

**KING CONSERVATION DISTRICT
GRANT SUBCOMMITTEE MEETING
OF THE BOARD OF SUPERVISORS
January 13, 2020
4:30 PM – King Conservation District Office
Elk Room
800 SW 39th St, Suite 150
Renton, WA 98057
425-282-1900
Meeting Agenda**

3:00 pm – 4:30 pm – Cooking Demonstration by Chef Ariel Bangs – KCD Breakroom

Call to Order

1. Preliminary Matters 4:30 pm

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

2. Public Comment:

3. Grant Subcommittee Items: 4:30 – 5:00 pm

1. Applications:

2. Amendments:

- 1) City of Sammamish 2019 Stormwater Outreach
 - o Final budget revision to reflect actual expenses
- 2) City of Bellevue – Replacement of Waterwise Garden Signs at Bellevue Botanic Garden
 - a. Request additional funds, increase scope, and extend completion date to 10/31/20
- 2) Na’ah Illahee Fund – Seattle Urban Native Community Indigenous Foods and Ecological Knowledge Project
 - a. Extend the completion date to 4/30/20
- 3) City of Bellevue Lake Hills Greenbelt SE 8th Wetland Buffer Restoration
 - o Final budget revision to reflect actual expenses

3. Close outs:

- a. City of Bellevue Lake Hills Greenbelt SE 8th Wetland Buffer Restoration

4. Regional Food System Grants: None

City of Sammamish 2019 Stormwater Outreach

Member Jurisdiction Grant Program

Sammamish

801 228th Ave SE
Sammamish, WA 98075

Erin Hislop

ehislop@triangleassociates.com

FollowUp Form

Member Jurisdiction Grant Program - Final Budget Revision

This amendment form is necessary to revise the award to reflect actual and final expenditures.

All that is needed for this form is to attached the budget revision detail table and click submit.

Please contact Jessica Saavedra with any questions by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

Project Title*

City of Sammamish 2019 Stormwater Outreach

Decision Date

04/08/2019

Change the Project Budget*

Select the type of budget revision you are requesting.

Revising the budget to reflect actual expenditures

Attach the Budget Revision Form Below*

Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual, final expenditures If your project is not complete and you need to make minor changes to your budget, please email Jessica.Saavedra@kingcd.org describing the changes. Budget revisions are only accepted at the end of the project.

Budget-Revision-Detail-Form Sammamish2019StormwaterOutreach.xlsx

Amendment Description*

Describe how actual, final expenditures differ from the original budget. In the case of returned funds or funds unspent, describe the cause below.

Refilling community outreach materials went slightly over estimated budget (\$66.08) and both travel expenses and contracted educational services were completed under budget (\$6,244.55) so our grant funding used overall is less than expected.

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

- Budget-Revision-Detail-Form Sammamish2019StormwaterOutreach.xlsx



Member Jurisdiction Grant Program
Budget Revision Detail Form

Grantee: City of Sammamish, Public Works
Project Name: City of Sammamish 2019 Stormwater Outreach

Revising the Project Budget:

Awarded Project Budget (same as grant application budget)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits		City staff time for identifying public participation incentives, project management, and additional KCD recognition materials will be paid by internal City of Sammamish salaries.		\$ -
Travel, Meals, Mileage	\$ 460.00			\$ 460.00
Office and/or Field Supplies	\$ 2,000.00			\$ 2,000.00
Contracted & Professional Services	\$ 27,420.72			\$ 27,420.72
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 29,880.72	\$ -	\$ -	\$ 29,880.72

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits		City staff time for identifying public participation incentives, project management, and additional KCD recognition materials will be paid by internal City of Sammamish salaries.		\$ -
Travel, Meals, Mileage	\$ 358.00			\$ 358.00
Office and/or Field Supplies	\$ 2,066.09			\$ 2,066.09
Contracted & Professional Services	\$ 21,212.08			\$ 21,212.08
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 23,636.17	\$ -	\$ -	\$ 23,636.17

Replacement of Waterwise Garden Interpretive Signs

Member Jurisdiction Grant Program

Bellevue

Jammie Kingham
PO Box 90012
Bellevue, WA 98009-9012

Christie Lovelace

450 110th AVE NE
Bellevue, WA 98004

CLovelace@bellevuewa.gov
O: 425-452-6166

FollowUp Form

Amendment Request - Completion Date, Budget & Scope

This amendment request form enables the applicant to request a completion date extension and revise the budget to reflect the changes to the approved scope of work.

Once the form is submitted it will go before the grant subcommittee of the KCD Board of Supervisors for consideration. KCD grant staff will update the applicant about the outcome of the meeting as soon as possible.

