

**KING CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

June 14th, 2021

4:00 PM via Teleconference Only

Zoom Link: <https://zoom.us/j/95280523964>

Call In Number: (253) 215-8782

Meeting ID: 952 8052 3964

Meeting Agenda

Call to Order

1. Preliminary Matters:

4:00 PM - 4:05 PM

- a) Introductions
- b) Additions or Corrections to the Agenda
- c) Adoption of the Board Agenda

2. Consent Agenda:

4:05 PM - 4:10 PM

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board Supervisor.

a) Board Minutes

- 1. 5/06/21 KCD Executive Director Search Committee Meeting
- 2. 5/10/21 KCD Board of Supervisors Meeting
- 3. 5/13/21 KCD Advisory Committee Election Reform Subcommittee Meeting
- 4. 5/20/21 KCD Executive Director Search Committee Meeting
- 5. 5/26/21 KCD Special Board of Supervisors Meeting
- 6. 5/26/21 KCD Special Board of Supervisors Meeting
- 7. 5/27/21 KCD Advisory Committee Election Reform Subcommittee Meeting
- 8. 6/03/21 KCD Executive Director Search Committee Meeting

b) LIP Applications

- 1. AI 21-039: Kristen Dotson & Bryan Scholnick – Forest Health Management – Redmond

c) Agricultural Drainage Projects

- 1. AI 21-040: Approval of Interlocal Agreement with the Snoqualmie Valley Watershed Improvement District (SVWID) to complete drain tile engineering and beaver management not to exceed \$72,000. – Stockton
- 2. AI 2-041: Approval of KCD Agricultural Drainage Project Part 1 not to exceed \$140,000 of King County Flood Control District phase 6 grant funds. – Stockton
- 3. AI 21-042 Approval of KCD Agricultural Drainage Project Part 2 not to exceed \$40,000 of Working Lands Initiative funding. – Stockton

3. Public Comment

4:10 PM - 4:15 PM

4. Finance

4:15 PM - 4:25 PM

- a) Financial Update – Michael

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Meeting Agenda

- | | |
|------------------------------------------------------------------|--------------------------|
| 5. Executive Director Report | 4:25 PM - 4:35 PM |
| 6. Unfinished Business | 4:35 PM - 5:10 PM |
| a) Board Development – Randy Brinson & Pat McCowan, Third Sector | |
| b) Executive Director Search -Haugen | |
| c) Interim Executive Director Extension to July 2021 | |
| d) Election Reform Update - Haugen | |
| 7. New Business | 5:10 PM – 5:35 PM |
| a) Advisory Committee Appointment | |
| b) HR Presenting - Ward | |

Consent Agenda

KING CONSERVATION DISTRICT
EXECUTIVE DIRECTOR SEARCH COMMITTEE
Meeting Minutes

May 6, 2021

Committee Members Present: Councilmember Brenda Fincher - Advisory Committee Chair;
Kirstin Haugen - Supervisor; Bill Knutsen - Supervisor

Other Attendees Present: Ed Rogan – The Valtas Group; Amy Burton - The Valtas Group

Preliminary Matters:

Haugen called the meeting to order at 11:03 AM.

Knutsen moved; Fincher seconded passed unanimously a motion to adopt the agenda (3 ayes, 0 nays).

New Business: Executive Director Update

Rogan and Burton provided an update on the Executive Director search process.

Knutsen moved; Fincher seconded passed unanimously a motion to adjourn the meeting (3 ayes, 0 nays).

Meeting Adjourned at 11:43 PM

Authorized Signature

Date

Summary of Motions

Knutsen moved; Fincher seconded passed unanimously a motion to adopt the agenda (3 ayes, 0 nays).

Knutsen moved; Fincher seconded passed unanimously a motion to adjourn the meeting (3 ayes, 0 nays).

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

May 10th, 2021

Supervisors Present: Burr Mosby – Chair; Kirstin Haugen – Vice Chair; Bill Knutsen – Auditor; Jim Haack – Supervisor; Chris Porter – Supervisor

Guests Present: Jean Fike – WSCC; Alan Chapman – WACD; Ryan Baye – WACD; Jeanette Dorner – WACD

Staff Present: Lorna Miss; Liz Clark; Cynthia Setel; Jessica Saavedra; Laura Redmond; Mary Embleton; Brandy Reed; Deirdre Grace; Carrie King; Liz Stockton; Nikki Wolf; Ava Souza

Preliminary Matters:

Chair Mosby called the meeting to order at 4:04 PM. All attendees introduced themselves. Mosby asked for additions or corrections to the current agenda. Two items were added under Unfinished Business – Executive Director search and board governance.

Knutsen moved; Haack seconded, passed unanimously a motion to approve the amended agenda (5-ayes, 0-nays).

Consent Agenda:

Chair Mosby read the consent agenda items aloud.

a) Board Minutes

1. 4/12 Regular Board of Supervisors Meeting
2. 4/26 Grant Subcommittee Meeting

b) LIP Applications

1. AI 21-031: Charles Mapali and Lori Brown – Riparian Buffer

c) Member Jurisdiction Grant Applications

1. AI 21-032: City of Normandy Park – Community Forester Stewardship Program
2. AI 21-033: White River Valley Museum – 2021 Support for Farm Programs and Projects
3. AI 21-034: City of Shoreline – Green Shoreline Partnership 2021

Knutsen pulled one item for discussion – LIP Application - AI 21-031: Charles Mapali and Lori Brown – Riparian Forest Buffer.

Haugen moved; Knutsen seconded passed unanimously a motion to approve the consent agenda without LIP Application - AI 21-031: Charles Mapali and Lori Brown – Riparian Forest Buffer (5-ayes, 0-nays).

Knutsen moved; Haugen seconded passed unanimously a motion to approve LIP Application - AI 21-031: Charles Mapali and Lori Brown – Riparian Forest Buffer (5-ayes, 0-nays).

Public Comment:

Ryan Baye of WACD provided a few updates and asked about KCD's interest in hosting the Northwest Area meeting.

Jeanette Dorner, WACD President, expressed thanks for Chris and Kirstin's participation in WACD leadership and in important committee work.

Finance:

Souza provided an update on the 2019 Audit.

Knutsen moved; Haugen seconded passed unanimously a motion to approve AI 21-035: check number 23295 through 23359 for a total of \$428,301.08; non-payroll EFTs totaling \$2,359.47; Bank Fees of \$48.00; Void Check of \$0.00; and March 2021 Payroll for \$222,876.81 (5-ayes, 0-nays).

Unfinished Business:

Reed presented AI-21-038 King CD / Snohomish CD Interlocal Agreement for Area Forester Pilot Program Services.

Knutsen moved; Haack seconded, passed unanimously a motion to approve AI-21-038 King CD / Snohomish CD Interlocal Agreement for Area Forester Pilot Program Services (5-ayes, 0-nays).

Vice Chair Haugen reported that the KCD Executive Director search has recommenced and there has been a large response.

Vice Chair Haugen discussed board governance training by Third Sector.

Haugen moved; Knutsen seconded, passed unanimously a motion to authorize Executive Director Setel to sign a contract with Third Sector for board governance training. (5-ayes, 0-nays).

