

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

2/10/2020

1 **Supervisors Present:** Dick Ryon – Chair; Burr Mosby – Vice Chair; Bill Knusten – Auditor; Jim  
2 Haack – Supervisor; Kirstin Haugen - Supervisor

3 **Associate Supervisors Present:** Rachel Molloy, Chris Porter

4 **Guests Present:** Jean Fike – WSCC

5 **Staff Present:** Bea Covington, Ava Souza, Lindsey Davidson, Josh Monaghan, Jessica Saavedra,  
6 Laura Redmond (via Zoom), Deirdre Grace, Brandy Reed, Mark Dostal

7 **Preliminary Matters:**

8 Chairman Ryon called meeting to order at 5:04 pm. All attendees introduced themselves. Ryon  
9 asked for additions or corrections to the current agenda.

10 Knutsen requested the agenda to be amended to correct AI numbers.

11 **Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as**  
12 **amended (5 ayes, 0 nays)**

13 **Consent Agenda:**

14 Ryon read the consent agenda items aloud and all items were voted on.

15 a) Board Minutes – January 7<sup>th</sup>, 2020; January 13<sup>th</sup>, 2020; January 13<sup>th</sup>, 2020; January  
16 27<sup>th</sup>2020

17  
18 b) KCD LIP Applications-

19 1) AI 20-005: Meri Rinehart for a Waste Storage Facility and Subsurface Drain.  
20

21 c) Member Jurisdiction Grant Applications-

22  
23 2) AI 20-006: Town of Beaux Arts – Academy Path & Adjacent Woods Restoration  
24

25 **Knutsen moved; Haugen seconded passed unanimously a motion to approve the consent**  
26 **agenda (5 ayes, 0 nays)**

27 **Pulled Consent Agenda Items: None**

28 **Public Comment:**

29 Fike provided updates from WSCC. She explained a CAP checklist will be circulated soon to  
30 understand if conservation districts are in compliance with legal requirements and best practices.  
31 She also announced that Josh Giuntoli will be taking over for Stu Trefry for online supervisor  
32 training and curriculum. She ended by reminding the Board that on April 14<sup>th</sup> and 15<sup>th</sup> there will  
33 be all-district meeting in Ellensburg to review legislative budget and elections.

34 **Finance:**

35 1) AI 20-007: A motion to approve check numbers 22359 through 22433 for a total  
36 of \$475,196.87; non-payroll EFT's totaling \$8,447.85; Bank Fees of \$78.00; and  
37 January 2020 payroll for \$214,232.09.  
38

39 Souza summarized that the year ended within budget. She continued that the financials were  
40 reviewed in detail at the finance sub-committee meeting and requested a couple of motions be  
41 made for year end transfers.

42 **Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-007: A**  
43 **motion to approve check numbers 22359 through 22433 for a total of \$475,196.87; non-**  
44 **payroll EFT's totaling \$8,447.85; Bank Fees of \$78.00; and January 2020 payroll for**  
45 **\$214,232.09. (5 ayes, 0 nays)**

46 2) AI 20-008: Finance Committee Report- 2019 Year End Close Out  
47

48 Knutsen stated there was an extensive Finance Sub-Committee meeting with all supervisors  
49 present, but no action was taken.

50 Knutsen stated that we've had clean audits the past two years, we know where all of our money is,  
51 we know where our investments are.

52 Ryon asked if our website is updated with our financials.

53 Souza confirmed yes, at the end of each fiscal year.

54 Knutsen presented a recommendation from the finance committee for the encumbrance of  
55 committed funds from 2019 and for the allocation of unspent, uncommitted funds.

56 **Knusten moved; Mosby seconded passed unanimously a motion to approve AI 20-008 a**  
57 **motion approving the 2019 Finance Committee Report and the Year End Close Out (5 ayes,**  
58 **0 nays)**

59 **Knusten moved; Mosby seconded passed unanimously a motion to approve AI 20-010 a**  
60 **motion approving the 2019 Year End Financials and Transfer \$1,125,904 to the Reserve**  
61 **Deck for Member Jurisdictions, \$630,704, and \$900,000 to the Regional Food Reserve Deck**  
62 **(5 ayes, 0 nays)**

