

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

March 8, 2021

1 **Supervisors Present:** Burr Mosby –Chair; Kirstin Haugen – Vice Chair; Bill Knusten – Auditor;
2 Jim Haack – Supervisor; Chris Porter - Supervisor

3 **Associate Supervisors Present:** None

4 **Guests Present:** Jean Fike- WSCC; Lorna Miss, Sarah Reyneveld, Alan Chapman - WACD

5 **Staff Present:** Ava Souza, Brandy Reed, Deirdre Grace, Lindsey Davidson, Mary Embleton, Liz
6 Clark, Liz Stockton, Nikki Wolf

7 **Preliminary Matters:**

8 Chairman Mosby called meeting to order at 4:03 pm. All attendees introduced themselves. Mosby
9 asked for additions or corrections to the current agenda.

10 **Haugen moved; Porter seconded passed unanimously a motion to approve the agenda (5**
11 **aves, 0 nays).**

12 **Public Comment:**

13 **Consent Agenda:**

14 Mosby read the consent agenda items aloud and all items were voted on.

15 a) Board Minutes – 2/8/21 BOS Meeting; 2/10/21 BOS Meeting; 2/22/21 Grant Sub-
16 Committee Meeting

17 b) LIP Applications – None

18 c) Member Jurisdiction Grant Applications – None

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20 **Porter moved; Haugen seconded passed unanimously a motion to approve the consent**
21 **agenda (5 aves, 0 nays).**

22 **Pulled Consent Agenda Items:** None

23 **Finance:**

24 a) AI 21-023: A motion to approve check number 23230 through 23294 for a total of \$518,654.36;
25 non-payroll EFTs totaling \$14,242.96; Bank Fees of \$63.00; Void Check of \$8,496.63; and
26 February 2021 Payroll for \$206,436.20 – Souza

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28 Souza briefly reviewed the check register and confirmed 2020 Year-End and 2021 to-date financials will
29 be presented at the Finance Sub-Committee meeting on March 22nd. Souza added the audit is still ongoing
30 and anticipates it will be wrapped up soon.

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32 Knutsen moved; Haugen seconded passed unanimously AI 21-023 a motion to approve check
33 number 23230 through 23294 for a total of \$518,654.36; non-payroll EFTs totaling
34 \$14,242.96; Bank Fees of \$63.00; Void Check of \$8,496.63; and February 2021 Payroll for
35 \$206,436.20 (5 ayes, 0 nays).

36 **Unfinished Business:**

37 a) AI 21-024: WSCC Authorized Signatories

38 Setel explained that the Washington State Conservation Commission requires authorized
39 signatories be designated to sign documents and requested to be added to the list of authorized
40 signatories.

41 Porter moved; Haugen seconded passed unanimously AI 21-024 a motion to authorize
42 Cynthia Setel as an authorized signatory with Washington State Conservation Commission
43 (5 ayes, 0 nays).

44 Haugen moved; Porter seconded passed unanimously AI 21-025 a motion authorizing
45 Cynthia Setel be added to the District's claim form with the King County Auditor's Office
46 (5 ayes, 0 nays).

47 **Executive Session:**

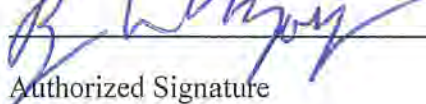
48 Mosby indicated that the Board would be moving into an Executive Session for the purpose of
49 discussing litigation and potential legal risk. Mosby stated that the topics would last approximately
50 60 minutes, unless extended. The Board moved into an executive session at 4:27 pm using a
51 separate teleconference line.

52 No decisions, actions, or motions were made following the session. The regular board meeting was
53 reconvened by Mosby at 5:26 pm

54 There was no more business before the Board.

55 Knutsen moved; Porter seconded passed unanimously a motion to adjourn the meeting at
56 5:27pm. (5 ayes, 0 nays).

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Authorized Signature

4-14-2021

Date

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Summary of Motions

Haugen moved; Porter seconded passed unanimously a motion to approve the agenda (5 ayes, 0 nays).

Porter moved; Haugen seconded passed unanimously a motion to approve the consent agenda (5 ayes, 0 nays).

Knutsen moved; Haugen seconded passed unanimously AI 21-023 a motion to approve check number 23230 through 23294 for a total of \$518,654.36; non-payroll EFTs totaling \$14,242.96; Bank Fees of \$63.00; Void Check of \$8,496.63; and February 2021 Payroll for \$206,436.20 (5 ayes, 0 nays).

Porter moved; Haugen seconded passed unanimously AI 21-024 a motion to authorize Cynthia Setel as an authorized signatory with Washington State Conservation Commission (5 ayes, 0 nays).

Haugen moved; Porter seconded passed unanimously AI 21-025 a motion authorizing Cynthia Setel be added to the District's claim form with the King County Auditor's Office (5 ayes, 0 nays).

Knutsen moved; Porter seconded passed unanimously a motion to adjourn the meeting at 5:27pm. (5 ayes, 0 nays).