New Business:

To streamline financial systems and increase transparency, Executive Director Setel hired finance consultant, Amy Michael. Setel will be presenting to the King County Council on May 25th, highlighting KCD operations in 2020 during the pandemic and the current district reorganization and transition.

Page 3 of 4
Board of Supervisors Meeting Minutes
May 10, 2021

Vice Chair Haugen provided an update on the joint WACD/WSCC elections committee. The KCD Advisory Committee has also formed an election reform subcommittee.

Liz Stockton presented a work plan budget for agricultural drainage work, AI 21-036: Agricultural Drainage funds to be spent from the Working Lands Initiative funding.

Haugen moved; Knutsen seconded, passed unanimously a motion to approve AI 21-036: Approval of Agricultural Drainage funds to be spent from the Working Lands Initiative funding (5-ayes, 0-nays).

Stockton discussed AI 21-037: Consideration of Removing Prevailing Wages from KCD's Small Public Works Contracting Policy. No action was taken.

Executive Session:

Chair Mosby indicated that the Board would be moving into an Executive Session for the purpose of discussing Collective Bargaining per RCW 42.30.140, Sub (4) a. Mosby stated that the Executive Session would last 30 minutes, unless extended. The Board moved into an executive session at 5:20 PM using a separate teleconference line. The Board requested 15 additional minutes at 5:50 PM. The Board requested 5 additional minutes at 6:05 P.M. The Board meeting was reconvened by Mosby at 6:10 PM. No decisions, actions, or motions were made following the session.

There was no more business before the Board.

Knutsen moved; Haack seconded passed unanimously a motion to adjourn the meeting at 6:15 PM. (5-ayes, 0-nays).

Authorized Signature

Date

Summary of Motions

Knutsen moved; Haack seconded, passed unanimously a motion to approve the amended agenda (5-ayes, 0-nays).

Haugen moved; Knutsen seconded, passed unanimously a motion to approve the consent agenda without LIP Application - AI 21-031: Charles Mapali and Lori Brown – Riparian Forest Buffer (5-ayes, 0-nays).

Knutsen moved; Haugen seconded, passed unanimously a motion to approve LIP Application - AI 21-031: Charles Mapali and Lori Brown – Riparian Forest Buffer (5-ayes, 0-nays).

Knutsen moved; Haugen seconded, passed unanimously a motion to approve AI 21-035: check number 23295 through 23359 for a total of \$428,301.08; non-payroll EFTs totaling \$2,359.47; Bank Fees of \$48.00; Void Check of \$0.00; and March 2021 Payroll for \$222,876.81 (5-ayes, 0-nays).

Knutsen moved; Haack seconded, passed unanimously a motion to approve AI-21-038 King CD / Snohomish CD Interlocal Agreement for Area Forester Pilot Program Services (5-ayes, 0-nays).

Haugen moved; Knutsen seconded, passed unanimously a motion to authorize Executive Director Setel to sign a contract with Third Sector for board governance training. (5-ayes, 0-nays).

Haugen moved; Knutsen seconded, passed unanimously a motion to approve AI 21-036: Approval of Agricultural Drainage funds to be spent from the Working Lands Initiative funding (5-ayes, 0-nays).

Knutsen moved; Haack seconded, passed unanimously a motion to adjourn the meeting at 6:15 PM. (5-ayes, 0-nays).

KING CONSERVATION DISTRICT

Advisory Committee

Election Reform Subcommittee

Meeting Minutes

May 13, 2021

1 **Committee Members Present:** Councilmember Mark Phillips – City of Lake Forest Park;
2 Councilmember Victoria Hunt – City of Issaquah; Councilmember Vanessa Kritzer – City of
3 Redmond; Councilmember Kelli Curtis – City of Kirkland; Michael Lufkin – King County; Kirstin
4 Haugen – KCD Board Supervisor

5 **Other Attendees Present:** Lorna Miss – KCD Staff; Mark Dostal – KCD Staff; Cynthia Setel –
6 KCD Interim Executive Director

7 **Preliminary Matters:**

8 Lufkin called the meeting to order at 1:35 PM. All attendees introduced themselves.

9 **New Business:**

10
11 Dostal and Haugen presented the history of KCD Elections and the issues with current laws. The
12 Committee discussed potential solutions and outreach.

13
14 The next KCD Advisory Committee Election Reform Subcommittee meeting was set for
15 Thursday, May 27, at 1:30 PM.

16
17 Lufkin adjourned the meeting at 2:38 PM.

KING CONSERVATION DISTRICT
EXECUTIVE DIRECTOR SEARCH COMMITTEE
Meeting Minutes

May 20th, 2021

Committee Members Present: Kirstin Haugen – Supervisor; Chris Porter - Supervisor

Other Attendees Present : Ed Rogan – The Valtas Group; Amy Burton - The Valtas Group ;
Lorna Miss – KCD Staff.

Preliminary Matters:

Haugen called the meeting to order at 11:04 AM.

New Business: Executive Director Update

Rogan and Burton provided an update on the Executive Director search process.

Porter moved; Haugen seconded passed unanimously a motion to adjourn the meeting (2 ayes, 0 nays).

Meeting adjourned at 11:34 AM.

Authorized Signature

Date

Summary of Motions

Porter moved; Haugen seconded passed unanimously a motion to adjourn the meeting (2 ayes, 0 nays).

KING CONSERVATION DISTRICT

Special Board of Supervisors Meeting
Minutes

May 26th, 2021

Supervisors Present: Kirstin Haugen – Vice Chair; Bill Knutsen – Auditor; Brittney Bush Bollay – Supervisor; Chris Porter – Supervisor

Guests Present: Pavath Phommachanh – Washington State Auditor’s Office; Councilmember Brenda Fincher – City of Kent; Krista Camenzind – King County Council; Evans Atlin – Washington State Auditor’s Office; Councilmember Vanessa Kritzer – City of Redmond; Alexis Mercedes Rinck – Sound Cities Association; Michael Lufkin – King County

Staff Present: Lorna Miss; Cynthia Setel; Ava Souza; Liz Clark; Yuliy Makhovitskiy; Lindsey Davidson; Mark Dostal; Carrie King

Preliminary Matters:

Vice Chair Haugen called the meeting to order at 11:03 AM. Haugen asked for additions or corrections to the current agenda.

Knutsen moved; Bollay seconded, passed unanimously a motion to approve the agenda (4 ayes, 0-nays).

2019 Audit:

Pavath Phommachanh presented the 2019 Washington State Audit Exit Conference. The next audit will be conducted in February 2022.

There was no more business before the Board.

Porter motioned; Bollay seconded passed unanimously a motion to adjourn the meeting (4-ayes, 0-nays).

Haugen adjourned the meeting at 11:37 AM.

