

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

9/14/2020

1 **Supervisors Present:** Burr Mosby –Chair; Kirstin Haugen – Vice Chair; Bill Knusten – Auditor;
2 Jim Haack – Supervisor; Chris Porter - Supervisor

3 **Associate Supervisors Present:** None

4 **Guests Present:** Jean Fike – WSCC; Brandon Crawford - WFSE; Christie True – King County
5 DNRP; Cynthia Krass – Snoqualmie Valley Watershed Improvement District; Rebecca Lavigne –
6 Interim KCD Executive Director; Michael Lufkin; Mark Hamilton - WFSE; Natalie Quist, Dick
7 Ryon, Eric Frimodt – Inslee Best

8 **Staff Present:** Ava Souza, Josh Monaghan, Brandy Reed, Deirdre Grace, Lindsey Davidson, Matt
9 Maria, Carrie King, Jacobus Saperstein, Liz Clark, Jessica Saavedra, Mary Embleton, Megan
10 Embleton, Debbie Meisinger, Mike Lasecki

11 **Preliminary Matters:**

12 Chairman Mosby called meeting to order at 4:08 pm. All attendees introduced themselves. Mosby
13 asked for additions or corrections to the current agenda.

14 Mosby stated the Executive Session will be moved on the agenda to start around 5:30 pm when
15 legal counsel is available.

16 **Haugen moved; Haack seconded passed unanimously a motion to approve the agenda (5**
17 **eyes, 0 nays)**

18 **Consent Agenda:**

19 Mosby read the consent agenda items aloud and all items were voted on.

20 a) Board Minutes – None

21 b) LIP Applications –

22 1. AI 20-059: van Gemerts – Riparian Forest Buffer

23 c) Member Jurisdiction Grant Applications –

24 1. AI 20-060: City of Bellevue – Scoping Animal Relief Areas

25 **Haugen moved; Porter seconded passed unanimously a motion to approve the consent**
26 **agenda (5 eyes, 0 nays).**

27 **Pulled Consent Agenda Items:** None

28 Rebecca Lavigne introduced herself to those attending the meeting and spoke briefly about shared
29 expectations, transparency, and shared leadership during a year of changes and adaptation. The
30 Board shared welcoming comments.

31 **Public Comment:**

32 Christie True stated that King County views the District as an important partner and supports the
33 work that we do. True recognized some of the challenges and concerns met during the ILA process
34 and summarized the three key expectations for moving forward are clear and accurate financial
35 reporting, connecting investments to outcomes, and an acceptable elections process. The Board
36 thanked True for her comments and attending the meeting.

37 **Finance:**

38 a) AI 20-061: A motion to approve check number 22825 through 22871 for a total of \$238,911.03;
39 non-payroll EFTs totaling \$515.08; Bank Fees of \$48.00; Void Check of \$0.00; and August 2020
40 Payroll for \$220,811.54 - Souza

41
42 Knutsen stated the District is in a good position financially. Souza added there will be more
43 financial analysis and information presented at the upcoming Finance Sub-Committee meeting.
44

45 **Knutsen moved; Haugen seconded passed unanimously to approve AI 20-061: A motion to**
46 **approve check number 22825 through 22871 for a total of \$238,911.03; non-payroll EFTs**
47 **totaling \$515.08; Bank Fees of \$48.00; Void Check of \$0.00; and August 2020 Payroll for**
48 **\$220,811.54 (5 ayes, 0 nays).**

49
50 b) Human Resources – Souza

51
52 Souza stated she has been discussing with the Board her workflow and formally requested for
53 Board approval to hire an HR consultant. She explained this consultant would assist in union
54 negotiations, upcoming open enrollment with Healthcare Authority, updating forms, and other
55 HR related tasks.

56
57 **Porter moved; Haugen seconded passed unanimously a motion to allow the Chief**
58 **Operating Officer to move forward with hiring a HR consultant (5 ayes, 0 nays).**

59 **New Business:**

60 a) AI 20-062: KCD-WSU Extension Forestry 2020 Contract Amendment – Lasecki

61
62 Lasecki explained that the contract amendment with the WSU Extension Forestry education
63 program states that work performed will now be online as opposed to an in-person classroom. He
64 confirmed there are no other changes to the contract. He added that there was over 100 more people
65 attending each seminar since moving online.

66 **Knutsen moved; Haugen seconded passed unanimously AI 20-062 a motion to approve the**
67 **proposed Amendment to the Sponsored Project Agreement between KCD and WSU to move**
68 **all 2020 King County WSU Extension Forestry education programming online in 2020 (5**
69 **aves, 0 nays).**

70 b) AI 20-063: Additional Grant Funding from Flood Control District (ADAP)– Monaghan

71 Monaghan identified the key areas of work that the Agricultural Drainage program does and its
72 funding sources. Monaghan continued that one source of funding, King County Flood Control
73 District, has informed him they can award more grant money, but he is hesitant to accept because
74 the coordinator position for the program is not currently filled.

