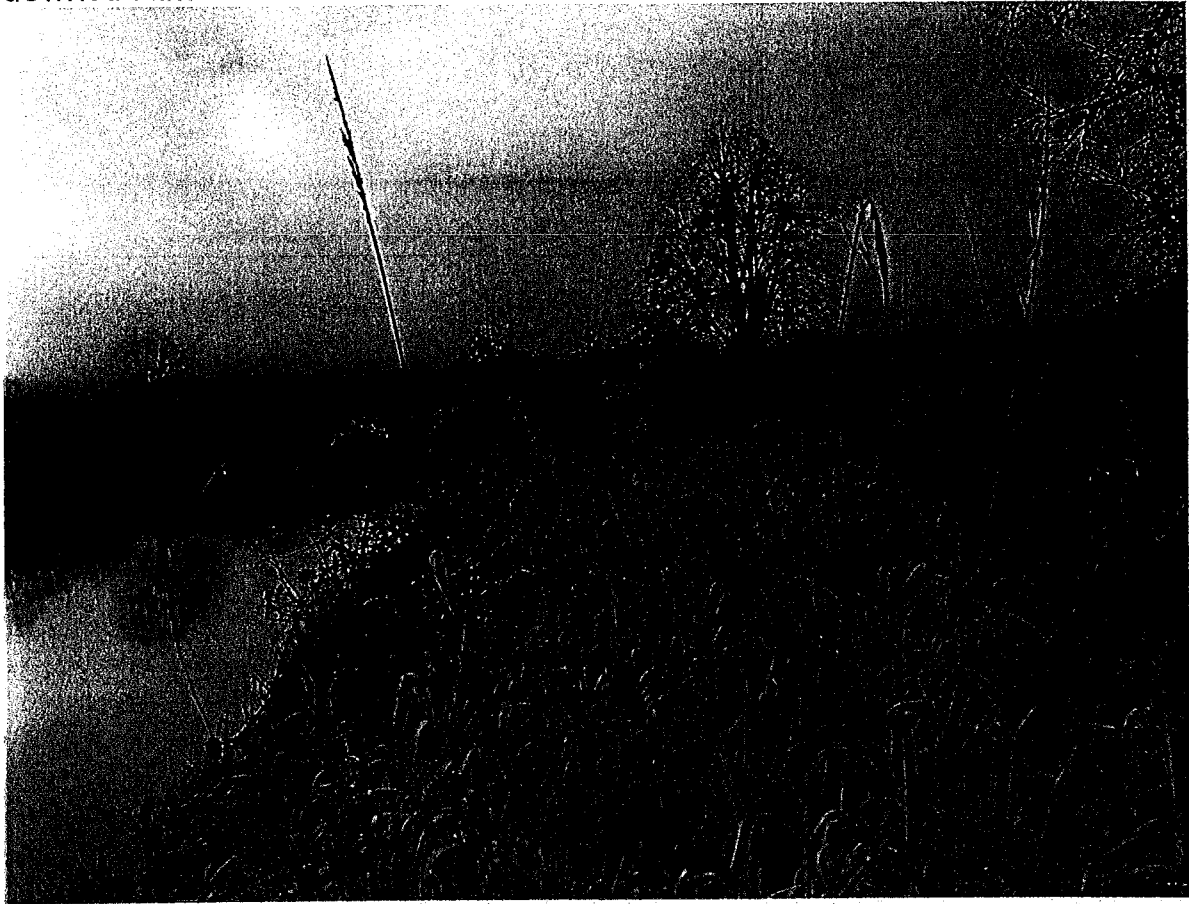


Photo 4: Standing at the northwest corner of the property looking downstream





**King Conservation District Board of Supervisors Meeting 12/09/2019  
Agenda Action Briefing/Report AI 19-111**

**SUBJECT:**

Approve KCD Landowner Incentive Program cost-share application from Deepa Iyer, for an Aquatic Area Enhancement, in the amount of \$12,300.00.

**FISCAL IMPACT**

The current balance of cost-share funding for KCD LIP 2019 is summarized in the following table:

2019 LIP Cost-share Available	<b>\$19,744.97</b>
Current Request	<b>\$12,300.00</b>
Balance Remaining	<b>\$7,444.29</b>

**POLICY CONSIDERATION**

This proposed cost-share contract has been vetted through a staff approval committee and meets NRCS standards for the applicable best management practice. The application has been advanced for due pass by the Board of Supervisors.

**STAKEHOLDER INTERESTS**

- District cooperators working with District farm management and aquatic area enhancement programs
- King CD Board members and staff

**BACKGROUND**

*Application Information & Details*

The Iyer property is a 21.3 parcel located on the Newaukum Creek mainstem and has an unnamed tributary on the property. Deepa and her partner are developing the property into a farming operation and currently have a few cattle and chickens. Deepa is enrolling in the Conservation Reserve and Enhancement Program (CREP). The understory of mixed riparian forest adjacent to the creek is primarily composed of non-native vegetation and current stem densities are low. There is already existing fence in place to exclude livestock.

This project will treat 2 acres of riparian buffer along 3,400 linear feet of Newaukum Creek as well as 15 feet along the unnamed tributary. The buffer will be 50 feet in width. A restoration contractor will treat non-native plants and will install approximately 2,800 native trees and shrubs to achieve densities of 2,400 stems per acre. The buffer will be maintained by the contractor for three to five growing seasons.

**EFFECTIVE DATE**

The cost-share award will become effective upon approval by the Board of Supervisors and the LIP contract will become effective upon signature by a Board representative.

**RECOMMENDATION**

Staff seeks Board approval of Landowner Incentive Program cost-share application from Deepa Iyer for Aquatic Area Enhancement, in the amount of \$12,300.00.

## KING CONSERVATION DISTRICT (KCD) LANDOWNER INCENTIVE PROGRAM APPLICATION

### Aquatic Area Enhancement Project

#### Section 1. Applicant (If applicant is not the landowner, then landowner must also sign the agreement)

Applicant Name: <b>Deepa Iyer</b>		Farm/Business Name:	
Mailing Address: <b>41633 236th Ave SE Enumclaw, WA 98022</b>		Project Address: <b>41633 236th Ave SE, Enumclaw, WA 98022</b>	
Phone (home): <b>415-260-9844</b>		Phone (work/mobile):	
Email Address: <b>deepadeepsiyer@gmail.com&gt;</b>		KCD Staff: <b>Zachary Bergen</b>	
Parcel #(s): <b>Parcel #152006-9036</b>	<input type="checkbox"/> Incorporated <input checked="" type="checkbox"/> Unincorporated	Total Farm/Land Acreage: <b>21.3 acres</b>	<input checked="" type="checkbox"/> T.A. <input type="checkbox"/> Farm Plan <input type="checkbox"/> Forest Plan
Is email an acceptable primary form of communication?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Would you like to be added to our newsletter list?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

#### Section 2. Project Information

<b>Best Management Practice (BMP):</b> <b>Riparian Forest Buffer</b>
<b>Project Completion Date</b> <i>(month and year)</i> : <b>12/2021</b>
<p><b>Current Site Conditions</b> <i>(Provide a brief summary of resource management problem addressed by BMP: note streams, wetlands, and steep slopes near or within the project area):</i></p> <p>Deepa Iyer and partner Victor purchased a 21.3 acre parcel and is developing the property into a farming operation. Deepa and Victor have divided the property so that there is an area for the house site, a garden site and a pasture and currently have a few cattle, chickens and plan on expanding their livestock operation slightly.</p> <p>The Iyer property is located on the Newaukum Creek mainstem and has an unnamed tributary on the property as well and is currently being enrolling in the Conservation Reserve and Enhancement Program (CREP). The understory of mixed riparian forest is primarily composed area is primarily <i>Rubus armeniacus</i> (Himalayan blackberry) and <i>Phalaris arundinacea</i> (reed canarygrass) the limited native vegetation in the buffer is composed</p>
<p><b>Project Details</b> <i>(Provide a brief summary of the project. Include acres treated, linear feet of stream enhanced, length of fence, types and numbers of plants, etc.):</i></p> <p>The Iyer project will enhance 2 acres of riparian forest buffer along 3400 linear feet of the Newaukum Creek. The average buffer width is 50 feet on Newaukum Creek and 15 feet on unnamed tributary. A total of 2,800 native trees and shrubs will be installed. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.</p>
<p><b>Maintenance Plan:</b></p> <p>Paid for through the CREP program with no LIP request.</p> <p>Restoration contractors will maintain the project for 3-5 growing seasons. Activities will include control of non-desirable vegetation to promote plant establishment.</p>

Permits (List all permits required to complete this project):

Herbicide application will be performed by a State licensed contractor.

Photos: KCD Resource Planner must submit before photos with this application.

### Section 3. Cost-share Programs

- A. Have you previously applied for cost-share through the KCD Landowner Incentive Program (LIP)?  
If yes, please list contract number and BMP below:

☐ Yes ☒ No

- B. Are you applying for (or received) funding (cost-share or grants) through other agencies or programs?  
Please describe below:

☒ Yes ☐ No

1. King County Cost-share

Please list practices and date installed below:

2. NRCS EQIP (Natural Resources Conservation Service's Environmental Quality Incentive Program)  
Please list practices and date installed below:

3. Other

Please list agency and describe project:

This project is receiving funding through the OREP program which includes funds from WSCC and FSA.

Other Cost-Share History/Notes:

### Section 4. Budget (attached as Exhibit A)

KCD will plan and install the Best Management Practice (BMP) on behalf of the Applicant. A detail of the project budget with line items for planning, installation, maintenance and cost-share ratios are attached as Exhibit A. Upon BMP installation, KCD will invoice the Applicant for the Applicant Cost-share listed in the following table. Applicant cost-share is due 30 days after receipt of a KCD invoice.

Program Cost-share	Cost-share Ratio	Amount
King CD Landowner Incentive Program	10%	\$ 19,200.00
King CD Aquatic Area Enhancement Program	%	
Washington State Conservation Commission	%	\$ 630.00
Other (specify) -	%	\$ 6,656.88
Other (specify) -	%	
Applicant Cost-share	10%	
TOTAL	100%	\$ 26,486.88

## Section 5. Education and Outreach

KCD encourages public education through demonstration projects. Demonstration projects are used to educate other landowners about innovative ways to address natural resource concerns. A demonstration project may be showcased in a guided tour, or featured in presentations or written fact sheets.

A. Will you consider becoming a demonstration project?

☐ Yes ☒ No

## Section 6. Maintenance and Monitoring Expectations

The applicant is responsible to maintain the Best Management Practice (BMP) to standard as detailed in the attached Job Sheet for the lifetime of the BMP.

- ☒ A. I understand the lifetime of the BMP is 15 years.
- ☒ B. I understand KCD will work with me to verify proper maintenance of the installed BMP, which will include a combination of site visits with KCD staff and/or annual photo documentation submitted by me for the lifetime listed in Section 7A.

☒ C. I understand I am obligated to maintain and monitor the BMP for the lifetime listed in Section 6A.

## Section 7. Application and Agreement

I request financial assistance (cost-share) under the KCD LIP to install the Best Management Practice (BMP) described in this application and detailed in the attached *Job Sheet and Map*. This practice is needed to solve the natural resource problems described in Section 2 of this application. This Agreement expires if the project is not completed by the specified completion date in Section 2 or in an approved timeline revision request. DE (Initial Here)

I authorize KCD to secure the applicable local, state and federal permits and to install the BMP on my behalf, and I agree to work cooperatively with KCD to obtain these permits. DE (Initial Here)

I agree to work cooperatively with KCD to ensure the funded BMP is maintained consistent with the design life identified in the attached Job Sheet and in Section 6 of this application. DE (Initial Here)

I agree to indemnify, defend, and hold harmless KCD, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the applicant or any of its employees or agents which may occur during the course of KCD's performance of the installation of the BMP provided in connection with this Agreement. DE (Initial Here)

I represent that the information provided in Section 3 of this application is a full disclosure of all other natural resource financial cost-share relationships in which I have or am participating. DE (Initial Here)

I understand that LIP cost-share is contingent upon installing the BMP to the minimum standard planned by KCD, and that KCD will verify and photo document standard compliance through its coordination of BMP installation. DE (Initial Here)

I understand that in cases where I become the recipient of a KCD LIP cost-share reimbursement there may be federal tax liability associated with the reimbursement. When this occurs, KCD will issue a 1099-G for reimbursements made through the LIP. I understand that KCD cannot provide advice with respect to the tax liability associated with LIP cost-share reimbursements. DE (Initial Here)

I understand that I am applying for public funding and am responsible for notifying a buyer upon sale or loss of the property of the installed BMP. If I sell or lose control of the property covered by this Agreement and the new owner or transferee does not assume responsibility for maintaining the installed BMP as required by this Agreement, I may be required to refund all or a portion of cost-share reimbursements received through this Agreement. In the event litigation is commenced by KCD to recover a refund of any cost-share reimbursements received through this Agreement, attorney's fees and costs incurred by the prevailing party in such action shall be paid by the non-prevailing party. DE (Initial Here)

I give permission to KCD to photograph my property to document the site conditions and/or the implementation and maintenance of the funded practice. In the event that I or any of my family members or dependents choose to be photographed in a setting that reflects the assistance provided by KCD, I give KCD permission to publish such photographs in KCD promotional literature, advertising, social media, and other public displays. The photographs will be the property of KCD and may be used by KCD at any time, in the manner described above, without my additional consent. DE (Initial Here)

I understand that this Agreement is subject to disclosure under the Public Records Act, Chapter 42.56 RCW. DC (Initial Here)

I understand that I will no longer be eligible for KCD cost-share funds if one or more of the following occurs: DC (Initial Here)

- a. The KCD funded BMP fails within its design life due to circumstances within my control (e.g., neglect, failure to maintain the BMP, destruction of the BMP before expiration of the design life, or other actions which cause the KCD funded BMP to become non-viable).

*Note: Landowners are not responsible for BMP failure caused by circumstances beyond their control (e.g. fire, flood, storm damage, etc.)*

- b. I relinquish or lose ownership of equipment purchased with KCD cost-share.  
c. The KCD funded BMP is not being used for the intended purpose (e.g. cross fencing purchased with KCD funding, but no animals on property).  
d. I cancel two cost-share contracts awarded through the KCD Landowner Incentive Program.  
e. I deny KCD staff access to my property to verify BMP maintenance.

I understand KCD will provide two signs, an LIP sign and aquatic area buffer sign, free of charge, and I agree that: DC (Initial Here)

- a. I will select a visible location on my property for display of the LIP sign and will install it.  
b. KCD will install the aquatic area buffer sign adjacent to the installed aquatic area enhancement project.  
c. I will maintain the signs and keep them free of visual barriers for at least five years after installation.  
d. I am not responsible for damage to the sign that is beyond my control (e.g. auto accident, storm damage, vandalism, etc.)

Signature of applicant



Date

11/25/19

Signature of Landowner (if applicant is Lessee)

Date

FOR KCD OFFICE USE

Approved for Award (KCD LIP Coordinator)

Date

11/27/2019

Approved for Funding (KCD Management)

Date

LIP ID:

Scope of Work for:

Name of Project: Iyer

Date: 10/25/2019



Narrative Scope of Work: The Iyer project will enhance 2 acres of riparian forest buffer along 3400 linear feet of the Nowaukum Creek. The average buffer width is 100 feet on Nowaukum Creek and 15 feet on unnamed tributary. A total of 2,800 native trees and shrubs will be installed. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.

Haberzette	Unit Type	Unit Number	Unit Cost	Total Costs	WSCC Funds	FSA/P.I.P. Funds	LIP Request
<b>Contracted Services</b>							
Site Prep - Hand Mow/Cut	ac	2	\$1,850.00	\$3,700.00			
Site Prep - Backpack Spot or Area Spray	ac	2	\$300.00	\$600.00			
			Site Prep Total	\$4,300.00	\$150.00	\$1,350.00	\$2,800.00
Planting	ea	2,000	\$3.25	\$6,500.00			
			Planting Total	\$6,500.00			\$6,500.00
<b>Materials and Supplies</b>							
Bare Root Plants	ea	2,000	\$1.50	\$3,000.00			
			Materials Total	\$3,000.00			\$3,000.00

<b>CREP Funded Activities</b>							
<b>Materials and Supplies</b>							
Bare Root Plants	ea	1,200	\$	1.16	\$2,003.52	\$144.00	\$1,859.52
Planting (Contracted Services)	ea	1,200	\$	0.80	\$1,383.36	\$96.00	\$1,287.36
Seeding Protection	ea	1,200	\$	2.00	\$2,400.00	\$240.00	\$2,160.00
			Total		\$5,786.88	\$480.00	\$5,306.88

Installation Total Est.	\$19,586.88	\$630.00	\$6,456.38	\$12,300.00
Landowner Cost Share Max				\$0.00
LIP Request				\$12,300.00

<b>CREP Funded Activities (Other)</b>							
Maintenance Years 1-5 est.	ac	3	\$2,350.00	\$7,050.00	\$10,504.50	\$0.00	
Midcontract Management 7-9 est.	ac	3	\$250.00	\$750.00	\$375.00	\$375.00	
KCD Staff Time (Non Cost Share) est.	hr	40	\$60.00	2,400.00	2,400.00	\$0.00	
			Project Total Est.		\$14,869.50	\$17,845.64	

<b>Project Installation Summary</b>	
CREP	\$7,286.88
LIP	\$12,300.00
Landowner	\$0.00
<b>Total</b>	<b>\$19,586.88</b>



# JOB SHEET

## *Aquatic Area Buffer Planting- Riparian Forest Buffer*

Landowner: Deepa Iyer	Lifetime of Practice: 15 years

<b>Purpose (check all that apply)</b>	
<input checked="" type="checkbox"/> Create shade to lower or maintain water temperatures to improve habitat for aquatic organisms	<input type="checkbox"/> Improve forest health reducing the potential of damage from pests and moisture stress
<input checked="" type="checkbox"/> Create or improve riparian habitat and provide a source of detritus and large woody debris	<input checked="" type="checkbox"/> Restore natural riparian plant communities
<input type="checkbox"/> Reduce excess amounts of pollutants in surface runoff and reduce excess nutrients and chemicals in shallow groundwater flow	<input checked="" type="checkbox"/> Improve wildlife habitat
<input type="checkbox"/> Reduce pesticide drift entering water body	<input checked="" type="checkbox"/> Increase carbon storage in vegetation and soils, and increase biomass in soils

<b>Current Site Conditions</b> <i>Provide a summary of the resource management problems addressed by the BMP. Also note any other current conditions pertinent to the project (slopes, erosion, flow, drainage)</i>
<p>Deepa Iyer and partner Victor purchased a 21.3 acre parcel and is developing the property into a farming operation. Deepa and Victor have divided the property so that there is an area for the house site, a garden site and a pasture and currently have a few cattle, chickens and plan on expanding their livestock operation slightly.</p> <p>The Iyer property is located on the Newaukum Creek mainstem and has an unnamed tributary on the property as well and is currently being enrolling in the Conservation Reserve and Enhancement Program (CREP). The understory of mixed riparian forest is primarily composed area is primarily <i>Rubus armeniacus</i> (Himalayan blackberry) and <i>Phalaris arundinacea</i> (reed canarygrass) the limited native vegetation in the buffer is composed of aging <i>Alnus rubra</i> (red alder), <i>Salix sitchensis</i> (sitka willow), and <i>Salix lasiandra</i> (Pacific willow).</p> <p>Through restoration activities including site prep, planting and maintenance this site will be restored to its baseline condition. Nonnative vegetation will be treated and controlled for five years through the plant establishment phase.</p> <p>The Landowner Incentive Program (LIP) funds will be used as match and will increase site prep treatments and plant densities.</p>

<b>Riparian Forest Buffer Practice and Details</b> <i>Provide the following:</i>
<ol style="list-style-type: none"> <li>1) a basic description of the proposed planting area</li> <li>2) calculate and record the square footage (acreage) of the planting area, the number of trees and shrubs to be planted, the linear footage of stream enhanced, the average and minimum width of the buffer:</li> <li>3) list any native plant species currently existing on site</li> <li>4) list native trees and shrubs selected for the project</li> <li>5) please attach your proposed planting plan</li> </ol>
<p>1) &amp; 2) The Iyer project will enhance 2 acres of riparian forest buffer along 3400 linear feet of the Newaukum Creek. The average buffer width is 50 feet on Newaukum Creek and 15 feet on unnamed tributary. A total of</p>

2,800 native trees and shrubs will be installed. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.

3) *Alnus rubra* (red alder), *Acer macrophyllum* (big leaf maple), *Populus trichocarpa* (black cottonwood), *Salix sitchensis* (Sitka willow), *Cornus sericea* (red osier dogwood), *Symphoricarpos albus* (snowberry), *Sambucus racemosa* (red elderberry), *Corylus cornuta* (hazelnut), and *Acer circinatum* (vine maple).

4) *Lonicera involucrata* (black twinberry), *Physocarpus capitatus* (Pacific ninebark), *Crataegus douglasii* (black hawthorn), *Malus fusca* (Pacific crabapple), *Ribes sanguineum* (red flowering currant), *Rosa nutkana* (nootka rose), *Sambucus racemosa* (red elderberry), *Amelanchier alnifolia* (serviceberry), *Holodiscus discolor* (ocean spray), *Oemleria cerasiformis* (Indian plum), *Philadelphus lewisii* (mock orange), *Pseudotsuga menziesii* (Douglas fir), *Abies grandis* (grand fir), *Picea sitchensis* (Sitka spruce), *Thuja plicata* (Western red cedar), *Fraxinus latifolia* (Oregon ash), *Corylus cornuta* (hazelnut), *Cornus sericea* (red osier dogwood), *Oemleria cerasiformis* (indian plum), *Ribes sanguineum* (red flowering current), *Physocarpus capitatus* (Pacific ninebark), *Acer circinatum* (vine maple), and *Sambucus racemosa* (red elderberry).

5) Planting plan attached.

**Permits** *Are there any permits necessary for the project? If so, please list below and include a copy of the permit*

Contractor will have secured all necessary permits and licenses.

**Type and Source of Plant Material** *Will you use potted plants, bareroot plants, b&b plants or a combination? Where will you get the plants from and when?*

Plant material will be native species adapted to the site to minimize maintenance and care.

The contractor, will plant bareroot material that have been sourced from the Puget Sound region. If additional plant material is purchased to augment the initial planting, that material can be bareroot, live stake, or potted nursery stock. There are a number of local native plant nurseries where native trees, shrubs and emergent species can be purchased. Refer to the attached list of native plant nurseries for local King County sources of native plant material as well as sources in the greater Puget Sound region.

**Site Preparation** *List what method(s) of site preparation will be used, who will be doing the work, when will the work be done.*

Specific weed control prescriptions are detailed below. If brush and debris are removed from the stand, all material will be hauled off-site or masticated /chipped in a staging area. If masticated material is intended for use as mulch on the site, invasive species should not be included in the masticating/chipping process.

*Weed Control Prescriptions:*

Himalayan & Evergreen Blackberry Control –

- *Manual control:* Mow or cut the blackberry canes to less than 1 foot in height, then grub/dig out the roots attached to the cut canes. Thorough removal of blackberry roots in this manner, while labor intensive can reduce the blackberry population and cover in the prepared area by 90 – 95%. Monitor for re-growth in the following growing seasons; dig up any re-growth.
- *Chemical Control:* An alternative control method includes herbicide. One technique involves cutting/mowing the canes and swabbing the freshly cut canes with an approved herbicide. Foliar

spray of blackberry is another effective control method. It is recommended that blackberry is mowed early in the summer and sprayed on the foliar re-growth the next fall (September/October). Do not spray planted seedlings. **Always follow label rates and instructions.**

#### Reed Canary Grass Control –

- *Manual Control:*

- 1) Mowing reed canary grass depletes carbohydrate root reserves, and if done repeatedly it will result in the thinning or death of the grass. The ideal time to mow is at or near the flowering stage. The grass should be cut as near to the ground as possible (1 inch or lower). Twice yearly mowing (in early-mid June and early October) has shown increased survivorship of native plants planted into reed canary.
- 2) Shading is highly effective in reducing reed canary grass stands. A dense planting of conifers, once established, is ideal for shading. Faster growing deciduous trees and shrubs, especially those that develop foliage in the early spring, combined with an under-planting of conifers can be effective. Artificial methods of shading can be used in conjunction with native plantings. Sheets of thick cardboard or landscaping fabric placed around each individual plant should be secured to the ground by long staples or stakes and covered with 5-6 inches of mulch. The combination of sheeting and mulch provides temporary suppression of the grass, allowing the desirable vegetation to thrive without competition. *Not recommended for flood prone areas.*

- *Chemical Control:* Herbicide can be effective in elimination of Reed Canary grass when properly applied. Studies show that spraying Glyphosate (the active ingredient in products such as ®Rodeo) after a stand is mown or when the grass has the minimum available carbohydrate reserves (after flowering) is an effective control method. Follow-up spraying the next year may be necessary to eliminate the remaining grass. **Always follow label rates and instructions.**

#### Bittersweet Nightshade Control-

- *Manual Control:* Hand pull stems that are close to the ground and pull or dig up roots. Take care not to break roots apart as small root or stem fragments left behind can re-sprout. For larger, more mature stands, dig out with a shovel or spade.
- *Chemical Control:* Two herbicide formulas are effective. Products containing glyphosate can be applied after berries have formed or in the early summer after plants have fully leafed out, but before they have flowered. Glyphosate is absorbed through leaves, but is “non-selective” and will damage other foliage it contacts. Products containing imazapyr are absorbed through leaves and woody stems. Apply the chemical when plants are actively growing, early to mid-summer is best. This herbicide is also non-selective. **Always follow label rates and instructions.**

#### Morning Glory/Bindweed Control-

- *Manual Control:* Manual control of bindweed is difficult and must span many growing seasons. Bindweed has extensive root and rhizome systems that can live without light and re-sprout from small fragments, thus avoid digging or tilling soil around mature bindweed. Hand pulling of plant will eventually work if done regularly and over multiple years. Be sure to pull plant before it has produced seeds. Mowing is not recommended.
- *Chemical Control:* Chemical control of bindweed is difficult and must span multiple growing seasons. As bindweed grows around desirable plants, herbicides can be painted or brushed on foliage to reduce drift. Products with the active ingredient glyphosate are effective when applied in the summer and fall before the leaves die back. This product is non-selective and will kill other foliage and grass it comes into contact with. Other effective active ingredients include triclopyr and 2,4-D. Repeat applications of herbicide may be needed. **Always follow label rates and instructions.**

**Care and Temporary Storage of Purchased Plant Material** *Upon receiving the plant material, where will you store it and how will you care for it?*

All plant material should be stored in a cool location and well-watered prior to planting. In the case of bare root plants, inventory should be held in the source refrigerated facility as long as possible prior to planting. Bare root plants can be stored in the field for up to one to three weeks prior to planting by placing them in a shaded location where they will remain cool. Such a location should prevent freezing as well as exposure to warm temperatures. Additionally, bareroot inventory should be covered with a tarp to prevent drying. Bareroot stock that is expected to emerge from dormancy prior to planting should be "healed" into a soil bed. To heal-in, dig a v-shaped trench to a depth that accommodates covering the seedling roots when back-filled with soil.

