

**KING CONSERVATION DISTRICT
GRANT SUBCOMMITTEE MEETING
OF THE BOARD OF SUPERVISORS**

March 9th, 2020

4:00 PM – King Conservation District Office

Elk Room

800 SW 39th St, Suite 150

Renton, WA 98057

425-282-1900

Meeting Agenda

Call to Order

1. Preliminary Matters 4:00-4:02

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

2. Public Comment: 4:02 – 4:07

3. Grant Subcommittee Items: 4:07 – 5:00 pm

- 1. Applications: City of Bellevue – Translated Materials – Natural Resource Conflict

Translated Materials - Natural Resource Conflict Outreach

Member Jurisdiction Grant Program

Bellevue

Jammie Kingham
PO Box 90012
Bellevue, WA 98009-9012

Curtis Kukal

16023 NE 8th Street
Bellevue, WA 98008

Ckukal@bellevuewa.gov
O: 425-452-4195

Application Form

Summary Information

Project Title*

Translated Materials - Natural Resource Conflict Outreach

Project Description - Short*

Provide a short, concise description of the project no more than two or three sentences.

Create translated outreach materials focusing on natural resource-related conflicts in Bellevue. Outreach materials' subjects will include forest management and wildlife-related conflicts.

Principal Partners (if any)

Washington Department of Fish & Wildlife (WDFW) staff will provide technical assistance during project, but no formal partnership agreement has been made. Please see attached letter of support.

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$10,000.00

Total Project Cost*

\$10,000.00

Total Matching Funds (optional)

Project Start Date*

02/27/2020

Project End Date*

10/01/2021

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.

If more than two locations, state "multiple" and explain.

Multiple - This project's outcomes include translated outreach materials that are relevant to Bellevue's park system. These materials will be made available at multiple public facilities throughout the City of Bellevue.

Jurisdiction*

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Bellevue

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

Bellevue Washington is a diverse community. According to the US Census Bureau's American Community Survey (U.S. Census Bureau), Bellevue is highly multilingual. 37.4% ($\pm 2.7\%$) of the population is foreign-born, nearly double the rate of Washington State as a whole. 37.3% ($\pm 6.8\%$) of children 5-17 and 43.4% ($\pm 3.3\%$) of adults speak a language other than English at home (U.S. Census Bureau). Accordingly, outreach materials relying solely on English-language content will systematically exclude a substantial portion of Bellevue's park-going public.

Although sometimes perceived as a purely urban landscape, Bellevue boasts a sizable portion of the public living near (and recreating within) the wildland interface. While Bellevue's urban forest is a clear asset to the community, such levels of interaction inevitably lead to conflicts. These natural resource-related conflicts often include cutting/trimming trees on public property, as well as wildlife-related conflicts and perceived conflicts.

We propose outreach materials that will enable Bellevue's diverse park-going public to better enjoy their natural resources, providing them with information on how to reduce these conflicts in multiple languages commonly-spoken in Bellevue. These materials will include (exact scale depending on subsequent cost quotes) materials on urban forest management and wildlife conflicts. Priority wildlife species include black bear (*Ursus americanus*), coyote (*Canis latrans*), and cougar (*Puma concolor*).

Bellevue Parks & Community Services proposes to work with an outside professional for translation services associated with this project. Graphic design of materials will be by Graphics team at City of Bellevue (IT Department). Wildlife conflict outreach materials will be by Bellevue Park Ranger staff in coordination with the Washington Department of Fish & Wildlife staff (please see attached letter of support).

Literature Cited:

U.S. Census Bureau (2018). American Community Survey 1-year estimates. Retrieved from Census Reporter Profile page for Bellevue, WA <<http://censusreporter.org/profiles/16000US5305210-bellevue-wa/>>

U.S. Census Bureau (2017). American Community Survey 5-year estimates. Retrieved from Census Reporter Profile page for Bellevue, WA <<http://censusreporter.org/profiles/16000US5305210-bellevue-wa/>>

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

Wildlife Trifold Content:

Content for wildlife conflict outreach trifolds (number of trifolds dependent on subsequent quotes)
As awarded – Fall 2020

Contracted Professional Services - Translate Outreach Materials:

Translated text for wildlife outreach trifolds and existing City of Bellevue Forest Management trifold
By Summer 2021

Graphic design/layout of wildlife outreach trifolds and existing City of Bellevue Forest Management trifold:

Coordinate with Bellevue Graphics Team (IT Department) to create finished/translated trifolds
By Fall 2021

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state*

auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!

KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form_Translated Outreach Project.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Bellevue_LWW Bear_Cougar_Translated language_2020 WDFW support_cda.pdf

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

No

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and*

backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation)

Does your project directly address this issue?

Yes

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

Yes

Project Type*

Education
Forestry, Urban

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

*

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Curtis Kukal for the City of Bellevue

Title

Park Ranger & Environmental Programs Coordinator

Date*

02/27/2020

File Attachment Summary

Applicant File Uploads

- KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form_Trانlated Outreach Project.xlsx
- Bellevue_LWW Bear_Cougar_Translated language_2020 WDFW support_cda.pdf



Member Jurisdiction Grant Program

Grant Application Project Budget Form

*Promoting sustainable uses of natural resources
through responsible stewardship*

Project Name	Translated Materials - Natural Resource Conflict Outreach		
Applicant	Bellevue Parks & Community Services - Natural Resource Division		
Contact	Curtis Kukal		
Mailing Address	Attn: Lewis Creek Visitor Center, PO Box 90012, Bellevue, WA 98009		
E-mail	Ckukal@BellevueWA.gov	Project Start Date:	As awarded
Phone	425-452-4195	Project End Date:	By fall 2021

Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below

Budget Item	KCD Funds	Other Funds	Other Funds	Total
		<i>(identify source and status of matching funds here ex. Rose Foundation - Pending)</i>	<i>(identify source and status of matching funds here ex. DON Small and Simple - Secured)</i>	
Contracted/ Professional Services - Translate Outreach Materials into multiple languages	\$10,000			\$10,000
TOTAL	\$10,000	\$0	\$0	\$10,000

Total Project Cost	\$10,000
Total Match	\$0
Amount of KCD Funding Requested	\$10,000
Match Percentage	0%

Footnotes:



State of Washington
DEPARTMENT OF FISH AND WILDLIFE

North Puget Sound • Region 4 • 16018 Mill Creek Blvd., Mill Creek, WA 98012-1296
Telephone: (425) 775-1311 • Fax: (425) 338-1066

February 27, 2020

Bellevue Parks and Community Services
ATTN: Curtis Kukal, Park Ranger and Environmental Coordinator

RE: Letter of Support – Translated Materials – Natural Resource Conflict Outreach

Washington Department of Fish and Wildlife (WDFW) shares enthusiastic support regarding the proposed efforts of Bellevue Parks and Community Services (BPCS) to translate bear and cougar outreach materials. The greater Seattle area has seen rapid human population growth in the past decade. Many new residents are from out of state and often from abroad. These new area residents are often unfamiliar with the human-wildlife conflict reduction techniques local natural resource managers implore the public to utilize. The bulk of wildlife research continually recommends outreach as *the most* effective management technique to provide for public awareness and implementation of wildlife conflict reduction within a given local community.