Authorized Signature

Date

Summary of Motions

Page 2 of 2
Board of Supervisors Meeting Minutes
May 26th, 2021

29 **Knutsen moved; Bollay seconded, passed unanimously a motion to approve the agenda (4-**
30 **aves, 0-nays).**

31 **Porter motioned; Bollay seconded passed unanimously a motion to adjourn the meeting (4-**
32 **aves, 0-nays).**

33

34

35

KING CONSERVATION DISTRICT

Special Board of Supervisors
Meeting Minutes

May 26th, 2021

Supervisors Present: Burr Mosby – Chair; Kirstin Haugen – Vice Chair; Bill Knutsen – Auditor;
Chris Porter – Supervisor; Brittney Bush Bollay – Supervisor

Guests Present: Rickard Becker – WFSE

Staff Present: Lorna Miss; Cynthia Setel; Jamie Ward; Ava Souza; Brandy Reed; Ashley Allan;
Laura Redmond; Cly Samson; Liz Clark; Nikki Fox; Deirdre Grace; Rosie McGoldrick; Mary
Embleton; Alex Martinsons; Matt Axe; Yuliy Makhovitskiy; Mark Dostal; Liz Stockton; Carrie
King

Preliminary Matters:

Chair Mosby called the meeting to order at 10:02 AM. All attendees introduced themselves. Mosby
asked for additions or corrections to the current agenda.

**Knutsen moved; Porter seconded, passed unanimously a motion to approve the agenda (5
ayes, 0-nays).**

Public Comment:

Ashley Allan requested the decision be postponed.

New Business:

**Porter moved; Haugen seconded, passed a motion to approve the district reorganization
proposal (4-ayes, 1-abstain, 0-nays).**

There was no more business before the Board.

**Porter moved; Knutsen seconded, passed unanimously a motion to adjourn the meeting (5-
ayes, 0-nays).**

Chair Mosby adjourned the meeting at 10:22 AM.

Authorized Signature

Date

- 27 **Summary of Motions**
- 28
- 29 **Knutsen moved; Porter seconded, passed unanimously a motion to approve the agenda (5-**
- 30 **aves, 0-nays).**
- 31 **Porter moved; Haugen seconded, passed a motion to approve the district reorganization**
- 32 **proposal (4-aves, 1-abstain, 0-nays).**
- 33 **Porter moved; Knutsen seconded, passed unanimously a motion to adjourn the meeting (5-**
- 34 **aves, 0-nays).**

KING CONSERVATION DISTRICT

Advisory Committee

Election Reform Subcommittee

Meeting Minutes

May 27th, 2021

1 **Committee Members Present:** Councilmember Mark Phillips – City of Lake Forest Park;
2 Councilmember Victoria Hunt – City of Issaquah; Councilmember Vanessa Kritzer – City of
3 Redmond; Councilmember Kelli Curtis – City of Kirkland; Michael Lufkin – King County;
4 Councilmember Brenda Fincher – City of Renton; Kirstin Haugen – KCD Supervisor; Chris Porter
5 – KCD Supervisor

6 **Other Attendees Present:** Lorna Miss – KCD Staff; Mark Dostal – KCD Staff; Cynthia Setel –
7 KCD Interim Executive Director; Julie Wise – Director, King County Elections

8 **Preliminary Matters:**

9 Councilmember Hunt called the meeting to order at 1:33 PM. All attendees introduced
10 themselves.

11 **New Business:**

12
13 Julie Wise presented to the subcommittee on the history of conservation district elections and
14 background on King County Elections. The committee discussed policy solutions and an
15 election reform statement for the Advisory Committee to approve.
16

17 Councilmember Hunt adjourned the meeting at 2:38 PM.

KING CONSERVATION DISTRICT
EXECUTIVE DIRECTOR SEARCH COMMITTEE
Meeting Minutes

June 3rd , 2021

Committee Members Present: Councilmember Brenda Fincher – City of Kent; Christie True – King County, Kirstin Haugen – Supervisor; Chris Porter – Supervisor

Other Attendees Present : Ed Rogan – The Valtas Group; Amy Burton – The Valtas Group; Lorna Miss – KCD Staff; Nikki Wolf – KCD Staff

Preliminary Matters:

Haugen called the meeting to order at 11:02 AM.

New Business:

Rogan and Burton provided an update on the Executive Director search process.

The Search Committee Candidate Slate Review meeting date was set for June 21st from 1:00 PM – 3:00 PM. Miss will send out the Zoom meeting invitation.

Meeting adjourned at 11:24 AM.

Authorized Signature

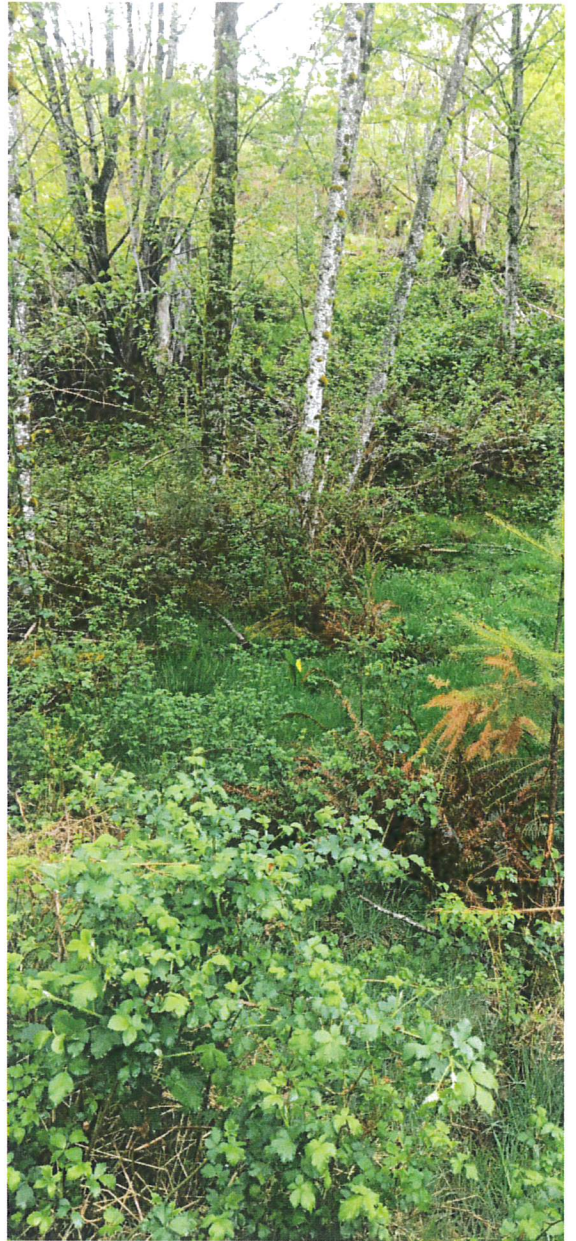
Date

King Conservation District Landowner Incentive Program
2021 February Awards

BUDGET SUMMARY	
Total- Cost-share Budget	\$506,300.00
Total- Cost-share Awarded	\$140,269.98
2021 Awards	\$103,199.98
May Award Cycle	\$37,070.00
Cost-share Budget Remaining	\$366,030.02
Funds Available to Reallocate	\$648.45
Adjusted Balance Available for FY 2021	\$366,678.47

