

KING CONSERVATION DISTRICT

Board of Supervisors  
Board Retreat  
Meeting Minutes

2/7/2020

1 **Supervisors Present:** Dick Ryon- Chair; Burr Mosby- Vice Chair; Bill Knutsen- Auditor; Jim  
2 Haack- Supervisor; Kirstin Haugen-Supervisor

3 **Associate Supervisors Present:** None

4 **Guests Present:** None

5 **Staff Present:** Bea Covington, Deirdre Grace, Brandy Reed

6 **Preliminary Matters:**

7 Chair Ryon called the meeting to order at 8:30 a.m. All attendee introduced themselves.

8 **Public Comment:** None

9 Board and Staff present discussed strategies for engaging and empaneling a new Advisory  
10 Committee. Board members agreed that it would be important to meet individually with leadership  
11 from the organizations who have seats on the AC to discuss roles and expectation.

12 It was agreed that going forward the AC should strive to meet quarterly and that those meetings  
13 should be held at various locations around the county. The meetings could include a  
14 visit/presentation from key stakeholders and KCD beneficiaries in the location as well as higher  
15 level strategic discussions to help set the stage for the future.

16 Board and staff discussed strategies for engaging with County Council, key cities and key  
17 stakeholders in order to establish strong independent relationships with each.

18 It was agreed that for the sake of coverage, and to ensure that KCD had Board level representation  
19 at key decision-making tables across the region each board member would assume primary  
20 responsibility for engagement with specific committees and council districts. Individual board  
21 members would likely continue to have relationships with committees, organizations and key  
22 leaders, but it would be the role and responsibility of the primary to both represent KCD's interests  
23 and positions at these tables and to bring back issues and areas of concern to share with fellow  
24 board members. A list of key committees was circulated, and board members indicated their  
25 preferences.

26 Board and staff present discussed the desire to develop a Board Handbook, possibly modeled off  
27 the Handbook developed by Spokane CD and being considered by Whatcom. A handbook would  
28 be helpful for sitting supervisors and to assist with onboarding new supervisors. A version of that  
29 document was shared for consideration.

30 There were no actions or motions taken by the Board.

31 Knutsen moved; Haugen seconded and passed unanimously a motion to adjourn the Board  
32 at 2:50 pm. (3 ayes, 0 nays).

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Walter M. Knutsen

2/18/2020

38 Authorized Signature

Date

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Summary of Motions

41 Knutsen moved; Haugen seconded and passed unanimously a motion to adjourn the Board  
42 at 2:50 pm. (3 ayes, 0 nays).

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