

**KING CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
April 13<sup>th</sup>, 2020  
4:00 PM to 6:05 PM– via Teleconference Only  
800 SW 39<sup>th</sup> St, Suite 150  
Renton, WA 98057  
425-282-1900**

**Per OMPA Guidance and Governor Inslee’s “Stay Home, Stay Healthy” Order, this meeting can only be attended remotely.**

**Zoom Meeting Link:** <https://zoom.us/j/839076134>  
**Zoom Call In Number:** (669) 900-6833  
**Zoom Meeting ID:** 839-076-134

## Meeting Agenda

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Tech Start **3:45 PM – 4:00 PM**  
For technical issues and troubleshooting during the meeting please call 425.282.1900

Call to Order

**1. Preliminary Matters:** **4:00 PM – 4:05 PM**  
a) Introduction  
b) Additions or Corrections to the Agenda  
c) Adoption of the Board Agenda

**2. Consent Agenda:** **4:05 PM – 4:15 PM**

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board Member

- a. Board Minutes – 03.09.20 BOS Meeting, 03.09.20 Grant Sub-Committee Meeting
- b. LIP Applications – None
- c. Member Jurisdiction Grant Applications:
  - 1. AI 20-019: White River Valley Museum – 2020 Farm Program and Project Support
  - 2. AI 20-020: City of Bellevue – Translated Materials – Natural Resource Conflict Outreach

**3. Public Comment** **4:15 PM – 4:20 PM**

**4. Finance:** **4:20 PM – 5:00 PM**

- 1. AI 20-021: A motion to approve check numbers 22501 through 22566 for a total of \$382,376.07; non-payroll; EFT's totaling \$1165.33; Bank Fees of \$108.00; Void Checks for \$339.90 and March 2020 payroll for \$245,980.58 .
- 2. AI 20-022: Budget Amendment – Training
- 3. AI 20-023: Discussion on Alternative Cash Flow

**5. Board Member Stakeholder Meeting Updates** **5:00 PM-5:15 PM**  
Knutsen  
Haack  
Haugen  
Mosby  
Ryon

**6. Old Business:** None

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**7. New Business:**

**5:15 PM – 6:00PM**

1. Next Steps/Strategy for All District Meeting April 14<sup>th</sup>
2. AI 20-024: COVID 19 Food System Response

**8. Public Comment**

**6:00 PM – 6:05 PM**

# KING CONSERVATION DISTRICT

## Board of Supervisors Meeting Minutes

March 9, 2020

**Supervisors Present:** Dick Ryon – Chair; Burr Mosby – Vice Chair (via Zoom); Bill Knusten – Auditor; Jim Haack – Supervisor (via Zoom); Kirstin Haugen – Supervisor (via Zoom)

**Associate Supervisors Present:** None

**Guests Present:** Jean Fike (via Zoom)

**Staff Present:** Bea Covington, Ava Souza, Lindsey Davidson, Laura Redmond, Brandy Reed, Jessica Saavedra (via Zoom), Deirdre Grace (via Zoom)

### **Preliminary Matters:**

Chairman Ryon called meeting to order at 5:03pm. All attendees introduced themselves. Ryon asked for additions or corrections to the current agenda.

Covington requested two action items be added to the agenda regarding the Office Response Plan and Plant Sale Plan due to the continuing spread of COVID-19.

**Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as amended (5 ayes, 0 nays)**

**Public Comment:** None

**Presentations:** Discovery Farms Waste Storage Treatment Project - Shawn and Beth Lanning and Jessica and Ryan McCarthy for Waste Storage Facilities

Redmond explained that KCD is partnering with American Farmland Trust and Whatcom Conservation District to evaluate the current effectiveness of dry waste storage treatments. She continued to describe the details of the two potential projects in Enumclaw. She noted that both landowners currently have open LIP contracts with KCD, so approving this work would require a change in the current LIP policy that a landowner can have only one open contract at a time.

The Board asked Redmond specific programmatic questions such as build materials and current practices.

Covington stated no decision will be made tonight and reminded the Board that this is a pilot of the approach that was discussed at the Board retreat. This is the “first touch” for this policy change recommendation. The Board has the option to explore this item further during a 4<sup>th</sup> Monday work session, to schedule a separate work session or to take it up directly at the next BOS meeting. If this approach proves satisfactory staff will continue to use it to bring new items forward for Board consideration and approval.

**Consent Agenda:**

*“Promoting sustainable uses of natural resources  
through responsible stewardship”*

31 Ryon read the consent agenda items aloud and all items were voted on.

32 a) Board Minutes: 2/10/20; Grant Sub-Committee meeting 2/10/20; Grant-Sub-Committee  
33 Meeting 2/24/20

34 b) KCD LIP Applications: None

35 c) Member Jurisdiction Grant Applications:

36 1) AI 20-014 City of Auburn - 2020 Auburn International Farmers Market - Marketing and  
37 Demonstrations

38 2) AI 20-015 City of Sammamish- 2020 Stormwater Outreach

39 **Knutsen moved; Haugen seconded passed unanimously a motion to approve the consent**  
40 **agenda (5 ayes, 0 nays)**

41 **Pulled Consent Agenda Items: None**

42 **Finance:**

43 1) AI 20-016: A motion to approve check numbers 22343 through 22499 for a total of  
44 \$375,161.34; non-payroll EFT's totaling \$924.50 Bank Fees of \$63.00, Void Checks for -  
45 \$29,699.91 and February 2020 payroll for \$224,459.41

46 Souza stated that Finance materials were emailed to the Board and were discussed at the Finance  
47 Sub-Committee earlier in the afternoon. She noted that a lot of checks this month came out of the  
48 reserve accounts which is normal for the first quarter. She also reported that we have not received  
49 any deposits in the new year.