COST SHARE AWARD DETAIL- May Cycle					
Last Name	First Name	Best Management Practice	Award Amount	Completion Date	Acres
Mapili, Brown	Charles, Lori	Riparian Forest Buffer	\$ 11,627.50	6/1/2022	0.80
Crawley	Don & Janet	Riparian Forest Buffer	\$ 5,649.80	6/1/2022	0.08
Herrera	Teri	Roof Runoff Structure	\$ 1,092.00	6/30/2022	
Hutchinson	Amy & Mike	Waste Storage Facility	\$ 4,027.50	6/30/2022	
Mizenko	Carrie	Waste Storage Facility	\$ 3,000.00	6/30/2022	
Rinehart	Meri	Heavy Use Protection Area	\$ 6,262.20	6/30/2022	
Rinehart	Meri	Roof Runoff Structure	\$ 161.00	6/30/2022	
VanWieringen	John	Roof Runoff Structure	\$ 5,250.00	6/30/2022	
Total			\$37,070.00		0.88

COST-SHARE FUNDS AVAILABLE TO REALLOCATE (Prior & Current Year Contracts, Cancelled or Closed Under Budget During CY 2021)		
Status	Number of Contracts	Amount
Closed Underbudget	2	\$ 648.45
Cancelled	0	\$ -
	2	\$ 648.45



2015-19 – Jason Strong – Forest Health Management – Inspection

**King Conservation District Board of Supervisors Meeting 06/15/2021
Agenda Action Briefing/Report AI 21-**

SUBJECT:

Approve KCD Landowner Incentive Program cost-share application from Kristen Dotson and Bryan Scholnick, for a Forest Health Management, in the amount of \$21,615.00.

FISCAL IMPACT

The current balance of cost-share funding for KCD LIP 2021 is summarized in the following table:

2021 LIP Cost-share Available	\$366,030.02
Current Request	\$21,615.00
Balance Remaining	\$344,415.02

POLICY CONSIDERATION

This proposed cost-share contract has been vetted through a staff approval committee and meets NRCS standards for the applicable best management practice (BMP). The application has been advanced for due pass by the Board of Supervisors.

STAKEHOLDER INTERESTS

- District cooperators working with District farm management, forestry and aquatic area enhancement programs
- King CD Board members and staff
- NRCS

BACKGROUND

Kristen and Bryan own a 22.98 acre parcel near Kent. There are three forest types present: bigleaf maple-dominated in the northeast, young red alder in the southwest, and mixed conifer-deciduous making up the majority of the canopy. Invasive species presence is high along the stream and road areas; low in the forest understory; moderate along the trails throughout the forest; and moderate to high along the more exposed eastern property boundary, gas pipeline easement, and northwest portion of the forest. Primary weeds of concern are Himalayan blackberry, English holly, and scotch broom. The young red alder canopy is also overstocked.

This project will treat 12.27 acres of forestland. Weed control will occur throughout the entire project area. After weed control, areas dominated by invasive species will be replanted with tree seedlings. Approximately 2.44 acres will be replanted, needing approximately 1,000 tree seedlings. Species to plant include Douglas-fir, shore pine, and/or Ponderosa pine in areas receiving full sun, grand fir in areas of partial sun/shade, and western hemlock and western redcedar in areas of mostly shade. Thinning will also occur in 2.08 acres of young red alder canopy. Release of healthy conifer seedlings will be prioritized where possible by removing all alder within 13-15' of these seedlings. Note that work along the stream will be occurring concurrently with this project as a part of a CREP project.

EFFECTIVE DATE

The cost-share award will become effective upon approval by the Board of Supervisors and the LIP contract will become effective upon signature by a Board representative.

RECOMMENDATION

Staff seeks Board approval of Landowner Incentive Program cost-share application from Kristen Dotson and Bryan Scholnick, for Forest Health Management in the amount of \$21,615.00.

King Conservation District Board of Supervisors Meeting 06/15/2021

Agenda Action Briefing/Report AI 21-

MOTION

_____ Moved, _____ Seconded; *Passed a motion to Approve KCD Landowner Incentive Program cost-share application from Kristen Dotson and Bryan Scholnick, for Forest Health Management, in the amount of \$21,615.00.*

KING CONSERVATION DISTRICT (KCD) LANDOWNER INCENTIVE PROGRAM APPLICATION

Section 1. Applicant (If applicant is not the landowner, then landowner must also sign the agreement)

Applicant Name: Kristen Dotson and Bryan Scholnick		Farm/Business Name: N/A	
Mailing Address: 29224 Thomas Road SE Kent, WA 98042		Project Address: Same as mailing	
Phone (home): 773-531-7433		Phone (work/mobile): N/A	
Email Address: kdotson@millerhull.com		KCD Staff: Brett Anderson	
Parcel #(s): 0621069007	<input type="checkbox"/> Incorporated <input checked="" type="checkbox"/> Unincorporated	Total Farm/Land Acreage: 22.98 acres	<input type="checkbox"/> T.A. <input type="checkbox"/> Farm Plan <input checked="" type="checkbox"/> Forest Plan
Is email an acceptable primary form of communication?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Would you like to be added to our newsletter list?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Section 2. Project Information

Best Management Practice (BMP): Forest Health Management
Project Completion Date (month and year): December 2024
<p>Current Site Conditions (Provide a brief summary of resource management problem addressed by BMP; also note if streams, wetlands, and steep slopes are near or within the project area):</p> <p>There are three forest types present: bigleaf maple-dominated in the northeast, young red alder in the southwest, and mixed conifer-deciduous making up the majority of the canopy. Invasive species presence is high along the stream and road areas; low in the forest understory; moderate along the trails throughout the forest; and moderate to high along the more exposed eastern property boundary, gas pipeline easement, and northwest portion of the forest. Primary weeds of concern are Himalayan blackberry, English holly, and scotch broom. Several blackberry monocultures are present in the forest, and all weeds are present at lower levels throughout the forest understory. The young red alder canopy is also overstocked and will be thinned to maintain vigorous tree growth and release conifer seedlings present in this area. Note that work along the stream will be occurring concurrently with this.</p> <p>Project Details (Provide a brief summary of the project. Include acres treated, length of fence, dimensions of compost bin, types and numbers of plants, etc.):</p> <p>This project will treat 12.27 acres of forestland. Weed control will occur throughout the entire project area. After weed control, areas dominated by invasive species will be replanted with tree seedlings at 10' spacing. Approximately 2.44 acres will be replanted, needing approximately 1000 tree seedlings. Species to plant include Douglas-fir, shore pine, and/or Ponderosa pine in areas receiving full sun, grand fir in areas of partial sun/shade, and western hemlock and western redcedar in areas of mostly shade. Thinning will also occur in 2.08 acres of young red alder canopy. Current average DBH is 4-6" and current spacing is approximately 8'; this zone will be thinned to an average spacing of 13'. Release of healthy conifer seedlings will be prioritized where possible by removing all alder within 13-15' of these seedlings.</p> <p>Maintenance Plan (Summarize your plan to maintain the practice. Include frequency and scope of inspections, repairs anticipated, etc.):</p> <p>The contractor will perform maintenance for the first three years after project installation. Landowners will continue this maintenance for the remaining 12 years of the project lifetime.</p>

Permits (List all permits required to complete this project):

No permits are needed for this project.

Photos: Before photos must be submitted with this application.