The most common outreach in “wildlife conflict concern” situations revolve around perceptions of what the animal is doing, may do, best practices to avoid conflict, and acceptance regarding the commonality of many wildlife living amongst the built and natural urban/suburban/rural areas of greater Seattle. With Bellevue now recognized as the largest “majority-minority” city in Washington it is imperative to have multi-lingual public outreach resources. Lacking ability to communicate with the public where there may be a language and cultural barrier regarding appropriate wildlife management efforts is increasingly a disadvantage to WDFW and partners’ end goal – provide understanding in what it entails to live alongside these often-misunderstood wild animals.

Please consider grant funding for this very important, straightforward and effective effort to provide for wildlife outreach in a multi-lingual format.

Sincerely,

Chris Anderson
District Wildlife Biologist – King County Area
Phone: 425-775-1311, ext 111
Email: Christopher.Anderson@dfw.wa.gov

CONSENT AGENDA

**KING CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

March 9th, 2020

5:00 PM to 7:30PM – King Conservation District Office

800 SW 39th St, Suite 150

Renton, WA 98057

425-282-1900

Zoom Meeting

<https://zoom.us/j/860848206>

Call-In Number

(669) 900-6833

Meeting ID: 860 848 206

AGENDA

Call to Order

1. Preliminary Matters 5:00-5:02

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

2. Public Comment

5:05-5:10

3. Presentation- LIP and Discovery Farms - Redmond

5:10-5:30

Discovery Farms Waste Storage Treatment Project - Shawn and Beth Lanning and Jessica and Ryan McCarthy for Waste Storage Facilities

4. Consent Agenda

5:30-5:45

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board Member

- a) Board Minutes –2/10/20 - Grant Subcommittee meeting 2/10/20- 2/24/20
- b) KCD LIP Applications- None
- c) Member Jurisdiction Grant Applications-
 - 1) AI 20-014 City of Auburn – 2020 Auburn International Farmers Market – Marketing and Demonstrations
 - 2) AI 20-015 City of Sammamish – 2020 Stormwater Outreach

5. Finance:

5:45-6:00

- 1) AI 20-016: A motion to approve check numbers 22343 through 22499 for a total of \$375,161.34 non-payroll EFT's totaling \$924.50 Bank Fees of \$63.00, Void Checks for -\$29,699.91 and February 2020 payroll for \$224,459.41 - Souza (15 mins)

6. Unfinished Business: (short break as needed)

6:00-7:30

- 1) Board to Board Reports-elected official/stakeholder engagements, True Visit, other **6:00-6:30**
- 2) Handbook and Retreat Next Steps (meeting time, sub committees, other) **6:30-7:00**
- 3) ED Update (election; legislation; TBD) **7:00-7:30**

7. New Business- NONE

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

2/10/2020

Supervisors Present: Dick Ryon – Chair; Burr Mosby – Vice Chair; Bill Knusten – Auditor; Jim Haack – Supervisor; Kirstin Haugen - Supervisor

Associate Supervisors Present: Rachel Molloy, Chris Porter

Guests Present: Jean Fike – WSCC

Staff Present: Bea Covington, Ava Souza, Lindsey Davidson, Josh Monaghan, Jessica Saavedra, Laura Redmond (via Zoom), Deirdre Grace, Brandy Reed, Mark Dostal

Preliminary Matters:

Chairman Ryon called meeting to order at 5:04 pm. All attendees introduced themselves. Ryon asked for additions or corrections to the current agenda.

Knutsen requested the agenda to be amended to correct AI numbers.

Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as amended (5 ayes, 0 nays)

Consent Agenda:

Ryon read the consent agenda items aloud and all items were voted on.

a) Board Minutes – January 7th, 2020; January 13th, 2020; January 13th, 2020; January 27th 2020

b) KCD LIP Applications-

1) AI 20-005: Meri Rinehart for a Waste Storage Facility and Subsurface Drain.

c) Member Jurisdiction Grant Applications-

2) AI 20-006: Town of Beaux Arts – Academy Path & Adjacent Woods Restoration

Knutsen moved; Haugen seconded passed unanimously a motion to approve the consent agenda (5 ayes, 0 nays)

Pulled Consent Agenda Items: None

Public Comment:

Fike provided updates from WSCC. She explained a CAP checklist will be circulated soon to understand if conservation districts are in compliance with legal requirements and best practices. She also announced that Josh Giuntoli will be taking over for Stu Trefry for online supervisor training and curriculum. She ended by reminding the Board that on April 14th and 15th there will be all-district meeting in Ellensburg to review legislative budget and elections.

Finance:

- 1) AI 20-007: A motion to approve check numbers 22359 through 22433 for a total of \$475,196.87; non-payroll EFT's totaling \$8,447.85; Bank Fees of \$78.00; and January 2020 payroll for \$214,232.09.

Souza summarized that the year ended within budget. She continued that the financials were reviewed in detail at the finance sub-committee meeting and requested a couple of motions be made for year end transfers.

Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-007: A motion to approve check numbers 22359 through 22433 for a total of \$475,196.87; non-payroll EFT's totaling \$8,447.85; Bank Fees of \$78.00; and January 2020 payroll for \$214,232.09. (5 ayes, 0 nays)

- 2) AI 20-008: Finance Committee Report- 2019 Year End Close Out

Knutsen stated there was an extensive Finance Sub-Committee meeting with all supervisors present, but no action was taken.

Knutsen stated that we've had clean audits the past two years, we know where all of our money is, we know where our investments are.

Ryon asked if our website is updated with our financials.

Souza confirmed yes, at the end of each fiscal year.

Knutsen presented a recommendation from the finance committee for the encumbrance of committed funds from 2019 and for the allocation of unspent, uncommitted funds.