Project Title*

Replacement of Waterwise Garden Interpretive Signs

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

Interpretive signs in Bellevue Botanical Garden's Waterwise Garden need replacement and an additional stormwater focused sign is proposed. The signs raise awareness, support behavior change, and supports our municipal NPDES permit requirements.

Decision Date

10/15/2018

Completion Date Extension Request

Are you requesting a completion date extension? Click Yes or No.*

Yes

Select the type of completion date extension you are requesting.*

Extend project in excess of 90 days past original completion date

Project End Date

This is the original completion date provided in the application.

11/19/2018

Extended Completion Date #1

If you are requesting an extension of the completion date, please fill in the date you would like to extend your project completion to. You may want to add a month or two to the date you expect to be finished with your project to factor in reporting and unforeseen delays.

6/28/19

Extended Completion Date #2

This extended completion date from the first extension request.

10/31/2019

Extended Completion Date #3

Please add the date you would like to extend to.

12/31/2019

Extended Completion Date #4

Please select the new completion date for your revised project.

10/31/2020

Reason for Completion Date Extension Request

Provide a brief explanation for your request to extend the completion date.

Requesting an extension to develop and install a fourth Waterwise Garden interpretative sign that is focused on stormwater protective behaviors. This sign was proposed after the initial replacement of the existing Waterwise Garden signs.

Budget Revision Request

If you are revising the budget, select the type of budget revision you are requesting.

Other (e.g., request additional funding)

Upload the Budget Revision Form

Download the budget revision form by clicking [here](#) then upload the form below as an attachment to your amendment request.

Copy of KCD-Member-Jurisdiction-Grant-Program-Budget-Revision-Detail-Form.xlsx

Scope of Work Revision

Select an option below that best describes the type of scope of work revision you would like to request.*

Add activities to the scope of work that were not part of the approved scope of work

Amendment Request Description

Describe the reason for the proposed amendment, identify how the new proposal differs from the awarded grant, and provide the reason/justification for the request. Describe the changes to the budget here as well.*

Requesting to add two new activities:

1. With unused funds from the original grant proposal, purchase plant labels for the Waterwise Garden. This activity will support the garden's demonstration impact, by allowing visitors to learn the names of the plants and enable them to know which water-wise plants to purchase for their own property.

2. Requesting an additional \$7,000 to design, fabricate and install a fourth sign focused on stormwater protective behaviors. The purpose of this sign is to:

a. Broaden the message of "waterwise" to include stormwater protective/pollution prevention behaviors

b. Clearly demark an established border garden of the Waterwise Garden so that visitors clearly understand the boundaries of the Waterwise Garden.

KCD Approval Section - Not to be filled out by applicant

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

- Copy of KCD-Member-Jurisdiction-Grant-Program-Budget-Revision-Detail-Form.xlsx



Member Jurisdiction Grant Program Budget Revision Detail Form

Grantee: City of Bellevue (contact: Christine Lovelace)
 Project Name: Replacement of Waterwise Garden Interpretive Signs

Revising the Project Budget:

Awarded Project Budget (same as grant application budget)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 15,000.00			\$ 15,000.00
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 22,000.00			\$ 22,000.00
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00

Seattle Urban Native Community Indigenous Foods and Ecological Knowledge Project

2018 Seattle Community Partnership Grant Program

Na'ah Illahee Fund

Ms Susan E Balbas
P.O. Box 17844
Seattle, WA 98117

info@naahillahee.org
O: 206-784-0818
M: 206-348-4036

Ms Susan E Balbas

1620 18th Ave
Seattle, WA 98122

info@naahillahee.org
O: 206-784-0818
M: 206-348-4036

FollowUp Form

Seattle Community Partnership Grant Program - Grant Amendment Request

To request an amendment to your Grant Award, complete this form and click submit to send it for consideration.

You will receive a response back from KCD either approving or denying the request and the status of your amendment will be visible in the online grant portal. Amendments are approved either by grant staff or by the Board of Supervisors at their meetings on the 2nd and 4th Mondays of every month.

Be sure to fill in the text boxes explaining the reason for your request.

If you need to revise the scope of your project. Please contact Jessica Saavedra by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

Project Name*

Seattle Urban Native Community Indigenous Foods and Ecological Knowledge Project

Decision Date

10/18/2018

The following are grant amendment options. You can extend the project completion date or revise the budget. Other amendment options include changing the applicant or partners without a scope of work or funding level change or cancelling the project and returning grant funds. If you would like to revise the scope of work or request some other form of amendment, please contact Jessica to discuss.

Are you requesting a completion date extension?

Please check either Yes or No.

Yes

Change to the Project Completion Date

Select the type of completion date you are requesting.

Extend project in excess of 90 days past original completion date

Project End Date

09/30/19

Extended Completion Date

Please enter the date you would like to extend your project completion to.

