

**KING CONSERVATION DISTRICT  
GRANT SUBCOMMITTEE MEETING  
OF THE BOARD OF SUPERVISORS  
Monday, February 22, 2021  
3 pm – 4:00 pm**

Join Zoom Meeting  
<https://zoom.us/j/95368516516>

Meeting Agenda

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Call to Order

**1. Preliminary Matters**

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

**2. Public Comment:**

**3. Grant Subcommittee Items:**

**Member Jurisdiction Grant Program Items**

**Updates:**

- New equipment clause in grant agreement
- African Housing and Development equipment items
- Answer to question about new farmers from King County
- Data on BIPOC organizations funded

**Applications: none**

**Amendments**

1. City of Kenmore – Squires Landing
  - a. Request for additional funding collected
2. City of Issaquah – Green Issaquah
  - a. Completion date extension
3. City of Bellevue – Waterwise Interpretive Signage
  - a. Final budget revision

**Close outs: none**

**Regional Food System Grant Program Items: to be added at meeting if needed**

# Squire's Landing Park Waterfront & Natural Open Space Access Project

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*Member Jurisdiction Grant Program*

## *Kenmore*

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PO Box 82607  
Kenmore, WA 98028

## *Maureen Colaizzi*

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[mcolaizzi@kenmorewa.gov](mailto:mcolaizzi@kenmorewa.gov)

## FollowUp Form

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### *Member Jurisdiction Grant Program - Amendment Request for Additional Funds and Completion Date Extension*

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**How to fill out this form:**

This form has been assigned to you so that you may request additional funding and revise the approved budget.

Some of the information below is from your original grant application.

You will need to attach the budget revision detail form below. You can download it by clicking [here](#).

In the amendment description box, please explain the reason for the request.

**Project Title\***

Squire's Landing Park Waterfront & Natural Open Space Access Project

**Decision Date**

11/23/2020

**Project End Date**

This is the original completion date provided in the application.

08/31/2023

**Change the Project Budget\***

Select the reason you are requesting additional funding and provide a description below..

Request additional funds to complete approved activities

**Amendment Description\***

Describe the reason for the amendment request, Include the total amount of additional funds you are requesting.

We are requesting an additional \$15,000 to complete approved activities for a new contract total of \$213,000, specifically Budget Item #4: Construction Services: (15) In-Water Swamp Creek Habitat Benches. The City is still seeking additional grant funding for this project. The additional \$15,000 grant amendment would support the In-water Swamp Creek Habitat Bench construction to continue to meet grant Goal# 3: to improve the in-water and overhanging vegetation of lower Swamp Creek. This goal would be achieved

through the following objective: Objective 3a (Habitat Bench Creation): to create 2,810 SF of stable habitat benches, remove invasive species, and plant native species to increase habitat complexity.

### **Attach the Budget Revision Form Below\***

Download the budget revision form, fill it out by inserting the original budget from the application in the top budget table. In the bottom budget table revise the original application budget to include the additional amount of funds you are requesting.

20210122\_KCDBudgetRevision-Form.xlsx

**Authorized Signature of Approval, King Conservation District**

# File Attachment Summary

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## *Applicant File Uploads*

- 20210122\_KCDBudgetRevision-Form.xlsx



Member Jurisdiction Grant Program  
Budget Revision Detail Form

Grantee:

Project Name:

Revising the Project Budget:

Awarded Project Budget (same as grant application budget)

Budget Item	KCD Funds	City of Kenmore Secured	Other Match (Secured)	Other Match (Unsecured)	Total
1-Professional	\$5,000	\$3,000	\$0	\$0	\$8,000
2-Construction Services: (13) Lagoon Shoreline Restoration	\$5,000	\$65,452			\$70,452
3-Construction Services: (14) Upland Restoration	\$180,000	\$39,975			\$219,975
3-Construction Services: (14) Riparian Restoration	\$3,000	\$282,375	\$50,000	\$50,000	\$385,375
4-Construction Services: (15) In-Water Swamp Ck Habitat Benches	\$5,000	\$101,980			\$106,980
*6-Construction	\$0	\$4,252,000	\$500,000	\$250,000	\$5,002,000
*7- Professional Services: (Project Elements 1-16)	\$0	\$2,018,218			\$2,018,218
<b>TOTAL</b>	<b>\$198,000</b>	<b>\$6,763,000</b>	<b>\$550,000</b>	<b>\$300,000</b>	<b>\$7,811,000</b>

Total Project Cost	<b>\$7,811,000</b>
Total Match	<b>\$7,313,000</b>
Amount of KCD Funding Requested	<b>\$198,000</b>
Match Percentage	<b>94%</b>

Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

Budget Item	KCD Funds	City of Kenmore Secured	Other Match (Secured)	Other Match (Unsecured)	Total
1-Professional Services: Habitat Conservation & Stewardship Plan	\$5,000	\$3,000	\$0	\$0	\$8,000
2-Construction Services: (13) Lagoon Shoreline Restoration	\$5,000	\$65,452			\$70,452
3-Construction Services: (14) Upland Restoration	\$180,000	\$39,975			\$219,975
3-Construction Services: (14) Riparian Restoration	\$3,000	\$282,375	\$50,000	\$50,000	\$385,375
4-Construction Services: (15) In-Water Swamp Ck Habitat Benches	\$20,000	\$86,980			\$106,980
*6-Construction Services: (Project Elements 1-12 & 16)	\$0	\$4,252,000	\$500,000	\$250,000	\$5,002,000
*7- Professional Services: (Project Elements 1-16)	\$0	\$2,018,218			\$2,018,218
<b>TOTAL</b>	<b>\$213,000</b>	<b>\$6,748,000</b>	<b>\$550,000</b>	<b>\$300,000</b>	<b>\$7,811,000</b>