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-008 a motion approving the 2019 Finance Committee Report and the Year End Close Out (5 ayes, 0 nays)

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-010 a motion approving the 2019 Year End Financials and Transfer \$1,125,904 to the Reserve Deck for Member Jurisdictions, \$630,704, and \$900,000 to the Regional Food Reserve Deck (5 ayes, 0 nays)

Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-011 a motion to move \$512,000.00 to the contingency reserve for future election costs (5 ayes, 0 nays)

Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-012 a motion to move \$170,000 to the current operating for 2020 legal fees and to purchase two additional hybrid vehicles (5 ayes, 0 nays)

Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-013 a motion to move \$282,149.00 to the contingency reserve. (5 ayes, 0 nays)

There was a discussion for the type of vehicles that should be added to the fleet, including the pros and cons of a fully electric vehicle.

Unfinished Business:

1) Legislative Update – Reed/Haugen

Reed updated the Board on the meetings taken during Legislative Days in January.

There was Board discussion on the legislators' thoughts and commentary on our current election process.

2) Election Update

Covington stated the final day for voting is tomorrow. There are ads posted on Facebook, Seattle Times online, and KUOW. Our message is to come out and vote, regardless of which option you use. She continued there will be two physical polling places for the public in our office on February 11th. She mentioned that there have been technical difficulties with the online voting for visually impaired voters. Covington said that there will be a special polling station at KCD for the visually impaired, and ride shares are being offered to allow those with visual impairments to get to our office. She estimates that about 4,500 votes have been cast so far between electronic and physical ballot boxes.

There was a board discussion regarding advertising, media, and voter commentary on new process that board members have overheard.

Ryon shared his experience running for a supervisor position and how its changed. He gave thanks to Covington and the rest of the Board and staff for the election effort.

New Business:

1) AI 20-009: 2020 Working Lands Initiative Program of Review

96

97 Monaghan summarized what was discussed at the last meeting about the work completed in 2019.

98 Haugen asked if there was a timeline for spending this money.

99 Covington stated that per the terms of the settlement, we had 2 years from the date of the settlement
100 to develop a plan to spend the funds, but there is no timeline on when the funds need to be spent.

101 Knutsen asked Monaghan about the current projects using working lands money and technical
102 assistance questions.

103 Monaghan continued that one of the main focuses for the ADAP portion of the settlement is to be
104 strategic in collaboration with multiple landowners in the same area.

105 Haack offered strategies that he has used in his own practice which the Board discussed.

106 Haugen asked about the deliverables for the funds. Monaghan stated that there are some
107 deliverables specified in the terms of the settlement, but they are of a general nature. He reviewed
108 the past process of engaging legal counsel, stakeholders and representatives from the plaintiff class
109 to review and approve the proposed plans of work.

110 **Mosby moved; Haugen seconded passed unanimously a motion to approve AI 20-009 2020**
111 **Working Lands Initiative Program of Review (5 ayes, 0 nays)**

112 Before the close of the meeting, Grace briefly went over the Northwest Flower and Garden Show
113 dates and information.

114 Ryon added thanks to the Senior Leadership team and the work they've accomplished.

115 **Knutsen moved; Mosby seconded passed unanimously a motion to adjourn the meeting at**
116 **6:40 pm. (5 ayes, 0 nays)**

117

118

119 _____
Authorized Signature

Date

120

121 **Summary of Motions**

122 **Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as**
123 **amended (5 ayes, 0 nays)**

124 Knutsen moved; Haugen seconded passed unanimously a motion to approve the consent
125 agenda (5 ayes, 0 nays)

126 Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-007: A
127 motion to approve check numbers 22359 through 22433 for a total of \$475,196.87; non-
128 payroll EFT's totaling \$8,447.85; Bank Fees of \$78.00; and January 2020 payroll for
129 \$214,232.09. (5 ayes, 0 nays)

130 Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-008 a
131 motion approving the 2019 Finance Committee Report and the Year End Close Out (5 ayes,
132 0 nays)

133 Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-010 a
134 motion approving the 2019 Year End Financials and Transfer \$1,125,904 to the Reserve
135 Deck for Member Jurisdictions, \$630,704, and \$900,000 to the Regional Food Reserve Deck
136 (5 ayes, 0 nays)

137 Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-011 a
138 motion to move \$512,000.00 to the contingency reserve for future election costs (5 ayes, 0
139 nays)

140 Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-012 a
141 motion to move \$170,000 to the current operating for 2020 legal fees and to purchase two
142 additional hybrid vehicles (5 ayes, 0 nays)

143 Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-013 a
144 motion to move \$282,149.00 to the contingency reserve. (5 ayes, 0 nays)

145 Mosby moved; Haugen seconded passed unanimously a motion to approve AI 20-009 2020
146 Working Lands Initiative Program of Review (5 ayes, 0 nays)

147 Knutsen moved; Mosby seconded passed unanimously a motion to adjourn the meeting at
148 6:40 pm. (5 ayes, 0 nays)

149

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

February 10th, 2020

Supervisors Present: Dick Ryon – Chair, Burr Mosby, Kirstin Haugen

Associate Supervisors Present: None.

Guests Present: None

Staff Present: Jessica Saavedra, Deirdre Grace

Preliminary Matters:

Meeting called to order at 4:19 pm by Dick Ryon.

Saavedra requested that the agenda be revised to add one amendment from the City of Bellevue for the Kelsey Creek Knotweed Survey and Control project and three grant agreement close outs for the City of Bellevue Kelsey Creek Knotweed Survey and Control project, the Des Moines Farmers Market 2019 Low Income Senior Healthy Eating Initiative, EarthCorps 2016-19 Seahurst Park Shoreline and Forest Stewardship, and the Asian Counseling and Referral Service New Beginning for the Seattle Community Farm.

Haugen moved, Mosby seconded, unanimously passed a motion to recommend the proposed revisions to the agenda

Applications

Mosby told the subcommittee about his conversation with Amanda Valdez, the applicant for the 2020 City of Auburn International Farmers Market – Marketing and Demonstrations project. Mosby was concerned with some of the language in the grant application related to factory farmers. Mosby stated that all farmers should be treated the same and that the differentiation between factory farmers and small family farmers is not necessary for the context of the application. He stated that the conversation with Amanda helped raise her awareness about the realities of farming today.

Mosby moved, Haugen seconded, unanimously passed a motion to recommend the Member Jurisdiction grant application from the City of Auburn for the 2020 Auburn International Farmers Market – Marketing and Demonstrations project for approval at the next Board of Supervisors meeting.

Amendments

Haugen moved, Mosby seconded, unanimously passed a motion to approve the amendment request from City of Bellevue for the Kelsey Creek Knotweed Survey and Control project revising the budget to reflect what had been paid and returning \$5,933.13 unspent award dollars which will go back to the KCD-Bellevue Member Jurisdiction funds for use by other projects.