12/31/2019

If you have already extended the completion date in a previous amendment, that extended date should appear above. If it does not reflect the most recently extended completion date, please write in the date from which you would like to extend the completion date in the reason box below.

Extended Completion Date #2

Please enter the date you would like to extend your project completion to.

04/30/2020

Reason for Completion Date Extension Request

Provide a brief explanation for your request to extend the completion date.

Due to changes at the project site, we have had to revise our original project from focus on pond restoration work to installing medicine garden and improvements to the lodge site adjacent including adding swales, trenches, and native plants as natural drainage aides. In order to achieve the project goals, we needed additional help from the parks department as well as approval from United Indians which took far more time than we had anticipated. However, we are now on schedule to have the project completed in early spring, in time for the 50th anniversary of the DayBreak Star Cultural Center!

Are you requesting a budget revision?

No

Change the Project Budget

Select the type of budget revision you are requesting.

Attach the Budget Revision Form Below

Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual expenditures or other changes to the budget. Please keep in mind that if your project is not finished, you will likely need to complete another budget revision. If your changes to the budget are minor, please email Jessica.Saavedra@kingcd.org instead of completing a budget revision form.

Other Category of Revision

Amendment Description

Describe the proposed amendment, identify how the new proposal differs from the awarded grant, and provide the reason/justification for the request

The project is the same as approved in our previous amendment request, we are just in need of more time to complete the project due to delays with Parks and United Indians.

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

No files were uploaded

Lake Hills Greenbelt SE 8th Wetland Buffer Restoration

Member Jurisdiction Grant Program

Bellevue

Jammie Kingham
PO Box 90012
Bellevue, WA 98009-9012

Rick Bailey

ribailey@bellevuewa.gov

FollowUp Form

Member Jurisdiction Grant Program - Final Budget Revision

This amendment form is necessary to revise the award to reflect actual and final expenditures.

All that is needed for this form is to attached the budget revision detail table and click submit.

Please contact Jessica Saavedra with any questions by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

Project Title*

Lake Hills Greenbelt SE 8th Wetland Buffer Restoration

Decision Date

10/10/2016

Change the Project Budget*

Select the type of budget revision you are requesting.

Revising the budget to reflect actual expenditures

Attach the Budget Revision Form Below*

Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual, final expenditures If your project is not complete and you need to make minor changes to your budget, please email Jessica.Saavedra@kingcd.org describing the changes. Budget revisions are only accepted at the end of the project.

LakeHills-Budget-Revision-Detail-Form.xlsx

Amendment Description*

Describe how actual, final expenditures differ from the original budget. In the case of returned funds or funds unspent, describe the cause below.

Revising the budget to reflect actual expenditures which were slightly less than the award. Returning \$114.83 to the KCD-Bellevue Member Jurisdiction funds for use by other projects.

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

- LakeHills-Budget-Revision-Detail-Form.xlsx



Member Jurisdiction Grant Program Budget Revision Detail Form

Grantee: City of Bellevue
 Project Name: Lake Hills Greenbelth SE 8th Wetland Buffer Restoration

Revising the Project Budget:

Awarded Project Budget (same as grant application budget)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 30,000.00			\$ 30,000.00
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 29,885.17			\$ 29,885.17
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
TOTAL (by source)	\$ 29,885.17	\$ -	\$ -	\$ 29,885.17

\$ 114.83



**King Conservation District
Member Jurisdiction Grant Program
Grant Agreement Close Out**

Grant Summary Information

Recipient: City of Bellevue

Project Title: Lake Hills Greenbelt SE 8th Wetland Buffer Restoration

Project Description: Tackle invasive weeds and plant native plants in a buffer between the Lake Hills Greenbelt and a residential neighborhood and street.

Funding Source and Year: 2016 KCD-Bellevue Member Jurisdiction Funds

Start Date: 09/10/2017

End Date: 12/31/19

Date Awarded: 10/10/2016

Grant Budget Summary

Returned Funds:

Payment Summary

Award Amount:

\$30,000.00

Amount Returned:

\$114.83

Amount Paid to Date:

\$19,181.62

Amount Spent:

\$29,885.17

Date Returned:

Final Payment Date:

\$10,703.55

After KCD signs this form

Amendment Request Summary:

Yes N/A Notes:

Scope of Work Revision:

Budget Revision:

Completion Date Extension:

Extended from 12/31/17 to 12/31/19

Copies of Work Product (check box or describe below)

Designs/Plans

Brochures/Publications

Curricula

Photos

Video

Sign Mock-Ups

Other:

KCD Acknowledgement: This project was completed using a combination of contracted services, in-house staff and volunteers. During the course of procuring contracted services, KCD funding was acknowledge where appropriate on any site plans and procurement documents. For volunteer projects, City staff made all participants aware that KCD was the primary funding source for the materials used on the project. In all of our budget documents and line items for this project, KCD was used in the naming convention to make it clear that this was a KCD grant funded project.