75 There was Board discussion on deliverables, current staff that can potentially do the work, hiring
76 solutions, grant timeline, and application deadlines.

77 **Knutsen moved; Haack seconded passed unanimously AI 20-063 a motion to suspend the**
78 **hiring freeze to hire an ADAP coordinator and approve the grant amendment with King**
79 **County Flood Control District to bring an additional \$140,000 to use for agricultural**
80 **drainage projects for the 2021 season (5 ayes, 0 nays).**

81 c) Executive Session – Executive Session to discuss the performance of a public employee

82 Mosby indicated that the Board would be moving into an Executive Session for the purpose of
83 reviewing the performance of a public employee and legal mitigation issues. Mosby stated the
84 session would last approximately 30 minutes, unless extended. The Board moved into an executive
85 session at 5:55 pm using a separate teleconference line.

86 The Board requested an additional 10 minutes be added to the Executive Session at 6:25pm. The
87 Board requested an additional 10 minutes be added to the Executive Session at 6:35pm. No
88 decisions, actions, or motions were made following the session. The regular board meeting was
89 reconvened by Mosby at 6:47 pm.

90 d) ILA – Board

91 The Board decided to move the agenda item to the next Board meeting.

92 **Unfinished Business:**

93 a) Elections Update – Souza, Haugen, Porter

94

95 Porter announced he will be speaking at the upcoming Commission meeting to discuss his
96 experience with conservation district elections and the issues he's experienced being a candidate
97 for two election cycles.

98

99 Haugen updated the Board on the latest election information she's received including potential
100 election dates, paper versus election ballots, and the continued partnership with King County
101 Elections.

102
103 Souza reviewed the steps of the election process and preliminary dates for the 2021 election.
104 Souza answered the Board's questions about deadlines and timeline. There was Board discussion
105 about voter participation and engagement. The Board all agreed that election costs were a top
106 consideration.

107
108 b) Advisory Committee Update – Grace

109
110 Grace confirmed that letters of invitations for committee seats have been sent out. She provided a
111 summary of meetings taken with partners, as seats are still available. Grace stated there are
112 tentatively two meetings that will take place in 2020 – one in October and one in December.

113
114 c) AI 20-064: Regional Food System – Farmland Access RFP Approval – Monaghan

115
116 Monaghan reviewed the Regional Food Systems program, its current cooperators, and prior
117 applicants. He stated the Farmland Access initiative is for new farmers and explained one of the
118 biggest hurdles for them is getting access to land and resources. Embleton provided the Board
119 with examples and anecdotal information about current and past cooperators, including those that
120 are led and/or assist people of color.

121
122 Porter asked about the engagement and advertising piece. Embleton gave details to all known
123 available pathways including Facebook groups, local meetings, and current partners and
124 cooperators.

125
126 **Knutsen moved; Haugen seconded passed unanimously AI 20-064 a motion to authorize the**
127 **release of a request for proposals for a Farmland Access strategic initiative (5 ayes, 0 nays).**

128 d) WACD NW Area Meeting Resolutions – Reed/Mosby

129
130 Reed reviewed the details of the upcoming Northwest Area Meeting. She discussed with the
131 Board resolutions that they can decide sponsor or co-sponsor that are already on the table from
132 other districts and past meetings. Resolutions discussed by the Board included a four-year
133 supervisor term, every other year for elections, and revision of supervisor qualifications. It was
134 decided by the Board to hold a special meeting before the submission deadline to approve any
135 agreed upon sponsored resolutions.

136
137 e) Strategic Initiatives Update – Trees & Stormwater Phase 2 Agreement - Reed

138
139 Reed reviewed the iTreeHydro project scope of work, as well as deliverables met and funding
140 still available. She stated that she has met with the grantor, Department of Natural Resources,
141 and learned there is more funding available. Reed continued she will bring to the Board a more
142 finalized contract once the terms are set.

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- f) Strategic Initiatives Update – Shore Friendly KC Memorandum of Understanding and Technical Service Agreement – Reed

Reed reviewed the agreement for the Shore Friendly grant and the details of the project. She stated that at the next board meeting she can bring to the Board the final draft.

150 There was no more business before the Board.

151 **Haack moved; Porter seconded passed unanimously a motion to adjourn the meeting at**
152 **7:26pm.**

153

154

Authorized Signature

10-13-2020

Date

155

156

157

Summary of Motions

158 **Haugen moved; Haack seconded passed unanimously a motion to approve the agenda (5**
159 **ayes, 0 nays)**

160 **Haugen moved; Porter seconded passed unanimously a motion to approve the consent**
161 **agenda (5 ayes, 0 nays).**

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176 **drainage projects for the 2021 season (5 ayes, 0 nays).**

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179

180