Close outs

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

February 10th, 2020

Haugen moved, Mosby seconded, unanimously passed a motion to close the City of Bellevue Kelsey Creek Knotweed Survey and Control project grant agreement.

Mosby moved, Haugen seconded, unanimously passed a motion to close the Des Moines Farmers Market 2019 Low Income Senior Healthy Eating Initiative grant agreement.

Haugen moved, Mosby seconded, unanimously passed a motion to close the EarthCorps 2016-19 Seahurst Park Shoreline and Forest Stewardship grant agreement.

Mosby moved, Haugen seconded, unanimously passed a motion to close the Asian Counseling and Referral Service New Beginning for the Seattle Community Farm grant agreement.

Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 4:50 pm

Authorized Signature

Date

Summary of Motions

Mosby moved, Haugen seconded, unanimously passed a motion to recommend the Member Jurisdiction grant application from the City of Auburn for the 2020 Auburn International Farmers Market – Marketing and Demonstrations project for approval at the next Board of Supervisors meeting.

Haugen moved, Mosby seconded, unanimously passed a motion to approve the amendment request from City of Bellevue for the Kelsey Creek Knotweed Survey and Control project revising the budget to reflect what had been paid and returning \$5,933.13 unspent the award dollars back to the KCD-Bellevue Member Jurisdiction funds for use by other projects.

Haugen moved, Mosby seconded, unanimously passed a motion to close the City of Bellevue Kelsey Creek Knotweed Survey and Control project grant agreement.

Mosby moved, Haugen seconded, unanimously passed a motion to close the Des Moines Farmers Market 2019 Low Income Senior Healthy Eating Initiative grant agreement.

Haugen moved, Mosby seconded, unanimously passed a motion to close the EarthCorps 2016-19 Seahurst Park Shoreline and Forest Stewardship grant agreement.

Mosby moved, Haugen seconded, unanimously passed a motion to close the Asian Counseling and Referral Service New Beginning for the Seattle Community Farm grant agreement.

Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 4:50 pm

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

February 24th, 2020

Supervisors Present: Dick Ryon – Chair, Burr Mosby, Kirstin Haugen

Associate Supervisors Present: None.

Guests Present: None

Staff Present: Jessica Saavedra, Deirdre Grace

Preliminary Matters:

Meeting called to order at 4:19 pm by Dick Ryon.

Saavedra requested that the agenda be revised to add one amendment from the City of Bellevue for the Kelsey Creek Knotweed Survey and Control project and three grant agreement close outs for the City of Bellevue Kelsey Creek Knotweed Survey and Control project, the Des Moines Farmers Market 2019 Low Income Senior Healthy Eating Initiative, EarthCorps 2016-19 Seahurst Park Shoreline and Forest Stewardship, and the Asian Counseling and Referral Service New Beginning for the Seattle Community Farm.

Haugen moved, Mosby seconded, unanimously passed a motion to recommend the proposed revisions to the agenda

Applications

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Close outs

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

February 24th, 2020

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Haugen moved, Mosby seconded, unanimously passed a motion to close the EarthCorps 2016-19 Seahurst Park Shoreline and Forest Stewardship grant agreement.

Mosby moved, Haugen seconded, unanimously passed a motion to close the Asian Counseling and Referral Service New Beginning for the Seattle Community Farm grant agreement.

Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 4:50 pm

Authorized Signature

Date

Summary of Motions

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Haugen moved, Mosby seconded, unanimously passed a motion to close the EarthCorps 2016-19 Seahurst Park Shoreline and Forest Stewardship grant agreement.

Mosby moved, Haugen seconded, unanimously passed a motion to close the Asian Counseling and Referral Service New Beginning for the Seattle Community Farm grant agreement.

Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 4:50 pm

King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: March 9th, 2020

SUBJECT: AI 20-014

- Motion to approve the Member Jurisdiction grant application from the City of Auburn for the 2020 Auburn International Farmers Market (AIFM) – Marketing & Demonstrations project

FISCAL IMPACT

- The applicant is requesting \$20,000.00 from 2018-19 KCD-Auburn Member Jurisdiction Funds

POLICY CONSIDERATION

This proposal addresses the following natural resource improvement actions

- Direct Improvement of Natural Resources - No
- Education and Outreach - Yes
- Pilot and Demonstration Projects Yes
- Capacity Building - No

PRINCIPAL PARTNERS

BACKGROUND

This proposal was reviewed at the last grant subcommittee meeting. This is urban agriculture and education project that proposes to, through an aggressive marketing campaign, gardening, cooking, and healthy living demonstrations, the Auburn International Farmers Market plans to increase access to local farm products and healthy living practices to the South King County community.

Supervisor Mosby discussed the language in the application about factory farms with the applicant and worked with her to revise the application to remove negative connotations about different types of farmers.

EFFECTIVE DATE:

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 01/01/2020 and end on 12/31/2020

OPTIONS

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

RECOMMENDATION

The grant subcommittee recommends approval of this grant application.

MOTION

Motion to approve the Member Jurisdiction grant application for \$20,000.00 from 2018-19 KCD-Auburn Member Jurisdiction funds for the City of Auburn 2020 Auburn International Farmers Market (AIFM) – Marketing & Demonstrations project

2020 Auburn International Farmers Market (AIFM) – Marketing & Demonstrations

Member Jurisdiction Grant Program

Auburn

25 W Main St.
Auburn, WA 98001

O: 253-931-3000

Ms Amanda Valdez

Auburn Community and Event Center
910 Ninth Street SE
Auburn, WA 98002

avaldez@auburnwa.gov
O: 253-804-5049
M: 253-266-2726

Application Form

Summary Information

Project Title*

2020 Auburn International Farmers Market (AIFM) – Marketing & Demonstrations

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

Through an aggressive marketing campaign, gardening, cooking, and healthy living demonstrations the Auburn International Farmers Market plans to increase access to local farm products and healthy living practices to the South King County community.

Principal Partners (if any)

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$20,000.00

Total Project Cost*

\$79,144.00

Total Matching Funds (optional)

\$59,144.00

Project Start Date*

01/01/2020

Project End Date*

12/31/2020

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.

If more than two locations, state "multiple" and explain.

1140 Auburn Way South, Les Gove Park, Auburn, WA 98002

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Auburn

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

47

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

7

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

The Auburn International Farmers Market (AIFM), will increase access to healthy, local farm products in the South King County community. Farmers will have increased opportunity to sell their products locally, reducing their use of fuel and packaging, and increasing the likelihood of good stewardship of local agricultural lands. Market customers will have the opportunity to learn about local food systems, use of local farm products and healthful practices in preparing locally sourced food. Additionally, the Market will provide increased access to food assistance programs in 2020. The AIFM is open every Sunday, June 7 through September 20, providing a reliable and consistent source for farm products and learning opportunities which will positively impact the purchasing and eating habits of our customers.