50 Ryon asked if this is normal.

51 Knutsen confirmed yes.

52 **Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-016 a**  
53 **motion to approve check numbers 22343 through 22499 for a total of \$375,161.34; non-**  
54 **payroll EFT's totaling \$924.50 Bank Fees of \$63.00, Void Checks for -\$29,699.91 and**  
55 **February 2020 payroll for \$224,459.41 (5 ayes, 0 nays)**

56 Haugen asked when the Board will be receiving full financials.

57 Souza stated she recently reconciled all the cash accounts. She continued her team's goal is to get  
58 the budget into MIP by the end of the month, reverse all transactions that have happened since  
59 January 1<sup>st</sup>, and then put them all back in the system. She can then begin to populate financials.  
60 She won't know when financials will be ready until the budget is entered and balanced. She  
61 confirmed that providing the check register and a process for transfers and check signing meets  
62 the requirements for the state auditor.

63 **Unfinished Business:**

64 1) Board to Board Reports-elected official/stakeholder engagements, True Visit, other

65 Covington talked about the outcomes of recent engagement meetings she's been to with Grace and  
66 Saavedra. She continued that some meetings have been postponed but there will be a rescheduling.  
67 The Board discussed the outcomes of their meetings.

68 Ryon stated that a letter was sent to the Board from Christie True's office. He confirmed with the  
69 Board that they have all have received it. He stated that True will be attending the Board meeting  
70 in April and Ryon would like to begin strategizing with the Board to engage constructively.

71 Covington stated that Souza reached out to her contact at King County's Office of Performance,  
72 Strategy and Budget in the beginning of the year, so a dialogue has already begun with regards to  
73 financials. She continued that KCD staff member Alex Martinsons and Josh Monaghan have been  
74 doing work with our staff and consultant Marc Bolan to define to outcome measures that are  
75 aligned with the new ILA.

76 Ryon stated that he would like to come to the meeting with questions to True on what she would  
77 like to see. He added that he doesn't want to add to burden the finance team is already doing a  
78 huge lift with the new budget.

79 Covington added that Reed will be presenting at the 4<sup>th</sup> Monday BOS working session the topics  
80 being discussed at the April Meeting in Ellensburg.

81 2) Handbook and Retreat Next Steps (meeting time, sub committees, other)

82 Covington discussed with the Board the idea of moving the BOS meeting to earlier in the day. The  
83 Board discussed what times may work within their schedules.

84 The Board agreed to hold the April and May BOS Meeting at 4 p.m.

85 Covington assigned the Board to read the first section of the Board of Supervisors Handbook and  
86 bring to the next meeting any questions, revisions, or comments.

87 3) ED Update (election; legislation; TBD)

88 Covington stated the Commission has not certified the election results yet, but the presumptive  
89 winner is Chris Porter. She continued that there was a security audit of the election and they found  
90 no incidents of hacking or fraudulent activity. She stated that in terms of costs, we don't have the  
91 final numbers but roughly speaking KCD spent \$77,000 on this year's election so far. She added  
92 that we are still waiting from final costs from Democracy Live and King County Elections.

93 The Board discussed advertisement and voter participation.

94 Grace stated she believes this election had great participation and at the least, people in King  
95 County now know who KCD is.

96 Covington and Ryon led a discussion with the Board of what they think worked and what didn't.

The Board and Covington expressed great enthusiasm for the turnout at the Northwest Flower and Garden Show. Covington stated that 150 people attended the soil testing seminar presented by KCD staff Jason Mirro and Megan Melick. She continued that over 80 people attended the seminar on native plants presented by KCD staff Ashley Allan and Jacobus Saperstein. Grace added that KCD won four awards for the garden this year including a Gold Medal Award, Best Communication Award, and Best Environmental Garden Award.

**New Business:**

1. KCD COVID-19 Office Plan and Recommendations
2. KCD COVID-19 Plant Sale 2020 Plan and Recommendations

Covington stated that the proposed policy is that working from home will change from an option to the expectation while COVID-19 is circulating. She continued that administrative staff will continue to come to the office to ensure phones are answered, checks are cut, and business runs as usual. This policy will be in effect until March 30, 2020.

**Haugen moved; Knutsen seconded passed unanimously a motion to approve AI 20-017 a motion to close the KCD office until March 30, 2020 due to the spread COVID-19 (5 ayes, 0 nays).**

Covington stated that the recommendation for the plant sale to make it a drive-through event. Customers can call or text a point of contact and a staff member or crew member can run the plants to the customer's vehicle. She continued that if the plant sale is cancelled or postponed, the plants may die at the nursery and we will have to refund all customers.

**Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-018 a motion to make the Plant Sale a drive-through event due to spread of COVID-19 (5 ayes, 0 nays).**

There was no more business before the Board.

**Knutsen moved; Haugen seconded passed unanimously a motion to adjourn the Board at 6:40 pm (5 ayes, 0 nays).**

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Authorized Signature

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Date

Summary of Motions

Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as amended (5 ayes, 0 nays)

Knutsen moved; Haugen seconded passed unanimously a motion to approve the consent agenda (5 ayes, 0 nays)

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-016 a motion to approve check numbers 22343 through 22499 for a total of \$375,161.34; non-payroll EFT's totaling \$924.50 Bank Fees of \$63.00, Void Checks for -\$29,699.91 and February 2020 payroll for \$224,459.41 (5 ayes, 0 nays)

Haugen moved; Knutsen seconded passed unanimously a motion to approve AI 20-017 a motion to close the KCD office until March 30, 2020 due to the spread COVID-19 (5 ayes, 0 nays).

Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-018 a motion to make the Plant Sale a drive-through event due to spread of COVID-19 (5 ayes, 0 nays).

Knutsen moved; Haugen seconded passed unanimously a motion to adjourn the Board at 6:40 pm (5 ayes, 0 nays).

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

March 9th, 2020

1 **Supervisors Present:** Dick Ryon – Chair, Burr Mosby, Kirstin Haugen

2 **Associate Supervisors Present:** None.

