

KING CONSERVATION DISTRICT

Board of Supervisors via Zoom

Meeting Minutes

2/11/2019

**Supervisors Present(via Zoom):** Dick Ryon – Chair, Burr Mosby – Vice Chair, Bill Knutsen – Secretary Auditor

**Associate Supervisors Present:**

**Guests Present:**

**Staff Present (via Zoom):** Bea Covington, Ava Souza, Josh Monaghan, Deirdre Grace, Brandy Reed, Laura Redmond

**Preliminary Matters:**

Meeting called to order at 5:15 pm by Dick Ryon. All attendees introduced themselves. Ryon asked for additions or corrections to the current agenda.

**Knutson moved; Mosby seconded passed unanimously a motion to approve the agenda (3 ayes, 0 nays)**

**Consent Agenda:**

Ryon read the consent agenda items aloud and all items were voted on.

1. Board Minutes: 01.14.2019 Regular Board Minutes, 01.23.2019 Special Board Meeting Minutes

2. KCD LIP Applications:

- 1) AI 19-008: Richard Deglman – LIP Forest Health Management Contract
- 2) AI 19-009: Steve MacDonald – LIP Forest Health Management Contract Budget Revision

3. Member Jurisdiction Grant Applications:

- 1) AI 19-010: City of Bellevue - Lewis Creek Park Interpretive Signage
- 2) AI 19-011: City of Bellevue - Coal Creek Natural Area-Phase 2 Interpretive Signage

**Knutson moved; Mosby seconded passed unanimously a motion to approve the consent agenda (3 ayes, 0 nays).**

**Public Comment:** None

**Pulled Consent Agenda Items:**

31 **Finance:**

32 AI 19-012: A motion to approve check numbers 21407 through 21472 for a total of \$521,471.91;  
33 non-payroll EFT's totaling \$7,782.62; Bank Fees of \$18.00; and January 2019 payroll for  
34 \$236,012.92 – Souza

35 Souza presented the finance report to the Board

36 Souza states that for this years plant sale, we will be using Paypal instead of US Bank

37 Souza reviewed the check register for the January 2019 cash flow with the Board

38 **Knutson moved; Mosby seconded and passed unanimously a motion to approve AI 19-012:**  
39 **A motion to approve check numbers 21407 through 21472 for a total of \$521,471.91; non-**  
40 **payroll EFT's totaling \$7,782.62; Bank Fees of \$18.00; and January 2019 payroll for**  
41 **\$236,012.92 (3 ayes, 0 nays)**

42 AI 19-013: A motion to approve an amendment to the 2019 Budget, adding back in  
43 Board approved expenses. – Covington/Souza  
44

45 Souza presents a motion to approve changes to the budget adding sponsorships, training, and  
46 overtime back into the 2019 budget with about \$127,000 leftover after the changes were added  
47 back in

48 Covington states that this budget is only adding those three categories. Speculative grants were  
49 removed to make sure they had a budget that would balance off of only known expenses

50 Asking for an amendment to the budget that was already approved by the board, \$7,262,048 was  
51 the previous budget

52 Knutson states that he was pleased staff followed directions and added money back in for those  
53 three approved categories.

54 The Board asks that the leftover \$127,000 is reserved for urban forestry program

55 **Knutson moved; Mosby seconded and passed unanimously a motion to approve AI**  
56 **19-013: A motion to approve an amendment to the 2019 Budget, adding back in**  
57 **Board approved expenses(3 ayes, 0 nays)**  
58

59 An amendment to the finance portion of the agenda is presented by Souza and  
60 Covington.

61  
62 Ryon presents motion to amend the agenda adding it as bracket three (AI 19-015) to th finance  
63 portion.

64 **Knutson moves; Mosby seconds and passes unanimously to approve the amendment to the**  
65 **agenda**

66 AI 19-015: Resolution 19-001: A resolution of the Board of Supervisors, Washington  
67 reflecting the Districts Elections with respect to paid family and medical leave premiums  
68 – Souza

69  
70 WA state has adjusted their programs, all employers need to offer Paid Medical and Family  
71 Leave (PMFL) to employees. State now wants to offer money to people who need to use this leave  
72 option.

73 Last year Souza put 10,000 aside for this new benefit. Cost comes to approximately \$5,000 or  
74 \$6,000 dollars. 63% is paid by employee and 37% is paid by the district.

