

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

8/24/20

1 **Supervisors Present:** Burr Mosby –Chair; Kirstin Haugen – Vice Chair; Bill Knusten – Auditor;
2 Jim Haack – Supervisor; Chris Porter - Supervisor

3 **Associate Supervisors Present:** None

4 **Guests Present:** Jean Fike – WSCC; Liz Stockton

5 **Staff Present:** Ava Souza, Josh Monaghan, Brandy Reed, Deirdre Grace, Lindsey Davidson,
6 Carrie King, Liz Clark, Nikki Wolf, Jessica Saavedra, Laura Redmond, Jay Mirro

7 **Preliminary Matters:**

8 Chairman Mosby called meeting to order at 4:07 pm. All attendees introduced themselves. Mosby
9 asked for additions or corrections to the current agenda.

10 Haugen requested an Executive Session be added to discuss the performance of a public employee
11 under New Business after the first item on the current agenda.

12 Reed requested an item be added under Unfinished Business to discuss resolutions for the
13 upcoming Area Meeting.

14 **Haugen moved; Porter seconded passed unanimously a motion to approve the agenda as**
15 **amended (5 ayes, 0 nays).**

16 **Public Comment:** None

17 **New Business:**

18 a) Parliamentary Procedures

19 Porter explained that guidelines and expectations for attending a Board meeting should be made
20 clear to keep the Board on track as well as keep a commitment to the timeframe set forth on the
21 agenda to be fair to all attendees. He continued that the time for public comment is when staff and
22 meeting attendees can speak. Porter emphasized that there should be absolutely no interjections
23 during a Board motion and no contest should occur if an item has been tabled. He added that staff
24 should only speak if or when the Chair gives recognition, or if a staff member is listed on the
25 agenda to present. Porter acknowledged that there can be extenuating circumstances or items that
26 need immediate action, but there should generally be no surprises added to the agenda. He
27 recommended a timekeeper be appointed during each meeting to keep the speaker and the Chair
28 on track and it would be the Chair's decision to allow more time or continue on to the next topic.
29 Porter also recommended a standard timeframe for agenda topics: 20 minutes for new and
30 substantial topics, 10-15 minutes for unfinished substantial topics, and 5 minutes for unfinished
31 minor topics and updates.

32 The Board agreed with Porter's recommendations.

33 b) Executive Session -- Discuss the Performance of a Public Employee

34 Mosby adjourned the Board to Executive session for 30 minutes at 4:22 pm. The Board
35 requested an additional 10 minutes be added to the Executive Session at 4:52 pm. The Board
36 requested an additional 5 minutes be added to the Executive Session at 5:02 pm. The Board
37 requested an additional 15 minutes be added to the Executive Session at 5:07 pm. The Executive
38 Session was adjourned. There was no decision, action, or motion made. The Board meeting
39 reconvened at 5:26 pm

40 c) Elections Update

41 Haugen summarized her meeting with Julie Wise last week. She noted there was residual issues
42 from the partnership last year but remains hopeful in repairing the relationship and moving
43 forward.

44 d) Advisory Committee Update

45 Grace confirmed templates for invitation letters have been create and will be sent out shortly. The
46 Board offered their support and assistance in identifying key candidates. There was Board
47 discussion on how to make the seats more equitable, including revising the qualification of being
48 a landowner.

49 e) AI 20-057: Contractor Bid Approval – Drake Ag Drainage Maintenance

50 Monaghan explained that the work for this project needs to be completed by the end of the
51 September and confirmed this is the last agricultural drainage project that is not partnered with
52 Snoqualmie Valley Watershed District.

53 **Knutsen moved; Haugen seconded passed unanimously a motion to approve AI 20-057 to**
54 **approve the contract bid with Southworth and Sons for Drake Agricultural Drainage**
55 **Maintenance for 2020 (5 ayes, 0 nays)**

56 f) AI 20-058: Bidding Approval – South Puget Sound Discovery Farms Waste Storage Facility

57 Redmond explained the bid for this project is for the installation of a manure bin. She continued
58 KCD has been partnering with American Farmland Trust to complete the project and that it would
59 be funded through LIP cost share and AFT grant.

60 Mosby and Knutsen asked questions about the bin dimensions and details.

61 **Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-058 to**
62 **approve a contract for the lowest responsible bidder for the South Puget Sound Discovery**
63 **Farm project manure treatment installation (5 ayes, 0 nays).**

64 g) Regional Food Systems Program – Farmland Access Initiative Request for Proposals

65 Monaghan explained that Farmland Access Initiatives were one of the four proposals identified in
66 the ILA. He continued that he would like to start the proposal process in September and bring the
67 submitted proposals to the Board in October.

68 The Board asked questions including partnerships, ranking system, and diversity in proposals.

69 The Board discussed and agreed to table until the September meeting.

70 **Unfinished Business:**

71 a) Area Meeting Resolutions

72 Reed updated the Board that there is an opportunity to co-sponsor with Whatcom CD a resolution
73 to put conservation district elections on the general ballot. She added there are a couple of
74 resolutions up for discussion related to elections that were tabled at the last Area Meeting.

75 The Board asked when resolutions are due for the meeting and Reed confirmed September. The
76 Board decided to discuss at the next board meeting.

77 b) Strategic Initiative Update – PSCD Regional Forest Stewardship Pilot Program

78 Reed reviewed what was discussed at the last board meeting. The Board asked questions about the
79 scope of work of the project and the details and ramifications of hiring a new staff person. The
80 Board discussed the details of the position including their involvement with the union.

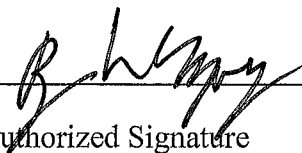
81 **Knutsen moved, Porter seconded a motion to approve move forward with advertising the**
82 **open forester position related to the PSCD Regional Forest Stewardship Pilot Program with**
83 **the caveat of confirmation of union status. (5 ayes, 0 nays).**

84 There was no more business before the Board.

85 **Knutsen moved; Haugen seconded passed unanimously a motion to adjourn the meeting at**
86 **6:26 pm.**

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Authorized Signature

10-13-2020
Date

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Summary of Motions

92 Haugen moved; Porter seconded passed unanimously a motion to approve the agenda as
93 amended (5 ayes, 0 nays).

94 Knutsen moved; Haugen seconded passed unanimously a motion to approve AI 20-057 to
95 approve the contract bid with Southworth and Sons for Drake Agricultural Drainage
96 Maintenance for 2020 (5 ayes, 0 nays)

97 Knutsen moved; Haack seconded passed unanimously a motion to approve AI 20-058 to
98 approve a contract for the lowest responsible bidder for the South Puget Sound Discovery
99 Farm project manure treatment installation (5 ayes, 0 nays).

100 Knutsen moved, Porter seconded a motion to approve move forward with advertising the
101 open forester position related to the PSCD Regional Forest Stewardship Pilot Program with
102 the caveat of confirmation of union status. (5 ayes, 0 nays).

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