The Auburn International Farmers Market works with Market partners to access the expertise, support and assistance required to present a successful Farmers Market. AIFM will continue to grow its partnerships in 2020, current Market partners include: Washington State Farmers Market Association, the Auburn Food Bank, Healthy Auburn Blue Ribbon Committee, local businesses and non-profits. We have additional support from the Farmers Market Coalition, Washington State University Food Sense, Tilth Alliance as well as support from surrounding Markets and their managers.

The AIFM considers our partnership with King Conservation District to be integral to our successful Market. In 2020, the Market seeks KCD Grant funding to help continue working with our education partners to provide the education and demonstration component of the Market. Providing informational sessions and demonstrations is essential for consumers to learn about the importance of healthy, nutritional, farm fresh foods; sustainability; and the impact local farms have on the regional economy.

The Auburn International Farmers Market has two main target audiences: our customers - residents of South King County, and local farmers. The residents of South King County benefit from easy and dependable access to fresh local produce, education and food assistance programs. AIFM works with local farmers who rely on their businesses as their primary livelihood. The Market provides a local, consistent and reliable location to sell their products, benefiting not only the farmers, but the community as well. Typically, small local family farmers from around the state depend on farmers markets to maintain business and provide a return on their investment. This keeps local agriculture lands in production and strengthens the local economy. According to research conducted by Sustainable-Seattle, for every dollar spent at farmers markets, 62 cents is re-spent locally! In the AIFM 2019 season, King County Farm vendor sales reached over \$37,000. King County Farm vendor sales at the AIFM have increased 30% since 2017. This is largely due to our relocation to an active park along a busy road, near residential housing, which increased visibility and access to the community.

Additionally, the Market plans to reach out to the approximately 24,000 clients who utilize the EBT benefit system for food access in Auburn. A portion of the grant from KCD will allow us to aggressively market our food assistance programs, EBT and Fresh Bucks, boosting market visibility and increasing local food access to thousands of residents. This marketing and promotion campaign will remind shoppers about the fresh and local product available at the Market and the value of shopping locally. AIFM will build on efforts invested in developing and operating the Market over the past eleven years, increasing the shopper/customer base among all citizens to create a sustainable and thriving market.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

1. EDUCATION & DEMONSTRATION SESSIONS. Timeline: June 2020-September 2020

Activity: Coordinate with local professionals, non-profits, and businesses focused on health living, eating, and well-being to provide educational sessions and demonstrations to showcase how buying local helps improve the economy, health, our environment and improves local farmers opportunity to sell their farm fresh foods.

Deliverables: Farming, gardening and cooking demonstrations, nutritionist information and demonstrations.

Outcomes: Increase and highlight the importance of fresh foods while also making recipes accessible and local. Educating shoppers on different uses of fresh and local products. Increased awareness and education of how to use farm fresh products purchased from farmers at the AIFM.

2. BEGINNING OF SEASON POSTCARD MAILING. Timeline: May/June 2020

Activity: Create season-opening postcard; mail to carrier routes surrounding the Market to announce the schedule of events during the season and highlight acceptance of SNAP benefits through EBT, and other food assistance programs, demonstrations and location of AIFM.

Deliverables: Shopper count, SNAP customer count, SNAP transactions

Outcomes: increase shopper base, increase awareness of the AIFM its programs and educational demonstrations.

3. EBT & and other food assistance programs Marketing & Outreach. Timeline: June 2020-September 2020

Activity: Create a marketing plan and advertising campaign to alert Auburn residents of the payment option at the Market. Conduct community outreach to agencies supporting SNAP clients.

Deliverables: Marketing plan, shopper counts, vendor sales from farmers, EBT transactions; community outreach contacts.

Outcomes: Increase in number of shoppers using EBT and other food assistance programs Improved access to healthy, affordable food in low-income communities; Improved knowledge about products and resources available at AIFM for SNAP recipients.

4. Marketing & Outreach. Timeline: January 2020-September 2020

Activity: Create signage, banners, an online marketing campaign including social media channels, press releases, and e-blasts, to advertise the Market and its importance to the community as an access point to fresh produce.

Deliverables: Marketing plan, shopper counts, farm vendor sales, EBT transactions; community outreach contacts.

Outcomes: Increase in number of shoppers, improved access to healthy, affordable food in low-income communities; improved knowledge about products and resources available at AIFM for SNAP recipients. Increase farmer vendor sales.

5. Advertising through Auburn Reporter. Timeline: June 2020-September 2020

Activity: Create a series of weekly advertisements in the local newspaper that showcase market events, demonstrations and educational sessions throughout the season.

Deliverables: Shopper count

Outcomes: Promote the Market weekly to gain attendance and shoppers

6.Targeted Facebook Advertising. Timeline: June 2020- September 2020.

Activity: Create a series of Facebook ads that promote different market events and track social media responses; market attendance patterns and vendor revenue in relation to ads run.

Deliverables: Use Facebook metrics to track online engagement

Outcomes: Increased presence on social media and increase awareness for shoppers in South King County about the AIFM.

7. Other Paid Advertising Opportunities. Timeline: June 2020-September 2020

Activity: Investigate other paid advertising opportunities that may help bring shoppers to the Market during the season

Over the past eleven Market seasons, the AIFM has established effective lines of communication with farmers, other farmers markets, the Washington State Farmers Market Association, and the Tilth Alliance. In 2020 we will continue our work to build our shopper base.

In 2020, the AIFM plans to increase the market customer base via the use of the KCD Marketing and Promotional Grant request, thereby establishing a thriving market for the community, buyers and farmers. The increase of shoppers will stem from an aggressive marketing and promotion plan; a series of educational sessions and demonstrations that serve to inform shoppers about the benefits of buying local, farm fresh produce, healthy eating, sustainability practices, environmental awareness and providing a market for farmers to sell their agriculture products to improve their business base. Continuing to allow acceptance of

SNAP benefits through EBT transactions will open the Market up to a broader customer base that desires to purchase farm fresh products.

The AIFM is a member of the Washington State Farmers Market Association, whose policy guidelines are that all farm products sold at state markets must be grown in Washington State. Farmers at the Market sell quality, fresh produce and the Market will ensure that local farmers are selling fresh picked produce for the season. Vendors participating in the Market agree to comply with limited pesticide/chemical use; adherence to organic growing if and when possible; and water table conservation/protection farming practices.

