

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

January 13, 2020

1 **Supervisors Present:** Dick Ryon – Chair (via Zoom); Burr Mosby – Vice Chair (via Zoom); Bill
2 Knusten – Auditor (via Zoom); Kirstin Haugen – Supervisor (via Zoom)

3 **Associate Supervisors Present:** Chris Porter (via Zoom); Rachel Molloy (via Zoom)

4 **Guests Present:** Jean Fike – WSCC (via Zoom); Felicia Erlich – Democracy Live (via Zoom);
5 Bryan Finney – Democracy Live (via Zoom); Bill Eller – WSCC (via Zoom); Erin Schultz – NWP
6 (via Zoom)

7 **Staff Present:** Bea Covington (via Zoom), Ava Souza, Lindsey Davidson (via Zoom), Brandy
8 Reed (via Zoom), Josh Monaghan (via Zoom); Deirdre Grace (via Zoom)

9 **Preliminary Matters:**

10 Chairman Ryon called meeting to order at 5:09 pm. All attendees introduced themselves. Ryon
11 asked for additions or corrections to the current agenda.

12 Ryon stated that the Executive Session will be postponed until all five supervisors can be in
13 attendance.

14 Souza requested Year End Financials be postponed until the next Board meeting due to inclement
15 weather and the cancellation of the January Finance Sub-Committee Meeting.

16 **Mosby moved; Knutsen seconded passed unanimously a motion to approve the agenda as**
17 **amended (4 ayes, 0 nays)**

18 **Public Comment:**

19 **Consent Agenda:**

20 Ryon read the consent agenda items aloud and all items were voted on.

21 a) Board Minutes – 12.09.19

22
23 b) KCD LIP Applications- None

24
25 c) Member Jurisdiction Grant Applications- None

26

27 Ryon and Haugen noted minor corrections to the 12.09.19 Meeting Minutes.

28 **Haugen moved; Knusten seconded passed unanimously a motion to approve the consent**
29 **agenda as corrected (4 ayes, 0 nays).**

30 **Pulled Consent Agenda Items:** None

31 **Presentations:** Democracy Live Demo

32 Finney explained Democracy Live and what they do including the company's history, credentials,
33 and current online balloting clients. He expressed excitement for the partnership with KCD and
34 expanding voter participation in our upcoming election. Finney detailed the experience voters will
35 have and shared a demonstration of the online voting app.

36 The Board asked Finney questions on the material presented including troubleshooting if there are
37 technical difficulties, write-ins, and signatures.

38 There was Board discussion about the voter portal logos, language in the website directions, and
39 voter privacy.

40 Haugen asked about Tusk and the outreach element of the election. Covington stated she will send
41 details to the Board via email in the next day or two.

42 Covington added that 27 out of the 70 ballot boxes available to voters are exclusively for the KCD
43 election. There is the issue of finding staff volunteers or hired assistance to lock ballot boxes
44 simultaneously at the close of the election. The Board suggested organizations that may have
45 volunteers and Covington stated she will explore those options before requesting staff volunteers.

46 **Finance:**

47 1) AI 20-002: A motion to approve check numbers 22262 through 22358 for a total of
48 \$443,302.06; non-payroll EFT's totaling \$435.09; Bank Fees of \$78.00; and December
49 2019 payroll for \$214,624.06 – Souza
50

51 Souza reiterated that the Year End Financials presentation will be postponed until the February
52 meeting. She explained that we ended the year or target with what was budgeted. She continued
53 that for the month of December there was nothing out of the ordinary. She noted there were a lot
54 of the checks coming out the restricted accounts in December, which is also normal for the end of
55 the year.

56 Haugen asked about Terra Firma Consulting and McCaffery Consulting and what work they do
57 for the District.

58 Covington confirmed Terra Firma is a consultant used to implement forestry grant coordination.
59 She continued this scope of work will be moving to new KCD position once hired. Covington also
60 confirmed McCaffery is a pass-through contract for PSCD Caucus work that is funded by a grant
61 through the Russell Family Foundation.