**Installation** *Provide the following details: 1) Plant Installation Prescription: 2) Plant Protection Prescription: 3) Weed Suppression Prescription: 4) Erosion Control Prescription*

*1) Plant Installation Prescription:*

**Bareroot Inventory:** Bare root seedlings should be shovel planted to the same depth that they grew in the nursery fields. Roots will remain moist once they are removed from the shipping bundles until they are planted. Roots will be placed in a natural position in the soil without being crowded or turned up. Soil will be packed firmly around the root system, leaving no air pockets. Prior to digging a hole for the plant, prepare the planting location by removing all grass sod within a 1.5-foot diameter circle, being careful to remove roots as well as above ground grass. Dig a hole for the bare root plant in the center of this cleared circle. Refer also to the attached planting instructions in *Planting Bare Root Trees and Shrubs*.

*2) Plant Protection Prescription (will be used on conifers):*

**Tree Protectors** (for sites where deer/elk browse is anticipated): Install fencing, 3 foot diameter and 5 feet high, on newly planted Western Red Cedar to protect trees from deer browsing. Weave 6 foot bamboo stakes fencing and shove at least 8 inches into the ground in order to stabilize.

**Fencing** *Is fencing going to be installed? If so, what type, who will install it and when?*

**Planting Project Maintenance and Monitoring** *The planting must be inspected periodically and protected from damage so proper function is maintained. The goal for the project is to reach 80% survival after 3 years. Please describe the maintenance and monitoring plan.*

**King CD** will maintain the project for 3-5 growing seasons which includes the control of invasive species.

Treatments must be inspected periodically and protected from damage so proper function is maintained and resource damage is minimized, including assessment of insects, disease and other pests, storm damage, and damage by trespass. The results of inspections shall determine the need for additional treatment under this practice.

Replace dead or dying trees and shrubs and control competing vegetation to support successful establishment. Periodic application of mulch may be needed to maintain plant vigor. Periodic harvest of trees and shrubs (thinning and brushing) may be necessary to maintain the health and vigor of the stand and support its development toward more mature stand conditions. Keep large dead and dying trees for cavity nesting wildlife and bird species and as a source of downed wood in the forest understory and in adjacent or interior aquatic habitats.

If areas were brushed in order to plant trees, maintain these openings until the leader of the tree surpasses the height of the surrounding vegetation.

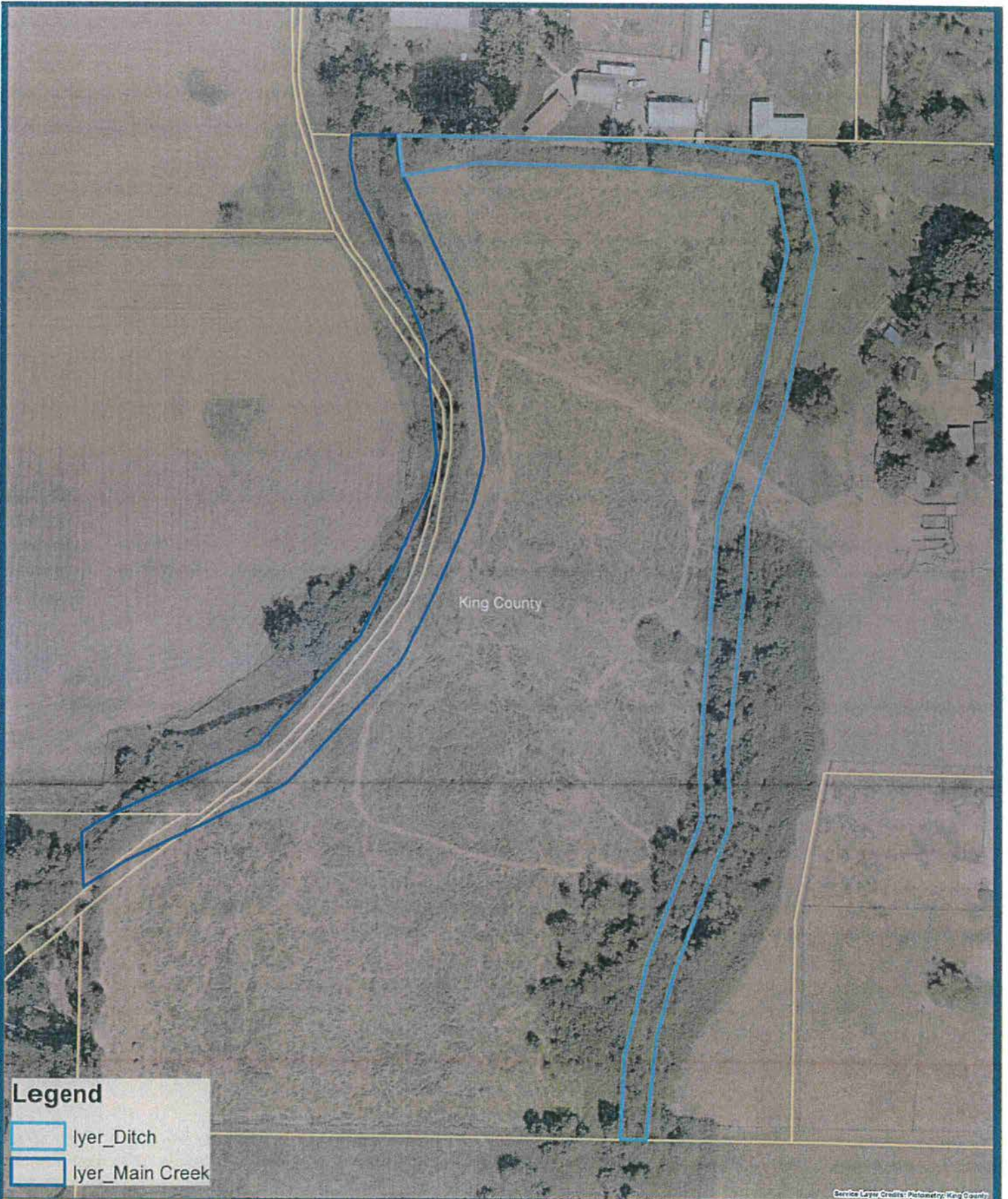
Where droughty soils and hot growing conditions are anticipated, supplemental watering is recommended. In such cases the District recommends watering planted nursery stock for a minimum of 3 summers following planting.

Young bare root, container, and ball/burlap plants have a reduced root system that hampers their ability to survive during the dry summer months (July through October). Watering a minimum of once every two weeks during the dry summer will promote greater rates of survival. Watering once per week is preferable.

Monitor treatment areas for re-growth of non-native/invasive species and control accordingly. Utilize weed control techniques prescribed in the Site Preparation section of the Job Sheet.

All plant protection materials as well as any other non-biodegradable materials installed on-site will be removed within the 3-5 year project maintenance window.

**Additional Specifications and Notes:**



### Legend

- Iyer\_Ditch
- Iyer\_Main Creek



Iyer - CREP/ LIP  
41633 236th Ave SE, Enumclaw, WA 98022



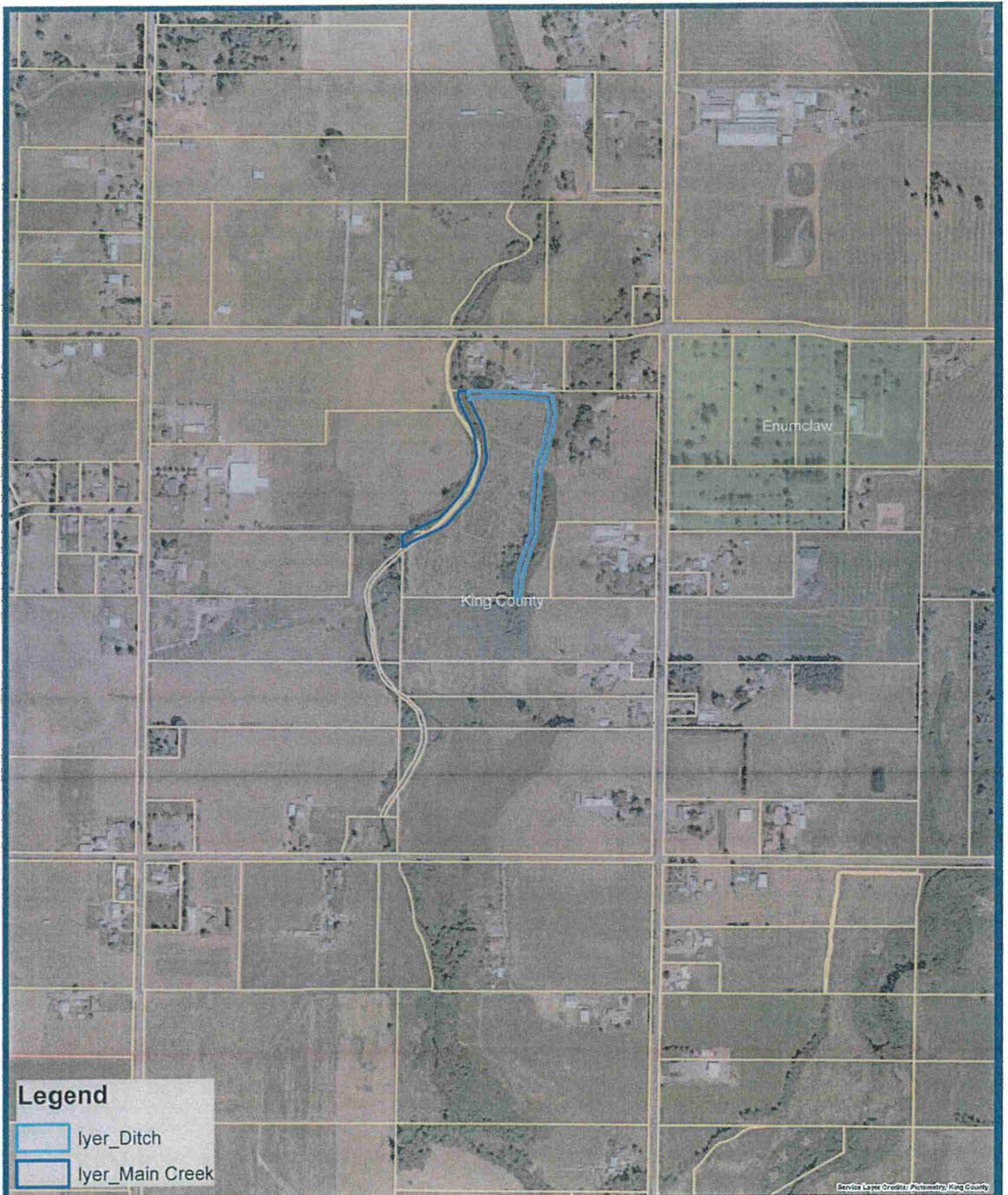
130 65 0 130

Feet

1:1,569

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NAME OF PLANNER HERE  
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# Legend

- Iyer\_Ditch
- Iyer\_Main Creek



Iyer - CREP/ LIP  
41633 236th Ave SE, Enumclaw, WA 98022

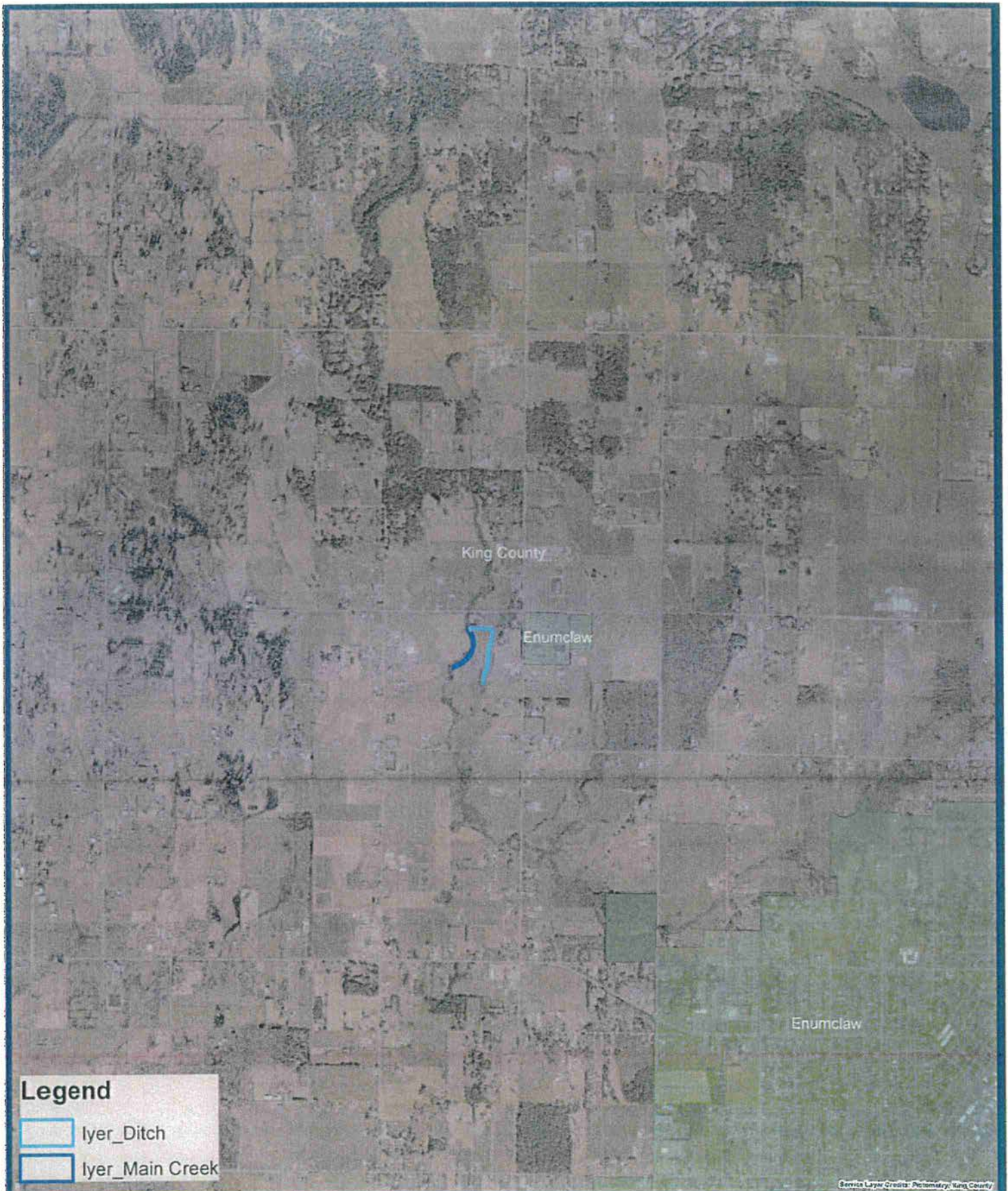


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Feet



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### Legend

-  Iyer\_Ditch
-  Iyer\_Main Creek



Iyer - CREP/ LIP  
41633 236th Ave SE, Enumclaw, WA 98022



800 400 0 800 1,600 2,400 3,200  
Feet

1:28,230

Service Layer Credits: Pictometry, King County  
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## Planting Plan - Iyer

Project Description: The Iyer project will enhance 2 acres of riparian forest buffer along 3400 linear feet of the Newaukum Creek. The average buffer width is 50 feet on Newaukum Creek and 15 feet on unnamed tributary. A total of 2,800 native trees and shrubs will be installed. The goal of this project is to reach a plant density of approximately 2400 stems per acre (4 feet on center). Through aerial photography and site visits it has been estimated that current densities are approximately 1000 stems per acre. Therefore, to achieve the goal, 1400 stems per acre will be planted. CREP will fund the installation of 400 stems per acre and LIP will fund another 1000 stems per acre.

Planting Zones	Common Name	Scientific Name	CREP	LIP	Soil Moisture	Sun Exposure	Stock	Source
Hedgerow (along unnamed tributary) 1.0 acres Full Sun/ Moist-Wet	Pacific Willow	Salix lasiandra		150	Wet	Full Sun	Bareroot	
	Douglas Spirea	Spiraea douglasii		150	Wet	Full Sun/Part Shade	Bareroot	
	Sitka Willow	Salix sitchensis		200	Wet/Moist	Full Sun	Bareroot	
	Black Twinberry	Lonicera involucrata		100	Wet/Moist	Part Shade/Part Sun	Bareroot	
	Red Osier Dogwood	Cornus sericea		100	Wet/Moist	Full Sun/Part Shade	Bareroot	
	Pacific Ninebark	Physocarpus capitatus		100	Wet/Moist	Full Sun	Bareroot	
	Black Hawthorn	Crataegus douglasii		100	Moist	Part Shade/Full Sun	Bareroot	
	Swamp Rose	Rosa palustris		100	Moist/Dry	Full Sun	Bareroot	
	Western Red Cedar	Thuja plicata	100		Wet/Moist	Full Shade/Part Sun	Bareroot	
	Oregon Ash	Fraxinus latifolia	200		Wet/Moist	Full Sun	Bareroot	
	Grand Fir	Abies grandis	100		Moist/Dry	Part Shade/Full Sun	Bareroot	
Newaukum Creek Buffer 1.00 acres Full Sun-Part Shade/ Dry to Wet	Pacific Willow	Salix lasiandra	100	100	Wet	Full Sun	Bareroot	
	Douglas Spirea	Spiraea douglasii		100	Wet	Full Sun/Part Shade	Bareroot	
	Sitka Willow	Salix sitchensis	100	100	Wet/Moist	Full Sun	Bareroot	
	Red Osier Dogwood	Cornus sericea		100	Wet/Moist	Full Sun/Part Shade	Bareroot	
	Pacific Ninebark	Physocarpus capitatus		100	Wet/Moist	Full Sun	Bareroot	
	Salmonberry	Rubus spectabilis		50	Wet/Moist	Full Sun	Bareroot	
	Snowberry	Symphoricarpos albus		100	Moist/ Dry	Part Shade/ Shade	Bareroot	
	Red Elderberry	Sambucus racemosa		50	Moist/ Dry	Part Shade/ Shade	Bareroot	
	Thimbleberry	Rubus parviflorus		100	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Black Hawthorn	Crataegus douglasii		50	Moist	Part Shade/Full Sun	Bareroot	
	Oregon Grape	Mahonia aquifolium		100	Moist/ Dry	Part Shade/Full Sun	Bareroot	
	Red Flowering Currant	Ribes sanguineum		50	Dry/Moist	Full Sun/Part Shade	Bareroot	
	Grand Fir	Abies grandis	300		Moist Dry	Part Shade/Full Sun	Bareroot	
	Western Red Cedar	Thuja plicata	200		Wet/Moist	Full Shade/Part Sun	Bareroot	
	Douglas Fir	Pseudotsuga menziesii	100		Moist Dry	Full Sun	Bareroot	
Total			1200	2000				

# Project Implementation

**Landowners:** Deepa and Victor Iyer  
10 /25/2019

**Date:**

41633 236th Ave SE Enumclaw, WA 98022  
Parcel: 2825079007

**Landowner Objectives:** To restore and protect riparian habitat and water quality through the eradication of non-native vegetation and the establishment of a native plant buffer adjacent to the Newaukum Creek. The landowner also uses the property to graze animals but does not need a livestock exclusion fence as there is existing fences.

Land Use: Agricultural			
Zones	Planned		Land Use Treatment/Conservation Practices
	Amount	Mo/Yr	
All Zones	2 acres	Fall 2020 - Winter 2021	<p><b>Site Preparation</b> – Restoration contractors will perform both chemical and mechanical prescriptions prior to plant installation. First, the crews will backpack spot or area spray all non-desirable vegetation including but not limited to Himalayan blackberry, reed canarygrass, and knotweed sp. Precautions will be taken to prevent off target application and/ or drift including weather considerations and droplet size. Aquatically approved herbicide and surfactant formulations will be used and herbicide usage will be limited to glyphosate, triclopyr, or imazapyr while surfactant usage will be generally limited to those that are aquatically approved. Glyphosate will be used on reed canarygrass and other monocots, triclopyr will be used on Himalayan blackberry and other broadleaf species and imazapyr will be used on knotweed sp.</p> <p>Following chemical treatment, restoration contractors will hand mow/ cut all previously treated vegetation to a height of less than 18 inches. This will allow crews when planting to have better root to soil contact which is essential for survivability.</p>
All Zones	2 acres	Winter 2021	<p><b>Planting</b> – Restoration contractors will install native trees and shrubs according to the planting plan which will specify species, densities and groupings. All plant material will be bareroot and will be sourced from local stock. Slower growing, palatable species will be protected with CREP funded plant tubes.</p>
All Zones	2 acres	Summers 2021-2026	<p><b>Activities will be paid for through the CREP program with no LIP request.</b></p> <p><b>Maintenance – Funded through the CREP program, no LIP request.</b></p> <p>Treatments will be concentrated on those that promote plant establishment. Treatments will include ring sprays in the spring and spot spraying in the fall. Ring sprays are for water conservation and eliminate competition directly around the plant, preventing the establishment of non-desirable species which can climb on installed trees and shrubs as well as use limited resources needed for plant establishment. The maintenance phase of the project will be for five consecutive years with the opportunity to treat any reestablished weeds in years 7-9 of a 15-year contract.</p>

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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
lyer



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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
Iyer

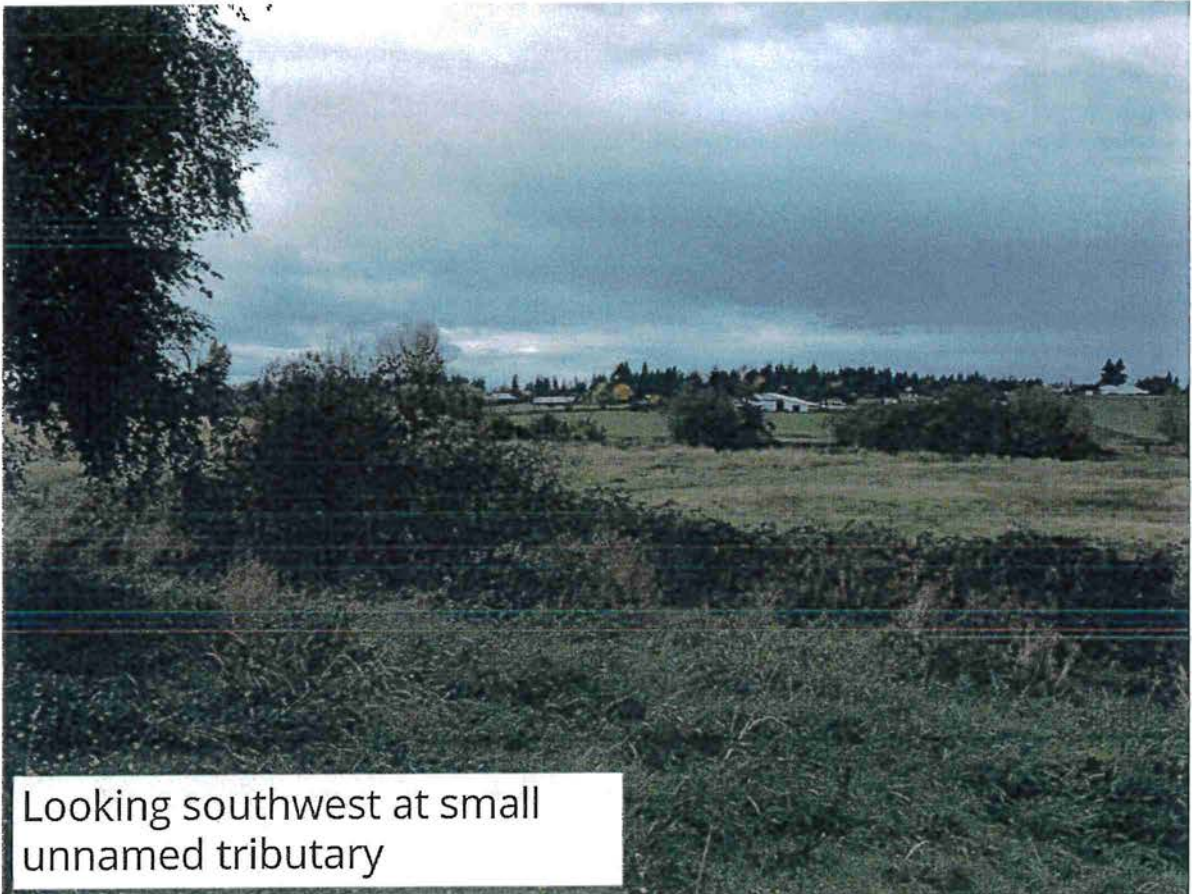


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## KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM APPLICATION