Section 3. Cost-share Programs

A. Have you previously applied for cost-share through the KCD Landowner Incentive Program (LIP)?

☐ Yes

☒ No

If yes, please list contract number and BMP below:

B. Are you applying for (or received) funding (cost-share or grants) through other agencies or programs?

☒ Yes

☐ No

Please describe below:

1. King County Cost-share

Please list practices and date installed below:

2. NRCS EQIP (Natural Resources Conservation Service's Environmental Quality Incentive Program)

Please list practices and date installed below:

3. Other

Please list agency and describe project:

Farm Service Agency - CREP project along the length of the stream on the western half of the property, outside of this LIP project area.

Other Cost-Share History/Notes:

Section 4. Budget (attached as Exhibit A)

The cost-share application budget is the applicant's statement for how the KCD cost-share funds will be spent. Use the attached Excel document to detail the budget for the project. Reimbursement values are restricted by unit maximums as well as practice maximums. KCD will be unable to provide a budget that exceeds either maximum. The cost differential for practices installed at a higher standard or cost shall be the responsibility of the applicant. In cases where a budget for a cost-share award needs to be updated, submit a budget revision request for approval. In the absence of an approved budget revision, the cost differential shall be the responsibility of the applicant. Furthermore, receiving financial assistance for an approved Best Management Practices will be subject to inspection by KCD planners. Approval for reimbursement will be based on the satisfactory completion of the project to the minimum specifications detailed in this application.

Partial reimbursements are available on a limited basis and must be requested in advance. They will only be considered when the installation of a project can be phased to achieve the standard described in the attached job sheet when reimbursement is requested.

☒ Select this box if you intend to request partial reimbursement as the project is installed.

Section 5. Education and Outreach

KCD encourages public education through demonstration projects. Demonstration projects are used to educate other landowners about innovative ways to address natural resource concerns. A demonstration project may be showcased in a guided tour, or featured in presentations or written fact sheets.

- Will you consider becoming a demonstration project?

☐ Yes ☐ No

Section 6. Maintenance and Monitoring Expectations

The applicant is responsible to maintain the Best Management Practice (BMP) to standard as detailed in the attached Job Sheet for the lifetime of the BMP.

- ☐ A. I understand the lifetime of the BMP is 15 years.
- ☐ B. I understand KCD will work with me to verify proper maintenance of the installed BMP, which will include a combination of site visits with KCD staff and/or annual photo documentation submitted by me for the lifetime listed in Section 7A.
- ☐ C. I understand I am obligated to maintain and monitor the BMP **for the lifetime listed in Section 6A.**

Section 7. Application and Agreement

I request financial assistance (cost-share) under the KCD LIP to install the Best Management Practice (BMP) described in this application and detailed in the attached *Job Sheet and Map*. This practice is needed to solve the natural resource problems described in Section 2 of this application. This Agreement expires if the project is not completed by the specified completion date in Section 2 or in an approved timeline revision request. _____ (Initial Here)

I agree to ensure that all applicable local, state, and federal permits are obtained for installation of the BMP for which funds are requested. Furthermore, I understand that KCD must receive a copy of any applicable permit to process my cost-share reimbursement.
_____ (Initial Here)

I agree to work cooperatively with KCD to ensure the funded BMP is maintained consistent with the design life identified in the attached Job Sheet and in Section 6 of this application. _____ (Initial Here)

I agree to indemnify, defend, and hold harmless KCD, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the applicant or any of its employees, agents, contractors or subcontractors in connection with this Agreement. _____ (Initial Here)

I represent that the information provided in Section 3 of this application is a full disclosure of all other natural resource financial cost-share relationships in which I have or am participating. Furthermore, I agree to disclose if I am applying for or receive funding (cost-share or grants) for the BMP described in this application through other agencies or programs and to provide KCD with written documentation detailing this funding support. This may include copies of reimbursement checks or letters showing value of provided contribution. I understand that I must provide proof of reimbursement for alternate funding prior to receiving reimbursement through the KCD LIP. I acknowledge that KCD LIP funds cannot be used in combination with other funding sources to exceed 100% of project costs. I agree to allow communication between KCD and any other agency regarding the details of the project as well as funding details.
_____ (Initial Here)

I understand that LIP cost-share reimbursement is contingent upon installing the BMP to the minimum standard provided by KCD, and that KCD will verify standard compliance. Furthermore, I understand that changes to the installation details (attached *Job Sheet and Map*) must be approved through a *Scope of Work Revision Process*. Unapproved changes will not be eligible for reimbursement.
_____ (Initial Here)

I understand that there may be federal tax liability associated with a LIP cost-share reimbursement, and that KCD will issue a 1099-G for reimbursements made through the LIP. Furthermore, I understand that KCD cannot provide advice with respect to the tax liability associated with LIP cost-share reimbursements and that I have been advised to consult with my own tax professional.

_____ (Initial Here)

I understand that I am applying for public funding and am responsible for notifying a buyer upon sale or loss of the property of the installed BMP. If I sell or lose control of the property covered by this Agreement and the new owner or transferee does not assume responsibility for maintaining the installed BMP as required by this Agreement, I may be required to refund all or a portion of the cost-share received through this Agreement. In the event of litigation arising from or related to this Agreement, attorney's fees and costs incurred by the prevailing party shall be paid by the non-prevailing party. _____ (Initial Here)

I give permission to KCD to photograph my property to document the site conditions and/or the implementation and maintenance of the funded practice. In the event that I or any of my family members or dependents choose to be photographed in a setting that reflects the assistance provided by KCD, I give KCD permission to publish such photographs in KCD promotional literature, advertising, social media, and other public displays. The photographs will be the property of KCD and may be used by KCD at any time, in the manner described above, without my additional consent. _____ (Initial Here)

I understand that this Agreement is subject to disclosure under the Public Records Act, Chapter 42.56 RCW. _____ (Initial Here)

I understand that I will no longer be eligible for KCD cost-share funds if one or more of the following occurs: _____ (Initial Here)

- a. The KCD funded BMP falls within its design life due to circumstances within my control (e.g., neglect, failure to maintain the BMP, destruction of the BMP before expiration of the design life, or other actions which cause the KCD funded BMP to become non-viable). *Note: Landowners are not responsible for BMP failure caused by circumstances beyond their control (e.g. fire, flood, storm damage, etc.).*
- b. I relinquish or lose ownership of equipment purchased with KCD cost-share.
- c. The KCD funded BMP is not being used for the intended purpose (e.g. cross fencing purchased with KCD funding, but no animals on property).
- d. I cancel 2 cost-share contracts awarded through the KCD Landowner Incentive Program.
- e. I deny KCD staff access to my property to verify BMP installation and maintenance.

I understand KCD will provide a sign free of charge after completion of a project, and I agree that: _____ (Initial Here)

- a. I will select a visible location on my property for display of the sign and will install it.
- b. I will maintain the sign and keep it free of visual barriers for at least five years after installation.
- c. I am not responsible for damage to the sign that is beyond my control (e.g. auto accident, storm damage, vandalism, etc.)