63 Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-011 a  
64 motion to move \$512,000.00 to the contingency reserve for future election costs (5 ayes, 0  
65 nays)

66 Knusten moved; Haack seconded passed unanimously a motion to approve AI 20-012 a  
67 motion to move \$170,000 to the current operating for 2020 legal fees and to purchase two  
68 additional hybrid vehicles (5 ayes, 0 nays)

69 Knusten moved; Haack seconded passed unanimously a motion to approve AI 20-013 a  
70 motion to move \$282,149.00 to the contingency reserve. (5 ayes, 0 nays)

71 There was a discussion for the type of vehicles that should be added to the fleet, including the pros  
72 and cons of a fully electric vehicle.

73 **Unfinished Business:**

74 1) Legislative Update – Reed/Haugen  
75

76 Reed updated the Board on the meetings taken during Legislative Days in January.

77 There was Board discussion on the legislators' thoughts and commentary on our current election  
78 process.

79 2) Election Update  
80

81 Covington stated the final day for voting is tomorrow. There are ads posted on Facebook, Seattle  
82 Times online, and KUOW. Our message is to come out and vote, regardless of which option you  
83 use. She continued there will be two physical polling places for the public in our office on February  
84 11<sup>th</sup>. She mentioned that there have been technical difficulties with the online voting for visually  
85 impaired voters. Covington said that there will be a special polling station at KCD for the visually  
86 impaired, and ride shares are being offered to allow those with visual impairments to get to our  
87 office. She estimates that about 4,500 votes have been cast so far between electronic and physical  
88 ballot boxes.

89 There was a board discussion regarding advertising, media, and voter commentary on new process  
90 that board members have overheard.

91 Ryon shared his experience running for a supervisor position and how its changed. He gave thanks  
92 to Covington and the rest of the Board and staff for the election effort.

93  
94 **New Business:**

95 1) AI 20-009: 2020 Working Lands Initiative Program of Review

96

97 Monaghan summarized what was discussed at the last meeting about the work completed in 2019.

98 Haugen asked if there was a timeline for spending this money.

99 Covington stated that per the terms of the settlement, we had 2 years from the date of the settlement  
100 to develop a plan to spend the funds, but there is no timeline on when the funds need to be spent.

101 Knutsen asked Monaghan about the current projects using working lands money and technical  
102 assistance questions.

103 Monaghan continued that one of the main focuses for the ADAP portion of the settlement is to be  
104 strategic in collaboration with multiple landowners in the same area.

105 Haack offered strategies that he has used in his own practice which the Board discussed.

106 Haugen asked about the deliverables for the funds. Monaghan stated that there are some  
107 deliverables specified in the terms of the settlement, but they are of a general nature. He reviewed  
108 the past process of engaging legal counsel, stakeholders and representatives from the plaintiff class  
109 to review and approve the proposed plans of work.

110 **Mosby moved; Haugen seconded passed unanimously a motion to approve AI 20-009 2020**  
111 **Working Lands Initiative Program of Review (5 ayes, 0 nays)**

112 Before the close of the meeting, Grace briefly went over the Northwest Flower and Garden Show  
113 dates and information.

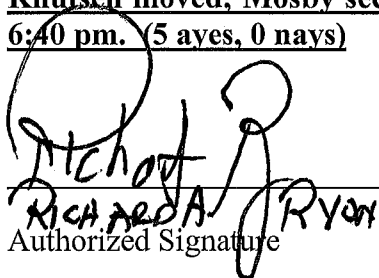
114 Ryon added thanks to the Senior Leadership team and the work they've accomplished.

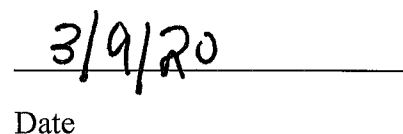
115 **Knutsen moved; Mosby seconded passed unanimously a motion to adjourn the meeting at**  
116 **6:40 pm. (5 ayes, 0 nays)**

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118

119

  
RICHARD RYON  
Authorized Signature

  
Date

120

121

**Summary of Motions**

122 **Knutsen moved; Mosby seconded passed unanimously a motion to approve the agenda as**  
123 **amended (5 ayes, 0 nays)**

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125 agenda (5 ayes, 0 nays)

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132 0 nays)

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139 nays)

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149