In working with the agencies and associations that will provide educational sessions and demonstrations, the Market will create an environment that is fun and inviting for shoppers to learn about the importance of community farmers markets, healthy eating, sustainability, supporting local farmers and improving the economy by sustaining the agricultural opportunities for local Washington State Farmers. The sessions will be presented in an easy to understand, creative way that encourage customers to learn more, ask questions and change behavior through educational awareness.

The 2020 AIFM Marketing and Promotion Plan targets families, adults, seniors and youth within the region with the goal of building public awareness about the AIFM, creating awareness about accepting EBT and other food assistance programs, and attracting shoppers to the Market each week during the market season. Messaging and marketing for the AIFM will be created to support farmers and local agriculture; promote access to fresh, vitamin-rich produce; showcase access to greater diversity of produce and flowers; work to revitalize and support the community; promote the experience of a community-wide social event; promote a unique shopping experience; and reflect how customers enjoy music, entertainment and healthful demonstrations during the market season.

Lastly, the AIFM provides a local market outlet for shoppers in South King County. A nearby service without the rigors of travel and environmental waste.

The AIFM will submit the required reports to King Conservation District. The Market will use the following metrics to evaluate the performance of the advertising and educational/demonstration elements as they relate to shoppers at the AIFM:

1. Number of customers attending the Market.
2. Number of vendors (farmers) supplying the Market.
3. Accounting of weekly vendor sales.
4. Number of non-profit and other complimentary stall spaces provided.
5. Number of pounds of food donated to local Food Bank.
6. EBT & Fresh Bucks transactions
7. Community outreach contacts related to EBT and Fresh Bucks promotions

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines*. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!

KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

No

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

Yes

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

No

Project Type

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Amanda Valdez

Title

Events Coordinator

Date*

01/13/2020

File Attachment Summary

Applicant File Uploads

- KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx



Member Jurisdiction Grant Program

Grant Application Project Budget Form

Promoting sustainable uses of natural resources through responsible stewardship

Project Name	Auburn International Farmers Market (AIFM) - Marketing & Demonstrations - 2020 season			
Applicant	Amanda Valdez			
Contact	Amanda Valdez			
Mailing Address	910 Ninth ST SE, Auburn, WA 98002			
E-mail	avaldez@auburnwa.gov	Project Start Date:	1/1/2020	
Phone	253-804-5049	Project End Date:	12/31/2020	
Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below				
Budget Item	KCD Funds	Other Funds	Other Funds	Total
		City of Auburn funds	4Culture/Arts Commission Grant	
Salaries & Benefits		\$43,494		\$43,494
Travel/ Meals/ Mileage (for - volunteers, staff)		\$1,000		\$1,000
Office Supplies		\$750		\$750
Field Supplies		\$400		\$400
Contracted/ Professional Services	\$3,000	\$3,000	\$1,500	\$7,500
Permits				\$0
Other: Temporary Wages		\$2,500		\$2,500
Other: Temporary Benefits		\$500		\$500
Other: Miscellaneous		\$2,000		\$2,000
Other: Communication		\$1,000		\$1,000
Other: Advertising	\$17,000	\$3,000		\$20,000
TOTAL	\$20,000	\$57,644	\$1,500	\$79,144

Total Project Cost	\$79,144
Total Match	\$59,144
Amount of KCD Funding Requested	\$20,000

Match Percentage	75%
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Footnotes:

King Conservation District Board of Supervisors Meeting
Agenda Action Briefing/Report
Meeting Date: March 9th, 2020

SUBJECT: AI 20-015

- Motion to approve the Member Jurisdiction grant application from the City of Sammamish for the 2020 Stormwater Outreach project

FISCAL IMPACT

- The applicant is requesting \$29,870.00 from 2018 KCD-Sammamish Member Jurisdiction Funds

POLICY CONSIDERATION

This proposal addresses the following natural resource improvement actions

- Direct Improvement of Natural Resources - No
- Education and Outreach - Yes
- Pilot and Demonstration Projects No
- Capacity Building - No

PRINCIPAL PARTNERS

- Triangle Associates, Inc.

BACKGROUND

This proposal was reviewed at the last grant subcommittee meeting. This is a Education project that proposes to Triangle Associates, on behalf of the City of Sammamish, will adapt and provide classroom stormwater workshops and interactive community event booths based on lessons learned in 2019 stormwater outreach. Outreach will align with regional messaging.

EFFECTIVE DATE:

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 01/01/2020 and end on 12/31/2020

OPTIONS

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

RECOMMENDATION

The grant subcommittee recommends approval of this grant application.

MOTION

Motion to approve the Member Jurisdiction grant application for \$29,870.00 from 2018 KCD-Sammamish Member Jurisdiction funds for the City of *Sammamish 2020 Stormwater Outreach project*

City of Sammamish 2020 Stormwater Outreach

Member Jurisdiction Grant Program

Sammamish

Lisa Werre
801 228th Ave SE
Sammamish, WA 98075

Kate Waind

workshops@triangleassociates.com

Application Form

Summary Information

Project Title*

City of Sammamish 2020 Stormwater Outreach

Project Description - Short

Provide a short, concise description of the project no more than two or three sentences.

Triangle Associates, on behalf of the City of Sammamish, will adapt and provide classroom stormwater workshops and interactive community event booths based on lessons learned in 2019 stormwater outreach. Outreach will align with regional messaging.

Principal Partners (if any)

Triangle Associates, Inc.

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$29,870.00

Total Project Cost*

\$29,870.00

Total Matching Funds (optional)

Project Start Date*

01/01/2020

Project End Date*

12/31/2020

Close Date

Project Location*

Address, Parcel #, OR L&L Points, for site specific projects only.

If more than two locations, state "multiple" and explain.

Multiple locations including up to 11 elementary schools in the City of Sammamish and four community events held at Sammamish City Hall Commons (801 228th Ave SE, Sammamish WA 98075), Confluence Park (595 Rainier Blvd N Issaquah WA 98027), and Beaver Lake Park (801 228th Ave SE, Sammamish WA 98075).

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Sammamish

Is your project on public or private land?*

Public

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

41

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

3

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

Triangle Associates, on behalf of the City of Sammamish, will adapt previously developed classroom stormwater workshops and interactive community event booths based on lessons learned from the City's 2019 stormwater outreach program. The project team will also evaluate adoption of targeted behaviors by participants. Professional educators will present hands-on classroom workshops for third through fifth-grade students at up to 11 elementary schools in Sammamish, as well as, interactive community booths at up to four community events. The activities will accommodate a variety of learning styles and will be designed to

involve and educate students and community members on the effects of non-point pollution in local stormwater. The program will teach participants how their individual actions can make a positive or negative impact on local waterways and kokanee salmon.