Kristen Dotson and Bryan

Signature of applicant

Date

Signature of Landowner (if applicant if Lessee)

Date

FOR KCD OFFICE USE

Approved for Award (KCD LIP Coordinator)	Date	
Approved for Funding (KCD Management)	Date	LIP ID:



Landowner Incentive Program Applicant Budget

Cooperator: Dotson-Scholnick

Budget Items	Units	Cost
Project-wide invasive species control		\$7,100.00
Zone A treatment and planting		\$5,388.00
Zone B thinning (landowner will perform, see in-kind labor)		
Zone C treatment and planting		\$1,580.00
Zone D treatment and planting		\$2,752.00
Annual maintenance 2022, 2023, 2024		\$10,500.00
Machinery Rental (not personally owned equipment)		\$0.00
	Subtotal	\$27,320.00

In-Kind Labor/Machinery	# hours	Cost
Manual labor	75.00	\$ 1,500.00
Person with power equipment (i.e. chainsaw)		\$ -
Small Tractor (up to 40 hp)		\$ -
Medium Tractor (40-70 hp)		\$ -
Large Tractor (71 or above hp)		\$ -
Excavator (up to 100 hp)		\$ -
Excavator (over 100 hp)		\$ -
D-4 Cat or equivalent		\$ -
D-6 Cat or equivalent		\$ -
D-7 Cat or equivalent		\$ -
Backhoe		\$ -
Truck (under 2 tons)		\$ -
Truck (2 tons or over)		\$ -
Bobcat		\$ -
4-wheeler or side-by-side		\$ -
Subtotal	75.00	\$ 1,500.00

Project Totals		
Total Cost (Budget Items + In Kind Labor/Machinery)		\$ 28,820.00
Units	Project	1.00
Cost/Unit		\$ 28,820.00

Conservation Practice	select BMP (x)	Cost Share Am
Animal Trails & Walkways		
Aquatic Area Buffer		
Aquatic Area Buffer (WCC)		
Buffer Fencing		
Building Relocation for Aquatic Area/Buffer		
Bulkhead Removal (Freshwater, Marine)		
Cover Crops		
Cross Fencing		
Forest Health Management	x	\$ 21,615.00
Heavy Use Area Protection		
Pasture & Hay Planting		
Roof Runoff Management		
Stream Crossing		
Subsurface Drain		
Upland Wildlife Habitat Management		
Waste Storage Facility		
Watering Facility		

Amount eligible for reimbursement
(based on 2015 rates)

\$21,615.00

BMPs	Units	cost/unit	%	reimbursement rate	
Animal Trails & Walkways	sq ft	\$ 0.75	0.5	\$ 0.38	Ac.
Aquatic Area Buffer	project	\$ 30,000.00	0.9	\$ 27,000.00	AUE
Buffer Fencing	ft	\$ 12.00	0.75	\$ 9.00	Ft.
Building Relocation for Aquatic Area/Buffer	project	\$ 50,000.00	0.5	\$ 25,000.00	Sq. Ft.
Bulkhead Removal (Freshwater, Marine)	project	\$ 50,000.00	0.75	\$ 37,500.00	Project
Cover Crops	acre	\$ 150.00	0.9	\$ 135.00	
Cross Fencing	ft	\$ 6.00	0.5	\$ 3.00	
Forest Health Management	project	\$ 30,000.00	0.75	\$ 22,500.00	
Heavy Use Area Protection	AUE	\$ 1,400.00	0.5	\$ 700.00	
Pasture & Hay Planting	acre	\$ 325.00	0.5	\$ 162.50	
Roof Runoff Management	ft	\$ 7.00	0.5	\$ 3.50	
Stream Crossing	ft	\$ 1,100.00	0.75	\$ 825.00	
Subsurface Drain	ft	\$ 20.00	0.5	\$ 10.00	
Upland Wildlife Habitat Management	project	\$ 20,000.00	0.75	\$ 15,000.00	
Waste Storage Facility	AUE	\$ 1,000.00	0.75	\$ 750.00	
Watering Facility	project	\$ 50,000.00	0.5	\$ 25,000.00	



JOB SHEET

Forest Stand Improvement Tree/Shrub Site Prep & Establishment (Forest Management)

Landowner: Kristen Dotson and Bryan Scholnick

Lifetime of Practice: 15 years

***This Job sheet must be attached to your completed application**

Purpose (check all that apply)	
<input checked="" type="checkbox"/> Site preparation	<input checked="" type="checkbox"/> Tree/Shrub establishment
<input checked="" type="checkbox"/> Tree/Shrub stand improvement	<input type="checkbox"/> Restore native plant communities
<input type="checkbox"/> Long-term erosion control and improvement of water quality	<input type="checkbox"/> Increase the quantity and quality of forest products
<input type="checkbox"/> Wildlife habitat enhancement	<input type="checkbox"/> Other

Forest Management Practice and Details *Provide the following: 1) attach a map delineating prescription area and sub-treatment areas if applicable; provide name and acreage features for treatment areas 2) descriptions of current stand location and conditions, stand treatment plan, plant species to be used, plant spacing, and site preparation; 3) a project management timeline from your approved Forest Stewardship Plan.*

1) See attached map
 Project area: 12.27 acres
 Zone A: 1.28 acres
 Zone B: 2.08 acres
 Zone C: 0.47 acres
 Zone D: 0.69 acres

2, 3) See attached scope of work document.

Permits *Are there any permits necessary for the project? If so, please list below and include a copy of the permit.*

All project treatments are covered by an approved forest stewardship plan, therefore no permits are needed.

Landowner must comply with local, state and federal regulations and permitting requirements.

1) Forest landowners may need a permit from the WA State DNR for forest management activities
<http://www.dnr.wa.gov/businesspermits/forestpractices/Pages/Home.aspx>

Or

From through the Forest Practices Rules, see the King County specifics here:
<http://www.co.king.wa.us/property/permits/info/SiteSpecific/forest.aspx>

2) There may be permits needed to apply herbicide near aquatic areas of their buffer. See the WA State Department of Ecology website for further details: <http://www.ecy.wa.gov/programs/wq/pesticides/>

Type and Source of Plant Material *Will you use potted plants, bareroot plants, b&b plants or a combination? Where will you get the plants from and when?*

Plant material will be native species adapted to the site to minimize maintenance and care.

Timberline Silvics, the contractor, will plant bareroot plants that have been sourced from the Puget Sound. If additional plant material is purchased to augment the Winter 2021 planting, that material can be bareroot, live stake, potted nursery stock or ball and burlap inventory. There are a number of local native plant nurseries where native trees, shrubs and emergents can be purchased. Refer to the attached list of native plant nurseries for local King County sources of native plant material as well as sources in the greater Puget Sound region.

Site Preparation *List what method(s) of site preparation will be used, who will be doing the work, when will the work be done.*

Site preparation will include a combination of weed control and thinning. Non-native/invasive species control will target scotch broom, English holly, and Himalayan blackberry. Specific weed control prescriptions are detailed below. Note: A permit may be required when performing weed control with or without herbicide in or near an aquatic area and its buffer.