3 **Guests Present:** None

4 **Staff Present:** Jessica Saavedra, Deirdre Grace

5 **Preliminary Matters:**

6 Meeting called to order at 4:14 pm by Dick Ryon.

7 Ryon called for the adoption of the agenda. Saavedra requested the following additions to the  
8 agenda.

9 Saavedra requested that one Auburn Member Jurisdiction grant application from the White River  
10 Valley Museum for the 2020 Farm Program and Project Support and two close outs from the City  
11 of Kirkland for the Pet Waste Monitoring, Education and Outreach and the City of Renton 2019  
12 Renton Farmers Market be added to the agenda.

13 **Ryon moved, Haugen seconded, unanimously passed a motion to adopt the revised agenda**  
14 **with the three additions described above.**

15 Applications

16 Saavedra reviewed the Member Jurisdiction grant application from the City of Bellevue for the  
17 Translated Materials Natural Resource Conflict project. Subcommittee members asked if the  
18 KCD acknowledgement could be translated on the materials as well. Could the words “funded  
19 by” be translated? They asked that Saavedra to relay that the logo or a sentence acknowledging  
20 the funding should be on the trifold brochure described. Saavedra added a check box to the  
21 application in the online grant portal which requires applicants to agree that they will use the  
22 correct KCD logo on materials, signs and other media. She asked the City of Bellevue to check  
23 the box and asked about the translation question. Curtis Kukal responded “I’ve gone in and  
24 checked that acknowledgement box & resubmitted the application packet as requested. We  
25 will indeed include KCD’s logo on these brochures, or include the text you’ve asked for  
26 below (“funded by King Conservation District”) if the logo doesn’t fit for an unforeseen  
27 reason.

28 Could you please confirm the two attached logos are the most up-to-date KCD logos?”

29 Saavedra confirmed he had the correct logos.



KING CONSERVATION DISTRICT

Board of Supervisors

Grant Sub-Committee Meeting

Meeting Minutes

March 9th, 2020

**Ryon moved, Haugen seconded, unanimously passed a motion to recommend the Member Jurisdiction grant application from City of Bellevue for the Translated Materials Natural Resource Conflict project for approval at the next Board of Supervisors meeting.**

Saavedra reviewed the Auburn Member Jurisdiction grant application from the White River Valley Museum for the 2020 Farm Program and Project Support with the subcommittee.

**Mosby moved, Haugen seconded, unanimously passed a motion to recommend the Member Jurisdiction grant application from White River Valley Museum for the 2020 Farm Program and Project Support for approval at the next Board of Supervisors meeting.**

Amendments - none

Close outs

**Haugen moved, Mosby seconded, unanimously passed a motion to close the City of Kirkland Pet Waste Monitoring, Education and Outreach grant agreement.**

**Haugen moved, Mosby seconded, unanimously passed a motion to close the City of Renton 2019 Renton Farmers Market grant agreement.**

**Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 4:55 pm**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Summary of Motions

**Ryon moved, Haugen seconded, unanimously passed a motion to adopt the revised agenda with the three additions described above.**

**Ryon moved, Haugen seconded, unanimously passed a motion to recommend the Member Jurisdiction grant application from City of Bellevue for the Translated Materials Natural Resource Conflict project for approval at the next Board of Supervisors meeting.**

**Mosby moved, Haugen seconded, unanimously passed a motion to recommend the Member Jurisdiction grant application from White River Valley Museum for the 2020 Farm Program and Project Support for approval at the next Board of Supervisors meeting.**

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Sub-Committee Meeting

Meeting Minutes

March 9th, 2020

58 Haugen moved, Mosby seconded, unanimously passed a motion to close the City of Kirkland  
59 Pet Waste Monitoring, Education and Outreach grant agreement.

60 Haugen moved, Mosby seconded, unanimously passed a motion to close the City of Renton  
61 2019 Renton Farmers Market grant agreement.

62 Ryon moved; Mosby seconded unanimously passed a motion to adjourn the meeting at 4:55  
63 pm

**King Conservation District Board of Supervisors Meeting**  
**Agenda Action Briefing/Report**  
**Meeting Date: April 13<sup>th</sup>, 2020**

**SUBJECT: AI 20 – 019**

- Motion to approve the Auburn Member Jurisdiction grant application from the White River Valley Museum for the 2020 Farm Program and Project Support.

**FISCAL IMPACT**

- The applicant is requesting \$19,965 from 2019-20 KCD-Auburn Member Jurisdiction Funds

**POLICY CONSIDERATION**

This proposal addresses the following natural resource improvement actions

- Direct Improvement of Natural Resources - Yes
- Education and Outreach - Yes
- Pilot and Demonstration Projects - No
- Capacity Building - Yes

**STAKEHOLDER INTERESTS - KCD has invested \$129,000 in education, outreach and farm management best practices demonstration projects at Mary Olson Farm since 2010.**

**BACKGROUND**

This proposal was reviewed at the last grant subcommittee meeting on March 9<sup>th</sup>, 2020. This project incorporates education, forestry, urban shorelines and urban stormwater project elements and requests funding for continued support of the Mary Olson Farm's summer open hours and fall fieldtrip programs as well as continuing and new Farm gardens and landscape projects.

**EFFECTIVE DATE:**

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 4/1/2020 and end on 12/11/2020

**OPTIONS**

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

**RECOMMENDATION**

The grant subcommittee recommends approval of this grant application.

**MOTION**

Motion to approve the Auburn Member Jurisdiction grant application for \$19,965 from YRS KCD-Auburn 2018-19 Member Jurisdiction funds for the *White River Valley Museum 2020 Farm Program and Project Support project*.