Site Visit

Date: **12/19/19**

N/A:

Description: KCD staff met three Bellevue staff at the site where they described the work accomplished with the grant. They reiterated that their biggest challenge was tackling the somewhat large stand of

knotweed at the center of the project. They originally hoped to address it in one year but later learned it needs at least three years of treatment with an ongoing commitment to treat regrowth beyond three years. They treated knotweed by injecting it with herbicide in the first year (a private contractor was hired). The second year of treatment was done by EarthCorps. The site (originally planned to be ~8,000 sf) was planted the second year (Fall 2018). The third year they treated other weeds such as blackberry and injected invasive trees such as laurel and holly. Later there was an infestation of bindweed that they managed. Staff mentioned that they were able to use the KCD funding to leverage other funding to extend the restoration area to almost an acre. Ongoing invasive weed treatment will include spot treatment. They hope to extend the project further by purchasing private property at the corner of the project. They will monitor the project for three years (2021). After that, they will reduce the frequency and weed as necessary.

A nice variety of native plants such as willows, red elderberry, red twig dogwood, ninebark, vine maple and max myrtle were planted. All shrubs were container stock except for the willows which were stakes. The plantings were watered during the summer months by an installed irrigation system. The plants are becoming well-established.

This project addresses a source of various invasive weeds that could spread into the adjacent wetland and were impacting a neighborhood boardwalk.

The site is also an experimental nursery of sorts for 100 sequoia tree starts that were donated to the City by the Archangel Ancient Tree Archive project. Their mission is to propagate the world's most important old growth trees before they are gone, reforest with the offspring of these trees so that they may provide much needed ecosystem services and archive the genetics of ancient trees in living libraries around the world for the future. The city plans to take care of the trees until they are ready to be transplanted elsewhere.

Planting Projects:

Maintenance/Monitoring
Completed: N/A:

Needs to be tracked:

Ongoing by the City of Bellevue Parks Department

Reporting Summary: Yes No Notes:

Progress Reports:

Expense Reports:

Final Reports:

Project Accomplishments and Successes

This project successfully restored approximately 0.80 acres of degraded wetland buffer habitat. The site had previously been heavily infested with Japanese knotweed, Himalayan blackberry, bindweed, reed canary grass and English ivy. A combination of manual removal and herbicide application was used to remove these invasives over a two year period. The area was then planted with 95 native trees, 305 native shrubs and 1,500 native willow stakes to help suppress and prevent the re-establishment of invasive vegetation within the project area. The net outcome of this project (once the new plantings are established) will be a healthier wetland buffer ecosystem with greater biodiversity.

Regional Benefits

Through the removal of invasive vegetation and the planting of natives, this wetland buffer ecosystem will provide greater biodiversity for wildlife habitat and enhanced functionality for stormwater management including dissipation, storage, filtering and infiltration. All of these attributes contribute regionally to help improve water quality and enhance the health and well-being of our residents living in heavily developed urban spaces. More locally, improving the health of the wetland systems found within the Lake Hills Greenbelt (headwaters) will help improved water quality for the Kelsey Creek basin that feeds the Mercer Slough and Lake Washington. Doing what we can to improve water quality within this basin positively impacts our area regionally by providing improved habitat for salmon, peamouth and other locally important invertebrates.

Obstacles and Challenges

One of the most challenging obstacles while performing this project had to do with accessibility. The boardwalk that runs adjacent to the site along SE 8th street acted as a barrier for staging equipment and materials, as well as a barrier for removing and hauling away invasive debris. Everything had to be brought in and taken out by hand. The presence of Japanese knotweed also provided a challenge for us and required multiple applications over a two year period before we could get it under control. Knotweed control will continue to be a required task as our staff prepare to maintain this site moving forward.

Lessons Learned and Recommendations for Future Projects


The biggest lesson learned is having a more reasonable expectation of the work required to eradicate Japanese knotweed from a site such as this, and projecting a more accurate timeline accordingly. It really takes 3 full years of multiple applications to successfully eradicate a well establish stand of knotweed. We originally set out a timeline of having this project completed by the fall of 2017. Unfortunately we were forced to push the completion date back as we struggled to manage re-sprouting knotweed. For future KCD projects that involve management of knotweed, we now know to give a timeline of at least 3 years of invasive management and site preparation before moving in to plant and complete the project.

I certify that the project has been completed, all expenditures have been paid, and the final report has been received by the District.

District Representative

Date: _____

I certify that the project has been completed, all expenditures have been reported, and the final report has been completed and submitted to the District.



Grant Recipient

Name: *Richard I. Bailey*

Title: *Forest Management Program Supervisor*

Date: *12/23/2019*