62 Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-002 A
63 motion to approve check numbers 22262 through 22358 for a total of \$443,302.06;
64 non-payroll EFT's totaling \$435.09; Bank Fees of \$78.00; and December 2019 payroll for
65 \$214,624.06 (4 ayes, 0 nays)

66 **Unfinished Business:**

67 1) Working Lands Initiative Update – Monaghan
68

69 Monaghan explained how KCD received funding for Working Land Initiatives and how the
70 scope of work was determined. He summarized the scope of work for each of the four categories,
71 what deliverables were achieved in 2019, and what goals are set for 2020.

72 Molloy asked if there is a way for the public to engage in some of these initiatives.

73 Monaghan stated that some of the work being funded by Working Lands is now being funded by
74 Rates and Charges so there is opportunity to coordinate more projects. He added that they are
75 trying to engage with as many people and landowners as possible.

76 The Board asked programmatic questions regarding agricultural drainage planning, which
77 Monaghan answered and discussed.

78 2) Legislative Day Coordination – Grace
79

80 Grace reminded everyone that Legislative Day is Tuesday, January 21st. She explained we are
81 coordinating with WACD are in the process of finalizing a meeting schedule. She added that this
82 year will be more focused on five to ten legislators due to the KCD election being the following
83 day.

84 Knutsen spoke to his positive experience working alongside WACD last year.

85 **New Business:**

86 a. AI 20-003, Resolution 20-002: A resolution of the Board of Supervisors of the King
87 Conservation District, King County Washington, Regarding The Subject Of District
88 Elections – Knusten
89

90 Knutsen summarized the resolution in its entirety. He expressed the importance of partnering
91 with other conservation districts as well as supporting and respecting their individual needs with
92 regards to Election reform.

93 Haugen requested clarification. Knutsen explained that this resolution is to show support for the
94 work WACD, WSCC, and other Districts are doing.

95 The Board discussed changes to the language in the resolution and the position KCD should take
96 with regards to election reform until the next Area Meeting.

97 The Board discussed amending the resolution to strike everything after Line 38 in the last
98 paragraph.

99 Haugen asked that the resolution be reviewed by legal, Covington agreed to follow up.

100 **Knusten moved; Mosby seconded passed unanimously a motion to amend Resolution 20-**
101 **002 (4 ayes, 0 nays).**

102 **Knusten moved; Mosby seconded passed a motion to approve AI 20-003, Resolution 20-002**
103 **A Resolution of the Board of Supervisors of the King Conservation District, King County,**
104 **Washington, regarding the subject of District elections as amended (3 ayes, 1 abstain).**

105 There was no more business before the Board.

106 **Knutsen moved; Haugen seconded passed unanimously a motion to adjourn the meeting at**
107 **7:40 pm. (4 ayes, 0 nays)**

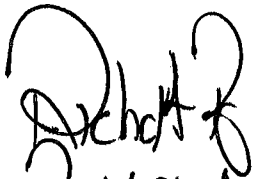
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RICHARD A. RYAN

3/9/20

113 Authorized Signature

Date

114

115

Summary of Motions

116 **Mosby moved; Knutsen seconded passed unanimously a motion to approve the agenda as**
117 **amended (4 ayes, 0 nays)**

118 **Haugen moved; Knusten seconded passed unanimously a motion to approve the consent**
119 **agenda as corrected (4 ayes, 0 nays)**

120 **Knutsen moved; Mosby seconded passed unanimously a motion to approve AI 20-002 A**
121 **motion to approve check numbers 22262 through 22358 for a total of \$443,302.06;**
122 **non-payroll EFT's totaling \$435.09; Bank Fees of \$78.00; and December 2019 payroll for**
123 **\$214,624.06 (4 ayes, 0 nays)**

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131

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