

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

1/6/2021

1 **Supervisors Present:** Kirstin Haugen – Vice Chair; Bill Knusten – Auditor; Chris Porter -
2 Supervisor

3 **Associate Supervisors Present:**

4 **Guests Present:** Eric Frimodt – Inslee Best; Felicia Erlich – Democracy Live; Rebecca Lavigne
5 – KCD Interim Executive Director; Bill Eller – WSCC; Kendall Hodson – King County Elections

6 **Staff Present:** Ava Souza, Lindsey Davidson

7 **Preliminary Matters:**

8 Vice Chair Haugen called meeting to order at 4:07 pm. All attendees introduced themselves.
9 Haugen asked for additions or corrections to the current agenda.

10 **Knutsen moved; Porter seconded passed unanimously a motion to approve the agenda (3**
11 **ayes, 0 nays).**

12 **Public Comment:**

13 **New Business:**

14 a) Election Resolution Draft and 2021 Election Discussion

15 Souza thanked guests for attending. She explained the objective for this meeting is to inform the
16 Board of election options and that the vote on these options would be at the regular meeting on
17 January 11th, 2021.

18 The first option presented and discussed was a date for the election. Souza explained the original
19 tentative date was March 30th, 2021, however there were drawbacks to having the date so late in
20 the first quarter of the year.

21 The Board asked Hodson and Eller questions about tabulations and when they would need to be
22 completed.

23 Eller confirmed the main drawback is with the ballot postmark dates. He said it would trigger
24 issues if the election was held on the 30th and ballots could potentially come in on the 1st, 2nd, or
25 3rd of April which would be outside the first quarter of the year.

26 After Board discussion with Hodson and Eller, the Board decided to use March 23rd, 2021 as the
27 tentative election date.

28 Souza continued reviewing the election timeline.

29 The second option presented and discussed was the length of time an applicant could apply. The
30 Board discussed having a two week versus three candidate filing period.

31 The Board raised concerns about outreach and advertising for the election if the filing period was
32 shorter. Lavigne confirmed there was an announcement going out in the upcoming newsletter and
33 next week there will be a ramp up of outreach.

34 The Board agreed a three-week filing period was appropriate.

35 The third option presented and discussed was the issue of having on-site voting stations the day of
36 election with COVID-19 restrictions still in place.

37 Souza explained the three options would be to have ballots available outside of the suite, voters
38 can come in to vote by appointment-only, or to have an on-site voting station the day of the
39 election.

40 Hodson described her experiences with the last election and the protocols, signage, and personal
41 protective equipment needed to have voters come in person.

42 Frimodt added his concerns about COVID-19 and the uncertainty of restrictions during election
43 time. He continued that administratively, it would make sense to not have voting in person.

44 The Board agreed on-site voting was not the best use of resources.

45 There was Board discussion on how to handle special cases as well as the mechanics and legality
46 of mailing or hand-delivering ballots.

47 Eller confirmed that to pick up ballots, there would need to be one election supervisor and one
48 other polling officer present but that also might raise liability issues if COVID-19 was transferred
49 to either party. He added only one person is needed to drop off a ballot and there were no
50 restrictions to mailing a ballot to a registered voter.

51 The Board discussed how to provide service to voters who may have disabilities.

52 Erlich explained how the process works and that they can accommodate those voters.

53 Souza continued by explaining there is an appointed position open as well as an elected position.
54 Those seats are currently being held by Knutsen and Haack, respectively.

55 The Board discussed and agreed to outline both positions in the resolutions.

56 Eller clarified that the deadline for the appointed position is March 31st, 2021, which would not
57 coincide with the decided election date of March 23rd.

58 All meeting participants agreed to make everything as clear and detailed as possible.

59 Eller confirmed that results of the election must be reported to the Commission within 14 days of
60 the election unless there is a special circumstance. He explained election certification happens at
61 the Commission meeting in May and elections are then wrapped up.

62 Souza recapped the options discussed and selected by the Board in this meeting.

63 The Board discussed having a last date to request a ballot if being mailed, and the cutoff date to
64 accept ballots that are postmarked.

65 Hodson stated the King County Election office did not mail voter ballots one week out from
66 election day. She added she would check with her managers on how long it would take to tabulate
67 ballots before deciding a cutoff date.

68 The Board thanked Hodson, Erlich, and Eller for their attendance and expertise.

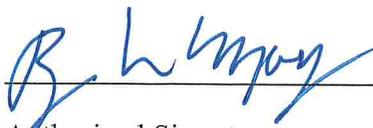
69 There was no more business before the Board.

70 **Haugen moved; Knutsen seconded passed unanimously a motion to adjourn the meeting at**
71 **5:08 pm. (3 ayes, 0 nays).**

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75 Authorized Signature

2-9-2021

Date

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Summary of Motions

78 **Knutsen moved; Porter seconded passed unanimously a motion to approve the agenda (3**
79 **ayes, 0 nays)**

80 **Haugen moved; Knutsen seconded passed unanimously a motion to adjourn the meeting at**
81 **5:08 pm. (3 ayes, 0 nays).**

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