## 2020 Farm Program and Project Support

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### *Member Jurisdiction Grant Program*

### ***White River Valley Museum***

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Rachael McAlister  
918 H Street SE  
Auburn, WA 98002

O: 253-288-7437

### ***Rachael McAlister***

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[rmcalister@auburnwa.gov](mailto:rmcalister@auburnwa.gov)

# Application Form

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## **Summary Information**

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### **Project Title\***

2020 Farm Program and Project Support

### **Project Description - Short\***

Provide a short, concise description of the project no more than two or three sentences.

We respectfully seek funding for continued support of the Mary Olson Farm's summer open hours and fall fieldtrip programs as well as continuing and new Farm gardens and landscape projects.

### **Principal Partners (if any)**

City of Auburn, Auburn School District, and the Environmental Science Center

### **Amount of KCD Funding Requested\***

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$19,965.00

### **Total Project Cost\***

\$49,229.00

### **Total Matching Funds (optional)**

\$29,264.00

### **Project Start Date\***

04/01/2020

### **Project End Date\***

12/11/2020

## Close Date

### Project Location\*

Address, Parcel #, OR L&L Points, for site specific projects only.  
If more than two locations, state "multiple" and explain.

Mary Olson Farm  
28728 Green River Road  
Kent, WA 98030

### Jurisdiction\*

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Auburn

### Is your project on public or private land?\*

Public

### State Legislative District #\*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

47

### King County District #\*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

7

## Narratives, Budget, & Attachments

### Project Description - Detailed\*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

The Farm respectfully seeks funding to continue Farm improvements in the garden and natural landscape and to provide support for summer open hours and fall fieldtrips.

Garden and Landscape Work – The Farm is nestled in its own little canyon in the Green River Valley, but still deals with the impacts of the ever-changing neighborhood surrounding the property. New housing developments in the area over the last few years have impacted the property in ways we could not have considered years ago. Displaced wildlife including deer and bear are now prevalent on the Farm grounds. The deer in particular have made quite an impact on the Farm's demonstration vegetable and pollinator gardens. Deer now make beds in the pollinator garden and eat all of our produce. These gardens are an integral part of our fieldtrip program and after a couple of years of homeopathic remedies in efforts to deter the deer, we know we need to make a change in our approach. In order to continue to teach students about farming and pollination on our fieldtrips we are requesting funding to raise our pollinator and vegetable gardens. Additionally we would like to install a deer fence around the vegetable garden to ensure that there are vegetables for students to see and potatoes for them to dig-up when they visit the Farm.

The Farm is in a continual process of invasive removal around its stream and hillsides. With generous funding from the KCD and the help of habitat restoration specialists we have been able to make great progress over the last several years. We want to continue this work, seeking funding to monitor those areas that have been cleared and planted and to continue to tackle the issues of Italian Arum, English Holly and Himalayan Blackberry around the property.

Summer Open Hours and Fall Fieldtrips – The Farm operates primarily as historic and educational site. The two main ways in which we achieve this goal is through our open public summer hours and our fieldtrip programs. Each summer the Farm is open for free each weekend. Families, seniors and even couples on dates visit every Saturday and Sunday. During these summer open hours guests roam the site learning about history, farming, composting and more. They are able to bring a picnic and seek shade under one of the orchard's apple trees; finding respite from busy urban life in the Farm's natural beauty. These weekends are made possible through KCD support of a paid summer host at the Farm and support of the Farm's social media promotions and marketing. The summer host is vital to allowing guests on the Farm. The host ensures that the property and the guests are safe and secure as well as providing guests up-close and personal encounters with the Farm's resident donkeys, chickens, and cow. The social media marketing is how we connect the property with new audiences. For the last several years we have used Facebook and now also Instagram promoted posts to get the word out about the Farm. It has proven to be the most successful way to target new audiences with past guests directly referencing the posts as how they heard about the Farm.

Our favorite way to connect the Farm to the public is via our fieldtrip program. We offer two curriculum based fieldtrip options at the property – Food on the Farm and Sea to Stream. Both of these programs are made possible through KCD funds. All of our Farm fieldtrips are offered at no cost to students and schools and for our Sea to Stream program we even make bus subsidies available. For our Food on the Farm program we are directly connecting to over 1600 students each year on where food comes from – this is the first time many of them have ever seen a live chicken, smelled warm compost or gotten dirty in a garden. For most of these students their trip to the Farm will be the only fieldtrip that school year.

2020 will mark the third year of our Sea to Stream program for eighth grade students. With help from KCD, The Muckleshoot Indian Tribe and the Environmental Science Center we have created a robust and exciting environmental learning opportunity for area students. This program connects student to watershed, stream ecology, water quality, and native knowledge through hands-on stations. In our inaugural year we toured 720 students and in 2019 we expanded the program to two weeks and saw over 1500 students. KCD support enables us to keep the program free while constantly expanding and making room for new students.

In addition to general sponsorship for our Farm fieldtrip programs we are also seeking funding to replace the Farm's Cider Press. The cider press is used to teach students about the process of making juice. One of our favorite teaching points about modern farming vs. historic farming practices is to have students look for where the press "plugs-in"! After many years of service crushing and pressing the orchard's apples for first grade students the hundreds of hours of service have taken its toll and a replacement is necessary to provide this hands-on activity to students this fall.

## Project Activities and Measurable Results\*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

Installation Raised Garden Beds and Deer Fencing \$9178 – Installation of the pollinator and vegetable garden beds and deer fencing for the veggies will begin in April. This project should only take two weeks to complete so that planting can begin asap. The project will include the construction of the beds and fencing as well as purchase of organic soil. The desired outcome for this project is to have healthier and more prolific gardens for our students to learn from and for the public to enjoy.