The educational goals are to teach students and community members 1.) what a watershed is and how to recognize that their drainage basin is part of a larger system, 2.) their personal choices can have positive and negative impacts in the local ecosystem and on aquatic life, including kokanee salmon in Sammamish, and 3.) that certain animal species are indicators of surface water health. In 2020, the program will seek to incorporate updated terminology and lessons learned from the 2019 regional Storm Symposium stormwater education study findings and/or the inclusion of a community based social marketing outreach strategy.

Messaging will be consistent with National Pollution Discharge Elimination System (NPDES) permit education requirements, the regional Stormwater Outreach for Regional Municipalities (STORM) committee's Puget Sound Starts Here campaign, and the City of Sammamish education and outreach objectives as adopted in the City's 2016 Storm and Surface Water Management Comprehensive Plan.

Kokanee salmon, "the little red fish", are native to the Lake Sammamish watershed but now spawn in only a few streams that feed into Lake Sammamish. These education programs will promote positive behavior change by informing students and community members on how best to protect kokanee and their habitat through every day actions.

There are two target audiences for this stormwater outreach project: school-aged youth and community members/families. Educational programming for school-aged youth is important in the adoption of desired behavior changes. Classroom workshop and community events will allow the greatest success at reaching this target audience. Community members and families are a second target audience for this outreach. Current targets for community events are the Earth Day event planned for April 25, Kokanee Celebration event planned for May 7, Fourth on the Plateau celebration planned for July 4, and the Party of the Plateau cultural festival planned for August 8. Development and preparation of updated classroom and community event materials will occur in March-September 2020. Classroom workshops will be offered to all elementary schools in the City of Sammamish in May-December 2020. Materials will include new or refined vocabulary incorporating regional stormwater education study findings and/or a community based social marketing outreach strategy, as well as, updated and replenished consumables as needed for each component of outreach. Materials will include hands-on visuals and participation incentives used to educate and engage students and community members on how to protect local stormwater and aquatic life. We believe these incentives will continue to be integral to increasing community member participation and adoption of target behavior changes in 2020. Incentives will be branded with or connect to messaging that aligns with the NPDES permit education requirements, regional STORM Puget Sound Starts Here campaign, and the City of Sammamish outreach objectives. The branded materials will be an incentive to engage in stormwater education and a vehicle for sharing key messages and content. With the target audience in mind, current incentives include Puget Sound Starts Here pencils and frisbees, kokanee salmon branded bracelets and reusable tote bags, and pet waste bag holders to encourage proper disposal of pet waste.

Project staff will compile evaluation materials and feedback from teachers, students, and community members, as well as work with event coordinators to obtain feedback regarding the City's presence at community events. A final report will include a summary of services provided, photos (when applicable), project successes, and project difficulties. Comparisons to 2019 baseline data and outcomes will be included in the final report, showing if self-reported adoption of targeted behaviors and positive evaluation feedback increased or decreased.

KCD funding is critical for the City of Sammamish to provide stormwater educational programs.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

1) School Outreach: Project will include up to 11 days of classroom workshops at elementary schools located within the City of Sammamish, with 2-5 classroom workshops offered per day. Evaluation of workshops will be measured by written teacher evaluations and additional verbal anecdotal student/teacher feedback collected by presenter. Timeline: Classroom workshops will be offered between May-December 2020.

2) Community Events: Project will include interactive outreach at four community events. Success will be measured by number of participants, number of signed stormwater pollution prevention pledges, feedback from participants and event organizers, and number of take-home materials handed out. Timeline: Community event outreach will occur between April-August 2020.

3) Materials: Project will include updated hands-on visual materials to assist with educating students and community members on how to protect local stormwater and aquatic life, as well as, participation incentives. Messaging on materials will be consistent with NPDES permit education requirements, the regional STORM committee's Puget Sound Starts Here campaign, and the City of Sammamish outreach objectives. New materials will take into consideration 2019 project lessons learned including updated terminology and findings from regional stormwater education study. Timeline: Updated materials will be completed between March-September 2020, with materials ready at least one-week prior to each community event and classroom workshop.

4) Project Management and Reporting: Project will include efficient administration, quality assurance and quality control, and coordination for the work defined in this grant. In addition, the project will include the required reporting including a final narrative about project successes and difficulties, summary of a comparison with 2019 results and adopted behaviors reported, and photographs when applicable. Timeline: Project management and reporting will be ongoing throughout the project between March and December 2020.

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines*. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!

KCD Member Jurisdiction Grant Application Budget Form - Sammamish 2020.pdf

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Natural Resource Improvement Actions- Criteria Checklist

Please **only** select "yes" below the action that your project **directly** addresses

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

No

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

No

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

No

Project Type

Education

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Lisa Werre

Title

Engineering Technician

Date*

02/12/2020



Member Jurisdiction Grant Program

Grant Application Project Budget Form

Promoting sustainable uses of natural resources through responsible stewardship

Project Name	City of Sammamish 2020 Stormwater Outreach			
Applicant	City of Sammamish , Public Works			
Contact	Lisa Werre			
Mailing Address	801 228th Avenue SE, Sammamish WA 98075			
E-mail	lwerre@sammamish.us	Project Start Date:	1/1/2020	
Phone	425-295-0573	Project End Date:	12/31/2020	
Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below				
Budget Item	KCD Funds	Other Funds	Other Funds	Total
		(identify source and status of matching funds here ex. Rose Foundation - Pending)	(identify source and status of matching funds here ex. DON Small and Simple - Secured)	
Salaries & Benefits		City staff time for identifying public participation incentives, project management, and additional KCD recognition materials (e.g. City newsletter article, etc.) will be paid by internal City of Sammamish salaries.		\$0
Travel/ Meals/ Mileage (for - volunteers, staff)	\$560			\$560
				\$0
				\$0
				\$0
Office Supplies				\$0
				\$0
				\$0
Field Supplies	\$2,000			\$2,000
Contracted/ Professional Services	\$27,310			\$27,310

Permits				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
Other: (specify)				\$0
TOTAL	\$29,870	\$0	\$0	\$29,870

Total Project Cost	\$29,870
Total Match	\$0
Amount of KCD Funding Requested	\$29,870
Match Percentage	0%

Footnotes:

