

**KING CONSERVATION DISTRICT
GRANT SUBCOMMITTEE MEETING
OF THE BOARD OF SUPERVISORS
Monday, October 19th, 2020
3 pm – 4 pm**

Join Zoom Meeting
<https://zoom.us/j/99159936162>
Meeting Agenda

Call to Order

1. Preliminary Matters

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

2. Public Comment:

3. Update on Seattle Community Partnership Grant Program

4. Grant Subcommittee Items:

4a). Member Jurisdiction and WRIA Forum Grant Program Items

Applications: none

Amendments:

- 1) Sustainable Seattle – Depave the Duwamish
- 2) City of Newcastle – Knotweed Control Along Boren Creek

Close outs: none

4b). Regional Food System Grant Program Items - NONE

Depave the Duwamish

*Legacy Data - Member Jurisdiction Grant
Program*

Sustainable Seattle

Em Piro
220 2nd Avenue South
#223
Seattle, WA 98104

ed@sustainableseattle.org
O: 206-622-3522

Em Piro

em@sustainableseattle.org

FollowUp Form

Member Jurisdiction Grant Program - Amendment Request #2

To request an amendment to your Grant Award, complete this form and click submit to send it for consideration.

You will receive a response back from KCD either approving or denying the request and the status of your amendment will be visible in the online grant portal. Amendments are approved either by grant staff or by the Board of Supervisors at their meetings on the 2nd and 4th Mondays of every month.

Be sure to fill in the text boxes explaining the reason for your request.

If you need to revise the scope of your project. Please contact Jessica Saavedra by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

Project Title*

Depave the Duwamish

Decision Date

10/13/2014

The following are grant amendment options. You can extend the project completion date or revise the budget. Other amendment options include changing the applicant or partners without a scope of work or funding level change or cancelling the project and returning grant funds. If you would like to revise the scope of work or request some other form of amendment, please contact Jessica to discuss.

Are you requesting a completion date extension?

Please check either Yes or No.

Yes

Change to the Project Completion Date

Select the type of completion date you are requesting.

Other (e.g., matching funds delayed)

Project End Date

06/30/2018

Extended Completion Date

Please enter the date you would like to extend your project completion to.

10/30/2020

Reason for Completion Date Extension Request

Provide a brief explanation for your request to extend the completion date.

The original extension requested completion for the end of February. However, when the pandemic hit, the priorities of all partners were shifted.

We are now able to fully put this project to bed. We have arranged final payments to community partners and adjustments. All sites have been depaved, communities have been engaged, and the final expenses are for the final phase of community education and site establishment.

Are you requesting a budget revision?

No

Change the Project Budget

Select the type of budget revision you are requesting.

[Unanswered]

Attach the Budget Revision Form Below

Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual expenditures or other changes to the budget. Please keep in mind that if your project is not finished, you will likely need to complete another budget revision. If your changes to the budget are minor, please email Jessica.Saavedra@kingcd.org instead of completing a budget revision form.

Other Category of Revision

Amendment Description

Describe the proposed amendment, identify how the new proposal differs from the awarded grant, and provide the reason/justification for the request

Knotweed Control Along Boren Creek

*Legacy Data - Member Jurisdiction Grant
Program*

Newcastle

12835 Newcastle Way, Suite 200
Newcastle, WA 98056

Kim Jones

KimJ@newcastlewa.gov

FollowUp Form

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Be sure to fill in the text boxes explaining the reason for your request.

If you need to revise the scope of your project. Please contact Jessica Saavedra by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

Project Title*

Knotweed Control Along Boren Creek

Decision Date

01/15/2013

The following are grant amendment options. You can extend the project completion date or revise the budget. Other amendment options include changing the applicant or partners without a scope of work or funding level change or cancelling the project and returning grant funds. If you would like to revise the scope of work or request some other form of amendment, please contact Jessica to discuss.

Are you requesting a completion date extension?

Please check either Yes or No.

Yes

Change to the Project Completion Date

Select the type of completion date you are requesting.

Extend project in excess of 90 days past original completion date

Project End Date

12/31/2020

Extended Completion Date

Please enter the date you would like to extend your project completion to.

12/31/2020

Reason for Completion Date Extension Request

Provide a brief explanation for your request to extend the completion date.

Due to staff turnover during the first 5 years of this grant, the grant was not utilized. The grant was used to treat knotweed and other noxious weeds in 2018 and 2019 but the full grant amount was not spent. Staff would like to continue using remaining grant funding to conduct another round of knotweed and noxious weed treatment in 2020.

Are you requesting a budget revision?

Yes

Change the Project Budget

Select the type of budget revision you are requesting.

Revise budget in excess of 10% of total grant award

Attach the Budget Revision Form Below

Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual expenditures or other changes to the budget. Please keep in mind that if your project is not finished, you will likely need to complete another budget revision. If your changes to the budget are minor, please email Jessica.Saavedra@kingcd.org instead of completing a budget revision form.

2020 Budget Revision.xlsx

Other Category of Revision

Other (describe and provide explanation below)

Amendment Description

Describe the proposed amendment, identify how the new proposal differs from the awarded grant, and provide the reason/justification for the request

The proposed amendment lowers the total project cost from \$54,500 to \$32,718.45. City funds remain nearly identical. The grant application included \$5,500 in City Funds, the proposed amendment has City funds

of \$4,145.15. KCD Funds are lowered significantly, from \$49,000 to \$20,281.55. The project budget is lowering because the actual project costs are lower than the projected project costs.

Authorized Signature of Approval, King Conservation District

File Attachment Summary

Applicant File Uploads

- 2020 Budget Revision.xlsx



Member Jurisdiction Grant Program Budget Revision Detail Form

Grantee: City of Newcastle

Project Name: Knotweed Control along Boren Creek

Revising the Project Budget:

Awarded Project Budget (same as grant application budget)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits		City Funds- Project Manager		\$ 3,500.00
Travel, Meals, Mileage	\$ -			\$ -
Office and/or Field Supplies	\$ -			\$ -
Contracted & Professional Services	Veg. Management: \$40,000 Weed Warriors: \$8,000			\$ 48,000.00
Land Acquisition				\$ -
Permits	\$ 1,000.00			\$ 1,000.00
Other (specify)		Knotweed Survey- City Funds		\$ 2,000.00
Other (specify)				\$ -
TOTAL (by source)	\$49,000	\$5,500	\$ -	\$ 54,500.00

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits		City Funds Project Manager \$3500		\$ 3,500.00
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	Veg. Management: \$9166.48 Weed Warriors: \$11115.07			\$ 20,281.55
Land Acquisition				\$ -
Permits				\$ -
Other (specify)		Knotweed Survey- City Funds 645.15		\$ 645.15
Other (specify)				\$ -
TOTAL (by source)	\$ 20,281.55	\$ 4,145.15	\$ -	\$ 24,426.70