Invasive Monitoring and Planting \$4950 – This portion of the project will entail removal of invasive species in and around all previous plantings as well as removals along western area upslope from apple orchard. All plant material will be left on site in ground contact to compost. Exceptions include plants with the ability to re-root once removed from the ground. These plants will be placed in a bin for disposal. Surveying the rest of the property for previously treated English Holly and Laurel plants to ensure 100% mortality. Any plants found not dead will be retreated with EZject Lance capsules. This task will also include the continuation of maintenance of the Arum infestation along the creek nearby to the farmhouse. These Arum treatments will include herbicide treatments as well as sporadic manual removal. Task will take place throughout the year with focus on Spring and Fall time periods.

This task will include the infill planting of a couple of areas. The bitter cherry area will be planted with other bird friendly plants to increase pollinator habitat. A previously planted area west of the barn will also get an infill planting replacing any plants that may have died as well as increasing plant diversity. This will include the installation of 75 plants between both areas. Planting will occur in early fall once areas have had at least two maintenance visits.

Purchase of New Cider Press \$1087 – This will be purchased asap so that it can be assembled and coated and will be available for use during our May Farm Tots program for early learners, our summer camp program in September and then for the main event of Farm fieldtrips beginning in September.

Summer Open Hours and Marketing Support \$2250 – Funding from KCD will be used to support the hourly wages for the Farm's summer open hours host. Farm open hours are from 11am – 4pm every Saturday and Sunday June 20 – August 30, 2020. To encourage visitorship and promote the property, regularly scheduled Facebook and Instagram promoted posts will be purchased beginning mid-June through mid-August 2020. During Farm open hours we see between 800 and 1000 guests over the season free of charge thanks to KCD support.

Farm Fieldtrip Support \$2500 – Our Farm fieldtrip program begins in September and ends in December 2020. Support through KCD will be used to off-set the costs of running this program for over 3000 students, free of charge in 2020.

## Project Budget and Expenses\*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!*

2019-KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form (1).xlsx



## Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

City letter of support.pdf

## Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Farm Program Pics.docx

## Natural Resource Improvement Actions- Criteria Checklist

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Please **only** select "yes" below the action that your project **directly** addresses

### Direct Improvement of Natural Resource Conditions\*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

Yes

### Education and Outreach\*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

### Pilot and Demonstration Projects\*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

No

### Capacity Building\*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

Yes

### Project Type\*

Education  
Forestry, Urban  
Shorelines, Urban  
Stormwater

## KCD Acknowledgement and Signature

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By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

\*

I have read the above paragraph about acknowledging KCD and I will use the provided logo.

### Authorized Applicant Electronic Signature\*

Please enter your full name to sign and agree to the above.

Rachael McAlister

### Title

Museum and Farm Director

**Date\***

03/06/2020

## File Attachment Summary

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### ***Applicant File Uploads***

- 2019-KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form (1).xlsx
- City letter of support.pdf
- Farm Program Pics.docx



## Member Jurisdiction Grant Program

### Grant Application Project Budget Form

Promoting sustainable uses of natural resources  
through responsible stewardship

Project Name	2020 Farm Program and Project Support						
Applicant	White River Valley Museum and Mary Olson Farm						
Contact	Rachael McAlister						
Mailing Address	918 H Street SE, Auburn, WA 98002						
E-mail	rmcalister@auburnwa.gov		Project Start Date:	4/1/2020			
Phone	253-288-7433		Project End Date:	12/11/2020			
Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below							
Budget Item	KCD Funds	Other Funds	Other Funds	Other Funds	Other Funds	Other Funds	Total
		City of Auburn, Confirmed	WRV Historical Society, confirmed	Volunteers, Confirmed	Heritage Bank, not yet confirmed	Environmental Science Center, Confirmed	
Salaries & Benefits		\$9,050	\$675	\$5,339		\$10,500	\$25,564
Travel/ Meals/ Mileage (for volunteers, staff)		\$200					\$200
							\$0
							\$0
							\$0
Office Supplies							\$0
							\$0
							\$0
Field Supplies	\$1,087		\$500				\$1,587
Contracted/ Professional Services	\$15,878						\$15,878
Permits							\$0
Facebook promotion	\$500		\$500				\$1,000
Fieldtrip Program Sponsorship	\$2,500				\$2,500		\$5,000
Other: (specify)							\$0
Other: (specify)							\$0
Other: (specify)							\$0
<b>TOTAL</b>	<b>\$19,965</b>	<b>\$9,250</b>	<b>\$1,675</b>	<b>\$5,339</b>	<b>\$2,500</b>	<b>\$10,500</b>	<b>\$49,229</b>

Total Project Cost	\$49,229
Total Match	\$29,264
Amount of KCD Funding Requested	\$19,965
Match Percentage	59%

March 6, 2020

Jessica Saavedra  
King Conservation District  
1107 SW Grady Way, Suite 130  
Renton, WA 98057

Dear Ms. Saavedra and Grant Panelists,

It is my pleasure to write this letter of support for a Jurisdictional Grant application put forth by the White River Valley Museum. The Museum, which is a non-profit corporation, manages the Mary Olson Farm, a park that provides a unique and beautiful space for environmental learning, history and recreation for students, residents, and tourists alike.

The Museum's staff is constantly working to improve and expand the Farm's educational programming. In 2020 alone the Farm expanded its fieldtrip capacity by over 800 students – providing amazing out-of-class, hands on learning via their Sea to Stream program. KCD's support of new supplies, projects and operations help to make programs like Sea to Stream possible.

KCD has been a strong and reliable partner of the City of Auburn and the Mary Olson Farm and we greatly appreciate your ongoing support as we continue to preserve, protect and educate.