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### Pre-Implementation Photo Points lyer

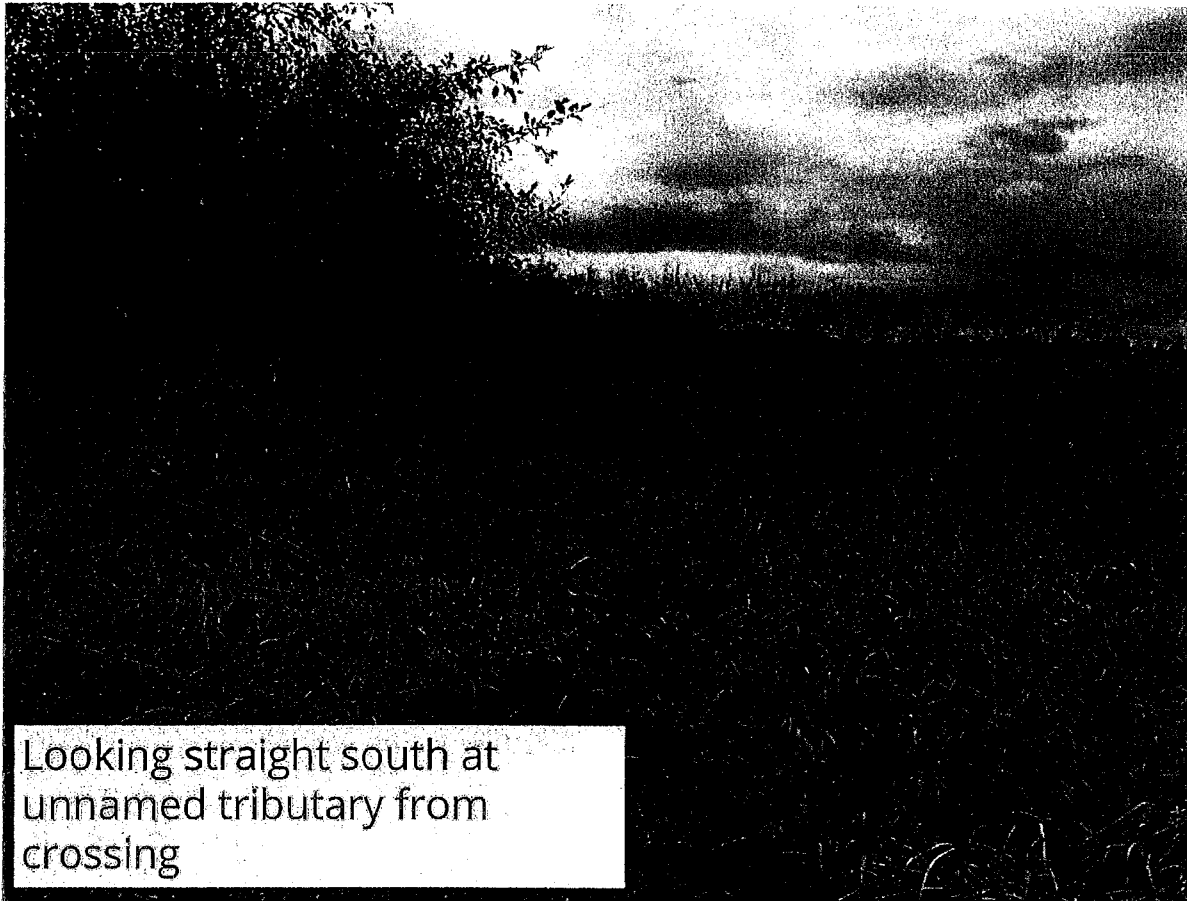


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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
Iyer

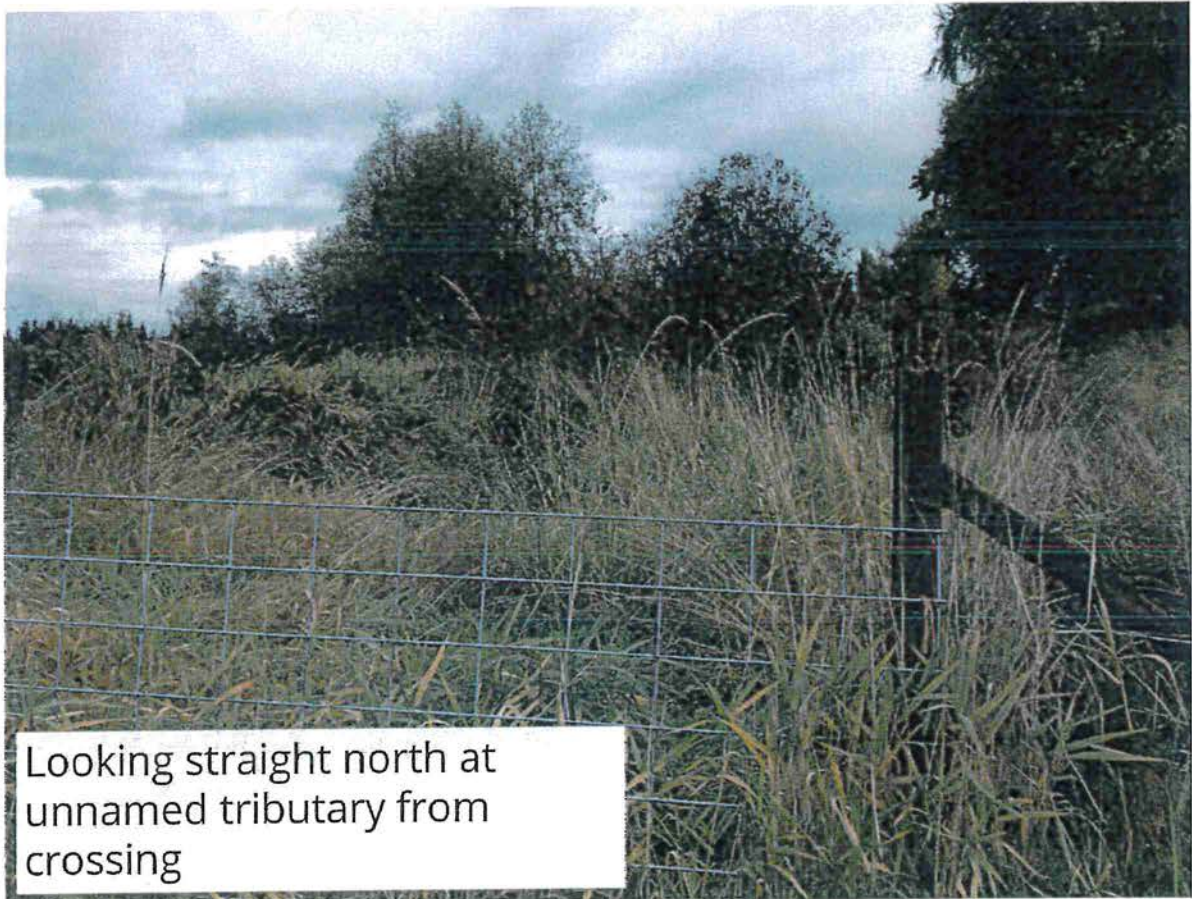


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## KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM APPLICATION

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### Pre-Implementation Photo Points lyer



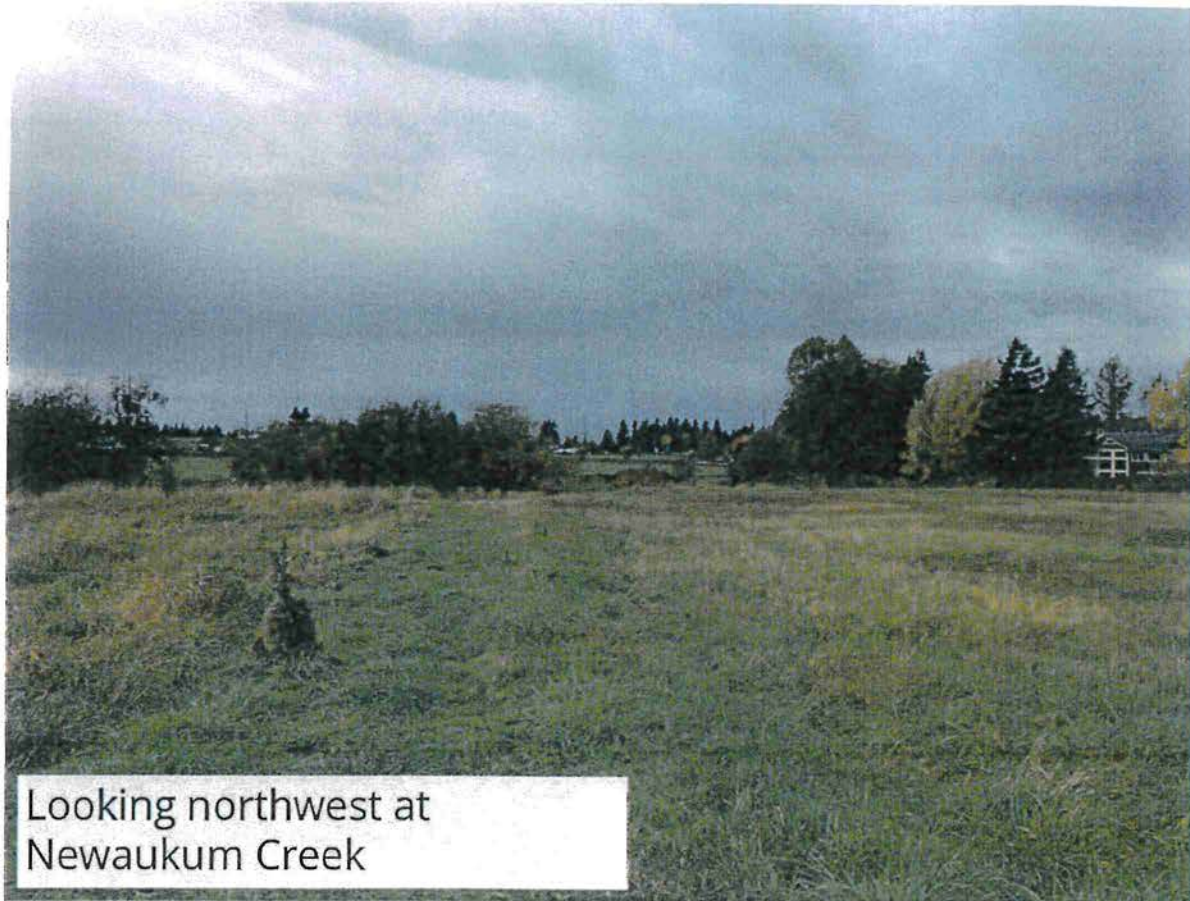
Looking straight north at  
unnamed tributary from  
crossing

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## KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM APPLICATION

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### Pre-Implementation Photo Points layer



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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
Iyer



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## KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM APPLICATION

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### Pre-Implementation Photo Points Iyer



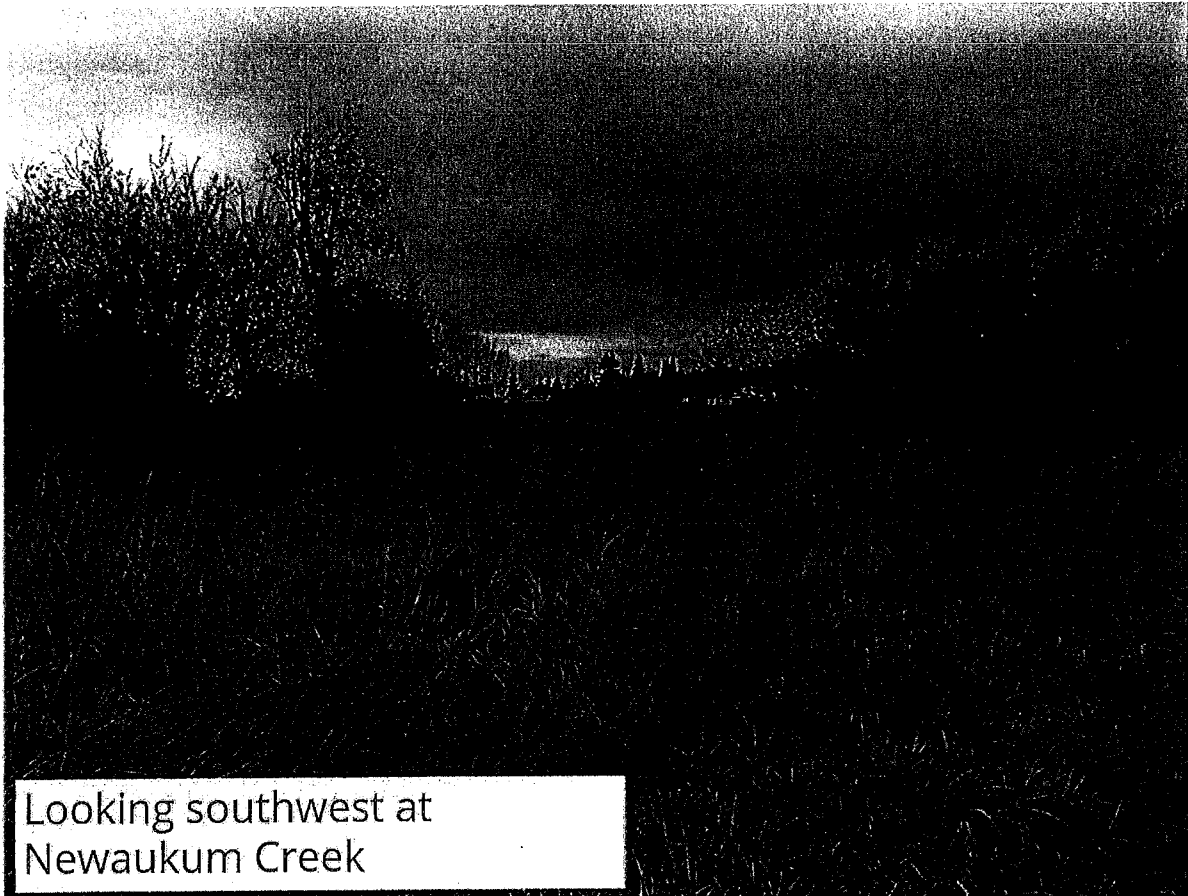
Looking northwest at  
Newaukum Creek

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KING CONSERVATION DISTRICT LANDOWNER INCENTIVE PROGRAM  
APPLICATION

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Pre-Implementation Photo Points  
lyer



Looking southwest at  
Newaukum Creek

**King Conservation District Board of Supervisors Meeting**  
**Agenda Action Briefing/Report**  
**Meeting Date: December 9th, 2019**

**SUBJECT: AI 19-112**

- Motion to approve seven recommended KCD-Seattle Community Partnership Grant Program proposals detailed in the attached memo

**FISCAL IMPACT**

- For the 2019 grant round, the total amount of KCD-Seattle Member Jurisdiction grant program funding recommended is \$483,000. Approximately \$485,000 is estimated to be available. Grant staff recommends leaving a \$1,500 buffer until we know the actual collections in early 2020.

**POLICY CONSIDERATION**

- The attached list of proposals were reviewed and scored by a review panel of City of Seattle staff. Each proposal must meet at least one of each of the Seattle Equity and Environment Agenda Goals, Natural Resource Priority Areas and Natural Resource Improvement Actions.
- The grant subcommittee of the Board received a presentation on the process and a list of the applications received and moving forward. A final presentation on each of the recommended proposals occurred on November 25<sup>th</sup>.
- All of the materials from each of these presentations is available to all KCD Board members upon request.

**STAKEHOLDER INTERESTS**

- See memo attached.

**BACKGROUND**

The grant subcommittee received a presentation at their November 25<sup>th</sup>, 2019 meeting on each of the 7 proposals. Prior to this meeting they received information on the timeline for the process and a list of all of the applications (LOIs) received, invited, and submitted.

**EFFECTIVE DATE:**

- If approved, this Motion becomes effective on the date of approval.
- Each proposal has its own start and end date. Contact Jessica Saavedra from more information

**OPTIONS**

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

**RECOMMENDATION**

The grant subcommittee recommends approval of the 7 proposals recommended by the City of Seattle.

**MOTION**

Motion to approve the 7 listed KCD-Seattle Community Partnership Grant Program applications for a total of \$483,000 for KCD-Seattle Member Jurisdiction funds collected from 2013-2019

Dear Bea,

The Office of Sustainability & Environment is pleased to submit the City of Seattle's 2019 recommendation of projects to be funded through the King Conservation District - Seattle Community Development Grant Program.

This year, we received 28 letters of intent. Twelve of the 28 organizations were invited to submit a full proposal. Two organizations missed the deadline. A technical review team comprised of City department staff specializing in each of program's natural resource priority areas reviewed the full proposals to ensure their alignment with best practices and with City department goals. The results of their review were provided to the grant review team. The grant review team was also comprised of City staff with strong backgrounds in natural resource priority areas and racial equity. The grant review team scored all proposals and recommended the 7 proposals that best aligned with grant program criteria. A brief synopsis of the projects recommended for funding is provided below.

<b>Project Name</b>	<b>Description</b>	<b>Recommended Award</b>
Duwamish Tribal Services	Through this project, Duwamish Tribal Services will conduct remediation study of a contaminated section of hiking trails and determine mitigation steps necessary to complete an environmentally safe loop connecting and restoring the Puget Creeks' wetland, creek, and ravine system.	\$74,156.00
EarthCorps	With this funding, EarthCorps will hire a farm manager to carry out phase 2 of the project and develop the shared garden model to increase food access for residents living in Yesler's low-income housing and to provide exposure to environmental careers for youth of color.	\$60,000.00
FEEST	FEEST will build the leadership of local youth of color and immigrant youth to support a sustainable food system and increase access to fresh, local, healthy foods in Seattle Public Schools. Through community dinners and an intensive youth leadership development program, FEEST will set the table for young people to educate their peers and families about healthy food, while simultaneously advocating for systems-level changes that increase healthy, from scratch, local, culturally relevant food options in schools.	\$70,000.00
Interim Community Development Association	The WILD Program is an experiential environmental and racial justice education program serving roughly 1,000 primarily low-income, Asian and Pacific Islander immigrant and refugee youth. Through this program,	\$75,000.00

	young people learn about land stewardship and green careers by implementing natural resource improvement projects, participating in trail restoration, visiting our national parks, and advocating for racially equitable policies that protect the environment.	
Rainier Valley Corps	The Food Justice Fellowship is a new youth leadership development program preparing young professionals of color to enter the Food Justice movement. This program leverages and extends the career pipeline by providing graduating Rainier Beach Farm Stand fellows as well as other young leaders with additional professional development and leadership opportunities.	\$70,000.00
Young Women Empowered	Y-WE Nature Connections program will deliver a healthy food initiative serving members of communities of color in South Seattle. This program provides community-based training and support focused on healthy food production, land access, green career skills and empowering cultural narratives.	\$75,000.00
YouthCare	YouthGrow is a garden-based education and job readiness program run by YouthCare for youth ages 15-21 enrolled in Seattle Public School's Interagency Academy. This program reengages homeless youth by providing them with employment skills and science credits, while simultaneously increasing food access and building interest in and support for a more local and sustainable food system.	\$58,844.00

OSE appreciates the ongoing partnership with KCD in helping make this grant program a valuable resource for our community. In particular, we value your commitment to strengthening the integration of racial equity and natural resource goals in this grant program.

If you have any questions about the 2019 recommendations as KCD's board conducts their review, please don't hesitate to contact Hannah Hill from OSE at (206) 256-5451 or [Hannah.Hill@seattle.gov](mailto:Hannah.Hill@seattle.gov).

Thank you,

Jessica Finn Coven

**King Conservation District Board of Supervisors Meeting**  
**Agenda Action Briefing/Report**  
**Meeting Date: December 9th, 2019**

**SUBJECT: AI 19-113**

- Motion to approve the Member Jurisdiction grant application from the Environmental Science Center for the Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach

**FISCAL IMPACT**

- The applicant is requesting \$27,138.00 from multiple KCD-Member Jurisdiction Funds. See budget attachment and letters of authorization from 7 cities

**POLICY CONSIDERATION**

This proposal addresses the following natural resource improvement actions

- Education and Outreach

**STAKEHOLDER INTERESTS**

- See letters of authorization from 7 cities

**BACKGROUND**

This proposal was reviewed at the last grant subcommittee meeting on November 25<sup>th</sup>, 2019 and were impressed by the level of engagement Environmental Science Center achieved for this project.

**EFFECTIVE DATE:**

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on December 2019 and end August 2021.

**OPTIONS**

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

**RECOMMENDATION**

The grant subcommittee recommends approval of this grant application.

**MOTION**

Motion to approve the Member Jurisdiction grant application for \$27,138.00 for the following KCD-Member Jurisdiction funds for the *Environmental Science Center Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach project*

1. KCD-Auburn Member Jurisdiction Funds \$1,780 – 2019 Collections
2. KCD-Burien Member Jurisdiction Funds 11,604 – 2018-2019 Collections
3. KCD-Des Moines Member Jurisdiction Funds \$3,120 – 2019 Collections
4. KCD-Normandy Park Member Jurisdiction Funds \$280 – Returned Funds
5. KCD-Renton Member Jurisdiction Funds \$3,600 – 2016 Collections
6. KCD-Tukwila Member Jurisdiction Funds \$1,876 – 2011 and 2017 Collections
7. KCD-Kent Member Jurisdiction Funds \$4,878 – 2019 Collections

# Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach

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*Member Jurisdiction Grant Program*

## ***Environmental Science Center***

---

Dr. Tara Luckie  
126 SW 148th Street, Suite C100-90  
Burien, WA 98166

tara@environmentalsciencecenter.org  
O: 206-248-4266

## ***Kelly Steffen***

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kelly@environmentalsciencecenter.org

# Application Form

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## Summary Information

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### Project Title\*

Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach

### Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

Environmental Science Center will increase public awareness of watershed health and salmon habitat protection through student field study programs. Students and their families learn positive behavior changes to improve water quality of Puget Sound.

### Principal Partners (if any)

Cities of Renton, Burien, Normandy Park, Tukwila, Auburn, Kent, and Des Moines

### Amount of KCD Funding Requested\*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$27,138.00

### Total Project Cost\*

\$349,625.00

### Total Matching Funds (optional)

\$322,487.00

### Project Start Date\*

12/01/2019

### Project End Date\*

08/31/2021

### Close Date

### Project Location\*

Address, Parcel #, OR L&L Points, for site specific projects only.  
If more than two locations, state "multiple" and explain.

Multiple: Field studies take place at Seahurst Park (Burien), The Cove (Normandy Park), Renton Community Center (Renton), Mill Creek Earthworks Park (Kent), Clark Lake (Kent), Mary Olson Farm (Auburn)

### Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Burien

### Is your project on public or private land?\*

Public

### State Legislative District #\*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

### King County District #\*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

## *Narratives, Budget, & Attachments*

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### Project Description - Detailed\*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

Environmental Science Center (ESC) is requesting funds for our school programs – Salmon Heroes and Beach Heroes. ESC provides these high-quality, small-group science experiences for youth in south King County by reducing barriers (cost and transportation) and using self-directed experiential learning to improve science literacy.

#### Salmon Heroes:

Salmon Heroes is a five-hour program designed for 4th-8th grades. Salmon Heroes teaches about the local watershed, challenges salmon face, and how students and their families can improve the quality of the water by reducing stormwater pollution. During Salmon Heroes, students are investigating the questions “Is this a healthy watershed for salmon survival?” and “How do human activities impact the watershed?”. A one-hour pre-classroom visit introduces these questions to the students and discusses how water quality and habitat changes can affect a salmon’s survival. During the three-hour field study, teachers and students are trained to collect and test water from local waterways. They also spend time observing and collecting data on the habitat features of the river, observing the internal and external anatomy of a salmon, and playing a game about salmon survival. Back in the classroom for another one-hour lesson, students analyze the water quality data collected and lead discussions on contributing factors to water quality and possible solutions. Some students will extend their learning and participate in a small scale restoration project. At the end of the program they get to be “Salmon Heroes” and take a pledge to do everyday activities to protect water quality.