City of Sammamish
Stormwater Outreach 2020

Budget			
	Staff	Estimated Hours	Cost
Task 1: Project Management	Project Manager	30	\$2700.00
Task 2: Schools Outreach	Project Manager	65	\$5850.00
	Outreach Staff	120	\$8400.00
	Administrative/Scheduling Staff	30	\$2100.00
Task 3: Community Events Outreach	Project Manager	45	\$4050.00
	Outreach Staff	25	\$1750.00
Task 4: Reporting and KCD Coordination	Project Manager	25	\$2250.00
	Administrative Staff	3	\$210.00
Task 5: Travel			\$560.00
Task 6: Field Supplies			\$2,000.00
Grand Total			\$29,870

FINANCE

Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register
1000 - Cash (Checking Ops / BoA / x0408)
From 2/1/2020 through 2/28/2020

AI 20-016

Document Number	Vendor	Date	Amount
22434	ACF West Inc.	2/10/2020	235.40
22435	Carnation Farms	2/10/2020	11,431.69
22436	Marinn Carpenter	2/10/2020	1,653.75
22437	City of Bellevue	2/10/2020	2,000.00
22438	City of Kent	2/10/2020	18,475.11
22439	City of Kirkland	2/10/2020	29,993.75
22440	City of Renton Utility Division	2/10/2020	38.63
22441	City of Shoreline	2/10/2020	56,528.39
22442	Clifton Larson Allen LLP	2/10/2020	670.69
22443	Coastal Geologic Services, Inc.	2/10/2020	7,653.54
22444	Comcast Business	2/10/2020	218.17
22445	Comcast Business - PA	2/10/2020	398.87
22446	Dept of Ecology	2/10/2020	473.33
22447	Duwanish Longhouse & Cultural Center	2/10/2020	1,923.50
22448	Ecotrust	2/10/2020	1,878.00
22449	Health Care Authority	2/10/2020	31,629.70
22450	Inslee Best Doezie & Ryder P.S.	2/10/2020	1,712.73
22451	Integrated Computer Systems Support, Inc.	2/10/2020	217.40
22452	Jason Mirro	2/10/2020	50.75
22453	Dennis L. Morrow	2/10/2020	747.96
22454	Mountain Mist	2/10/2020	65.89
22455	National Construction Rentals	2/10/2020	162.80
22456	National Fire Protection Association	2/10/2020	350.00
22457	Office Team	2/10/2020	2,984.22
22458	Purchase Power	2/10/2020	1,168.63
22459	Social Good Fund	2/10/2020	1,547.50
22460	Rani Souza	2/10/2020	110.00
22461	Storm Lake Growers Inc.	2/10/2020	269.52
22462	Tukwila Community Center	2/10/2020	9,875.00
22463	University of Puget Sound	2/10/2020	285.00
22464	US Bank VISA	2/10/2020	12,280.49
22465	Wild Fish Conservancy	2/10/2020	3,039.94
22466	4Imprint	2/24/2020	1,337.61
22467	A & L Western Agricultural Labs	2/24/2020	1,517.30
22468	ACF West Inc.	2/24/2020	594.20
22469	Asian Counseling and Referral Service	2/24/2020	24,407.87
22470	Matthew Axe	2/24/2020	58.00
22471	Marinn Carpenter	2/24/2020	1,522.50
22472	WEX Bank	2/24/2020	1,250.00
22473	City of Bellevue	2/24/2020	10,703.55
22474	Dept of Ecology	2/24/2020	280.00
22475	Des Moines Farmers Market	2/24/2020	1,300.00
22476	Delridge Neighborhoods Development Association	2/24/2020	14,076.10
22477	EarthCorps	2/24/2020	4,834.37
22478	Ecotrust	2/24/2020	2,382.00
22479	Fourth Corner Nurseries	2/24/2020	2,235.15
22480	Global to Local	2/24/2020	3,891.51
22481	Integrated Computer Systems Support, Inc.	2/24/2020	4,092.00
22482	Interim Community Developemnt Association	2/24/2020	15,777.10
22483	Yuliy Makhovitskiy	2/24/2020	29.69

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Document Number	Vendor	Date	Amount
22484	Marc Bolan Consulting	2/24/2020	1,575.00
22485	McCaffrey Consulting LLC	2/24/2020	3,076.00
22486	McLendon Hardware	2/24/2020	152.82
22487	Megan Melick	2/24/2020	56.31
22488	Mt. Adams Institute	2/24/2020	12,016.50
22489	Office Team	2/24/2020	3,248.08
22490	Pacific Office Automation	2/24/2020	2,199.41
22491	PCC Farmland Trust	2/24/2020	26,917.00
22492	Public Storage	2/24/2020	373.00
22493	Renton Office Park LLC	2/24/2020	30,898.82
22494	Softwired Inc	2/24/2020	99.00
22495	Storm Lake Growers Inc.	2/24/2020	471.63
22496	U.S. Bank Equipment Finance	2/24/2020	2,956.47
22497	WACD	2/24/2020	250.00
22498	WS Ferries	2/24/2020	50.00
22499	Tukwila Self-Storage	2/24/2020	462.00
Total Checks			375,161.34
22216	Rainier Valley Corps	2/6/2020	-18,996.36
22403	City of Bellevue	2/20/2020	-10,703.55
Total Void Checks			-29,699.91
00004097E5040	UPS	2/5/2020	48.37
00004097E5050	UPS	2/24/2020	68.99
00004097E5060	UPS	2/19/2020	24.00
00004097E5070	UPS	2/26/2020	6.90
00004097E5080	UPS	2/26/2020	83.03
020720-Navia	Navia Benefit Solutions	2/7/2020	50.00
020720b-Navia	Navia Benefit Solutions	2/7/2020	119.42
020720c-Navia	Navia Benefit Solutions	2/7/2020	235.74
021120-G2G	Good To Go!	2/11/2020	8.80
021220-Navia	Navia Benefit Solutions	2/12/2020	62.49
022120-Navia	Navia Benefit Solutions	2/21/2020	216.76
Total EFT			924.50
021120-WireFee	Bank of America	2/11/2020	15.00
022420-StopPymtF	Bank of America	2/24/2020	30.00
022420-WireFee	Bank of America	2/24/2020	15.00
022820-CkImFee	Bank of America	2/28/2020	3.00
Total Bank Fees			63.00
2002 01	February 2020 Payroll	2/28/2020	133,047.04
022820-DRS	Dept of Retirement Systems	2/28/2020	42,264.31
022820-PRTaxes	QuickBooks Payroll Service	2/28/2020	48,919.68
022820-QBFees	QuickBooks Payroll Service	2/28/2020	228.38
Total Payroll			224,459.41
Report Total			<u>570,908.34</u>