Total Project Cost	<b>\$7,811,000</b>
Total Match	<b>\$7,298,000</b>
Amount of KCD Funding Requested	<b>\$213,000</b>
Match Percentage	<b>93%</b>

# Green Issaquah

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*Member Jurisdiction Grant Program*

## *Issaquah*

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PO Box 1307  
Issaquah, WA 98027

## *Jennifer Fink*

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Jenniferf@issaquahwa.gov

# FollowUp Form

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## *Member Jurisdiction Grant Program - Completion Date Extension Request #2*

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The purpose of this form is to request an extension to the stated completion date on the application.

Multiple completion date extensions have been granted, but are discouraged. It's recommended that you extend your completion date to include 2-3 months more than you think you will need to complete the project and reporting requirements. Please select a new completion date that won't likely require another extension request.

Please contact Jessica Saavedra by phone (425) 282-1906 or email [Jessica.Saavedra@kingcd.org](mailto:Jessica.Saavedra@kingcd.org) with questions.

### **Project Title\***

Green Issaquah

### **Decision Date**

04/08/2019

### **Extend the Project Completion Date\***

Select the length of time you wish to extend the completion date to.

Extend the completion date beyond 90 days but less than one year

### **Project End Date**

This is the original completion date provided in the application.

12/31/2019

### **Extended Completion Date #1**

This extended completion date from the first extension request.

02/28/2021

### **Extended Completion Date #2\***

Please add the date you would like to extend to.

10/31/2021



### **Reason for Completion Date Extension Request\***

Provide a brief explanation for your request to extend the completion date.

We are still working very closely with Forterra on the completion of our 20-Year Forest Management Guide for Issaquah. With the Covid-19 pandemic, the project has taken longer to complete than originally anticipated. The extension request will ensure the final document is complete and all billing has been received prior to requesting grant reimbursement. A copy of Issaquah's 20-Year Forest Management Guide will be submitted as part of this final project report. Thank you for your consideration, and if you have further questions about the project, please let me know.

### **APPROVAL SECTION TO BE COMPLETED BY KCD**

**Authorized Signature of Approval, King Conservation District**

## File Attachment Summary

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### *Applicant File Uploads*

*No files were uploaded*

# Replacement of Waterwise Garden Interpretive Signs

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*Member Jurisdiction Grant Program*

## ***Bellevue***

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Jammie Kingham  
PO Box 90012  
Bellevue, WA 98009-9012

## ***Zachariah Van Ry***

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ZVanRy@bellevuewa.gov

# FollowUp Form

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## *Member Jurisdiction Grant Program - Final Budget Revision*

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This amendment form is necessary to revise the award to reflect actual and final expenditures.

All that is needed for this form is to attached the budget revision detail table and click submit.

Please contact Jessica Saavedra with any questions by phone (425) 282-1906 or email [Jessica.Saavedra@kingcd.org](mailto:Jessica.Saavedra@kingcd.org)

### **Project Title\***

Replacement of Waterwise Garden Interpretive Signs

### **Decision Date**

10/15/2018

### **Change the Project Budget\***

Select the type of budget revision you are requesting.

Revising the budget to reflect actual expenditures

### **Attach the Budget Revision Form Below\***

Download the Budget Revision Form, fill it out and upload it here to revise the budget to reflect actual, final expenditures If your project is not complete and you need to make minor changes to your budget, please email [Jessica.Saavedra@kingcd.org](mailto:Jessica.Saavedra@kingcd.org) describing the changes. Budget revisions are only accepted at the end of the project.

[KCD-Member-Jurisdiction-Grant-Program-Budget-Revision-Detail-Form-2-10-21.xlsx](#)

### **Amendment Description\***

Describe how actual, final expenditures differ from the original budget. In the case of returned funds or funds unspent, describe the cause below.

The final expenditures were less than projected and we had unspent funds.

**Authorized Signature of Approval, King Conservation District**

## File Attachment Summary

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### *Applicant File Uploads*

- KCD-Member-Jurisdiction-Grant-Program-Budget-Revision-Detail-Form-2-10-21.xlsx



## Member Jurisdiction Grant Program Budget Revision Detail Form

Grantee:

Project Name:

### Revising the Project Budget:

#### Awarded Project Budget (same as grant application budget)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 22,000.00			\$ 22,000.00
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
<b>TOTAL (by source)</b>	<b>\$ 22,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,000.00</b>

#### Revised Budget (same as information in most recent Expense Report-YTD actual expenditures)

	KCD Funds	Other Funds	Other Funds	Total (by line item)
Salaries and Benefits				\$ -
Travel, Meals, Mileage				\$ -
Office and/or Field Supplies				\$ -
Contracted & Professional Services	\$ 19,235.66			\$ 19,235.66
Land Acquisition				\$ -
Permits				\$ -
Other (specify)				\$ -
Other (specify)				\$ -
<b>TOTAL (by source)</b>	<b>\$ 19,235.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,235.66</b>