Call to Order

1. Preliminary Matters
   a) Introductions
   b) Additions or Corrections to the Agenda
   c) Adoption of the Board Agenda

2. Public Comment:

3. Update on Seattle Community Partnership Grant Program

4. Grant Subcommittee Items:

   4a). Member Jurisdiction and WRIA Forum Grant Program Items

      Applications: none

      Amendments:
      1) Sustainable Seattle – Depave the Duwamish
      2) City of Newcastle – Knotweed Control Along Boren Creek

      Close outs: none

   4b). Regional Food System Grant Program Items - NONE
Depave the Duwamish

**Legacy Data - Member Jurisdiction Grant Program**

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**Sustainable Seattle**

Em Piro
220 2nd Avenue South
#223
Seattle, WA 98104

ed@sustainablesseattle.org
O: 206-622-3522

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**Em Piro**

em@sustainablesseattle.org
FollowUp Form

**Member Jurisdiction Grant Program - Amendment Request #2**

To request an amendment to your Grant Award, complete this form and click submit to send it for consideration.

You will receive a response back from KCD either approving or denying the request and the status of your amendment will be visible in the online grant portal. Amendments are approved either by grant staff or by the Board of Supervisors at their meetings on the 2nd and 4th Mondays of every month.

Be sure to fill in the text boxes explaining the reason for your request.

If you need to revise the scope of your project. Please contact Jessica Saavedra by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

**Project Title**

*Depave the Duwamish*

**Decision Date**

10/13/2014

The following are grant amendment options. You can extend the project completion date or revise the budget. Other amendment options include changing the applicant or partners without a scope of work or funding level change or cancelling the project and returning grant funds. If you would like to revise the scope of work or request some other form of amendment, please contact Jessica to discuss.

**Are you requesting a completion date extension?**

Please check either Yes or No.

Yes

**Change to the Project Completion Date**

Select the type of completion date you are requesting.

Other (e.g., matching funds delayed)

**Project End Date**

06/30/2018
Extended Completion Date
Please enter the date you would like to extend your project completion to.

10/30/2020

Reason for Completion Date Extension Request
Provide a brief explanation for your request to extend the completion date.

The original extension requested completion for the end of February. However, when the pandemic hit, the priorities of all partners were shifted.

We are now able to fully put this project to bed. We have arranged final payments to community partners and adjustments. All sites have been depaved, communities have been engaged, and the final expenses are for the final phase of community education and site establishment.

Are you requesting a budget revision?
No

Change the Project Budget
Select the type of budget revision you are requesting.

[Unanswered]

Attach the Budget Revision Form Below
Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual expenditures or other changes to the budget. Please keep in mind that if your project is not finished, you will likely need to complete another budget revision. If your changes to the budget are minor, please email Jessica.Saavedra@kingcd.org instead of completing a budget revision form.

Other Category of Revision

Amendment Description
Describe the proposed amendment, identify how the new proposal differs from the awarded grant, and provide the reason/justification for the request
Knotweed Control Along Boren Creek

Legacy Data - Member Jurisdiction Grant Program

Newcastle

12835 Newcastle Way, Suite 200
Newcastle, WA 98056

Kim Jones
KimJ@newcastlewa.gov
FollowUp Form

Member Jurisdiction Grant Program - Amendment Request #2

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Be sure to fill in the text boxes explaining the reason for your request.

If you need to revise the scope of your project. Please contact Jessica Saavedra by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

Project Title*
Knotweed Control Along Boren Creek

Decision Date
01/15/2013

The following are grant amendment options. You can extend the project completion date or revise the budget. Other amendment options include changing the applicant or partners without a scope of work or funding level change or cancelling the project and returning grant funds. If you would like to revise the scope of work or request some other form of amendment, please contact Jessica to discuss.

Are you requesting a completion date extension?
Please check either Yes or No.

Yes

Change to the Project Completion Date
Select the type of completion date you are requesting.

Extend project in excess of 90 days past original completion date

Project End Date
12/31/2020
**Extended Completion Date**
Please enter the date you would like to extend your project completion to.

12/31/2020

**Reason for Completion Date Extension Request**
Provide a brief explanation for your request to extend the completion date.

Due to staff turnover during the first 5 years of this grant, the grant was not utilized. The grant was used to treat knotweed and other noxious weeds in 2018 and 2019 but the full grant amount was not spent. Staff would like to continue using remaining grant funding to conduct another round of knotweed and noxious weed treatment in 2020.

**Are you requesting a budget revision?**
Yes

**Change the Project Budget**
Select the type of budget revision you are requesting.

Revise budget in excess of 10% of total grant award

**Attach the Budget Revision Form Below**
Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual expenditures or other changes to the budget. Please keep in mind that if your project is not finished, you will likely need to complete another budget revision. If your changes to the budget are minor, please email Jessica.Saavedra@kingcd.org instead of completing a budget revision form.

2020 Budget Revision.xlsx

**Other Category of Revision**
Other (describe and provide explanation below)

**Amendment Description**
Describe the proposed amendment, identify how the new proposal differs from the awarded grant, and provide the reason/justification for the request

The proposed amendment lowers the total project cost from $54,500 to $32,718.45. City funds remain nearly identical. The grant application included $5,500 in City Funds, the proposed amendment has City funds...
of $4,145.15. KCD Funds are lowered significantly, from $49,000 to $20,281.55. The project budget is lowering because the actual project costs are lower than the projected project costs.

Authorized Signature of Approval, King Conservation District
File Attachment Summary

Applicant File Uploads

- 2020 Budget Revision.xlsx
Grantee: City of Newcastle
Project Name: Knotweed Control along Boren Creek

Revising the Project Budget:
Awarded Project Budget (same as grant application budget)

<table>
<thead>
<tr>
<th></th>
<th>KCD Funds</th>
<th>Other Funds</th>
<th>Other Funds</th>
<th>Total (by line item)</th>
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</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>City Funds-Project Manager</td>
<td>$3,500.00</td>
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<td></td>
</tr>
<tr>
<td>Travel, Meals, Mileage</td>
<td>-</td>
<td>$-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office and/or Field Supplies</td>
<td>$-</td>
<td>$-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contracted &amp; Professional Services</td>
<td>Veg. Management: $40,000 Weed Warriors: $8,000</td>
<td>$48,000.00</td>
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<tr>
<td>Land Acquisition</td>
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<td></td>
</tr>
<tr>
<td>Permits</td>
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<td>$1,000.00</td>
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<tr>
<td>Other (specify)</td>
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<td>TOTAL (by source)</td>
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<td>$5,500.00</td>
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<td>$54,500.00</td>
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</table>

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

<table>
<thead>
<tr>
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<tr>
<td>Office and/or Field Supplies</td>
<td>$-</td>
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<tr>
<td>Contracted &amp; Professional Services</td>
<td>Veg. Management: $9166.48 Weed Warriors: $11115.07</td>
<td>$20,281.55</td>
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<tr>
<td>Land Acquisition</td>
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<td></td>
<td>$-</td>
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<tr>
<td>Permits</td>
<td>$-</td>
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<td>Other (specify)</td>
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<td>TOTAL (by source)</td>
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<td>$24,426.70</td>
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