75 Asking for a motion to approve this benefit change

76 Mosby states why he is declining to vote

77 Ryon explains that it would be better to approve this due to the fact that we are asking for an  
78 increase in funds from the county soon

79 **Knutson moves, Ryon seconds AI 19-015: Resolution 19-001: A resolution of the Board of**  
80 **Supervisors, Washington reflecting the Districts Elections with respect to paid family and**  
81 **medical leave premiums (2 ayes, 1 nay)**

82

83 **Unfinished Business:**

84 Update: PSP AA 2016 NTA – Urban Tree Canopy and Forest Cover Toolkit Project – Reed

85 PSP AA 2016 NTA- Urban tree canopy and forest cover toolkit. Covington has a PDF of the cover  
86 of the most recent deliverable for this project, the “technical report”. They have completed the  
87 analysis and comparison of the tools and the technical report shows that analysis. This report will  
88 help develop the users handbook which will begin to be assembled by May/ June. Both the models  
89 are showing a positive benefit that trees are contributing to reducing stormwater runoff. 2 of the 4  
90 deliverables are completed and they are waiting on the handbook and the presentations of their  
91 findings.

92 Update: KCD / Sound Transit / City of Shoreline Urban Forest Stewardship Project Proposal –  
93 Reed

94 Sound Transit/City of Shoreline Urban Forest stewardship project proposal: the photos provided  
95 show where the tree planting will take place. The city asked for our help since a lot of this  
96 planting will be on private property. 250 parcels will be affected by this development of the light

97 rail line. A \$250,000 check written to KCD by Sound Transit for the project. If the project is  
98 under that amount, we will return the money, if it is more we will pull from our funding. The  
99 project isn't expected to exceed \$311,000. Urban forestry wants to work on private property and  
100 getting jurisdictions to participate is proving to be difficult. The project goal is to have 400 trees  
101 planted.

102 **New Business:**

103 AI 19-014: Landowner Incentive Program Unit Maximum Updates for the Buffer Fencing Best  
104 Management Practice (BMP) and the Cross Fencing BMP under the Pasture Health Management  
105 BMP Pilot – Redmond

106 Redmond is working to update unit maximums for buffer fencing and cross fencing. The goal is to  
107 be able to identify a process for the LIP program.


108 Redmond refers to a spreadsheet showing how they came up with the recommendations.

109 The crossfencing recommendation was 6 dollars a foot which is a little bit below the contractor  
110 estimates were. We would like the unit maximum to reflect installation costs for electric fencing. It  
111 is more difficult and expensive to install buffer fencing along riparian shorelines due to the labor  
112 and complexity.

113 Wildlife exclusion fencing has wider posts and wire, recommends 12 dollars per foot.

114 Mosby moved; Ryon seconded and passed unanimously a motion to approve AI 19-014:  
115 Landowner Incentive Program Unit Maximum Updates for the Buffer Fencing Best  
116 Management Practice (BMP) and the Cross Fencing BMP under the Pasture Health  
117 Management BMP Pilot (3 ayes, 0 nays)

118 Knutson moved; Mosby seconded and passed unanimously a motion to adjourn the meeting  
119 at 7:00PM (3 ayes, 0 nays)

120 

121 5/29/2020

122 Authorized Signature

Date

123 Summary of Motions

124 Knutson moved; Mosby seconded passed unanimously a motion to approve the agenda (3  
125 ayes, 0 nays)

126 Knutson moved; Mosby seconded passed unanimously a motion to approve the consent  
127 agenda (3 ayes, 0 nays).

- 128 Knutson moved; Mosby seconded and passed unanimously a motion to approve AI 19-012:  
129 A motion to approve check numbers 21407 through 21472 for a total of \$521,471.91; non-  
130 payroll EFT's totaling \$7,782.62; Bank Fees of \$18.00; and January 2019 payroll for  
131 \$236,012.92 (3 ayes, 0 nays)
- 132 Knutson moved; Mosby seconded and passed unanimously a motion to approve AI  
133 19-013: A motion to approve an amendment to the 2019 Budget, adding back in  
134 Board approved expenses(3 ayes, 0 nays)  
135
- 136 Knutson moves; Mosby seconds and passes unanimously to approve the amendment to the  
137 agenda
- 138 Knutson moves, Ryon seconds AI 19-015: Resolution 19-001: A resolution of the Board of  
139 Supervisors, Washington reflecting the Districts Elections with respect to paid family and  
140 medical leave premiums (2 ayes, 1 nay)
- 141 Mosby moved; Ryon seconded and passed unanimously a motion to approve AI 19-014:  
142 Landowner Incentive Program Unit Maximum Updates for the Buffer Fencing Best  
143 Management Practice (BMP) and the Cross Fencing BMP under the Pasture Health  
144 Management BMP Pilot (3 ayes, 0 nays)
- 145 Knutson moved; Mosby seconded and passed unanimously a motion to adjourn the meeting  
146 at 7:00PM (3 ayes, 0 nays)