#### Objectives:

Students will build knowledge and understanding of watersheds, salmon habitat needs, and human impacts on salmon habitat. Students will pledge to improve stewardship behavior and to share this information with parents/guardians.

#### Outcomes:

During our fall 2019 field season, Salmon Heroes will reach 75 classes including 1,875 students. During the fall 2020 field season, Salmon Heroes will reach 125 classes including 3,125 students. Students are asked to fill out pre- and post-program assessments. These assessments ask students to define a healthy habitat and ways they can take personal action to keep the watershed healthy and protect habitat. Salmon Heroes will be deemed successful if 70% of students show 1) increased knowledge of the concepts covered and 2) improved social responsibility.

#### General Salmon Heroes Timeline:

- Early Fall 2019/2020: Edit curriculum, recruit teachers (reach out to schools with more than 45% of students qualifying for free and reduced-priced meals first), hire and train naturalists
- Fall and Winter 2019-20/2020-21: Teach Salmon Heroes program to south King County schools (1-hour pre-classroom program, 3-hour field study, 1-hour post-classroom program)
- Winter 2020/2021: Analyze teacher evaluations, student pre- and post-assessments, debrief naturalists, and write program reports

#### Beach Heroes:

Beach Heroes is a three-hour program designed for K-3rd grades. This program introduces students to their local, public beaches, and focuses on how to explore gently and improve the quality of the habitat. Included for each class is a one-hour classroom presentation focusing on beach etiquette and intertidal/marine biodiversity. A separate two-hour field study at Seahurst Park in Burien, WA includes naturalist-led small group explorations focusing on organism identification and food web interactions combined with activities on shoreline restoration and stewardship.

#### Objectives:

Student will develop observation skills and be encouraged to safely explore and ask questions about the animals and plants on our Pacific Northwest beaches. Students will learn how to become good stewards of the beach to protect the habitat.

#### Outcomes:

Beach Heroes will serve 90 classes including 2,250 students during our spring 2020 field season. Beach Heroes will also serve 90 classes including 2,250 students during our spring 2021 field season. Students are asked to fill out pre- and post-program assessments. These assessments ask students to define a healthy habitat and ways they can take personal action to keep the beach healthy and protect the animals that live in this habitat. Salmon Heroes will be deemed successful if 70% of students show 1) increased knowledge of the concepts covered and 2) improved social responsibility.

#### General Beach Heroes Timeline:

- Winter 2020/2021: Edit curriculum, recruit teachers (reach out to schools with more than 45% of students qualifying for free and reduced-priced meals first), hire and train naturalists
- Spring 2020/2021: Teach Beach Heroes program to south King County schools (1-hour classroom program and 2-hour field study)
- Summer 2020/2021: Analyze teacher evaluations, student pre- and post-assessments, debrief naturalists, and write program reports

Since its inception, ESC has prioritized reaching populations that historically have had the least access to outdoor education in areas where needs are high and environmental science resources are low. For over 15 years, ESC has created relationships and built trust with teachers who work in the south King County schools. To ensure students from low-income families do not fall through the opportunity gap, ESC offers program fee reductions/waivers and prioritizes registration with those schools. Programs and materials have been modified over the years to best accommodate for language and physical barriers to participation. We also have translated a number of materials into Spanish and have worked with local tribal members to incorporate the Lushootseed language and tribal perspectives into our curriculum. We also train teen leaders from the local community to teach alongside our expert naturalists, providing another way for students to connect to the messaging.

## Project Activities and Measurable Results\*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

Salmon Heroes and Beach Heroes will reach 9,500 students during the 2019-20 and 2020-21 school years. All students will receive cards with our stewardship messaging and will pledge to make their own actions. To further conversations at home, a take-home flyer (translated into Spanish and other top languages in the school district) will be given to each participant.

In order to maintain a high quality of programming and ensure we are meeting the needs of the community, we evaluate both school programs using teacher surveys and student pre- and post-assessments. Our goal is that at least 70% of students will show improvements in 1) knowledge of concepts covered and 2) stewardship actions. At least 80% of teachers will rate the program as effective in 1) program delivery and 2) science standard alignment. Last year, 91% of students participating in Salmon Heroes showed improvement after the program and 100% of teachers rated the program as effective. Over 80% of Beach Heroes students have improved over the past several years.

#### Salmon Heroes Specific Timeline:

- September 2019: Make curriculum or material changes if necessary. Ensure curriculum is aligned with Next Generation Science Standards.
- September 2019: Begin recruiting teachers for the fall program. Schools with over 45% of students qualifying for free or reduced-priced meals (FRPM) will be contacted first. Programs fees reduced: schools with 45-75% students qualifying for FRPM; Program fees waived: schools with over 75% students qualifying for FRPM.
- September 2019: Hire and train Naturalists to deliver program. Field studies engage students by maintaining a low student to naturalist ratio (typically 13:1).

- September 2019 – February 2020: Teach Salmon Heroes program to south King County schools. Included for each class is a one-hour pre-trip classroom session, a three-hour field study in riparian zone, and a one-hour post-trip classroom session. Students will be asked to take a pledge to be Salmon Heroes by reducing their impact on stormwater and salmon habitats. They will receive Salmon Hero badge and recognition on ESC website.
- Fall 2019-Winter 2020: Process bus transportation subsidies as schools turn in invoices - reimbursement for 1 bus (\$150) per 2 classes or 2 busses (\$300) per 3-4 classes for schools with over 45% of students qualifying for free or reduced-price meals.
- January – March 2020: Analyze teacher evaluations, student pre- and post-assessments, debrief naturalists, and write program reports.

The Salmon Heroes program will repeat following a similar timeline September 2020 – March 2021.

#### Beach Heroes Specific Timeline:

- February 2020: Make curriculum or material changes if necessary. Ensure curriculum is aligned with Next Generation Science Standards.
- February 2020: Begin recruiting teachers for the spring program. Schools with over 45% of students qualifying for free or reduced-priced meals (FRPM) will be contacted first. Programs fees reduced: schools with 45-75% students qualifying for FRPM; Program fees waived: schools with over 75% students qualifying for FRPM.
- March 2020: Hire and train Naturalists to deliver program. Field studies engage students by maintaining a low student to naturalist ratio (typically 13:1).
- March - June 2020: Teach Beach Heroes program to south King County Schools. Included is one-hour classroom incorporating shoreline/habitat needs for marine animals and two-hour field study at Seahurst Beach in Burien including stations with info on shoreline restoration. Students will be asked to take a pledge to be Beach Heroes by restoring and protecting shorelines and estuaries. They will receive Beach Hero badge and recognized on ESC website.
- Spring 2020: Process bus transportation subsidies as schools turn in invoices - reimbursement for 1 bus (\$150) per 2 classes or 2 busses (\$300) per 3-4 classes for schools with over 45% of students qualifying for free or reduced-price meals.
- June – August 2020: Analyze teacher evaluations, student pre- and post-assessments, debrief naturalists, and write program reports.

The Beach Heroes program will repeat following a similar timeline during February – August 2021.

## Project Budget and Expenses\*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!*

Copy of Amended-KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx

## Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Member Jurisdictions Letters of Support.pdf

## Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

ESC KCD program supplemental materials.pdf

## Natural Resource Improvement Actions- Criteria Checklist

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Please **only** select "yes" below the action that your project **directly** addresses

### Direct Improvement of Natural Resource Conditions\*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

No

### Education and Outreach\*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

### Pilot and Demonstration Projects\*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

No

### Capacity Building\*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

No

### Project Type

Education

## KCD Acknowledgement and Signature

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By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

### Authorized Applicant Electronic Signature\*

Please enter your full name to sign and agree to the above.

Kelly Steffen

### Title

Grant and Program Coordinator

### Date\*

11/22/2019

## File Attachment Summary

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### *Applicant File Uploads*

- Copy of Amended-KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx
- Member Jurisdictions Letters of Support.pdf
- ESC KCD program supplemental materials.pdf

**King Conservation District - Member Jurisdiction Grant Program Grant Application Project Budget Form**

<b>Project Name</b>	Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach											
<b>Applicant</b>	Environmental Science Center											
<b>Contact</b>	Kelly Steffen											
<b>Mailing Address</b>	126 SW 148th St., Suite C100-90, Burien, WA 98166											
<b>E-mail</b>	<a href="mailto:kelly@EnvironmentalScienceCenter.org">kelly@EnvironmentalScienceCenter.org</a>											
<b>Phone</b>	206-248-4266											
<b>Budget Item</b>	KCD Total Funds	Auburn	Burien	Des Moines	Kent	Normandy Park	Renton	Tukwila	The Russell Family Foundation, Snoqualmie Indian Tribe (2019), King County Flood Control District (2019), Moccasin Lake Foundation, Port of Seattle, ESC Annual Fund - secured	Stillaguamish Tribe of Indians, Puyallup Tribe of Indians, King County Waterworks, Lockwood Foundation, Looking Out Foundation - pending; NOAA BWET, Norcliffe Foundation, King County Flood Control District (2020), Snoqualmie Indian Tribe (2020), KCD Amendment (2020) - in progress	Project Start Date: Project End Date:	12.01.2019 08.31.2021
<b>Salaries &amp; Benefits</b>	24,290.00	1,593.10	10,385.58	2,794.19	4,365.81	250.60	3,222.00	1,679.02	\$70,564	\$143,538		\$238,392
<b>Travel/ Meals/ Mileage (for - volunteers, staff)</b>	-	-	-	-	-	-	-	-	\$0	\$0		\$0
<b>Office Supplies</b>	-	-	-	-	-	-	-	-	\$0	\$0		\$0
<b>Field Supplies</b>	-	-	-	-	-	-	-	-	\$4,266	\$12,034		\$16,300
<b>Contracted/ Professional Services</b>	-	-	-	-	-	-	-	-	\$0	\$0		\$0
<b>Permits</b>	-	-	-	-	-	-	-	-	\$0	\$0		\$0
<b>Other: (Bus Reimbursements)</b>	814.00	53.40	348.12	93.66	146.34	8.40	108.00	56.28	\$4,550	\$8,886		\$14,250
<b>Other: (Indirect Costs)</b>	2,034.00	133.50	870.30	232.00	365.85	21.00	270.00	140.70	\$47,569	\$31,080		\$80,682
<b>Other: (specify)</b>												\$0
<b>Other: (specify)</b>												\$0
<b>Other: (specify)</b>												\$0
<b>TOTAL</b>	27,138.00	1,780.00	11,604.00	3,119.85	4,878.00	280.00	3,600.00	1,876.00	\$126,949	\$195,538		\$349,625

**Footnotes:**  
 For KCD funds - Salaries and Benefits: Program Manager (500 hours x \$27.99/hr), Program Coordinator (230 hours x \$24.31/hr), Community Engagement Manager (90 hours x \$26.27/hr), Executive Director (30 hours x \$42.16/hr), Naturalist Educators (369.6 hours x \$20.90/hr)  
 Bus Reimbursements: 4 buses @ \$150/bus

Total Project Cost	\$349,625
Total Match	\$322,487
Amount of KCD Funding Requested	\$27,138
Match Percentage	92%

August 21, 2019

Dr. Tara Luckie  
Environmental Science Center  
126 SW 148<sup>th</sup> Street, Suite C100-90  
Burien, WA 98166

**RE: City of Auburn Letter of Commitment as Partner for the Environmental Heroes grant**


Dear Dr. Luckie:

I am writing to express my support for the Environmental Science Center's King Conservation District's Member Jurisdiction grant application - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach. With the partnership of the Environmental Science Center, we will engage students in watershed and water quality issues in south King County.

The city of Auburn is authorizing the Environmental Science Center to apply for the member jurisdiction grant. The city of Auburn will contribute \$1,780 of its King Conservation District's funding towards the project.

I am excited to support this proposal by the Environmental Science Center and pledge our commitment to work collaboratively toward this project. We believe our support and commitment will significantly improve students' knowledge of water quality issues and increase positive stewardship behaviors supporting a healthier watershed for all. We look forward to working with you on this endeavor.

Sincerely,



Jeff Tate, Director  
Department of Community Development  
City of Auburn  
253-804-5036  
[jtate@auburnwa.gov](mailto:jtate@auburnwa.gov)



City of Burien  
400 SW 152nd Street  
Suite 300  
Burien, WA 98166-1911

P 206.241.4647  
F 206.248.5539

[burienwa.gov](http://burienwa.gov)

August 6, 2019

Dr. Tara Luckie  
Environmental Science Center  
126 SW 148<sup>th</sup> Street, Suite C100-90  
Burien, WA 98166

**RE: Letter of Commitment as Partner for the Environmental Heroes grant**

Dear Dr. Luckie:

I am writing to express my support for the Environmental Science Center's King Conservation District's Member Jurisdiction grant application - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach. With the partnership of the Environmental Science Center, we will engage students in watershed and water quality issues in south King County.

The city of Burien is authorizing the Environmental Science Center to apply for the member jurisdiction grant. The city of Burien will contribute \$5,802 of its King Conservation District's funding towards the project for 2019 and 2020.

I am excited to support this proposal by the Environmental Science Center and pledge our commitment to work collaboratively toward this project. We believe our support and commitment will significantly improve students' knowledge of water quality issues and increase positive stewardship behaviors supporting a healthier watershed for all. We look forward to working with you on this endeavor.

Sincerely,

Casey Stanley  
Interim Parks, Recreation and Cultural Services Director  
206-988-3704  
[Caseys@burienwa.gov](mailto:Caseys@burienwa.gov)



# *City of Des Moines*

ADMINISTRATION  
21630 11TH AVENUE SOUTH, SUITE A  
DES MOINES, WASHINGTON 98198-6398  
(206) 878-4595 T.D.D.: (206) 824-6024 FAX: (206) 870-6540



November 19, 2019

Dr. Tara Luckie  
Environmental Science Center  
126 SW 148<sup>th</sup> Street, Suite C100-90  
Burien, WA 98166

**RE: Letter of Commitment as Partner for the Environmental Heroes grant**

Dear Dr. Luckie:

I am writing to express my support for the Environmental Science Center's King Conservation District's Member Jurisdiction grant application - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach. With the partnership of the Environmental Science Center, we will engage students in watershed and water quality issues in south King County.

The City of Des Moines is authorizing the Environmental Science Center to apply for the member jurisdiction grant. The city of Des Moines will contribute \$6,244 of its King Conservation District's funding towards the project.

I am excited to support this proposal by the Environmental Science Center and pledge our commitment to work collaboratively toward this project. We believe our support and commitment will significantly improve students' knowledge of water quality issues and increase positive stewardship behaviors supporting a healthier watershed for all. We look forward to working with you on this endeavor.

Best,

Michael Matthias  
City Manager

cc: Des Moines City Council  
Beth Anne Wroe, Finance Director

*The Waterland City*



August 1, 2019

Dr. Tara Luckie  
Environmental Science Center  
126 SW 148<sup>th</sup> Street, Suite C100-90  
Burien, WA 98166

**RE: Letter of Commitment as Partner for the Environmental Heroes grant**

Dear Dr. Luckie:

I am writing to express my support for the Environmental Science Center's King Conservation District's Member Jurisdiction grant application - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach. With the partnership of the Environmental Science Center, we will engage students in watershed and water quality issues in south King County.

The City of Normandy Park is authorizing the Environmental Science Center to apply for the member jurisdiction grant. The City of Normandy Park will contribute \$280 of its King Conservation District's funding towards the project.

I am excited to support this proposal by the Environmental Science Center and pledge our commitment to work collaboratively toward this project. We believe our support and commitment will significantly improve students' knowledge of water quality issues and increase positive stewardship behaviors supporting a healthier watershed for all. We look forward to working with you on this endeavor.

Sincerely,

Dr. Mark Hoppen, City Manager  
City of Normandy Park  
[Mhoppen@normandyparkwa.gov](mailto:Mhoppen@normandyparkwa.gov)  
(253) 279-2415 (Cell)

Denis Law Mayor



**Community Services** Kelly Beymer, Administrator  
*Nationally Accredited Agency*

August 13, 2019

Dr. Tara Luckie  
Environmental Science Center  
126 SW 148th Street, Suite C100-90  
Burien, WA 98166

RE: Letter of Commitment as Partner for the Environmental Heroes grant

Dear Dr. Luckie:

I am writing to express my support for the Environmental Science Center's King Conservation District's Member Jurisdiction grant application - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach. With the partnership of the Environmental Science Center, we will engage students in watershed and water quality issues in south King County.

The city of Renton is authorizing the Environmental Science Center to apply for the member jurisdiction grant. The city of Renton will contribute \$3,600 of its King Conservation District's funding towards the project.

I am excited to support this proposal by the Environmental Science Center and pledge our commitment to work collaboratively toward this project. We believe our support and commitment will significantly improve students' knowledge of water quality issues and increase positive stewardship behaviors supporting a healthier watershed for all. We look forward to working with you on this endeavor.

Sincerely,

A handwritten signature in blue ink that reads "Kelly Beymer". The signature is fluid and cursive, with the first name "Kelly" and last name "Beymer" clearly distinguishable.

Kelly Beymer  
Community Services Administrator



## City of Tukwila

Mayor's Office – David Cline, City Administrator

Allan Ekberg, Mayor

September 17, 2019  
Dr. Tara Luckie  
Environmental Science Center  
126 SW 148th Street, Suite C100-90  
Burien, WA 98166

RE: Letter of Commitment as Partner for the Environmental Heroes grant

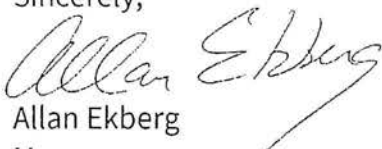
Dear Dr. Luckie:

I am writing to express my support for the Environmental Science Center's King Conservation District's Member Jurisdiction grant application - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach. With the partnership of the Environmental Science Center, we will engage students in watershed and water quality issues in south King County.

The City of Tukwila is authorizing the Environmental Science Center to apply for the member jurisdiction grant. The city of Tukwila will contribute \$1,876 of its King Conservation District's funding towards the project.

I am excited to support this proposal by the Environmental Science Center and pledge our commitment to work collaboratively toward this project. We believe our support and commitment will significantly improve students' knowledge of water quality issues and increase positive stewardship behaviors supporting a healthier watershed for all. We look forward to working with you on this endeavor.

Sincerely,

  
Allan Ekberg  
Mayor



**PARKS OPERATIONS**

Garin Lee  
Superintendent  
220 4<sup>th</sup> Avenue South  
Kent, WA 98032  
Fax: 253-856-6120

**PHONE: 253-856-5131**

October 4, 2019  
Dr. Tara Luckie  
Environmental Science Center  
126 SW 148<sup>th</sup> Street, Suite C100-90  
Burien, WA 98166

**RE: Letter of Commitment as Partner for the Environmental Heroes grant**

Dear Dr. Luckie:

I am writing to express my support for the Environmental Science Center's King Conservation District's Member Jurisdiction grant application - Environmental Heroes: Improving Watershed Health and Salmon Habitat Through Education and Outreach. Through this partnership with the Environmental Science Center, we will engage and educate Kent students on common watershed and water quality issues in south King County.

The city of Kent is authorizing the Environmental Science Center to apply for the member jurisdiction grant. The city of Kent will initially contribute \$4878 of its currently available King Conservation District funding towards the project. Additionally, as new funds become available in 2020, the city aims to contribute an additional \$4878 to support the program through August 2021.

I am excited to support this proposal by the Environmental Science Center and pledge our commitment to work collaboratively toward the success of the program. We believe our support and commitment will significantly improve students' knowledge of water quality issues and increase positive stewardship behaviors supporting a healthier watershed for all. We look forward to working with you on this endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read "Garin Lee", written over a horizontal line.

Garin Lee  
Superintendent



### Videos:

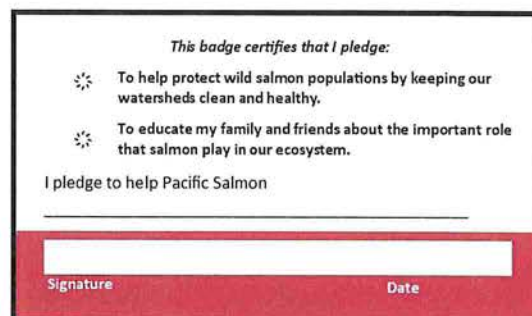
Salmon Heroes video: <https://www.youtube.com/watch?v=pSPCehu-OjQ>

Beach Heroes video: <https://youtu.be/YMQNsvivXYM>

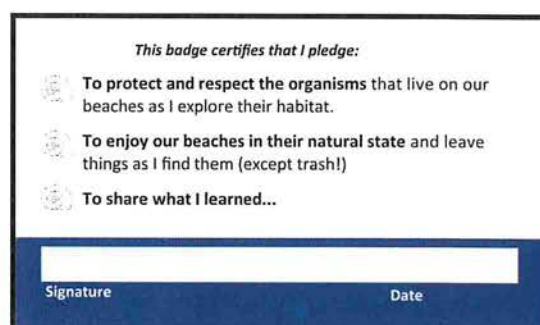
### Field study Images:



## Salmon Heroes Pledge Card (given to each student):



## Beach Heroes Pledge Card (given to each student):



## Salmon Heroes STREAMS stewardship messaging visual:



**While on the field trip with ESC staff, please help us with the following:**

- The safety of your students: there is no running (except when playing the games), no wading or rough housing near the water, and students need to stay with the group.
- Please be a role model for our waterways and respect our field study sites and leave no trace.
- Please keep cell phone use to a minimum to best support your student's learning.

**To engage your students on the field trip, ask the following questions:**

- *What do you observe?*
- *How can we find more information about salmon?*
- *Does the water have the conditions that salmon need (cold, clean, clear?)*
- *Is this a good habitat for salmon? Why or why not?*
- *What can you do to help salmon at home? At school?*

**Salmon stewardship message:**

The students will be learning the following ways to protect salmon. It describes actions we can take today to help salmon and our watershed.

- S – Save the trees
- T – Turn off the lights
- R – Ride your bike
- E – Every poop, you scoop
- A – All natural gardening
- M – Make sure only rain down the storm drain
- S – Share what you learned!

*Thank you so much for helping our children explore the amazing watersheds in their own backyards!*

***Consejos para los chaperones o acompañantes***

**Durant el viaje de escuela con el staff de ESC, por favor agradecemos tu ayuda recordando/les lo siguiente:**

- La seguridad de los estudiantes: no hay necesidad de correr (excepto cuando sea hora de jugar), no meterse al agua, jalonearse o empujarse cerca del agua y deberán permanecer juntos todo el tiempo con su grupo.
- Sé un ejemplo cuidando nuestros ríos, mares, lagos, lagunas, océanos, etc; así como los sitios o lugares de campo de estudio que visitaremos y no dejemos basura.
- Usar el celular lo mínimo posible apoyas a que el estudiante obtenga el mayor aprendizaje posible.

**Para atraer la atención de los estudiantes, hazles las siguientes**

**Preguntas:**

- *Qué observas?*
- *¿Cómo podemos encontrar más información acerca del salmón?*
- *¿Tiene el agua las condiciones necesarias para el salmón? (frío, limpia y clara?)*
- *¿Este es un buen lugar/habitat para el salmón?*
- *¿Qué puedes hacer en tu casa y escuela para ayudar al salmón?*

**Mensaje del programa:**

El estudiante aprenderá las siguientes maneras para proteger al salmón. Así como acciones que empezando desde hoy ayudará al salmón e hidrósfera (ríos, lagos, mares, océanos, etc.)

- Salva árboles
- Ahorra luz
- Maneja una bicicleta
- Recoge la popo de tu mascota
- No uses pesticidas
- No tires basura en coladeras/conductos de drenaje para la lluvia
- Comparte los que aprendiste hoy.

***Muchas gracias por ayudar a que nuestros niños exploren las maravillas de la naturaleza a tan solo unos pasos de distancia.***

**Take home flyer (also translated into different languages)**



## Learn About your child's recent



### What did your child do?

1. In the classroom your child learned about the salmon lifecycle and what they need in their habitats.
2. Then your child visited a creek to tested water quality, dissected a salmon, and explored some of the native plants that provide shade and food for salmon.
3. Back in the classroom, your child analyzed the water quality data to see if the stream was healthy for salmon and other wildlife.

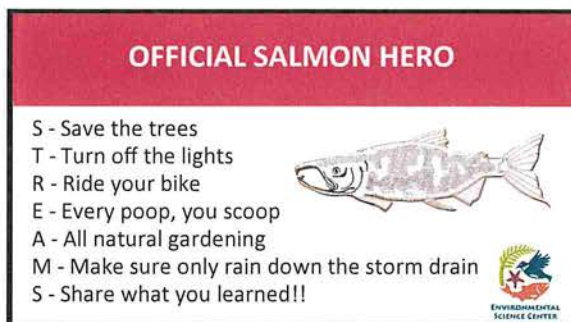


### Interested to learn more?

#### Here are some questions to ask your child:

- Was the water healthy for salmon?
- Did you survive the Salmon Ladders game?
- What did the dead fish feel like?

