

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

February 22, 2021

1 **Supervisors Present**, Burr Mosby– Chair, Kirstin Haugen

2 **Associate Supervisors Present:** None.

3 **Guests Present:** None

4 **Staff Present:** Jessica Saavedra, Deirdre Grace, Mary Embleton, Cynthia Setel

5 **Preliminary Matters:**

6 Meeting called to order at 3:03 pm by Burr Mosby.

7 Saavedra requested the agenda be amended to include an amendment from the Regional Food
8 System Grant Program and an additional close out. **Haugen moved, Mosby seconded,**
9 **unanimously passed a motion to accept the agenda as revised.**

10 Saavedra provided an update on the new clause in the Member Jurisdiction grant agreement about
11 cases in which KCD funded equipment must be moved. She showed the committee the language
12 written by Eric Frimodt.

13 Saavedra relayed her conversation with the African Community Housing and Development
14 organization. The Board approved their budget except for the ice machine and generator equipment
15 items in the budget. Saavedra talked with them about the budget revision and they stated that those
16 items are essential to food safety and health at the market. They plan to have product that have to
17 be refrigerated such as Halal meats and dairy, this the need for the ice machine and they cannot
18 run several extension cords from the building to the parking lot where their market will be held
19 because that is also a health and safety issue. They need the generator to keep items in coolers cold
20 as well as run their purchasing system. They asked the Board to reconsider funding these essential
21 items. Haugen stated that we need to give them the tools they need to success with their project.
22 Mosby agreed. **Haugen moved, Mosby seconded, unanimously passed a motion to allow them**
23 **to include the ice machine and generator in their grant budget as described.** Further discussion
24 about KCD equipment policy occurred and the committee agreed they should take each situation
25 requesting equipment on a case by case basis.

26 Saavedra read a response from Richard Martin with King County answering Mosby's question
27 about how they are tracking their work with new farmers. The subcommittee discussed the
28 response and appreciated the level of detail and willingness to track their new farmer data.

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

February 22, 2021

29 Saavedra let the subcommittee know that she is compiling program data to answer Mosby's
30 question about how many people of color led organizations KCD has funded.

31 Applications - none

32 Amendments

33 Mosby moved, Haugen seconded, unanimously passed a motion to approve the amendment
34 request from City of Kenmore Squires Landing project revising the budget to request
35 additional funding increasing the total budget from \$198,000 to \$213,000

36 Haugen moved, Mosby seconded, unanimously passed a motion to approve the amendment
37 request from City of Issaquah Green Issaquah project extending the completion date as
38 detailed.

39 Mosby moved, Haugen seconded, unanimously passed a motion to approve the amendment
40 request from City of Bellevue Waterwise Interpretive Signage project revising the budget to
41 reflect actual, final expenditures and unspent funding as detailed.

42 Mosby moved, Haugen seconded, unanimously passed a motion to approve the amendment
43 request from Neighborhood Farmers Market for the Streamlined Farmers Market Vendor
44 Application and Management Systems (King County Pilot) project revising partners as
45 detailed or extending the completion date as detailed.

46 Close outs

47 Mosby moved, Haugen seconded, unanimously passed a motion to close the FEEST Youth-
48 led Healthy Food in Seattle Schools grant agreement.

49 Haugen moved; Mosby seconded unanimously passed a motion to adjourn the meeting at
50 4:20 pm

51

52

53 Authorized Signature

Date

54

Summary of Motions – see above