**It recommended that landowners work with a professional licensed herbicide applicators for applications in sensitive areas or with difficult to remove species. It may be that some of the following formulations are only available for sale to a licensed applicator.*

Weed Control Prescriptions:

Himalayan & Evergreen Blackberry Control –

- **Manual control:** Mow or cut the blackberry canes to less than 1 foot in height, then grub/dig out the roots attached to the cut canes. Thorough removal of blackberry roots in this manner, while labor intensive can reduce the blackberry population and cover in the prepared area by 90 – 95%. Monitor for re-growth in the following growing seasons; dig up any re-growth.
- **Chemical Control:** An alternative control method includes herbicide. One technique involves cutting/mowing the canes and swabbing the freshly cut canes with an approved herbicide. Foliar spray of blackberry is another effective control method. It is recommended that blackberry is mowed early in the summer and sprayed on the foliar re-growth the next fall (September/October). Do not spray planted seedlings. **Always follow label rates and instructions.**

Scotch Broom Control-

- **Manual Control:** Scotch broom can be manually controlled through digging, pulling, or cutting. Scotch Broom reproduces primarily through seed production so be sure to not allow seeds to develop before manual control. Digging or pulling is best accomplished by the use of a weed wrench. Remove as much of the root as possible. Mowing is most effective on larger plants in the late summer.
- **Chemical Control:** Scotch broom can be controlled through a foliar spray or basal bark/ cut stump treatment. **Always follow label rates and instructions.**
 - **Foliar Spray:** Most effective in spring and again in the fall when plants are actively growing. Thoroughly wet actively growing parts. Can use the active ingredients of glyphosate or triclopyr. Glyphosate is non-selective and will damage other vegetation it contacts; glyphosate is most effective when applied in spring. Triclopyr will not damage grass; triclopyr can be applied any time the plant is actively growing. Do not mow plants until herbicide has been allowed to move through plants. Re-treatment the following year may be necessary to control late-germinating plants.
 - **Basal Bark and Cut Stump:** Wipe concentrated herbicide on recently (within moments) cut stump. Effective active ingredients include triclopyr ester and 2,4-D.

Holly & Laurel Control-

- *Manual Control: Not recommended.* Small plants can be dug up when the soil is moist. Regularly check area for re-growth. For larger plants cut stems and trunks as close to the ground as possible. Roots may be dug out. Be sure to stabilize soil if large quantities are disturbed. If roots are not dug up, break off any new stems as they grow back for multiple growing seasons.
- *Chemical Control:* Large Holly and Laurel trunks should be cut as close to the ground as possible. Immediately (within minutes) treat the cut stump with an application of triclopyr/imazapyr herbicide. An alternate technique, called frilling, involves incising deep cuts through bark into trunks at a 45 degree angle. Immediately treat the frills by pouring triclopyr/imazapyr herbicide into the cuts. Best results are achieved during periods of active growth and after full leaf expansion. Monitor for re-growth (seedlings and re-sprouting) and treat accordingly. Do not spray herbicide directly holly and laurel leaves, which have a waxy layer that prevents chemicals from being absorbed. **Always follow label rates and instructions.**

Overstory Manipulation Prescriptions:

Felling: Felling is the act of cutting down a tree. This is one of a few techniques that can be utilized to increase light penetration to the understory and remove undesirable trees from the canopy. The target species for thinning is red alder and the target spacing after thinning is 13' on average.

Minimum overstory retention: A minimum of 30% existing tree canopy project area wide will be retained.

Pre-commercial/Non-commercial Thinning: Thinning will be prescribed by the following stand density guide:

	A	B	C	D	E
Shade Tolerance Class	Species	Minimum Reforestation Density (<2" dbh)	Young Stand Density (2-9" dbh)	Older Stand Density (≥10" dbh) Thin To:	Thin Again When:
Intolerant	Red alder	13' x 13'	13' – 15'		
	Western larch	or	or	D + 7	D + 4
	Lodgepole pine	258 spa	194-258 spa		
	Black Cottonwood				

Biomass Management Prescriptions:

When trees and shrubs are managed within the forest, biomass is created. This downed woody material is important to be retained on-site to maintain soil nutrients, wildlife habitat, and suppression of weed seed germination.

Native Shrub Retainage –

- At minimum, 15% of existing native shrub cover will be retained during site prep. This may be grouped around retained trees.
- During maintenance: all native shrubs that are not within the 4-foot clearing zone around planted trees, or otherwise not directly competing for light with planted trees will be retained

Standing Dead Wood (Snags) –

- All existing standing dead wood greater than 10 inches (snags) will be left standing onsite unless the tree poses significant hazard to structures or humans.

- Consider topping trees in order to create future snags. As a point of reference: in unmanaged lowland Western WA forests, there are an average of 11 snags per acre.

Downed Dead Wood (greater than 5 inches) –

- There will be a minimum of 6% cover (on the ground) of downed dead wood greater than 5 inches. Some wood may be piled to create habitat piles. This will equal 2 trees at 20 feet long (If feasible, at least 12 inches DBH on small end) per acre or ~2,615 square feet of downed wood. Wildlife experts recommend greater retention, 15-20% if protection of small animals and their predators is a management objective.

Fine Woody Debris (Mulched material or woody material less than 4 inches in diameter) –

- All fine woody debris (that does not include invasive species) will remain on site, either masticated, loped and scattered, or piled for wildlife habitat.
- If sites are not receiving mastication, then at least 40% of fine woody debris will be left on site. For steep slopes, at least 50%.

Home Ignition Zone (depending on slope, 150-200 feet around homes)

- Although Forest Health Management contracts do not specifically address firewise principles, considerations on biomass management can be made in the home ignition zone. *Please note these considerations here:* All work will be occurring outside of the Home Ignition Zone.

Care and Temporary Storage of Purchased Plant Material *Upon receiving the plant material, where will you store it and how will you care for it?*

All plant material should be stored in a cool location and well-watered prior to planting. In the case of bare root plants, inventory should be held in the source refrigerated facility as long as possible prior to planting. Bare root plants can be stored in the field for up to one to three weeks prior to planting by placing them in a shaded location where they will remain cool. Such a location should prevent freezing as well as exposure to warm temperatures. Additionally, bareroot inventory should be covered with a tarp to prevent drying. Bareroot stock that is expected to emerge from dormancy prior to planting should be heeled into a soil bed. To heel-in, dig a v-shaped trench to a depth that accommodates covering the seedling roots when back-filled with soil.

Installation *Provide the following details: 1) Plant Installation Prescription: 2) Plant Protection Prescription: 3) Weed Suppression Prescription: 4) Erosion Control Prescription*

1) Plant Installation Prescription:

Live Stake Inventory: Live Stakes and whips should be planted using a planting bar. Stakes and whips are to be 3 to 4 feet long, and a minimum of ½ inch in diameter. Stakes should be stored in a bucket of water until planted. Buds should face up in the bucket. Soaking before planting greatly increases the survival of live stakes and whips.

Potted & Plug Inventory: Potted plant material should be shovel planted to the same depth that they grew in the pot. Plants will be well watered prior to planting. Prior to digging a hole for the plant, prepare the planting location by removing a grass sod within a 1.5 foot diameter circle, being careful to remove roots as well as above ground portions of the plant. Dig a hole for the container in the center of this cleared circle twice the size of the plant's pot. Backfill the hole with soil while using care to avoid leaving air pockets in the soil.

Bareroot Inventory: Bare root seedlings should be shovel planted to the same depth that they grew in the nursery fields. Roots will remain moist once they are removed from the shipping bundles until they are planted. Roots will be placed in a natural position in the soil without being crowded or turned up. Soil will be packed firmly around the root system, leaving no air pockets. Prior to digging a hole for the plant, prepare the planting location by removing all grass sod within a 1.5-foot diameter circle, being careful to remove roots as well as above ground grass. Dig a hole for the bare root plant in the center of this cleared circle.