*Students take a pledge to become official Salmon Heroes. What can you do to stop stormwater pollution and help salmon?*



### View salmon locally with your child:

You and your child can spot salmon locally on the Cedar, Green, Duwamish River and more!

Visit: <https://www.govlink.org/watersheds/8/action/salmon-season>

Your child's experience was made possible by the generous gifts of people just like you! Funding also comes from:

### Learning for the entire family!

Located at Seahurst Park in Burien, we are a non-profit offering not only classroom programs, but free family programs for all ages! Check out our upcoming programs at:

**EnvironmentalScienceCenter.Org**

206-248-4266 \* 126 SW 148th St, Suite C100-90 \* Burien, WA 98166



**ENVIRONMENTAL  
SCIENCE CENTER**

# FINANCE

Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register  
1000 - Cash (Checking Ops / BoA / x0408)  
From 11/1/19 through 11/30/19

AI 19-114

Document Number	Vendor	Date	Amount
22186	ACF West Inc.	11/11/2019	198.00
22187	Ashley Allan	11/11/2019	32.48
22188	Marinn Carpenter	11/11/2019	1,722.00
22189	WEX Bank	11/11/2019	1,237.56
22190	City of Kirkland	11/11/2019	9,706.58
22191	City of Newcastle	11/11/2019	7,500.00
22192	City of Renton Utility Division	11/11/2019	88.09
22193	Andrea Clibborn	11/11/2019	3,759.00
22194	Comcast Business	11/11/2019	215.54
22195	Comcast Business - PA	11/11/2019	397.46
22196	Delridge Neighborhoods Development Association	11/11/2019	3,857.79
22197	EarthCorps	11/11/2019	1,870.00
22198	EarthCorps	11/11/2019	1,471.88
22199	Snohomish County	11/11/2019	2,500.00
22200	FCS Group	11/11/2019	960.00
22201	Geoffrey H. Fletcher	11/11/2019	1,368.36
22202	Global to Local	11/11/2019	3,984.70
22203	Phil Hammond	11/11/2019	59.40
22204	Inslee Best Doezie & Ryder P.S.	11/11/2019	1,417.40
22205	Integrated Computer Systems Support, Inc.	11/11/2019	444.90
22206	Carolyn Kramer	11/11/2019	2,254.00
22207	Marc Bolan Consulting	11/11/2019	300.00
22208	McCaffrey Consulting LLC	11/11/2019	1,538.00
22209	McLendon Hardware	11/11/2019	516.33
22210	Deborah A Meisinger	11/11/2019	168.39
22211	Mountain Mist	11/11/2019	68.84
22212	Northwest Passage Consulting LLC	11/11/2019	5,000.00
22213	Office Team	11/11/2019	2,625.60
22214	Pacific Topsoils Inc.	11/11/2019	26.25
22215	PCC Farmland Trust	11/11/2019	24,150.00
22216	Rainier Valley Corps	11/11/2019	18,996.36
22217	Renton Office Park LLC	11/11/2019	29,896.58
22218	The Renton Printery Inc.	11/11/2019	280.50
22219	Restoration Analytics & Design LLC	11/11/2019	2,075.00
22220	Seattle Parks Foundation	11/11/2019	8,182.12
22221	Seattle Times	11/11/2019	284.04
22222	Rani Souza	11/11/2019	110.00
22223	Storm Lake Growers Inc.	11/11/2019	1,558.30
22224	Sustainable Seattle	11/11/2019	2,500.00
22225	T-Mobile USA, Inc.	11/11/2019	1,170.46
22226	Terra Firma Consulting	11/11/2019	7,000.00
22227	US Bank VISA	11/11/2019	10,022.19
22228	Zoom Video Communications, Inc	11/11/2019	2,747.82
22229	Abila	11/25/2019	2,475.00
22230	ACF West Inc.	11/25/2019	1,700.70
22231	Awole, Kedija	11/25/2019	62.44
22232	Alayne Blickle	11/25/2019	3,200.00
22233	Marinn Carpenter	11/25/2019	1,764.00
22234	City of Bellevue	11/25/2019	4,450.26

Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register  
1000 - Cash (Checking Ops / BoA / x0408)  
From 11/1/19 through 11/30/19

AI 19-114

Document Number	Vendor	Date	Amount
22235	Elizabeth Clark	11/25/2019	50.00
22236	Coastal Geologic Services, Inc.	11/25/2019	16,600.46
22237	Ecotrust	11/25/2019	6,554.95
22238	Mary Embleton	11/25/2019	76.10
22239	First Light Farm	11/25/2019	297.00
22240	Health Care Authority	11/25/2019	25,634.31
22241	Integrated Computer Systems Support, Inc.	11/25/2019	4,092.00
22242	William M. Keough	11/25/2019	631.24
22243	King County Office of Finance	11/25/2019	19.20
22244	McCaffrey Consulting LLC	11/25/2019	1,538.00
22245	McLendon Hardware	11/25/2019	144.85
22246	National Construction Rentals	11/25/2019	162.80
22247	Office Team	11/25/2019	2,363.04
22248	Pacific Office Automation	11/25/2019	2,217.86
22249	Public Storage	11/25/2019	373.00
22250	Renton Office Park LLC	11/25/2019	2,286.25
22251	Renee Shapiro	11/25/2019	55.15
22252	Snohomish Conservation District - V	11/25/2019	7,725.00
22253	Softwired Inc	11/25/2019	198.00
22254	Southworth and Sons, Inc.	11/25/2019	4,547.08
22255	Storm Lake Growers Inc.	11/25/2019	1,595.99
22256	Tukwila Self-Storage	11/25/2019	462.00
22257	U.S. Bank Equipment Finance	11/25/2019	2,956.47
22258	Washington Department of Licensing	11/25/2019	100.00
22259	Washington Water Trust	11/25/2019	1,522.62
22260	Wild Fish Conservancy	11/25/2019	3,942.90
22261	WSDA	11/25/2019	132.00
<b>Total Checks</b>			<b>264,192.59</b>
00004097E5439	UPS	11/6/2019	19.01
00004097E5449	UPS	11/13/2019	17.18
00004097E5469	UPS	11/27/2019	32.07
110119-Navia	Navia Benefit Solutions	11/1/2019	383.85
110119b-Navia	Navia Benefit Solutions	11/1/2019	133.49
110819-Navia	Navia Benefit Solutions	11/8/2019	5.64
111219-Navia	Navia Benefit Solutions	11/12/2019	208.33
111319-G2G	Good To Go!	11/13/2019	5.55
111519-Navia	Navia Benefit Solutions	11/15/2019	5.62
<b>Total EFT</b>			<b>810.74</b>
110819-WireFee	Bank of America	11/8/2019	15.00
112219-WireFee	Bank of America	11/22/2019	15.00
112919-CkImFee	Bank of America	11/29/2019	3.00
<b>Total Bank Fees</b>			<b>33.00</b>

Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register  
1000 - Cash (Checking Ops / BoA / x0408)  
From 11/1/19 through 11/30/19

**AI 19-114**

Document Number	Vendor	Date	Amount
1911 01	November 2019 Payroll	11/29/2019	132,891.74
112919-DRS	Dept of Retirement Systems	11/29/2019	42,657.11
112919-PR Taxes	QuickBooks Payroll Service	11/29/2019	45,584.01
112919-QBFees	QuickBooks Payroll Service	11/29/2019	<u>272.95</u>
	<b>Total Payroll</b>		<b><u>221,405.81</u></b>
	<b>Report Total</b>		<b>486,442.14</b>

# October Program Reports

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Board Governance**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	722	3,560	24,980	35,605	42,726	(17,746)
Contingency Reserve	<u>0</u>	<u>768</u>	<u>9,214</u>	<u>7,679</u>	<u>9,214</u>	<u>0</u>
Total Revenue	<u>722</u>	<u>4,328</u>	<u>34,194</u>	<u>43,283</u>	<u>51,940</u>	<u>(17,746)</u>
Total Revenue	<u>722</u>	<u>4,328</u>	<u>34,194</u>	<u>43,283</u>	<u>51,940</u>	<u>(17,746)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	<u>5,066</u>	<u>2,190</u>	<u>41,072</u>	<u>21,901</u>	<u>26,281</u>	<u>(14,791)</u>
Total Personnel	<u>5,066</u>	<u>2,190</u>	<u>41,072</u>	<u>21,901</u>	<u>26,281</u>	<u>(14,791)</u>
Supplies						
Office	<u>40</u>	<u>42</u>	<u>256</u>	<u>417</u>	<u>500</u>	<u>244</u>
Total Supplies	<u>40</u>	<u>42</u>	<u>256</u>	<u>417</u>	<u>500</u>	<u>244</u>
Communications						
Postage	63	84	660	840	1,008	348
Telephone & Internet	<u>0</u>	<u>118</u>	<u>0</u>	<u>1,177</u>	<u>1,412</u>	<u>1,412</u>
Total Communications	<u>63</u>	<u>202</u>	<u>660</u>	<u>2,017</u>	<u>2,420</u>	<u>1,760</u>
Occupancy & Equipment						
Program Activities	<u>0</u>	<u>352</u>	<u>1,521</u>	<u>3,519</u>	<u>4,223</u>	<u>2,701</u>
Total Occupancy & Equipment	<u>0</u>	<u>352</u>	<u>1,521</u>	<u>3,519</u>	<u>4,223</u>	<u>2,701</u>
Travel & Training						
Other	264	1,018	2,628	10,179	12,214	9,586
Bank Fees/ Interest / Insur	<u>0</u>	<u>525</u>	<u>0</u>	<u>5,252</u>	<u>6,302</u>	<u>6,302</u>
Total Other	<u>0</u>	<u>525</u>	<u>0</u>	<u>5,252</u>	<u>6,302</u>	<u>6,302</u>
Total Expense	<u>5,432</u>	<u>4,328</u>	<u>46,137</u>	<u>43,283</u>	<u>51,940</u>	<u>5,803</u>
Total Expense	<u>5,432</u>	<u>4,328</u>	<u>46,137</u>	<u>43,283</u>	<u>51,940</u>	<u>5,803</u>
Current Year Excess (Deficit)	<u>(4,710)</u>	<u>0</u>	<u>(11,943)</u>	<u>0</u>	<u>0</u>	<u>(11,943)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Operations and Services**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	11,700	57,697	404,799	576,969	692,363	(287,563)
Contingency Reserve	0	2,600	31,202	26,002	31,202	0
Grants & Cost Share	0	25,000	310,036	250,000	300,000	10,036
Other / Interest	<u>15,576</u>	<u>33,750</u>	<u>709,140</u>	<u>337,500</u>	<u>405,000</u>	<u>304,140</u>
Total Revenue	<u>27,276</u>	<u>119,047</u>	<u>1,455,177</u>	<u>1,190,471</u>	<u>1,428,565</u>	<u>26,613</u>
Total Revenue	<u>27,276</u>	<u>119,047</u>	<u>1,455,177</u>	<u>1,190,471</u>	<u>1,428,565</u>	<u>26,613</u>
Expense						
Personnel						
Salary, Taxes & Benefits	32,899	49,103	435,546	491,028	589,234	153,688
Contracted Services	<u>19,119</u>	<u>30,991</u>	<u>320,995</u>	<u>309,914</u>	<u>371,897</u>	<u>50,901</u>
Total Personnel	<u>52,018</u>	<u>80,094</u>	<u>756,541</u>	<u>800,942</u>	<u>961,131</u>	<u>204,589</u>
Supplies						
Office	2,173	493	10,074	4,933	5,920	(4,154)
Field	<u>47</u>	<u>1,018</u>	<u>15,020</u>	<u>10,175</u>	<u>12,210</u>	<u>(2,810)</u>
Total Supplies	<u>2,220</u>	<u>1,511</u>	<u>25,094</u>	<u>15,108</u>	<u>18,130</u>	<u>(6,964)</u>
Communications						
Advertising	1,120	333	3,289	3,333	4,000	711
Postage	0	483	416	4,833	5,800	5,384
Telephone & Internet	4,220	2,165	21,139	21,650	25,980	4,841
Printing & Publications	<u>0</u>	<u>652</u>	<u>4,241</u>	<u>6,518</u>	<u>7,821</u>	<u>3,580</u>
Total Communications	<u>5,340</u>	<u>3,633</u>	<u>29,085</u>	<u>36,334</u>	<u>43,601</u>	<u>14,516</u>
Occupancy & Equipment						
Office	29,897	20,127	182,808	201,274	241,529	58,721
Storage & Other	7,157	2,834	69,032	28,342	34,010	(35,022)
Equipment & Vehicle Maintenance	<u>1,238</u>	<u>971</u>	<u>8,255</u>	<u>9,708</u>	<u>11,650</u>	<u>3,395</u>
Total Occupancy & Equipment	<u>38,291</u>	<u>23,932</u>	<u>260,095</u>	<u>239,324</u>	<u>287,189</u>	<u>27,094</u>
Travel & Training	173	3,442	15,176	34,418	41,302	26,126
Other						
Capital Outlay	5,633	2,391	25,234	23,910	28,692	3,458
Sponsorships	0	83	0	833	1,000	1,000
Bank Fees/ Interest / Insur	<u>103</u>	<u>3,960</u>	<u>7,430</u>	<u>39,600</u>	<u>47,520</u>	<u>40,090</u>
Total Other	<u>5,736</u>	<u>6,434</u>	<u>32,664</u>	<u>64,343</u>	<u>77,212</u>	<u>44,548</u>
Total Expense	<u>103,779</u>	<u>119,047</u>	<u>1,118,657</u>	<u>1,190,471</u>	<u>1,428,565</u>	<u>309,908</u>
Total Expense	<u>103,779</u>	<u>119,047</u>	<u>1,118,657</u>	<u>1,190,471</u>	<u>1,428,565</u>	<u>309,908</u>
Current Year Excess (Deficit)	<u>(76,503)</u>	<u>(0)</u>	<u>336,521</u>	<u>(0)</u>	<u>0</u>	<u>336,521</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Community Engagement**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	8,050	39,696	278,507	396,961	476,353	(197,847)
Contingency Reserve	0	2,352	28,220	23,517	28,220	0
Grants & Cost Share	0	0	40,000	0	0	40,000
Total Revenue	<u>8,050</u>	<u>42,048</u>	<u>346,727</u>	<u>420,478</u>	<u>504,573</u>	<u>(157,847)</u>
Total Revenue	<u>8,050</u>	<u>42,048</u>	<u>346,727</u>	<u>420,478</u>	<u>504,573</u>	<u>(157,847)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	31,466	35,075	341,771	350,754	420,905	79,134
Contracted Services	<u>3,076</u>	<u>2,847</u>	<u>20,178</u>	<u>28,466</u>	<u>34,159</u>	<u>13,981</u>
Total Personnel	<u>34,542</u>	<u>37,922</u>	<u>361,950</u>	<u>379,220</u>	<u>455,064</u>	<u>93,115</u>
Supplies						
Field	<u>374</u>	<u>167</u>	<u>951</u>	<u>1,667</u>	<u>2,000</u>	<u>1,049</u>
Total Supplies	<u>374</u>	<u>167</u>	<u>951</u>	<u>1,667</u>	<u>2,000</u>	<u>1,049</u>
Communications						
Advertising	175	525	1,585	5,250	6,300	4,715
Postage	0	35	44	350	420	376
Printing & Publications	<u>0</u>	<u>150</u>	<u>252</u>	<u>1,500</u>	<u>1,800</u>	<u>1,548</u>
Total Communications	<u>175</u>	<u>710</u>	<u>1,881</u>	<u>7,100</u>	<u>8,521</u>	<u>6,640</u>
Travel & Training						
Other	399	1,610	6,975	16,104	19,325	12,350
Sponsorships	3,300	1,576	14,431	15,756	18,907	4,476
Bank Fees/ Interest / Insur	<u>0</u>	<u>63</u>	<u>726</u>	<u>630</u>	<u>756</u>	<u>30</u>
Total Other	<u>3,300</u>	<u>1,639</u>	<u>15,157</u>	<u>16,386</u>	<u>19,664</u>	<u>4,507</u>
Total Expense	<u>38,789</u>	<u>42,048</u>	<u>386,913</u>	<u>420,478</u>	<u>504,573</u>	<u>117,660</u>
Total Expense	<u>38,789</u>	<u>42,048</u>	<u>386,913</u>	<u>420,478</u>	<u>504,573</u>	<u>117,660</u>
Current Year Excess (Deficit)	<u>(30,740)</u>	<u>0</u>	<u>(40,186)</u>	<u>0</u>	<u>0</u>	<u>(40,186)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Food and Farming**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	26,348	129,933	911,608	1,299,334	1,559,201	(647,592)
Contingency Reserve	0	723	8,679	7,232	8,679	0
Grants & Cost Share	33,146	17,917	184,757	179,167	215,000	(30,243)
Other / Interest	445	63	1,595	625	750	845
Total Revenue	<u>59,939</u>	<u>148,636</u>	<u>1,106,639</u>	<u>1,486,358</u>	<u>1,783,629</u>	<u>(676,990)</u>
Total Revenue	<u>59,939</u>	<u>148,636</u>	<u>1,106,639</u>	<u>1,486,358</u>	<u>1,783,629</u>	<u>(676,990)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	55,882	62,580	505,758	625,800	750,961	245,202
Contracted Services	<u>(54,637)</u>	<u>8,138</u>	<u>84,278</u>	<u>81,375</u>	<u>97,650</u>	<u>13,372</u>
Total Personnel	1,245	70,718	590,036	707,176	848,611	258,575
Supplies						
Office	203	394	465	3,938	4,726	4,261
Field	<u>(586)</u>	<u>348</u>	<u>3,707</u>	<u>3,480</u>	<u>4,176</u>	<u>469</u>
Total Supplies	(384)	742	4,172	7,418	8,902	4,730
Communications						
Postage	<u>0</u>	<u>183</u>	<u>0</u>	<u>1,833</u>	<u>2,200</u>	<u>2,200</u>
Total Communications	0	183	0	1,833	2,200	2,200
Occupancy & Equipment						
Program Activities	0	25	0	250	300	300
Equipment & Vehicle Maintenance	<u>185</u>	<u>162</u>	<u>1,192</u>	<u>1,617</u>	<u>1,940</u>	<u>748</u>
Total Occupancy & Equipment	185	187	1,192	1,867	2,240	1,048
Travel & Training	1,952	1,538	7,077	15,378	18,454	11,377
Other						
Capital Outlay	0	83	0	833	1,000	1,000
Bank Fees/ Interest / Insur	<u>0</u>	<u>185</u>	<u>136</u>	<u>1,852</u>	<u>2,222</u>	<u>2,086</u>
Total Other	0	269	136	2,685	3,222	3,086
Total Expense	<u>2,998</u>	<u>73,636</u>	<u>602,612</u>	<u>736,357</u>	<u>883,629</u>	<u>281,017</u>
Grants & Fund Transfers						
Awards						
Cost Share / LIP	0	0	20,000	0	0	(20,000)
Regional Food	<u>0</u>	<u>75,000</u>	<u>0</u>	<u>750,000</u>	<u>900,000</u>	<u>900,000</u>
Total Awards	0	75,000	20,000	750,000	900,000	880,000
Total Grants & Fund Transfers	0	75,000	20,000	750,000	900,000	880,000
Total Expense	<u>2,998</u>	<u>148,636</u>	<u>622,612</u>	<u>1,486,357</u>	<u>1,783,629</u>	<u>1,161,017</u>
Current Year Excess (Deficit)	<u>56,941</u>	<u>0</u>	<u>484,026</u>	<u>0</u>	<u>0</u>	<u>484,026</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Shoreline and Riparian**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	14,890	73,426	515,153	734,258	881,109	(365,956)
Contingency Reserve	0	2,339	28,063	23,386	28,063	0
Grants & Cost Share	31,132	14,333	193,336	143,333	172,000	21,336
Plant Sale	0	9,022	143,167	90,218	108,262	34,905
Total Revenue	<u>46,022</u>	<u>99,120</u>	<u>879,719</u>	<u>991,196</u>	<u>1,189,434</u>	<u>(309,715)</u>
Total Revenue	<u>46,022</u>	<u>99,120</u>	<u>879,719</u>	<u>991,196</u>	<u>1,189,434</u>	<u>(309,715)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	52,255	41,907	478,019	419,074	502,888	24,870
Contracted Services	<u>91,046</u>	<u>38,246</u>	<u>249,245</u>	<u>382,460</u>	<u>458,952</u>	<u>209,707</u>
Total Personnel	143,300	80,153	727,264	801,534	961,840	234,576
Supplies						
Office	0	18	0	175	210	210
Field	<u>7,266</u>	<u>10,167</u>	<u>123,213</u>	<u>101,675</u>	<u>122,010</u>	<u>(1,203)</u>
Total Supplies	7,266	10,185	123,213	101,850	122,220	(993)
Communications						
Postage	0	56	0	560	672	672
Printing & Publications	<u>0</u>	<u>211</u>	<u>0</u>	<u>2,108</u>	<u>2,530</u>	<u>2,530</u>
Total Communications	0	267	0	2,668	3,202	3,202
Occupancy & Equipment						
Storage & Other	103	783	4,968	7,833	9,400	4,433
Equipment & Vehicle Maintenance	<u>550</u>	<u>647</u>	<u>2,112</u>	<u>6,467</u>	<u>7,760</u>	<u>5,649</u>
Total Occupancy & Equipment	653	1,430	7,079	14,300	17,160	10,081
Travel & Training	286	1,248	2,895	12,478	14,974	12,079
Other						
Capital Outlay	0	700	0	7,003	8,403	8,403
Sponsorships	280	44	280	442	530	250
Bank Fees/ Interest / Insur	<u>0</u>	<u>36</u>	<u>178</u>	<u>364</u>	<u>437</u>	<u>259</u>
Total Other	280	781	458	7,809	9,370	8,912
Total Expense	<u>151,785</u>	<u>94,064</u>	<u>860,909</u>	<u>940,639</u>	<u>1,128,767</u>	<u>267,858</u>
Grants & Fund Transfers						
Awards						
Cost Share / LIP	<u>1,000</u>	<u>2,395</u>	<u>11,453</u>	<u>23,949</u>	<u>28,739</u>	<u>17,286</u>
Total Awards	1,000	2,395	11,453	23,949	28,739	17,286
Total Grants & Fund Transfers	1,000	2,395	11,453	23,949	28,739	17,286
Total Expense	<u>152,785</u>	<u>96,459</u>	<u>872,362</u>	<u>964,588</u>	<u>1,157,506</u>	<u>285,144</u>
Current Year Excess (Deficit)	<u>(106,764)</u>	<u>2,661</u>	<u>7,357</u>	<u>26,607</u>	<u>31,929</u>	<u>(24,572)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Landowner Incentive Program**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	12,272	60,518	424,592	605,179	726,215	(301,623)
Contingency Reserve	0	258	3,100	2,583	3,100	0
Grants & Cost Share	0	0	3,706	0	0	3,706
Total Revenue	<u>12,272</u>	<u>60,776</u>	<u>431,397</u>	<u>607,763</u>	<u>729,315</u>	<u>(297,918)</u>
Total Revenue	<u>12,272</u>	<u>60,776</u>	<u>431,397</u>	<u>607,763</u>	<u>729,315</u>	<u>(297,918)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	8,005	5,540	76,930	55,404	66,485	(10,445)
Contracted Services	118	292	3,100	2,917	3,500	401
Total Personnel	<u>8,123</u>	<u>5,832</u>	<u>80,030</u>	<u>58,321</u>	<u>69,985</u>	<u>(10,045)</u>
Supplies						
Office	0	71	0	708	850	850
Total Supplies	<u>0</u>	<u>71</u>	<u>0</u>	<u>708</u>	<u>850</u>	<u>850</u>
Communications						
Postage	0	13	0	125	150	150
Total Communications	<u>0</u>	<u>13</u>	<u>0</u>	<u>125</u>	<u>150</u>	<u>150</u>
Travel & Training						
	64	173	1,179	1,733	2,080	901
Total Expense	<u>8,187</u>	<u>6,089</u>	<u>81,209</u>	<u>60,888</u>	<u>73,065</u>	<u>(8,144)</u>
Grants & Fund Transfers						
Awards						
Cost Share / LIP	0	54,688	6,097	546,875	656,250	650,153
Total Awards	<u>0</u>	<u>54,688</u>	<u>6,097</u>	<u>546,875</u>	<u>656,250</u>	<u>650,153</u>
Total Grants & Fund Transfers	<u>0</u>	<u>54,688</u>	<u>6,097</u>	<u>546,875</u>	<u>656,250</u>	<u>650,153</u>
Total Expense	<u>8,187</u>	<u>60,776</u>	<u>87,306</u>	<u>607,763</u>	<u>729,315</u>	<u>642,010</u>
Current Year Excess (Deficit)	<u>4,086</u>	<u>0</u>	<u>344,092</u>	<u>0</u>	<u>0</u>	<u>344,092</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Member Jurisdiction and WRIA**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	<u>21,492</u>	<u>105,987</u>	<u>743,602</u>	<u>1,059,871</u>	<u>1,271,845</u>	<u>(528,243)</u>
Total Revenue	<u>21,492</u>	<u>105,987</u>	<u>743,602</u>	<u>1,059,871</u>	<u>1,271,845</u>	<u>(528,243)</u>
Total Revenue	<u>21,492</u>	<u>105,987</u>	<u>743,602</u>	<u>1,059,871</u>	<u>1,271,845</u>	<u>(528,243)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	<u>11,403</u>	<u>9,420</u>	<u>112,833</u>	<u>94,204</u>	<u>113,045</u>	<u>212</u>
Contracted Services	<u>266</u>	<u>625</u>	<u>1,682</u>	<u>6,250</u>	<u>7,500</u>	<u>5,819</u>
Total Personnel	<u>11,669</u>	<u>10,045</u>	<u>114,514</u>	<u>100,454</u>	<u>120,545</u>	<u>6,030</u>
Communications						
Postage	<u>0</u>	<u>25</u>	<u>64</u>	<u>250</u>	<u>300</u>	<u>236</u>
Printing & Publications	<u>0</u>	<u>25</u>	<u>0</u>	<u>250</u>	<u>300</u>	<u>300</u>
Total Communications	<u>0</u>	<u>50</u>	<u>64</u>	<u>500</u>	<u>600</u>	<u>536</u>
Occupancy & Equipment						
Program Activities	<u>0</u>	<u>38</u>	<u>0</u>	<u>375</u>	<u>450</u>	<u>450</u>
Total Occupancy & Equipment	<u>0</u>	<u>38</u>	<u>0</u>	<u>375</u>	<u>450</u>	<u>450</u>
Travel & Training						
	<u>120</u>	<u>196</u>	<u>658</u>	<u>1,959</u>	<u>2,350</u>	<u>1,693</u>
Other						
Capital Outlay	<u>0</u>	<u>658</u>	<u>33</u>	<u>6,583</u>	<u>7,900</u>	<u>7,867</u>
Total Other	<u>0</u>	<u>658</u>	<u>33</u>	<u>6,583</u>	<u>7,900</u>	<u>7,867</u>
Total Expense	<u>11,789</u>	<u>10,987</u>	<u>115,269</u>	<u>109,871</u>	<u>131,845</u>	<u>16,577</u>
Grants & Fund Transfers						
Awards						
Member Jurisdiction	<u>4,913</u>	<u>95,000</u>	<u>9,676</u>	<u>950,000</u>	<u>1,140,000</u>	<u>1,130,324</u>
Total Awards	<u>4,913</u>	<u>95,000</u>	<u>9,676</u>	<u>950,000</u>	<u>1,140,000</u>	<u>1,130,324</u>
Total Grants & Fund Transfers	<u>4,913</u>	<u>95,000</u>	<u>9,676</u>	<u>950,000</u>	<u>1,140,000</u>	<u>1,130,324</u>
Total Expense	<u>16,702</u>	<u>105,987</u>	<u>124,944</u>	<u>1,059,871</u>	<u>1,271,845</u>	<u>1,146,901</u>
Current Year Excess (Deficit)	<u>4,791</u>	<u>0</u>	<u>618,658</u>	<u>0</u>	<u>0</u>	<u>618,658</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Forestry**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	2,919	14,396	100,999	143,957	172,748	(71,748)
Contingency Reserve	0	710	127,500	126,080	127,500	0
Grants & Cost Share	<u>0</u>	<u>0</u>	<u>46,321</u>	<u>0</u>	<u>0</u>	<u>46,321</u>
Total Revenue	<u>2,919</u>	<u>15,106</u>	<u>274,821</u>	<u>270,037</u>	<u>300,248</u>	<u>(25,427)</u>
Total Revenue	<u>2,919</u>	<u>15,106</u>	<u>274,821</u>	<u>270,037</u>	<u>300,248</u>	<u>(25,427)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	14,038	8,106	137,631	81,057	97,268	(40,363)
Contracted Services	<u>17,167</u>	<u>6,247</u>	<u>275,380</u>	<u>181,450</u>	<u>193,944</u>	<u>(81,436)</u>
Total Personnel	<u>31,205</u>	<u>14,353</u>	<u>413,011</u>	<u>262,507</u>	<u>291,212</u>	<u>(121,799)</u>
Supplies						
Office	37	21	37	208	250	213
Field	<u>0</u>	<u>42</u>	<u>64</u>	<u>417</u>	<u>500</u>	<u>436</u>
Total Supplies	<u>37</u>	<u>63</u>	<u>101</u>	<u>625</u>	<u>750</u>	<u>649</u>
Communications						
Printing & Publications	<u>0</u>	<u>14</u>	<u>4,867</u>	<u>140</u>	<u>168</u>	<u>(4,699)</u>
Total Communications	<u>0</u>	<u>14</u>	<u>4,867</u>	<u>140</u>	<u>168</u>	<u>(4,699)</u>
Travel & Training	503	661	1,933	6,610	7,932	5,999
Other						
Bank Fees/ Interest / Insur	<u>0</u>	<u>16</u>	<u>92</u>	<u>155</u>	<u>187</u>	<u>95</u>
Total Other	<u>0</u>	<u>16</u>	<u>92</u>	<u>155</u>	<u>187</u>	<u>95</u>
Total Expense	<u>31,746</u>	<u>15,106</u>	<u>420,004</u>	<u>270,037</u>	<u>300,248</u>	<u>(119,755)</u>
Total Expense	<u>31,746</u>	<u>15,106</u>	<u>420,004</u>	<u>270,037</u>	<u>300,248</u>	<u>(119,755)</u>
Current Year Excess (Deficit)	<u>(28,826)</u>	<u>0</u>	<u>(145,183)</u>	<u>0</u>	<u>0</u>	<u>(145,183)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Opportunity Funds**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	<u>101</u>	<u>498</u>	<u>3,493</u>	<u>4,979</u>	<u>5,975</u>	<u>(2,481)</u>
Total Revenue	<u>101</u>	<u>498</u>	<u>3,493</u>	<u>4,979</u>	<u>5,975</u>	<u>(2,481)</u>
Total Revenue	<u>101</u>	<u>498</u>	<u>3,493</u>	<u>4,979</u>	<u>5,975</u>	<u>(2,481)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	<u>0</u>	<u>498</u>	<u>468</u>	<u>4,979</u>	<u>5,975</u>	<u>5,506</u>
Total Personnel	<u>0</u>	<u>498</u>	<u>468</u>	<u>4,979</u>	<u>5,975</u>	<u>5,506</u>
Total Expense	<u>0</u>	<u>498</u>	<u>468</u>	<u>4,979</u>	<u>5,975</u>	<u>5,506</u>
Total Expense	<u>0</u>	<u>498</u>	<u>468</u>	<u>4,979</u>	<u>5,975</u>	<u>5,506</u>
Current Year Excess (Deficit)	<u>101</u>	<u>0</u>	<u>3,025</u>	<u>0</u>	<u>0</u>	<u>3,025</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Current Operating Fund**  
**Education**

