

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

9/28/2020

Supervisors Present: Burr Mosby –Chair; Kirstin Haugen – Vice Chair; Bill Knusten – Auditor;
Jim Haack – Supervisor; Chris Porter - Supervisor

Associate Supervisors Present: None

Guests Present: Rebecca Lavigne – KCD Interim Executive Director

Staff Present: Ava Souza, Lindsey Davidson, Carrie King, Ellen Arnstein, Nikki Wolf, Mark Dostal

Preliminary Matters:

Chairman Mosby called meeting to order at 2:10 pm. All attendees introduced themselves. Mosby asked for additions or corrections to the current agenda.

Finance:

Souza overviewed revenue and expenses for the month of August 2020 and noted spending is on track for this time of year. She added that earned interest is continuing to come in lower than anticipated. Souza shared a comparison of expenses in 2019 versus current year explained if there are any leftover funds by the end of the year, it would be a Board decision on how to allocate those funds.

Souza reviewed Working Lands Initiative funds and noted that money is not being spent down and workplans should be reviewed.

Souza continued by reviewing the 2021 draft budget tables with the Board. She explained the process used to build the templates and how dollars were populated on each data sheet. Souza confirmed the Board will be able to review and ask questions and anticipates a budget can be approved at the October board meeting, giving the Finance team enough time to enter and reconcile the final budget before the new year. She added the timeline for entering the budget is also important in reporting to King County.

Souza also confirmed that she, Porter, and Haugen have been meeting with King County Elections Office and Democracy Live to solidify a contract the upcoming Board election.

Souza concluded her presentation by stating the District is in a good place in terms of budget and monthly financials.

No motions or requests made by the Board at this time.

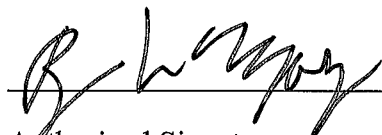
The Board asked Souza questions regarding November collections, sub-leasing, and staffing in the 2021 budget.

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

Souza explained she could not speak to staffing and deliverables, and that her job is to match dollars. She added she is assuming the work has already been done by managers to how much things cost and what is needed in the 2021 budget. She recommended the Board meet with program managers about workplans and deliverables and added the budget being brought forth is a base budget based only on the ILA. She reminded the Board that she mailed the budget overview sheet to them to review before sharing out with staff.

There was no more business before the Board.

Porter moved; Haack seconded passed unanimously a motion to adjourn the meeting at 2:49 PM.



Authorized Signature



Date

Summary of Motions

Porter moved; Haack seconded passed unanimously a motion to adjourn the meeting at 2:49 PM.