Sincerely,



Daryl Faber  
Director of Parks, Arts and Recreation  
City of Auburn



## Mary Olson Farm – Creating Connections to to the Enviroment



















**King Conservation District Board of Supervisors Meeting**  
**Agenda Action Briefing/Report**  
**Meeting Date: April 13<sup>th</sup>, 2020**

**SUBJECT: AI 20-020**

- Motion to approve the Member Jurisdiction grant application from the City of Bellevue for the Translated Materials - Natural Resource Conflict Outreach project

**FISCAL IMPACT**

- The applicant is requesting \$10,000 from 2011 KCD-Bellevue Member Jurisdiction Funds

**POLICY CONSIDERATION**

This proposal addresses the following natural resource improvement actions

- Direct Improvement of Natural Resources - No
- Education and Outreach - Yes
- Pilot and Demonstration Projects - Yes
- Capacity Building - Yes

**STAKEHOLDER INTERESTS** – This project has been prioritized by the City of Bellevue because it addresses an immediate need.

**BACKGROUND**

This proposal was reviewed at the last grant subcommittee meeting. This project has an education and urban forestry focus that proposes to create translated outreach materials focusing on natural resource-related conflicts in Bellevue. Outreach materials' subjects will include forest management and wildlife-related conflicts.

**EFFECTIVE DATE:**

- If approved, this Motion becomes effective on the date of approval.
- The grant project proposes to start on 2/27/2020 and end on 10/1/2021

**OPTIONS**

- Vote in favor or not in favor of approving the consent agenda.
- Request that this item be removed from the consent agenda for discussion.

**RECOMMENDATION**

The grant subcommittee recommends approval of this grant application.

**MOTION**

Motion to approve the Member Jurisdiction grant application for \$10,000 from 2011 KCD- Bellevue Member Jurisdiction funds for the *City of Bellevue Translated Materials - Natural Resource Conflict Outreach project*

# Translated Materials - Natural Resource Conflict Outreach

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## *Member Jurisdiction Grant Program*

### ***Bellevue***

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Jammie Kingham  
PO Box 90012  
Bellevue, WA 98009-9012

### ***Curtis Kukal***

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16023 NE 8th Street  
Bellevue, WA 98008

Ckukal@bellevuewa.gov  
O: 425-452-4195



# Application Form

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## **Summary Information**

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### **Project Title\***

Translated Materials - Natural Resource Conflict Outreach

### **Project Description - Short\***

Provide a short, concise description of the project no more than two or three sentences.

Create translated outreach materials focusing on natural resource-related conflicts in Bellevue. Outreach materials' subjects will include forest management and wildlife-related conflicts.

### **Principal Partners (if any)**

Washington Department of Fish & Wildlife (WDFW) staff will provide technical assistance during project, but no formal partnership agreement has been made. Please see attached letter of support.

### **Amount of KCD Funding Requested\***

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$10,000.00

### **Total Project Cost\***

\$10,000.00

### **Total Matching Funds (optional)**

### **Project Start Date\***

02/27/2020

### **Project End Date\***

10/01/2021

## Close Date

### Project Location\*

Address, Parcel #, OR L&L Points, for site specific projects only.

If more than two locations, state "multiple" and explain.

Multiple - This project's outcomes include translated outreach materials that are relevant to Bellevue's park system. These materials will be made available at multiple public facilities throughout the City of Bellevue.

### Jurisdiction\*

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Bellevue

### Is your project on public or private land?\*

Public

### State Legislative District #\*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

### King County District #\*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

0

## Narratives, Budget, & Attachments

### Project Description - Detailed\*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

Bellevue Washington is a diverse community. According to the US Census Bureau's American Community Survey (U.S. Census Bureau), Bellevue is highly multilingual. 37.4% ( $\pm 2.7\%$ ) of the population is foreign-born, nearly double the rate of Washington State as a whole. 37.3% ( $\pm 6.8\%$ ) of children 5-17 and 43.4% ( $\pm 3.3\%$ ) of adults speak a language other than English at home (U.S. Census Bureau). Accordingly, outreach materials relying solely on English-language content will systematically exclude a substantial portion of Bellevue's park-going public.

Although sometimes perceived as a purely urban landscape, Bellevue boasts a sizable portion of the public living near (and recreating within) the wildland interface. While Bellevue's urban forest is a clear asset to the community, such levels of interaction inevitably lead to conflicts. These natural resource-related conflicts often include cutting/trimming trees on public property, as well as wildlife-related conflicts and perceived conflicts.

We propose outreach materials that will enable Bellevue's diverse park-going public to better enjoy their natural resources, providing them with information on how to reduce these conflicts in multiple languages commonly-spoken in Bellevue. These materials will include (exact scale depending on subsequent cost quotes) materials on urban forest management and wildlife conflicts. Priority wildlife species include black bear (*Ursus americanus*), coyote (*Canis latrans*), and cougar (*Puma concolor*).

Bellevue Parks & Community Services proposes to work with an outside professional for translation services associated with this project. Graphic design of materials will be by Graphics team at City of Bellevue (IT Department). Wildlife conflict outreach materials will be by Bellevue Park Ranger staff in coordination with the Washington Department of Fish & Wildlife staff (please see attached letter of support).

#### Literature Cited:

U.S. Census Bureau (2018). American Community Survey 1-year estimates. Retrieved from Census Reporter Profile page for Bellevue, WA <<http://censusreporter.org/profiles/16000US5305210-bellevue-wa/>>

U.S. Census Bureau (2017). American Community Survey 5-year estimates. Retrieved from Census Reporter Profile page for Bellevue, WA <<http://censusreporter.org/profiles/16000US5305210-bellevue-wa/>>

## Project Activities and Measurable Results\*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

#### Wildlife Trifold Content:

Content for wildlife conflict outreach trifold (number of trifold dependent on subsequent quotes)  
As awarded – Fall 2020

#### Contracted Professional Services - Translate Outreach Materials:

Translated text for wildlife outreach trifold and existing City of Bellevue Forest Management trifold  
By Summer 2021

Graphic design/layout of wildlife outreach trifold and existing City of Bellevue Forest Management trifold:

Coordinate with Bellevue Graphics Team (IT Department) to create finished/translated trifold  
By Fall 2021

## Project Budget and Expenses\*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state*



*auditor/GAAP guidelines. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!*

KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form\_Translated Outreach Project.xlsx

## Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

## Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Bellevue\_LWW Bear\_Cougar\_Translated language\_2020 WDFW support\_cda.pdf

## Natural Resource Improvement Actions- Criteria Checklist

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Please **only** select "yes" below the action that your project **directly** addresses

### Direct Improvement of Natural Resource Conditions\*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

**Does your project directly address this issue?**

No

### Education and Outreach\*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

**Does your project directly address this issue?**

Yes

### Pilot and Demonstration Projects\*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and*

*backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation)*

**Does your project directly address this issue?**

Yes

### **Capacity Building\***

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

**Does your project directly address this issue?**

Yes

### **Project Type\***

Education  
Forestry, Urban

## ***KCD Acknowledgement and Signature***

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

\*

### **Authorized Applicant Electronic Signature\***

Please enter your full name to sign and agree to the above.

Curtis Kukal for the City of Bellevue

### **Title**

Park Ranger & Environmental Programs Coordinator

**Date\***

02/27/2020

## File Attachment Summary

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### ***Applicant File Uploads***

- KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form\_Translated Outreach Project.xlsx
- Bellevue\_LWW Bear\_Cougar\_Translated language\_2020 WDFW support\_cda.pdf



## Member Jurisdiction Grant Program

### Grant Application Project Budget Form

*Promoting sustainable uses of natural resources  
through responsible stewardship*

Project Name	Translated Materials - Natural Resource Conflict Outreach		
Applicant	Bellevue Parks & Community Services - Natural Resource Division		
Contact	Curtis Kukal		
Mailing Address	Attn: Lewis Creek Visitor Center, PO Box 90012, Bellevue, WA 98009		
E-mail	Ckukal@BellevueWA.gov	Project Start Date:	As awarded
Phone	425-452-4195	Project End Date:	By fall 2021

**Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below**

Budget Item	KCD Funds	Other Funds	Other Funds	Total
		<i>(identify source and status of matching funds here ex. Rose Foundation - Pending)</i>	<i>(identify source and status of matching funds here ex. DON Small and Simple - Secured)</i>	
Contracted/ Professional Services - Translate Outreach Materials into multiple languages	\$10,000			\$10,000
<b>TOTAL</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>

Total Project Cost	\$10,000
Total Match	\$0
Amount of KCD Funding Requested	\$10,000
Match Percentage	0%

Footnotes:



State of Washington  
DEPARTMENT OF FISH AND WILDLIFE

North Puget Sound • Region 4 • 16018 Mill Creek Blvd., Mill Creek, WA 98012-1296  
Telephone: (425) 775-1311 • Fax: (425) 338-1066

February 27, 2020

Bellevue Parks and Community Services  
ATTN: Curtis Kukal, Park Ranger and Environmental Coordinator

RE: Letter of Support – Translated Materials – Natural Resource Conflict Outreach

Washington Department of Fish and Wildlife (WDFW) shares enthusiastic support regarding the proposed efforts of Bellevue Parks and Community Services (BPCS) to translate bear and cougar outreach materials. The greater Seattle area has seen rapid human population growth in the past decade. Many new residents are from out of state and often from abroad. These new area residents are often unfamiliar with the human-wildlife conflict reduction techniques local natural resource managers implore the public to utilize. The bulk of wildlife research continually recommends outreach as *the most* effective management technique to provide for public awareness and implementation of wildlife conflict reduction within a given local community.

The most common outreach in “wildlife conflict concern” situations revolve around perceptions of what the animal is doing, may do, best practices to avoid conflict, and acceptance regarding the commonality of many wildlife living amongst the built and natural urban/suburban/rural areas of greater Seattle. With Bellevue now recognized as the largest “majority-minority” city in Washington it is imperative to have multi-lingual public outreach resources. Lacking ability to communicate with the public where there may be a language and cultural barrier regarding appropriate wildlife management efforts is increasingly a disadvantage to WDFW and partners’ end goal – provide understanding in what it entails to live alongside these often-misunderstood wild animals.

Please consider grant funding for this very important, straightforward and effective effort to provide for wildlife outreach in a multi-lingual format.

Sincerely,

A handwritten signature in cursive script, reading "Chris Anderson".

Chris Anderson  
District Wildlife Biologist – King County Area  
Phone: 425-775-1311, ext 111  
Email: Christopher.Anderson@dfw.wa.gov



Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register  
1000 - Cash (Checking Ops / BoA / x0408)  
From 3/1/2020 through 3/31/2020