From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Rates & Charges	4,627	22,816	160,075	228,158	273,789	(113,714)
Contingency Reserve	0	1,031	12,367	10,306	12,367	0
Grants & Cost Share	0	1,773	23,826	17,731	21,277	2,549
Total Revenue	<u>4,627</u>	<u>25,619</u>	<u>196,268</u>	<u>256,194</u>	<u>307,433</u>	<u>(111,165)</u>
Total Revenue	<u>4,627</u>	<u>25,619</u>	<u>196,268</u>	<u>256,194</u>	<u>307,433</u>	<u>(111,165)</u>
Expense						
Personnel						
Salary, Taxes & Benefits	10,255	19,496	156,511	194,959	233,951	77,440
Contracted Services	<u>9,232</u>	<u>3,301</u>	<u>51,525</u>	<u>33,009</u>	<u>39,611</u>	<u>(11,914)</u>
Total Personnel	<u>19,487</u>	<u>22,797</u>	<u>208,035</u>	<u>227,968</u>	<u>273,562</u>	<u>65,526</u>
Supplies						
Office	0	217	231	2,167	2,600	2,369
Field	<u>(3,065)</u>	<u>514</u>	<u>(1,950)</u>	<u>5,142</u>	<u>6,170</u>	<u>8,120</u>
Total Supplies	<u>(3,065)</u>	<u>731</u>	<u>(1,719)</u>	<u>7,308</u>	<u>8,770</u>	<u>10,489</u>
Communications						
Postage	15	889	6,181	8,889	10,666	4,485
Printing & Publications	<u>0</u>	<u>40</u>	<u>0</u>	<u>403</u>	<u>483</u>	<u>483</u>
Total Communications	<u>15</u>	<u>929</u>	<u>6,181</u>	<u>9,291</u>	<u>11,149</u>	<u>4,968</u>
Occupancy & Equipment						
Storage & Other	20	79	20	788	945	925
Program Activities	<u>0</u>	<u>272</u>	<u>4,198</u>	<u>2,723</u>	<u>3,268</u>	<u>(930)</u>
Total Occupancy & Equipment	<u>20</u>	<u>351</u>	<u>4,218</u>	<u>3,511</u>	<u>4,213</u>	<u>(5)</u>
Travel & Training	38	718	2,236	7,178	8,614	6,378
Other						
Sponsorships	<u>0</u>	<u>94</u>	<u>291</u>	<u>938</u>	<u>1,125</u>	<u>834</u>
Total Other	<u>0</u>	<u>94</u>	<u>291</u>	<u>938</u>	<u>1,125</u>	<u>834</u>
Total Expense	<u>16,496</u>	<u>25,619</u>	<u>219,243</u>	<u>256,194</u>	<u>307,433</u>	<u>88,190</u>
Total Expense	<u>16,496</u>	<u>25,619</u>	<u>219,243</u>	<u>256,194</u>	<u>307,433</u>	<u>88,190</u>
Current Year Excess (Deficit)	<u>(11,869)</u>	<u>(0)</u>	<u>(22,976)</u>	<u>(0)</u>	<u>0</u>	<u>(22,976)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Reserve Funds**  
**Operations and Services**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Contingency Reserve	<u>0</u>	<u>0</u>	<u>(248,346)</u>	<u>0</u>	<u>0</u>	<u>(248,346)</u>
Total Revenue	<u>0</u>	<u>0</u>	<u>(248,346)</u>	<u>0</u>	<u>0</u>	<u>(248,346)</u>
Total Revenue	<u>0</u>	<u>0</u>	<u>(248,346)</u>	<u>0</u>	<u>0</u>	<u>(248,346)</u>
Total Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Current Year Excess (Deficit)	<u>0</u>	<u>0</u>	<u>(248,346)</u>	<u>0</u>	<u>0</u>	<u>(248,346)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Reserve Funds**  
**Food and Farming**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Expense						
Personnel						
Salary, Taxes & Benefits	12,853	0	183,195	0	0	(183,195)
Contracted Services	<u>0</u>	<u>0</u>	<u>50,306</u>	<u>0</u>	<u>0</u>	<u>(50,306)</u>
Total Personnel	12,853	0	233,501	0	0	(233,501)
Supplies						
Office	37	0	37	0	0	(37)
Field	<u>0</u>	<u>0</u>	<u>10,496</u>	<u>0</u>	<u>0</u>	<u>(10,496)</u>
Total Supplies	37	0	10,533	0	0	(10,533)
Travel & Training						
	<u>190</u>	<u>0</u>	<u>572</u>	<u>0</u>	<u>0</u>	<u>(572)</u>
Total Expense	<u>13,081</u>	<u>0</u>	<u>244,606</u>	<u>0</u>	<u>0</u>	<u>(244,606)</u>
Grants & Fund Transfers						
Awards						
Regional Food	<u>68,854</u>	<u>0</u>	<u>702,935</u>	<u>0</u>	<u>0</u>	<u>(702,935)</u>
Total Awards	<u>68,854</u>	<u>0</u>	<u>702,935</u>	<u>0</u>	<u>0</u>	<u>(702,935)</u>
Total Grants & Fund Transfers	<u>68,854</u>	<u>0</u>	<u>702,935</u>	<u>0</u>	<u>0</u>	<u>(702,935)</u>
Total Expense	<u>81,934</u>	<u>0</u>	<u>947,541</u>	<u>0</u>	<u>0</u>	<u>(947,541)</u>
Current Year Excess (Deficit)	<u>(81,934)</u>	<u>0</u>	<u>(947,541)</u>	<u>0</u>	<u>0</u>	<u>(947,541)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Reserve Funds**  
**Shoreline and Riparian**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Expense						
Personnel						
Contracted Services	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>0</u>	<u>(2,500)</u>
Total Personnel	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>0</u>	<u>(2,500)</u>
Supplies						
Field	<u>639</u>	<u>0</u>	<u>835</u>	<u>0</u>	<u>0</u>	<u>(835)</u>
Total Supplies	<u>639</u>	<u>0</u>	<u>835</u>	<u>0</u>	<u>0</u>	<u>(835)</u>
Total Expense	<u>639</u>	<u>0</u>	<u>3,335</u>	<u>0</u>	<u>0</u>	<u>(3,335)</u>
Total Expense	<u>639</u>	<u>0</u>	<u>3,335</u>	<u>0</u>	<u>0</u>	<u>(3,335)</u>
Current Year Excess (Deficit)	<u>(639)</u>	<u>0</u>	<u>(3,335)</u>	<u>0</u>	<u>0</u>	<u>(3,335)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Reserve Funds**

**Landowner Incentive Program**

From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Revenue						
Revenue						
Grants & Cost Share	<u>0</u>	<u>0</u>	<u>(46,321)</u>	<u>0</u>	<u>0</u>	<u>(46,321)</u>
Total Revenue	<u>0</u>	<u>0</u>	<u>(46,321)</u>	<u>0</u>	<u>0</u>	<u>(46,321)</u>
Total Revenue	<u>0</u>	<u>0</u>	<u>(46,321)</u>	<u>0</u>	<u>0</u>	<u>(46,321)</u>
Grants & Fund Transfers						
Awards						
Cost Share / LIP	<u>3,136</u>	<u>0</u>	<u>163,711</u>	<u>0</u>	<u>0</u>	<u>(163,711)</u>
Total Awards	<u>3,136</u>	<u>0</u>	<u>163,711</u>	<u>0</u>	<u>0</u>	<u>(163,711)</u>
Total Grants & Fund Transfers	<u>3,136</u>	<u>0</u>	<u>163,711</u>	<u>0</u>	<u>0</u>	<u>(163,711)</u>
Total Expense	<u>3,136</u>	<u>0</u>	<u>163,711</u>	<u>0</u>	<u>0</u>	<u>(163,711)</u>
Current Year Excess (Deficit)	<u>(3,136)</u>	<u>0</u>	<u>(210,032)</u>	<u>0</u>	<u>0</u>	<u>(210,032)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Reserve Funds**

**Member Jurisdiction and WRIA**

From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Grants & Fund Transfers						
Awards						
Member Jurisdiction	<u>46,748</u>	<u>0</u>	<u>1,307,905</u>	<u>0</u>	<u>0</u>	<u>(1,307,905)</u>
Total Awards	<u>46,748</u>	<u>0</u>	<u>1,307,905</u>	<u>0</u>	<u>0</u>	<u>(1,307,905)</u>
Total Grants & Fund Transfers	<u>46,748</u>	<u>0</u>	<u>1,307,905</u>	<u>0</u>	<u>0</u>	<u>(1,307,905)</u>
Total Expense	<u>46,748</u>	<u>0</u>	<u>1,307,905</u>	<u>0</u>	<u>0</u>	<u>(1,307,905)</u>
Current Year Excess (Deficit)	<u>(46,748)</u>	<u>0</u>	<u>(1,307,905)</u>	<u>0</u>	<u>0</u>	<u>(1,307,905)</u>

**King Conservation District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
**Reserve Funds**  
**Forestry**  
From 10/1/2019 Through 10/31/2019  
(In Whole Numbers)

	<u>Oct Actual</u>	<u>Oct Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Budget Remaining</u>
Expense						
Personnel						
Salary, Taxes & Benefits	18,613	0	150,646	0	0	(150,646)
Contracted Services	<u>2,917</u>	<u>0</u>	<u>16,623</u>	<u>0</u>	<u>0</u>	<u>(16,623)</u>
Total Personnel	21,530	0	167,269	0	0	(167,269)
Travel & Training						
	<u>0</u>	<u>0</u>	<u>202</u>	<u>0</u>	<u>0</u>	<u>(202)</u>
Total Expense	<u>21,530</u>	<u>0</u>	<u>167,471</u>	<u>0</u>	<u>0</u>	<u>(167,471)</u>
Grants & Fund Transfers						
Awards						
Cost Share / LIP	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>(2,000)</u>
Total Awards	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>(2,000)</u>
Total Grants & Fund Transfers	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>(2,000)</u>
Total Expense	<u>21,530</u>	<u>0</u>	<u>169,471</u>	<u>0</u>	<u>0</u>	<u>(169,471)</u>
Current Year Excess (Deficit)	<u>(21,530)</u>	<u>0</u>	<u>(169,471)</u>	<u>0</u>	<u>0</u>	<u>(169,471)</u>

# NEW BUSINESS

20 - v2.2 FTE - Base Budget STC

				Agriculture & Local Food	Clean Water	Forest Stewardships	Member Jurisdiction		Engagement	Engineering	LIP	Operations & Board			Total						
Rates and Charges																					
Rates and Charges				\$	1,523,044.91	\$	3,471,982.91	\$	1,311,170.15	\$	1,251,992.89					\$	7,558,190.87				
Other Revenue Sources																					
Annual Plant Sales		4600				\$	108,261.95									\$	108,261.95				
Earned Interest Income		4000		\$	29,000.00	\$	171,725.00	\$	99,275.00							\$	300,000.00				
Rental Revenue		4810				\$	750.00									\$	750.00				
Total Other Revenue Sources				\$	29,000.00	\$	280,736.95	\$	99,275.00							\$	409,011.95				
Grant Revenue																					
20 - IM - WSCC		4000				\$	47,800.00									\$	47,800.00				
21 - IM - WSCC		4000				\$	47,800.00									\$	47,800.00				
20 - CE - WSCC		4000				\$	40,000.00									\$	40,000.00				
21 - CE - WSCC		4000				\$	40,000.00									\$	40,000.00				
20 - NRI/SH/CR - WSCC		4000				\$	62,500.00									\$	62,500.00				
21 - NRI/SH/CR - WSCC		4000				\$	62,500.00									\$	62,500.00				
Shore Friendly		4000				\$	62,146.17									\$	62,146.17				
Ag Drainage - Crew Grant		4000		\$	94,300.00											\$	94,300.00				
Ag Drainage Phase 5 Grant		4000		\$	7,000.00											\$	7,000.00				
Ag Drairage Phase 6 Grant		4000		\$	140,000.00											\$	140,000.00				
Clyzzel Regional Foods		4000		\$	79,000.00											\$	79,000.00				
AFT Contract for Disc Farms		4000				\$	25,000.00									\$	25,000.00				
WSCC Livestock Grant		4000				\$	40,000.00									\$	40,000.00				
WSDA Weed Control Grant		4000				\$	7,000.00									\$	7,000.00				
SARE Grant		4000				\$	12,184.56									\$	12,184.56				
Working Lands		4000						\$	167,570.27							\$	167,570.27				
Sound Transit		4000						\$	121,523.08							\$	121,523.08				
Total Grant Revenue				\$	320,300.00	\$	446,930.73	\$	289,093.35	\$	-	\$	-	\$	-	\$	1,056,324.08				
Total Revenue				\$	1,872,344.91	\$	4,199,650.59	\$	1,699,538.50	\$	1,251,992.89					\$	9,023,526.90				
PROGRAM EXPENSES																					
GL		Amount																			
Advertising																					
Employment/Program/Mtg		7500		\$	-	\$	-	\$	-	\$	8,000.00	\$	8,500.00	\$	-	\$	4,750.00				
21,250.00																					
Capital Outlay																					
Equipment		8810		\$	40,000.00	\$	-	\$	-	\$	-	\$	-	\$	18,500.00		\$	58,500.00			
Computer Equipment		8812		\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,000.00		\$	5,000.00			
Communications																					
E-mail/Internet		6010		\$	-	\$	-	\$	-	\$	1,500.00	\$	-	\$	-	\$	15,500.00		\$	17,000.00	
Postage		6100		\$	2,420.00	\$	5,500.00	\$	-	\$	300.00	\$	-	\$	150.00	\$	7,200.00		\$	15,570.00	
Printing		6110		\$	-	\$	3,120.00	\$	-	\$	300.00	\$	-	\$	-	\$	8,250.00		\$	17,670.00	
Cell Phone		6600		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	25,000.00		\$	25,000.00	
Shipping		8000		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,000.00		\$	1,000.00	
Contracted & Professional Services																					
Legal		7805		\$	3,000.00	\$	-	\$	-	\$	7,500.00		\$	-	\$	500.00	\$	140,000.00		\$	151,000.00
Educational Services		7810		\$	-	\$	14,200.00	\$	56,000.00	\$	-		\$	-	\$	-	\$	-		\$	70,200.00
Election		7815		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	201,000.00		\$	201,000.00
Engineering		7820		\$	-	\$	48,610.00	\$	-	\$	-		\$	-	\$	12,000.00	\$	-		\$	60,610.00
Planning Services		7821		\$	-	\$	-	\$	79,687.00	\$	-		\$	2,500.00	\$	-	\$	-		\$	82,187.00
Work Crews		7822		\$	94,300.00	\$	368,126.00	\$	94,300.00	\$	-		\$	-	\$	9,800.00	\$	-		\$	500.00
Temporary Labor		7824		\$	108,000.00	\$	21,320.00	\$	-	\$	-		\$	8,000.00	\$	-	\$	-		\$	6,500.00
Accounting		7825		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-		\$	23,000.00
Human Resources		7826		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-		\$	51,700.00
Information Technology		7827		\$	-	\$	800.00	\$	-	\$	-		\$	-	\$	-	\$	-		\$	89,787.00
Management		7828		\$	25,000.00	\$	-	\$	-	\$	-		\$	5,000.00	\$	-	\$	-		\$	-
Promotions & Public Relations		7834		\$	-	\$	1,000.00	\$	-	\$	-		\$	8,000.00	\$	-	\$	-		\$	-
Program Marketing		7840		\$	-	\$	125.00	\$	-	\$	-		\$	-	\$	-	\$	-		\$	-
Web and Graphic Design		7841		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-		\$	-
Intern		7845		\$	-	\$	-	\$	-	\$	-		\$	4,900.00	\$	-	\$	-		\$	-
Other		7850		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-		\$	-
Grants																					
Grants - Food Grant Awards		9992		\$	726,388.32	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-		\$	-
Cost Share- WSCC		9993		\$	-	\$	45,400.00	\$	-	\$	-		\$	-	\$	-	\$	-		\$	-
Cost Share - KCD		9994		\$	15,000.00	\$	303,000.00	\$	235,009.59	\$	-		\$	-	\$	-	\$	-		\$	-
Grants - WRIA/MJ Funds		9998		\$	-	\$	-	\$	-	\$	986,203.77		\$	-	\$	-	\$	-		\$	-
Insurance																					
Insurance- P & C		6720		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-		\$	-
Other Fees																					
Dues/ Memberships (incl. WACD)		6800		\$	-	\$	250.00	\$	200.00	\$	-		\$	-	\$	500.00	\$	-		\$	-
Permits and Fees		6805		\$	-	\$	3,386.00	\$	-	\$	-		\$	-	\$	10,000.00	\$	-		\$	-
Payroll Service Fees		7860						\$	-				\$	-			\$	-		\$	-
Soil Testing		6910		\$	20,000.00					\$	-									\$	-
																				\$	-

20 - v2.2 FTE - Base Budget STC

			Agriculture & Local Food	Clean Water	Forest Stewardships	Member Jurisdiction		Engagement	Engineering	LIP	Operations & Board		Total
Bank Fees	8200		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00
Sponsorship/ Awards	8300		\$ -	\$ 1,480.00	\$ -	\$ -		\$ 12,500.00	\$ -	\$ -	\$ -		\$ 13,980.00
Other	8600		\$ 882.00	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ 882.00
Payroll Expense													
Salaries - Program	5000		\$ 368,932.72	\$ 1,243,078.93	\$ 500,653.71	\$ 145,501.20		\$ -	\$ -	\$ -	\$ -		\$ 2,258,166.56
Salaries - Non Program	5000		\$ 157,482.00	\$ 598,956.80	\$ 209,976.00	\$ 45,261.84		\$ -	\$ -	\$ -	\$ -		\$ 1,011,676.64
Salaries - Support Services	5000		\$ 87,272.93	\$ 402,355.74	\$ 148,848.06	\$ 37,544.10							\$ 676,020.83
Staff Overtime Costs	5010		\$ -	\$ 28,997.00	\$ 3,000.00	\$ -		\$ -	\$ 1,000.00	\$ 1,500.00	\$ 21,068.00		\$ 55,565.00
Cost of Labor Adjustment	5090		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 178,754.33		\$ 178,754.33
Rentals													
Office Rent	6000		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 373,109.10		\$ 373,109.10
Equipment/Storage	7010		\$ -	\$ 10,300.00	\$ -	\$ -		\$ -	\$ 3,000.00	\$ -	\$ 46,700.00		\$ 60,000.00
Meeting Facilities	7020		\$ -	\$ 500.00	\$ -	\$ 450.00		\$ -	\$ -	\$ -	\$ 5,000.00		\$ 5,950.00
Property Taxes	7301										\$ 120.00		\$ 120.00
Repairs													
Equipment	7100		\$ -	\$ 10,000.00	\$ -	\$ -		\$ -	\$ 420.00	\$ -	\$ 2,000.00		\$ 12,420.00
Supplies													
Field Supplies	6410		\$ 336.00	\$ 133,590.00	\$ 200.00	\$ -		\$ 3,500.00	\$ 420.00	\$ -	\$ -		\$ 138,046.00
Office Supplies: General	6420		\$ -	\$ 1,960.00	\$ -	\$ -		\$ 500.00	\$ -	\$ 850.00	\$ 11,400.00		\$ 14,710.00
Publications/ Subscriptions	6730		\$ -	\$ 632.00	\$ 200.00	\$ -		\$ -	\$ -	\$ -	\$ -		\$ 832.00
Office Supplies: Software	8820		\$ -	\$ -		\$ 7,900.00		\$ -	\$ -	\$ -	\$ 10,500.00		\$ 18,400.00
Training Fees													
Staff	7600		\$ 2,000.00	\$ 1,400.00	\$ -	\$ 1,000.00		\$ -	\$ -	\$ 1,000.00	\$ 28,450.00		\$ 33,850.00
Board	7600		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 11,075.00		\$ 11,075.00
Travel													
Ground Transport	7703		\$ -	\$ 450.00	\$ 400.00	\$ 50.00		\$ 300.00	\$ -	\$ -	\$ -		\$ 1,200.00
Meals	7705		\$ 1,665.00	\$ 3,570.00	\$ -	\$ 500.00		\$ 4,600.00	\$ -	\$ -	\$ 2,700.00		\$ 13,035.00
Mileage & Ground Transportation	7706		\$ 1,315.00	\$ 1,900.00	\$ 325.00	\$ 800.00		\$ 2,420.00	\$ 275.00	\$ 500.00	\$ 900.00		\$ 8,435.00
Lodging	7706		\$ -	\$ -	\$ -	\$ -		\$ 1,500.00	\$ -	\$ -	\$ -		\$ 1,500.00
Other	7709		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 1,500.00		\$ 1,500.00
Vehicles													
Insurance	6710		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 700.00		\$ 700.00
Fuel	7400		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 15,000.00		\$ 15,000.00
TOTAL													
			\$ 1,653,993.97	\$ 3,277,232.47	\$ 1,350,881.36	\$ 1,233,310.91	\$ -	\$ 69,220.00	\$ 45,915.00	\$ 7,500.00	\$ 1,385,473.43		\$ 9,023,527.14

		Agriculture & Local Food	Clean Water	Forest Stewardships	Member Jurisdiction		Total
Operations		\$ 150,749.54	\$ 600,566.71	\$ 240,712.97	\$ 49,169.20	\$ -	\$ 1,041,198.43
Board		\$ 3,702.87	\$ 14,751.74	\$ 5,912.64	\$ 1,207.75	\$ -	\$ 25,575.00
Elections		\$ 31,664.40	\$ 126,146.89	\$ 50,560.90	\$ 10,327.82	\$ -	\$ 218,700.00
Rates & Charges Renewal		\$ 14,478.46	\$ 57,680.33	\$ 23,118.84	\$ 4,722.37	\$ -	\$ 100,000.00
Engineering		\$ 6,647.79	\$ 26,483.92	\$ 10,615.01	\$ 2,168.27	\$ -	\$ 45,915.00
Engagement		\$ 10,021.99	\$ 39,926.33	\$ 16,002.86	\$ 3,268.82	\$ -	\$ 69,220.00
LIP		\$ 1,085.88	\$ 4,326.02	\$ 1,733.91	\$ 354.18		\$ 7,500.00
Total OH & Support Serv.		\$ 218,350.94	\$ 869,881.95	\$ 348,657.14	\$ 71,218.41	\$ -	\$ 1,508,108.43
Total	Total Cost	\$ 1,872,344.91	\$ 4,147,114.42	\$ 1,699,538.50	\$ 1,304,529.32	\$ -	\$ 9,023,527.14

\$ 9,000,000.00  
\$ (7,616,126.00)  
\$ 1,383,874.00

# 2020 PROGRAM BUDGET

Focus Area: Agriculture & Local Food  
Program:  
Dataset:

Agriculture & Food  
Focus Area Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 988,357.26
Rates & Charges Salaries					\$ 534,687.65
Ag Drainage - Crew Offset					\$ 94,300.00
Ag Drainage Phase 5 Grant					\$ 7,000.00
Ag Drainage Phase 6 Grant					\$ 140,000.00
Clyzzel Regional Foods					\$ 79,000.00
Earned Interest Income					\$ 29,000.00
<b>Total:</b>					<b>\$ 1,624,344.91</b>

Notes

Rates & Charges	\$ 1,523,044.91
Other Revenues	\$ 349,300.00
<b>Total Expenses</b>	<b>\$ 1,872,344.91</b>

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ 40,000.00
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ 40,000.00</b>

Notes

Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ 2,420.00
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ 2,420.00</b>

Notes

Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ 3,000.00
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ 94,300.00
Temporary Labor	0	7824	400		\$ 108,000.00
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ 25,000.00
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 230,300.00</b>

Notes

Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ 726,388.32
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ 15,000.00
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 741,388.32</b>

Notes

Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ -
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ 20,000.00

Notes

Bank Fees	0	8200	400	\$	-
Sponsorship/ Awards	0	8300	400	\$	-
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	882.00
<b>Total:</b>				\$	<b>20,882.00</b>

<b>Payroll Expense</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Cost of Labor Adjustment	0	5000	400	\$	-
Merit Increase Adjustment	0	5000	400	\$	-
Salaries - Program	0	5000	400	\$	368,932.72
Salaries - Non Program	0	5000	400	\$	157,482.00
Salaries - Support Services	0	5000	400	\$	87,272.93
Staff Overtime Costs	0	5010	400	\$	-
<b>Total:</b>				\$	<b>613,687.65</b>

<b>Rentals</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Equipment	0	7010	400	\$	-
Storage	0	7010	400	\$	-
Office Rent	0	7010	400	\$	-
Meeting Facilities	0	7020	400	\$	-
<b>Total:</b>				\$	-

<b>Repairs</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Equipment	0	7100	400	\$	-
Miscellaneous	0	7110	400	\$	-
<b>Total:</b>				\$	-

<b>Supplies</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Field Supplies	0	6410	400	\$	336.00
Office Supplies: General	0	6420	400	\$	-
Publications/ Subscriptions	0	6730	400	\$	-
Office Supplies: Software	0	8820	400	\$	-
<b>Total:</b>				\$	<b>336.00</b>

<b>Training Fees</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Staff	0	7600	400	\$	2,000.00
Board	0	7600	400	\$	-
<b>Total:</b>				\$	<b>2,000.00</b>

<b>Travel</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Airfare	0	7700	400	\$	-
Meals	0	7705	400	\$	1,665.00
Program	0	7705	400	\$	-
Board	0	7705	400	\$	-
Volunteers & Crews	0	7705	400	\$	-
Training	0	7705	400	\$	-
Mileage & Ground Transportation	0	7706	400	\$	1,315.00
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Lodging	0	7706	400	\$	-
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Other	0	7709	400	\$	-
<b>Total:</b>				\$	<b>2,980.00</b>

<b>Vehicles</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Registration	0	6700	400	\$	-
Insurance	0	6710	400	\$	-
Repairs/ Maintenance	0	7120	400	\$	-
Fuel	0	7400	400	\$	-
<b>Total:</b>				\$	-

<b>Total Expenses:</b>	<b>\$</b>	<b>1,653,993.97</b>
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Operations	\$	150,749.54
Board	\$	3,702.87
Elections	\$	31,664.40
Rates & Charges	\$	14,478.46
Engineering	\$	6,647.79
Engagement	\$	10,021.99
LIP	\$	1,085.88
Total Support Services & Overhead	\$	218,350.94
<b>Total</b>	<b>\$</b>	<b>1,872,344.91</b>

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# 2020 PROGRAM BUDGET

Focus Area: Agriculture & Local Food  
Program: Regional Food Systems  
Dataset:

Agriculture & Food  
Regional Food Sys Prog Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 799,305.63
Rates & Charges Salaries					\$ 200,588.63
Rates & Charges Difference					
<b>Total:</b>					<b>\$ 999,894.25</b>

Notes

Total Cost: \$1,163,000

Rates & Charges	\$ 999,894.25
Other Revenues	\$ -
<b>Total Expenses</b>	<b>\$ 999,894.25</b>

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ -
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ 2,000.00
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ -
Temporary Labor	0	7824	400		\$ -
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 2,000.00</b>

Notes

Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ 726,388.32
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ -
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 726,388.32</b>

Notes

Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ -
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -
Sponsorship/ Awards	0	8300	400		\$ -

Notes

Interest	0	8500	400	\$	-
Other	0	8600	400	\$	882.00
<b>Total:</b>				<b>\$</b>	<b>882.00</b>

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400	\$	-
Merit Increase Adjustment	0	5000	400	\$	-
Salaries - Program	0	5000	400	\$	141,326.64
Salaries - Non Program	0	5000	400	\$	39,370.50
Salaries - Support Services	0	5000	400	\$	19,891.49
Staff Overtime Costs	0	5010	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>200,588.63</b>

Currently from RC could be from grant pool (900K)

Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400	\$	-
Storage	0	7010	400	\$	-
Office Rent	0	7010	400	\$	-
Meeting Facilities	0	7020	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400	\$	-
Miscellaneous	0	7110	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400	\$	-
Office Supplies: General	0	6420	400	\$	-
Publications/ Subscriptions	0	6730	400	\$	-
Office Supplies: Software	0	8820	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400	\$	1,000.00
Board	0	7600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>1,000.00</b>

Travel	Fund	GL	RSC	Program	Budget
Airfare	0	7700	400	\$	-
Meals	0	7705	400	\$	915.00
Program	0	7705	400	\$	-
Board	0	7705	400	\$	-
Volunteers & Crews	0	7705	400	\$	-
Training	0	7705	400	\$	-
Mileage & Ground Transportation	0	7706	400	\$	815.00
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Lodging	0	7706	400	\$	-
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Other	0	7709	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>1,730.00</b>

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400	\$	-
Insurance	0	6710	400	\$	-
Repairs/ Maintenance	0	7120	400	\$	-
Fuel	0	7400	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

**Total Expenses: \$ 932,588.95**

Operations	\$	46,467.60
Board	\$	1,141.39
Elections	\$	9,760.35
Rates & Charges	\$	4,462.90
Engineering	\$	2,049.14
Engagement	\$	3,089.22
LIP	\$	334.72
Total Support Services & Overhead	\$	67,305.31
<b>Total</b>	<b>\$</b>	<b>999,894.25</b>

# 2020 PROGRAM BUDGET

Focus Area: Agriculture & Local Food  
Program: Ag Drainage Assistance  
Dataset:

Agriculture & Food  
ADAP Program Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 79,996.32
Ag Drainage - Crew Offset					\$ 94,300.00
Rates & Charges Salaries					\$ 244,249.61
Ag Drainage Phase 5					\$ 7,000.00
Ag Drainage Phase 6					\$ 140,000.00
<b>Total:</b>					<b>\$ 565,545.93</b>

Notes
Total R/C \$319,031
County grant to cover 50% crew 3
Total: \$374,000

Rates & Charges	\$ 324,245.93
Other Revenues	\$ 241,300.00
<b>Total Expenses</b>	<b>\$ 565,545.93</b>

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ 40,000.00
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ 40,000.00</b>

Notes
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Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ 420.00
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ 420.00</b>

Notes
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Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ 1,000.00
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ 94,300.00
Temporary Labor	0	7824	400		\$ 100,000.00
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 195,300.00</b>

Notes
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Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ -
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ -
Permits and Fees	0	6805	400		\$ -

Notes
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Soil Testing	0	6910	400	\$	-
Bank Fees	0	8200	400	\$	-
Sponsorship/ Awards	0	8300	400	\$	-
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	-
<b>Total:</b>				\$	-

<b>Payroll Expense</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Cost of Labor Adjustment	0	5000	400	\$	-
Merit Increase Adjustment	0	5000	400	\$	-
Salaries - Program	0	5000	400	\$	148,794.88
Salaries - Non Program	0	5000	400	\$	65,617.50
Salaries - Support Services	0	5000	400	\$	29,837.23
Staff Overtime Costs	0	5010	400	\$	-
<b>Total:</b>				\$	<b>244,249.61</b>

<b>Rentals</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Equipment	0	7010	400	\$	-
Storage	0	7010	400	\$	-
Office Rent	0	7010	400	\$	-
Meeting Facilities	0	7020	400	\$	-
<b>Total:</b>				\$	-

<b>Repairs</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Equipment	0	7100	400	\$	-
Miscellaneous	0	7110	400	\$	-
<b>Total:</b>				\$	-

<b>Supplies</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Field Supplies	0	6410	400	\$	336.00
Office Supplies: General	0	6420	400	\$	-
Publications/ Subscriptions	0	6730	400	\$	-
Office Supplies: Software	0	8820	400	\$	-
<b>Total:</b>				\$	<b>336.00</b>

<b>Training Fees</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Staff	0	7600	400	\$	1,000.00
Board	0	7600	400	\$	-
<b>Total:</b>				\$	<b>1,000.00</b>

<b>Travel</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Airfare	0	7700	400	\$	-
Meals	0	7705	400	\$	-
<i>Program</i>	0	7705	400	\$	-
<i>Board</i>	0	7705	400	\$	-
<i>Volunteers &amp; Crews</i>	0	7705	400	\$	-
<i>Training</i>	0	7705	400	\$	-
Mileage & Ground Transportation	0	7706	400	\$	500.00
<i>Program</i>	0	7706	400	\$	-
<i>Board</i>	0	7706	400	\$	-
<i>Training</i>	0	7706	400	\$	-
Lodging	0	7706	400	\$	-
<i>Program</i>	0	7706	400	\$	-
<i>Board</i>	0	7706	400	\$	-
<i>Training</i>	0	7706	400	\$	-
Other	0	7709	400	\$	-
<b>Total:</b>				\$	<b>500.00</b>

<b>Vehicles</b>	<b>Fund</b>	<b>GL</b>	<b>RSC</b>	<b>Program</b>	<b>Budget</b>
Registration	0	6700	400	\$	-
Insurance	0	6710	400	\$	-
Repairs/ Maintenance	0	7120	400	\$	-
Fuel	0	7400	400	\$	-
<b>Total:</b>				\$	-

<b>Total Expenses:</b>	<b>\$ 481,805.61</b>
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Operations	\$ 57,814.34
Board	\$ 1,420.10
Elections	\$ 12,143.69
Rates & Charges	\$ 5,552.67
Engineering	\$ 2,549.51
Engagement	\$ 3,843.56
LIP	\$ 416.45
Total Support Services & Overhead	\$ 83,740.32
<b>Total</b>	<b>\$ 565,545.93</b>

# 2020 PROGRAM BUDGET

Focus Area: Agriculture & Local Food  
Program: Community Agriculture  
Dataset:

Agriculture & Food  
Community Ag Program Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 109,055.31
Rates & Charges Salaries					\$ 89,849.42
Clyzzel Regional Foods					\$ 79,000.00
Earned Interest Income					\$ 29,000.00
<b>Total:</b>					<b>\$ 306,904.73</b>

Rates & Charges	\$ 198,904.73
Other Revenues	\$ 108,000.00
<b>Total Expenses</b>	<b>\$ 306,904.73</b>

Notes
Clyzzel FTE Cost to Regional Foods Grant
Total Cost: \$224,000

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ 2,000.00
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ 2,000.00</b>

Notes
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Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ -
Temporary Labor	0	7824	400		\$ 8,000.00
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ 25,000.00
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 33,000.00</b>

Notes
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Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ 15,000.00
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 15,000.00</b>

Notes
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Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ -
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ 20,000.00
Bank Fees	0	8200	400		\$ -

Notes
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Sponsorship/ Awards	0	8300	400	\$	-
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>20,000.00</b>

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400		\$ -
Merit Increase Adjustment	0	5000	400		\$ -
Salaries - Program	0	5000	400		\$ 78,811.20
Salaries - Non Program	0	5000	400		\$ 52,494.00
Salaries - Support Services	0	5000	400		\$ 37,544.22
Staff Overtime Costs	0	5010	400		\$ -
<b>Total:</b>					<b>\$ 168,849.42</b>

Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400		\$ -
Storage	0	7010	400		\$ -
Office Rent	0	7010	400		\$ -
Meeting Facilities	0	7020	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400		\$ -
Miscellaneous	0	7110	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400		\$ -
Office Supplies: General	0	6420	400		\$ -
Publications/ Subscriptions	0	6730	400		\$ -
Office Supplies: Software	0	8820	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400		\$ -
Board	0	7600	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Travel	Fund	GL	RSC	Program	Budget
Airfare	0	7700	400		\$ -
Meals	0	7705	400		\$ 750.00
Program	0	7705	400		\$ -
Board	0	7705	400		\$ -
Volunteers & Crews	0	7705	400		\$ -
Training	0	7705	400		\$ -
Mileage & Ground Transportation	0	7706	400		\$ -
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Lodging	0	7706	400		\$ -
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Other	0	7709	400		\$ -
<b>Total:</b>					<b>\$ 750.00</b>

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400		\$ -
Insurance	0	6710	400		\$ -
Repairs/ Maintenance	0	7120	400		\$ -
Fuel	0	7400	400		\$ -
<b>Total:</b>					<b>\$ -</b>

**Total Expenses: \$ 239,599.42**

Operations	\$ 46,467.60
Board	\$ 1,141.39
Elections	\$ 9,760.35
Rates & Charges	\$ 4,462.90
Engineering	\$ 2,049.14
Engagement	\$ 3,089.22
LIP	\$ 334.72
Total Support Services & Overhead	\$ 67,305.31

**Total \$ 306,904.73**

Notes

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# 2020 PROGRAM BUDGET

Focus Area: Clean Water

Program:

Dataset:

Clean Water  
Focus Area Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 1,430,272.31
Rates & Charges Salaries	0	4200			\$ 2,041,710.61
Equipment Rental	0	4810			\$ 750.00
20 - IM	0	4000			\$ 47,800.00
21 - IM	0	4000			\$ 47,800.00
20 - CE	0	4000			\$ 40,000.00
21 - CE	0	4000			\$ 40,000.00
20 - NRI/SH/CR	0	4000			\$ 62,500.00
21 - NRI/SH/CR	0	4000			\$ 62,500.00
WSCC Livestock Grant	0	4000			\$ 40,000.00
AFT Contract Discovery Farm	0	4000			\$ 25,000.00
Earned Interest	0	4000			\$ 171,725.00
SARE Grant	0	4000			\$ 12,184.56
Shore Friendly	0	4000			\$ 62,146.17
Plant Sale	0	4610			\$ 108,261.95
WSDA Weed Control Grant	0	4000			\$ 7,000.00
<b>Total:</b>					<b>\$ 4,199,650.59</b>

Notes

Rates & Charges	\$ 3,471,982.91
Other Revenues	\$ 727,667.68
<b>Total Expenses</b>	<b>\$ 4,199,650.59</b>

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ 5,500.00
Printing	0	6110	400		\$ 3,120.00
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ 8,620.00</b>

Notes

Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ 14,200.00
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ 48,610.00
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ 368,126.00
Temporary Labor	0	7824	400		\$ 21,320.00
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ 800.00
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ 1,000.00
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ 125.00
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ 23,225.00
<b>Total:</b>					<b>\$ 477,406.00</b>

Notes

is this the total cost for all 3?

Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ 45,400.00
Cost Share - KCD	0	9994	400		\$ 303,000.00
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 348,400.00</b>

Notes

Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -

Notes

Total:

\$ -

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ 250.00
Permits and Fees	0	6805	400		\$ 3,386.00
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -
Sponsorship/ Awards	0	8300	400		\$ 1,480.00
Interest	0	8500	400		\$ -
Other	0	8600	400		\$ -
<b>Total:</b>					<b>\$ 5,116.00</b>

Notes

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400		\$ -
Merit Increase Adjustment	0	5000	400		\$ -
Salaries - Program	0	5000	400		\$ 1,243,078.93
Salaries - Non Program	0	5000	400		\$ 598,956.80
Salaries - Support Services	0	5000	400		\$ 402,355.74
Staff Overtime Costs	0	5010	400		\$ 28,997.00
<b>Total:</b>					<b>\$ 2,273,388.47</b>

Notes

Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400		\$ 10,300.00
Storage	0	7010	400		\$ -
Office Rent	0	7010	400		\$ -
Meeting Facilities	0	7020	400		\$ 500.00
<b>Total:</b>					<b>\$ 10,800.00</b>

Notes

Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400		\$ 10,000.00
Miscellaneous	0	7110	400		\$ -
<b>Total:</b>					<b>\$ 10,000.00</b>

Notes

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400		\$ 133,590.00
Office Supplies: General	0	6420	400		\$ 1,960.00
Publications/ Subscriptions	0	6730	400		\$ 632.00
Office Supplies: Software	0	8820	400		\$ -
<b>Total:</b>					<b>\$ 136,182.00</b>

Notes

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400		\$ 1,400.00
Board	0	7600	400		\$ -
<b>Total:</b>					<b>\$ 1,400.00</b>

Notes

Travel	Fund	GL	RSC	Program	Budget
Ground Transport	0	7703	400		\$ 450.00
Meals	0	7705	400		\$ 3,570.00
Program	0	7705	400		\$ -
Board	0	7705	400		\$ -
Volunteers & Crews	0	7705	400		\$ -
Training	0	7705	400		\$ -
Mileage & Ground Transportation	0	7706	400		\$ 1,900.00
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Lodging	0	7706	400		\$ -
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Other	0	7709	400		\$ -
<b>Total:</b>					<b>\$ 5,920.00</b>

Notes

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400		\$ -
Insurance	0	6710	400		\$ -
Repairs/ Maintenance	0	7120	400		\$ -
Fuel	0	7400	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Total Expenses: \$ 3,277,232.47

Operations	\$ 600,566.71
Board	\$ 14,751.74
Elections	\$ 126,146.89
Rates & Charges	\$ 57,680.33
Engineering	\$ 26,483.92
Engagement	\$ 39,926.33
LIP	\$ 4,326.02
Total Support Services & Overhead	\$ 869,881.95

Total \$ 4,147,114.42

# 2020 PROGRAM BUDGET

Focus Area: Clean Water  
Program: Riparian Land Stewardship  
Dataset:

Clean Water  
Riparian Land Program Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 146,649.67
Rates & Charges Salaries					\$ 223,395.15
Equipment Rental					
20 - IM					\$ 22,244.50
21 - IM					\$ 22,244.50
20 - CE					\$ -
21 - CE					\$ -
20 - NRI/SH/CR					\$ 31,250.00
21 - NRI/SH/CR					\$ 31,250.00
Plant Sale					\$ -
<b>Total:</b>					<b>\$ 477,033.82</b>

Notes
711 + 509
711
Total Cost: \$497,000

Rates & Charges	\$ 370,044.82
Other Revenues	\$ 106,989.00
<b>Total Expenses</b>	<b>\$ 477,033.82</b>

Reallocated \$58,700 to Riparian Rest (712)

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ 5,000.00
Printing	0	6110	400		\$ 3,120.00
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ 8,120.00</b>

Notes
Could reduce by \$2k based on actuals

Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ 11,000.00
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ -
Temporary Labor	0	7824	400		\$ 8,980.00
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 19,980.00</b>

Notes
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Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ -
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ -
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -
Sponsorship/ Awards	0	8300	400		\$ 980.00
Interest	0	8500	400		\$ -
Other	0	8600	400		\$ -
<b>Total:</b>					<b>\$ 980.00</b>

Notes

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400		\$ -
Merit Increase Adjustment	0	5000	400		\$ -
Salaries - Program	0	5000	400		\$ 159,153.28
Salaries - Non Program	0	5000	400		\$ 91,864.50
Salaries - Support Services	0	5000	400		\$ 61,687.82
Staff Overtime Costs	0	5010	400		\$ 9,820.00
<b>Total:</b>					<b>\$ 322,525.60</b>

Notes

Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400		\$ -
Storage	0	7010	400		\$ -
Office Rent	0	7010	400		\$ -
Meeting Facilities	0	7020	400		\$ 250.00
<b>Total:</b>					<b>\$ 250.00</b>

Notes

Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400		\$ -
Miscellaneous	0	7110	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400		\$ 3,090.00
Office Supplies: General	0	6420	400		\$ 660.00
Publications/ Subscriptions	0	6730	400		\$ -
Office Supplies: Software	0	8820	400		\$ -
<b>Total:</b>					<b>\$ 3,750.00</b>

Notes

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400		\$ 200.00
Board	0	7600	400		\$ -
<b>Total:</b>					<b>\$ 200.00</b>

Notes

Travel	Fund	GL	RSC	Program	Budget
Ground Transport	0	7703	400		\$ -
Meals	0	7705	400		\$ 2,170.00
Program	0	7705	400		\$ -
Board	0	7705	400		\$ -
Volunteers & Crews	0	7705	400		\$ -
Training	0	7705	400		\$ -
Mileage & Ground Transportation	0	7706	400		\$ 100.00
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Lodging	0	7706	400		\$ -
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Other	0	7709	400		\$ -
<b>Total:</b>					<b>\$ 2,270.00</b>