AI 20-021

Document Number	Vendor	Date	Amount
22501	Bryant's Tractor & Mower Inc.	3/9/2020	2,485.43
22502	Marinn Carpenter	3/9/2020	2,167.75
<b>22503</b>	<b>City of Clyde Hill</b>	<b>3/9/2020</b>	<b>4,046.69</b>
22504	City of Renton Utility Division	3/9/2020	50.01
22505	Elizabeth Clark	3/9/2020	23.00
22506	Comcast Business	3/9/2020	218.17
22507	Comcast Business - PA	3/9/2020	398.87
22508	Dept of Ecology	3/9/2020	60,151.33
<b>22509</b>	<b>Environmental Coalition of South Seattle (ECOSS)</b>	<b>3/9/2020</b>	<b>2,726.79</b>
22510	Fourth Corner Nurseries	3/9/2020	3,612.48
22511	Inslee Best Doezie & Ryder P.S.	3/9/2020	5,703.50
22512	Integrated Computer Systems Support, Inc.	3/9/2020	217.40
<b>22513</b>	<b>International Rescue Committee</b>	<b>3/9/2020</b>	<b>7,149.09</b>
22514	Marc Bolan Consulting	3/9/2020	1,500.00
22515	McCaffrey Consulting LLC	3/9/2020	1,538.00
22516	McLendon Hardware	3/9/2020	74.75
22517	Dennis L. Morrow	3/9/2020	785.12
22518	Mountain Mist	3/9/2020	65.89
22519	National Construction Rentals	3/9/2020	162.80
22520	Northwest Paper Converters	3/9/2020	250.25
22521	Office Team	3/9/2020	2,898.64
22522	Pacific Topsoils Inc.	3/9/2020	21.00
22523	Percolator Consulting LLC	3/9/2020	7,500.00
22524	Pitney Bowes Global Financial Services	3/9/2020	248.59
<b>22525</b>	<b>Sno Valley Tilth</b>	<b>3/9/2020</b>	<b>5,835.17</b>
22526	Rani Souza	3/9/2020	150.00
22527	Summit Law Group, PLLC	3/9/2020	858.00
22528	T-Mobile USA, Inc.	3/9/2020	963.91
<b>22529</b>	<b>The Common Acre</b>	<b>3/9/2020</b>	<b>19,152.47</b>
22530	US Bank VISA	3/9/2020	8,457.84
22531	Watson Security	3/9/2020	119.85
<b>22532</b>	<b>Wild Fish Conservancy</b>	<b>3/9/2020</b>	<b>1,659.60</b>
<b>22533</b>	<b>Young Women Empowered</b>	<b>3/9/2020</b>	<b>7,484.76</b>
22534	Dan Borba	3/23/2020	1,360.00
22535	Marinn Carpenter	3/23/2020	1,532.00
22536	WEX Bank	3/23/2020	500.00
<b>22537</b>	<b>City of Kirkland</b>	<b>3/23/2020</b>	<b>3,036.46</b>
<b>22538</b>	<b>City of Renton</b>	<b>3/23/2020</b>	<b>2,200.00</b>
<b>22539</b>	<b>Richard C. Deglman</b>	<b>3/23/2020</b>	<b>6,525.00</b>
22540	Dept of Ecology	3/23/2020	48,793.93
<b>22541</b>	<b>Des Moines Area Food Bank</b>	<b>3/23/2020</b>	<b>5,394.80</b>
<b>22542</b>	<b>Environmental Coalition of South Seattle (ECOSS)</b>	<b>3/23/2020</b>	<b>1,785.62</b>
22543	Firetrail Nursery	3/23/2020	12,075.00
22544	Fourth Corner Nurseries	3/23/2020	9,613.78
22545	Health Care Authority	3/23/2020	29,713.00
22546	Integrated Computer Systems Support, Inc.	3/23/2020	4,212.43
<b>22547</b>	<b>Lorrie R. Joeschke</b>	<b>3/23/2020</b>	<b>1,841.25</b>
22548	McCaffrey Consulting LLC	3/23/2020	1,538.00
22549	McLendon Hardware	3/23/2020	173.09
22550	N.A.T.S. Nursery	3/23/2020	13,343.99
22551	Navia Benefit Solutions	3/23/2020	1,500.00
22552	Office Team	3/23/2020	2,271.10
22553	Oxbow Farm	3/23/2020	14,544.50
22554	Public Storage	3/23/2020	391.00
22555	KUOW Puget Sound Public Radio	3/23/2020	1,700.00
22556	Rainier Seeds Inc.	3/23/2020	3,209.95
22557	Renton Office Park LLC	3/23/2020	30,898.82
<b>22558</b>	<b>Restoration Analytics &amp; Design LLC</b>	<b>3/23/2020</b>	<b>3,255.17</b>
22559	Sawdust Supply Co. Inc.	3/23/2020	479.33
22560	Snohomish Conservation District - V	3/23/2020	431.20
22561	State Auditor's Office	3/23/2020	3,830.63
22562	Summit Law Group, PLLC	3/23/2020	2,392.10
22563	T & L Nursery, Inc.	3/23/2020	25.62

Check/Voucher Register - Monthly Check, EFTs, Payroll, and Fee Register  
1000 - Cash (Checking Ops / BoA / x0408)  
From 3/1/2020 through 3/31/2020

AI 20-021

Document Number	Vendor	Date	Amount
22564	Tukwila Self-Storage	3/23/2020	462.00
22565	U.S. Bank Equipment Finance	3/23/2020	2,956.47
22566	WACD Plant Materials Center	3/23/2020	<u>21,712.68</u>
	<b>Total Checks</b>		<b>382,376.07</b>
22203	Phil Hammond	3/6/2020	-59.40
22218	The Renton Printery Inc.	3/6/2020	-280.50
22500	Void Check for ADP Setup	3/31/2020	<u>0.00</u>
	<b>Total Void Checks</b>		<b>-339.90</b>
030620-Navia	Navia Benefit Solutions	3/6/2020	358.00
031020-G2G	Good To Go!	3/10/2020	9.90
031120-Navia	Navia Benefit Solutions	3/11/2020	410.95
032020-Navia	Navia Benefit Solutions	3/20/2020	<u>386.48</u>
	<b>Total EFT</b>		<b>1,165.33</b>
030220-WireFee	Bank of America	3/2/2020	15.00
030920-StopPymtFee	Bank of America	3/9/2020	30.00
030920-WireFee	Bank of America	3/9/2020	15.00
030920b-StopPymtFee	Bank of America	3/9/2020	30.00
032420-WireFee	Bank of America	3/24/2020	15.00
033120-CkImFee	Bank of America	3/31/2020	<u>3.00</u>
	<b>Total Bank Fees</b>		<b>108.00</b>
2003 01	March 2020 Payroll	3/30/2020	146,996.72
032720-DRS	Dept of Retirement Systems	3/27/2020	42,259.37
033120-PRTaxes	QuickBooks Payroll Service	3/31/2020	56,492.09
033120-QBFees	QuickBooks Payroll Service	3/31/2020	<u>232.40</u>
	<b>Total Payroll</b>		<b>245,980.58</b>
	<b>Report Total</b>		<b>629,290.08</b>