Notes

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400		\$ -
Insurance	0	6710	400		\$ -
Repairs/ Maintenance	0	7120	400		\$ -
Fuel	0	7400	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

**Total Expenses: \$ 358,075.60**

Operations	\$ 82,128.78
Board	\$ 2,017.33
Elections	\$ 17,250.86
Rates & Charges	\$ 7,887.91
Engineering	\$ 3,621.73
Engagement	\$ 5,460.01
LIP	\$ 591.59
Total Support Services & Overhead	\$ 118,958.22

**Total \$ 477,033.82**

# 2020 PROGRAM BUDGET

Focus Area: Clean Water  
Program: Rural Land Stewardships  
Dataset:

Clean Water  
Rural Land Program Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 645,025.40
Rates & Charges Salaries					\$ 1,000,728.50
Equipment Rental					\$ 750.00
WSSC Livestock Grant					\$ 40,000.00
AFT Contract Discovery Farm					\$ 25,000.00
Earned Interest					\$ 79,288.00
SARE Grant					\$ 12,184.56
<b>Total:</b>					<b>\$ 1,802,976.45</b>

Notes
For Staff
Total Cost: \$1,825,000

Rates & Charges	\$ 1,645,753.89
Other Revenues	\$ 157,222.56
<b>Total Expenses</b>	<b>\$ 1,802,976.45</b>

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ 500.00
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ 500.00</b>

Notes
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Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ 3,200.00
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ -
Temporary Labor	0	7824	400		\$ 10,340.00
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ 500.00
<b>Total:</b>					<b>\$ 14,040.00</b>

Notes
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Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSSC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ 178,000.00
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 178,000.00</b>

Notes
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Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ -
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -

Notes
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Sponsorship/ Awards	0	8300	400	\$	500.00
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>500.00</b>

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400	\$	-
Merit Increase Adjustment	0	5000	400	\$	-
Salaries - Program	0	5000	400	\$	558,307.78
Salaries - Non Program	0	5000	400	\$	328,087.50
Salaries - Support Services	0	5000	400	\$	218,621.22
Staff Overtime Costs	0	5010	400	\$	7,177.00
<b>Total:</b>				<b>\$</b>	<b>1,112,193.50</b>

Notes

Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400	\$	200.00
Storage	0	7010	400	\$	-
Office Rent	0	7010	400	\$	-
Meeting Facilities	0	7020	400	\$	250.00
<b>Total:</b>				<b>\$</b>	<b>450.00</b>

Notes

Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400	\$	2,000.00
Miscellaneous	0	7110	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>2,000.00</b>

Notes

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400	\$	700.00
Office Supplies: General	0	6420	400	\$	1,300.00
Publications/ Subscriptions	0	6730	400	\$	480.00
Office Supplies: Software	0	8820	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>2,480.00</b>

Notes

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400	\$	-
Board	0	7600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes

Travel	Fund	GL	RSC	Program	Budget
Ground Transport	0	7703	400	\$	450.00
Meals	0	7705	400	\$	400.00
Program	0	7705	400	\$	-
Board	0	7705	400	\$	-
Volunteers & Crews	0	7705	400	\$	-
Training	0	7705	400	\$	-
Mileage & Ground Transportation	0	7706	400	\$	-
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Lodging	0	7706	400	\$	-
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Other	0	7709	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>850.00</b>

Notes

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400	\$	-
Insurance	0	6710	400	\$	-
Repairs/ Maintenance	0	7120	400	\$	-
Fuel	0	7400	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes

<b>Total Expenses:</b>	<b>\$ 1,311,013.50</b>
------------------------	------------------------

Operations	\$	312,035.34
Board	\$	7,664.54
Elections	\$	65,541.90
Rates & Charges	\$	29,968.86
Engineering	\$	13,760.20
Engagement	\$	20,744.45
LIP	\$	2,247.66
Total Support Services & Overhead	\$	451,962.96

<b>Total</b>	<b>\$ 1,762,976.45</b>
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# 2020 PROGRAM BUDGET

Focus Area: Clean Water

Program: Riparian Restoration/Improvement

Dataset:

Clean Water  
Riparian Restoration Program Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 638,597.24
Rates & Charges Salaries					\$ 817,586.96
Earned Interest Income					\$ 92,437.00
20 - IM					\$ 25,555.50
21 - IM					\$ 25,555.50
20 - CE					\$ 40,000.00
21 - CE					\$ 40,000.00
20 - NRI/SH/CR					\$ 31,250.00
21 - NRI/SH/CR					\$ 31,250.00
Shore Friendly					\$ 62,146.17
Plant Sale					\$ 108,261.95
WSDA Weed Control Grant					\$ 7,000.00
<b>Total:</b>					<b>\$ 1,919,640.33</b>

Rates & Charges	\$ 1,456,184.21
Other Revenues	\$ 463,456.12
<b>Total Expenses</b>	<b>\$ 1,919,640.33</b>

Notes
\$552,203.48 R/C Allocation; Reallocated \$58,700 from Riparian Stewardship
702 + 712
702 + 712
705
705
702
702
702
Total Cost: \$1,603,000

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ -
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ 48,610.00
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ 368,126.00
Temporary Labor	0	7824	400		\$ 2,000.00
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ 800.00
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ 1,000.00
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ 125.00
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ 22,725.00
<b>Total:</b>					<b>\$ 443,386.00</b>

Notes
total cost of 2 crews and one IP ( 25K)

Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ 45,400.00
Cost Share - KCD	0	9994	400		\$ 125,000.00
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 170,400.00</b>

Notes
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Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ 250.00
Permits and Fees	0	6805	400		\$ 3,386.00
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -
Sponsorship/ Awards	0	8300	400		\$ -
Interest	0	8500	400		\$ -
Other	0	8600	400		\$ -
<b>Total:</b>					<b>\$ 3,636.00</b>

Notes
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Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400		\$ -
Merit Increase Adjustment	0	5000	400		\$ -
Salaries - Program	0	5000	400		\$ 525,617.87
Salaries - Non Program	0	5000	400		\$ 179,004.80
Salaries - Support Services	0	5000	400		\$ 122,046.70
Staff Overtime Costs	0	5010	400		\$ 12,000.00
<b>Total:</b>					<b>\$ 838,669.37</b>

Notes
-------

Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400		\$ 10,100.00
Storage	0	7010	400		\$ -
Office Rent	0	7010	400		\$ -
Meeting Facilities	0	7020	400		\$ -
<b>Total:</b>					<b>\$ 10,100.00</b>

Notes
-------

Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400		\$ 8,000.00
Miscellaneous	0	7110	400		\$ -
<b>Total:</b>					<b>\$ 8,000.00</b>

Notes
-------

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400		\$ 129,800.00
Office Supplies: General	0	6420	400		\$ -
Publications/ Subscriptions	0	6730	400		\$ 152.00
Office Supplies: Software	0	8820	400		\$ -
<b>Total:</b>					<b>\$ 129,952.00</b>

Notes
-------

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400		\$ 1,200.00
Board	0	7600	400		\$ -
<b>Total:</b>					<b>\$ 1,200.00</b>

Notes
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Travel	Fund	GL	RSC	Program	Budget
Airfare	0	7700	400		\$ -
Meals	0	7705	400		\$ 1,000.00
Program	0	7705	400		\$ -
Board	0	7705	400		\$ -
Volunteers & Crews	0	7705	400		\$ -
Training	0	7705	400		\$ -
Mileage & Ground Transportation	0	7706	400		\$ 1,800.00
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Lodging	0	7706	400		\$ -
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Other	0	7709	400		\$ -
<b>Total:</b>					<b>\$ 2,800.00</b>

Notes
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Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400		\$ -
Insurance	0	6710	400		\$ -
Repairs/ Maintenance	0	7120	400		\$ -
Fuel	0	7400	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

**Total Expenses: \$ 1,608,143.37**

Operations	\$ 206,402.59
Board	\$ 5,069.88
Elections	\$ 43,354.13
Rates & Charges	\$ 19,823.56
Engineering	\$ 9,101.99
Engagement	\$ 13,721.87
LIP	\$ 1,486.77
Total Support Services & Overhead	\$ 298,960.78

**Total \$ 1,907,104.15**

# 2020 PROGRAM BUDGET

Focus Area: Forest Stewardships - Healthy Forests

Program:

Dataset:

Forest Stewardships  
Focus Area Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 499,575.65
Working Lands	R94	4200	400		\$ 167,570.27
Sound Transit Grant					\$ 121,523.08
Rates & Charges Salaries					\$ 811,594.50
Earned Interest Income					\$ 99,275.00
<b>Total:</b>					<b>\$ 1,699,538.50</b>

Rates & Charges	\$ 1,311,170.15
Other Revenues	\$ 388,368.35
<b>Total Expenses</b>	<b>\$ 1,699,538.50</b>

Notes

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ -
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ 56,000.00
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ 79,687.00
Work Crews	0	7822	400		\$ 94,300.00
Temporary Labor	0	7824	400		\$ -
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ 672.00
Intern	0	7845	400		\$ 21,410.00
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 252,069.00</b>

Notes

Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ 235,009.59
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 235,009.59</b>

Notes

Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ 200.00
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -

Notes

Sponsorship/ Awards	0	8300	400	\$	-
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>200.00</b>

--

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400	\$	-
Merit Increase Adjustment	0	5000	400	\$	-
Salaries - Program	0	5000	400	\$	500,653.71
Salaries - Non Program	0	5000	400	\$	209,976.00
Salaries - Support Services	0	5000	400	\$	148,848.06
Staff Overtime Costs	0	5010	400	\$	3,000.00
<b>Total:</b>				<b>\$</b>	<b>862,477.77</b>

Notes
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Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400	\$	-
Storage	0	7010	400	\$	-
Office Rent	0	7010	400	\$	-
Meeting Facilities	0	7020	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
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Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400	\$	-
Miscellaneous	0	7110	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
-------

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400	\$	200.00
Office Supplies: General	0	6420	400	\$	-
Publications/ Subscriptions	0	6730	400	\$	200.00
Office Supplies: Software	0	8820	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>400.00</b>

Notes
-------

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400	\$	-
Board	0	7600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
-------

Travel	Fund	GL	RSC	Program	Budget
Ground Transport	0	7703	400	\$	400.00
Meals	0	7705	400	\$	-
Program	0	7705	400	\$	-
Board	0	7705	400	\$	-
Volunteers & Crews	0	7705	400	\$	-
Training	0	7705	400	\$	-
Mileage & Ground Transportation	0	7706	400	\$	325.00
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Lodging	0	7706	400	\$	-
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Other	0	7709	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>725.00</b>

Notes
-------

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400	\$	-
Insurance	0	6710	400	\$	-
Repairs/ Maintenance	0	7120	400	\$	-
Fuel	0	7400	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
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**Total Expenses: \$ 1,350,881.36**

Operations	\$	240,712.97
Board	\$	5,912.64
Elections	\$	50,560.90
Rates & Charges	\$	23,118.84
Engineering	\$	10,615.01
Engagement	\$	16,002.86
LIP	\$	1,733.91
Total Support Services & Overhead	\$	348,657.14
<b>Total</b>	<b>\$</b>	<b>1,699,538.50</b>

# 2020 PROGRAM BUDGET

Focus Area: Forest Stewardships - Healthy Forests  
Program: Wildfire Preparedness  
Dataset:

Forest Stewardships  
Wildfire Preparedness Program Roll Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 51,930.31
Rates & Charges Salaries					\$ 198,372.11
Earned Interest Income					\$ 18,000.00
<b>Total:</b>					<b>\$ 268,302.41</b>

Notes
Total Cost: \$253,000

Rates & Charges	\$ 268,302.41
Other Revenues	\$ -
<b>Total Expenses</b>	<b>\$ 268,302.41</b>

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ -
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ -
Temporary Labor	0	7824	400		\$ -
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ -
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ 100.00
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -

Notes
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Sponsorship/ Awards	0	8300	400	\$	-
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>100.00</b>

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400		\$ -
Merit Increase Adjustment	0	5000	400		\$ -
Salaries - Program	0	5000	400		\$ 108,333.89
Salaries - Non Program	0	5000	400		\$ 52,494.00
Salaries - Support Services	0	5000	400		\$ 37,544.22
Staff Overtime Costs	0	5010	400		\$ 1,500.00
<b>Total:</b>					<b>\$ 199,872.11</b>

Notes
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Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400		\$ -
Storage	0	7010	400		\$ -
Office Rent	0	7010	400		\$ -
Meeting Facilities	0	7020	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400		\$ -
Miscellaneous	0	7110	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400		\$ 200.00
Office Supplies: General	0	6420	400		\$ -
Publications/ Subscriptions	0	6730	400		\$ 100.00
Office Supplies: Software	0	8820	400		\$ -
<b>Total:</b>					<b>\$ 300.00</b>

Notes
-------

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400		\$ -
Board	0	7600	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

Travel	Fund	GL	RSC	Program	Budget
Airfare	0	7700	400		\$ 400.00
Meals	0	7705	400		\$ -
Program	0	7705	400		\$ -
Board	0	7705	400		\$ -
Volunteers & Crews	0	7705	400		\$ -
Training	0	7705	400		\$ -
Mileage & Ground Transportation	0	7706	400		\$ 325.00
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Lodging	0	7706	400		\$ -
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Other	0	7709	400		\$ -
<b>Total:</b>					<b>\$ 725.00</b>

Notes
-------

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400		\$ -
Insurance	0	6710	400		\$ -
Repairs/ Maintenance	0	7120	400		\$ -
Fuel	0	7400	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
-------

**Total Expenses: \$ 200,997.11**

Operations	\$ 46,467.60
Board	\$ 1,141.39
Elections	\$ 9,760.35
Rates & Charges	\$ 4,462.90
Engineering	\$ 2,049.14
Engagement	\$ 3,089.22
LIP	\$ 334.72
Total Support Services & Overhead	\$ 67,305.31

**Total \$ 268,302.41**

# 2020 PROGRAM BUDGET

Focus Area: Forest Stewardships - Healthy Forests  
Program: Urban Forest Stewardships  
Dataset:

## Forest Stewardships Urban Forest Program Roll-Up

### PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 270,073.22
Sound Transit					\$ 121,523.08
Rates & Charges Salaries					\$ 295,954.94
<b>Total:</b>					<b>\$ 687,551.25</b>

Notes  
Reallocated \$49,129 to Small Lot

Total Cost: \$706,000

Rates & Charges	\$ 566,028.17
Other Revenues	\$ 121,523.08
<b>Total Expenses</b>	<b>\$ 687,551.25</b>

### PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ -
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ 94,300.00
Temporary Labor	0	7824	400		\$ -
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ 672.00
Intern	0	7845	400		\$ 10,705.00
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 105,677.00</b>

Notes

Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ 150,000.00
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 150,000.00</b>

Notes

Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ 100.00
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ -
Bank Fees	0	8200	400		\$ -

Notes

Sponsorship/ Awards	0	8300	400	\$	-
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>100.00</b>

--

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400	\$	-
Merit Increase Adjustment	0	5000	400	\$	-
Salaries - Program	0	5000	400	\$	142,402.62
Salaries - Non Program	0	5000	400	\$	91,864.50
Salaries - Support Services	0	5000	400	\$	61,687.82
Staff Overtime Costs	0	5010	400	\$	1,500.00
<b>Total:</b>				<b>\$</b>	<b>297,454.94</b>

Notes
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Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400	\$	-
Storage	0	7010	400	\$	-
Office Rent	0	7010	400	\$	-
Meeting Facilities	0	7020	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
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Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400	\$	-
Miscellaneous	0	7110	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
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Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400	\$	-
Office Supplies: General	0	6420	400	\$	-
Publications/ Subscriptions	0	6730	400	\$	100.00
Office Supplies: Software	0	8820	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>100.00</b>

Notes
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Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400	\$	-
Board	0	7600	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
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Travel	Fund	GL	RSC	Program	Budget
Airfare	0	7700	400	\$	-
Meals	0	7705	400	\$	-
Program	0	7705	400	\$	-
Board	0	7705	400	\$	-
Volunteers & Crews	0	7705	400	\$	-
Training	0	7705	400	\$	-
Mileage & Ground Transportation	0	7706	400	\$	-
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Lodging	0	7706	400	\$	-
Program	0	7706	400	\$	-
Board	0	7706	400	\$	-
Training	0	7706	400	\$	-
Other	0	7709	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
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Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400	\$	-
Insurance	0	6710	400	\$	-
Repairs/ Maintenance	0	7120	400	\$	-
Fuel	0	7400	400	\$	-
<b>Total:</b>				<b>\$</b>	<b>-</b>

Notes
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**Total Expenses:   \$   553,331.94**

Operations	\$	92,665.04
Board	\$	2,276.14
Elections	\$	19,463.96
Rates & Charges	\$	8,899.84
Engineering	\$	4,086.36
Engagement	\$	6,160.47
LIP	\$	667.49
Total Support Services & Overhead	\$	134,219.30
<b>Total</b>	<b>\$</b>	<b>687,551.25</b>

# 2020 PROGRAM BUDGET

Focus Area: Forest Stewardships - Healthy Forests  
Program: Small Lot Forest Stewardship  
Dataset:

Forest Stewardships  
Small Lot Forest Program Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 177,572.12
Working Lands					\$ 167,570.27
Rates & Charges Salaries					\$ 317,267.45
Earned Interest Credit					\$ 81,275.00
<b>Total:</b>					<b>\$ 743,684.84</b>

Notes
\$111,803 R/C Allocation; Reallocated \$49,129 from Urban Forestry
Total Cost \$503,000

Rates & Charges	\$ 494,839.57
Other Revenues	\$ 248,845.27
<b>Total Expenses</b>	<b>\$ 743,684.84</b>

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ -
Printing	0	6110	400		\$ -
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ -
Education Services	0	7810	400		\$ 56,000.00
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ 79,687.00
Work Crews	0	7822	400		\$ -
Temporary Labor	0	7824	400		\$ -
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ 10,705.00
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 146,392.00</b>

Notes
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Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ 85,009.59
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ -
<b>Total:</b>					<b>\$ 85,009.59</b>

Notes
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Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes
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Other Fees	Fund	GL	RSC	Program	Budget
Dues/ Memberships (incl. WACD)	0	6800	400		\$ -
Permits and Fees	0	6805	400		\$ -
Soil Testing	0	6910	400		\$ -

Notes
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Notes	
<p>S47883.27 covered by Working Lands</p>	

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## Notes

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<b>Total Expenses:</b>	<b>\$ 596,552.31</b>
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Operations	\$ 101,580.33
Board	\$ 2,495.12
Elections	\$ 21,336.59
Rates & Charges	\$ 9,756.10
Engineering	\$ 4,479.51
Engagement	\$ 6,753.17
LIP	\$ 731.71
Total Support Services & Overhead	\$ 147,132.53
<b>Total</b>	<b>\$ 743,684.84</b>

# 2020 PROGRAM BUDGET

Focus Area: Member Jurisdiction

Program:

Dataset:

Member Jurisdiction  
Focus Area Roll-Up

## PROGRAM REVENUES

Revenues	Fund	GL	RSC	Program	Budget
Rates & Charges	0	4200	400		\$ 1,023,685.75
Rates & Charges Salaries					\$ 228,307.14
					\$ -
<b>Total:</b>					<b>\$ 1,251,992.89</b>

Rates & Charges	\$ 1,251,992.89
Other Revenues	\$ -
<b>Total Expenses</b>	<b>\$ 1,251,992.89</b>

Notes

Additional \$53,536.17 from Clean Water excess revenue

Total Cost:\$1,458,000

## PROGRAM EXPENSES

Advertising	Fund	GL	RSC	Program	Budget
Employment / Program / Mtg	0	7500	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Capital Outlay	Fund	GL	RSC	Program	Budget
Equipment	0	8810	400		\$ -
Computer Equipment	0	8812	400		\$ -
Other	0	8815	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Communications	Fund	GL	RSC	Program	Budget
E-mail/Internet	0	6010	400		\$ -
Postage	0	6100	400		\$ 300.00
Printing	0	6110	400		\$ 300.00
Cell Phone	0	6600	400		\$ -
Telephone	0	6610	400		\$ -
Shipping	0	8000	400		\$ -
<b>Total:</b>					<b>\$ 600.00</b>

Notes

Contracted & Professional Services	Fund	GL	RSC	Program	Budget
Legislative	0	7800	400		\$ -
Legal	0	7805	400		\$ 7,500.00
Education Services	0	7810	400		\$ -
Election	0	7815	400		\$ -
Engineering	0	7820	400		\$ -
Planning Services	0	7821	400		\$ -
Work Crews	0	7822	400		\$ -
Temporary Labor	0	7824	400		\$ -
Accounting	0	7825	400		\$ -
Human Resources	0	7826	400		\$ -
Information Technology	0	7827	400		\$ -
Management	0	7828	400		\$ -
Facilitator	0	7830	400		\$ -
Promotions & Public Relations	0	7834	400		\$ -
Fundraising/ Development	0	7835	400		\$ -
Program Marketing	0	7840	400		\$ -
Web and Graphic Design	0	7841	400		\$ -
Intern	0	7845	400		\$ -
Other	0	7850	400		\$ -
<b>Total:</b>					<b>\$ 7,500.00</b>

Notes

Grants (MJ, Food, WRIA)	Fund	GL	RSC	Program	Budget
Grants- Regional Food System Fund	0	9992	400		\$ -
Cost Share- WSCC	0	9993	400		\$ -
Cost Share - KCD	0	9994	400		\$ -
Cost Share - WCC	0	9995	400		\$ -
Grants - Operating Funds	0	9997	400		\$ -
Grants - WRIA/MJ Funds	0	9998	400		\$ 986,203.77
<b>Total:</b>					<b>\$ 986,203.77</b>

Notes

Insurance	Fund	GL	RSC	Program	Budget
Insurance- P & C	0	6720	400		\$ -
<b>Total:</b>					<b>\$ -</b>

Notes

Other Fees	Fund	GL	RSC	Program	Budget
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Dues/ Memberships (incl. WACD)	0	6800	400	\$	-
Permits and Fees	0	6805	400	\$	-
Soil Testing	0	6910	400	\$	-
Bank Fees	0	8200	400	\$	-
Sponsorship/ Awards	0	8300	400	\$	-
Interest	0	8500	400	\$	-
Other	0	8600	400	\$	-
<b>Total:</b>				\$	-

Payroll Expense	Fund	GL	RSC	Program	Budget
Cost of Labor Adjustment	0	5000	400		\$ -
Merit Increase Adjustment	0	5000	400		\$ -
Salaries - Program	0	5000	400		\$ 145,501.20
Salaries - Non Program	0	5000	400		\$ 45,261.84
Salaries - Support Services	0	5000	400		\$ 37,544.10
Staff Overtime Costs	0	5010	400		\$ -
<b>Total:</b>					\$ 228,307.14

Rentals	Fund	GL	RSC	Program	Budget
Equipment	0	7010	400		\$ -
Storage	0	7010	400		\$ -
Office Rent	0	7010	400		\$ -
Meeting Facilities	0	7020	400		\$ 450.00
<b>Total:</b>					\$ 450.00

Repairs	Fund	GL	RSC	Program	Budget
Equipment	0	7100	400		\$ -
Miscellaneous	0	7110	400		\$ -
<b>Total:</b>					\$ -

Supplies	Fund	GL	RSC	Program	Budget
Field Supplies	0	6410	400		\$ -
Office Supplies: General	0	6420	400		\$ -
Publications/ Subscriptions	0	6730	400		\$ -
Office Supplies: Software	0	8820	400		\$ 7,900.00
<b>Total:</b>					\$ 7,900.00

Training Fees	Fund	GL	RSC	Program	Budget
Staff	0	7600	400		\$ 1,000.00
Board	0	7600	400		\$ -
<b>Total:</b>					\$ 1,000.00

Travel	Fund	GL	RSC	Program	Budget
Ground Transport	0	7703	400		\$ 50.00
Meals	0	7705	400		\$ 500.00
Program	0	7705	400		\$ -
Board	0	7705	400		\$ -
Volunteers & Crews	0	7705	400		\$ -
Training	0	7705	400		\$ -
Mileage & Ground Transportation	0	7706	400		\$ 800.00
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Lodging	0	7706	400		\$ -
Program	0	7706	400		\$ -
Board	0	7706	400		\$ -
Training	0	7706	400		\$ -
Other	0	7709	400		\$ -
<b>Total:</b>					\$ 1,350.00

Vehicles	Fund	GL	RSC	Program	Budget
Registration	0	6700	400		\$ -
Insurance	0	6710	400		\$ -
Repairs/ Maintenance	0	7120	400		\$ -
Fuel	0	7400	400		\$ -
<b>Total:</b>					\$ -

**Total Expenses: \$ 1,233,310.91**

Operations	\$ 49,169.20
Board	\$ 1,207.75
Elections	\$ 10,327.82
Rates & Charges	\$ 4,722.37
Engineering	\$ 2,168.27
Engagement	\$ 3,268.82
LIP	\$ 354.18
Total Support Services & Overhead	\$ 71,218.41

**Total \$ 1,304,529.32**

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