2) Plant Protection Prescription:

Tree Protectors (for sites where deer/elk browse is anticipated): Install Plastic Mesh or netted deer sleeves on newly planted western redcedar to protect trees from deer browsing. Weave 6 ft bamboo stakes through each tube and shove at least 8 inches into the ground in order to stabilize the mesh tubes and keep them on trees. The tube must be tall enough to protect terminal bud; be sure that the terminal bud is a couple inches lower than the top of the tube. Each year the tube should be pulled up to cover the terminal bud as the tree grows. Keep tubes on until terminal bud is above the deer browse level, approximately 5 feet tall. Make sure side branches within the tube are positioned vertically to allow for successful growth.

As the trees mature, inspect them periodically for damage from deer rubbing. If rub is occurring, steps must be taken to protect trees. Effective techniques include temporarily fencing trees with woven fencing or chicken wire or installing one or two steel posts next to a tree. Flared bases on posts should be set in-line with the trunk to reduce root damage when driven in. Posts are especially effective in protecting smaller trees, and light gauge steel types 4 to 6 feet long can be used.

3) Weed Suppression Prescription

No weed suppression prescriptions are needed for this project.

4) Erosion Control Prescription

No erosion control measures are needed for this project.

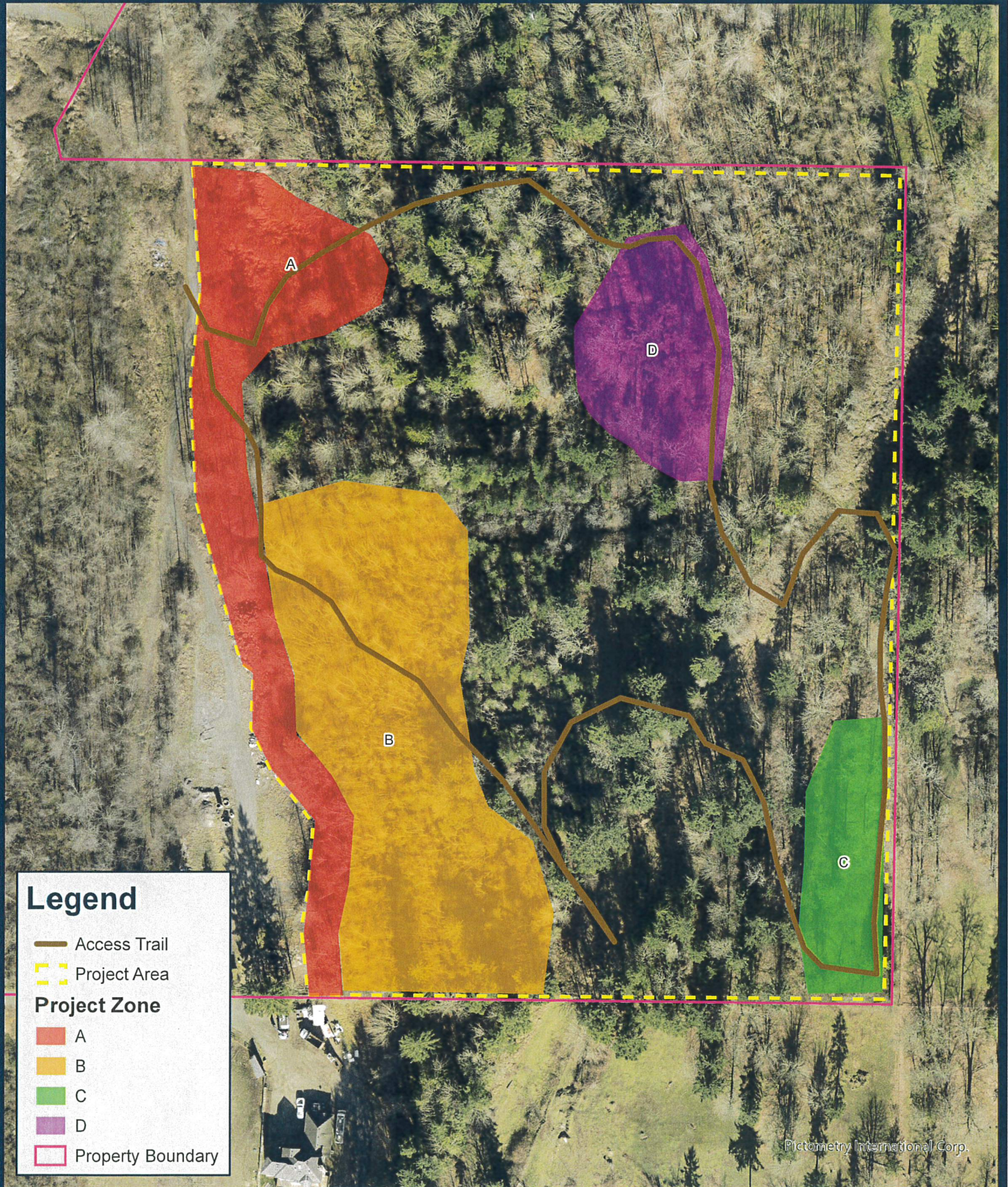
Planting Project Maintenance and Monitoring *The planting must be inspected periodically and protected from damage so proper function is maintained. The goal for the project is to reach 80% survival after 3 years. Please describe the maintenance and monitoring plan.*

Treatments must be inspected periodically and protected from damage so proper function is maintained and resource damage is minimized, including assessment of insects, disease and other pests, storm damage, and damage by trespass. The results of inspections shall determine the need for additional treatment under this practice.

Replace dead or dying trees and shrubs and control competing vegetation to support successful establishment. Periodic application of mulch may be needed to maintain plant vigor. Periodic harvest of trees and shrubs (thinning and brushing) may be necessary to maintain the health and vigor of the stand and support its development toward more mature stand conditions. Keep large dead and dying trees for cavity nesting wildlife and bird species and as a source of downed wood in the forest understory and in adjacent or interior aquatic habitats.

Where droughty soils and hot growing conditions are anticipated, supplemental watering is recommended. In such cases the District recommends watering planted nursery stock for a minimum of 3 summers following planting. Young bare root, container, and ball/burlap plants have a reduced root system that hampers their ability to survive during the dry spring or summer months. Watering a minimum of once every two weeks during the dry summer will promote greater rates of survival. Watering once per week is preferable.

Monitor treatment areas for re-growth of non-native/invasive species and control accordingly. Utilize weed control techniques prescribed in the Site Preparation section of the Job Sheet. Species to monitor include Himalayan blackberry, scotch broom, English holly, and any listed King County Noxious weeds.

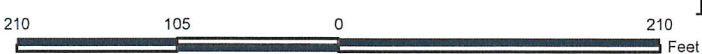


Legend

- Access Trail
- Project Area
- Project Zone**
- A
- B
- C
- D
- Property Boundary



Forest Health Management Project Map
Kristen Dotson and Bryan Scholnick
29224 Thomas Road SE, Kent, WA 98042



DISCLAIMER: While every precaution was taken in preparing this map, the publisher disclaims any warranty of fitness or accuracy of the data. The map is approximate in nature, based on compilation of data from multiple sources, and should not be relied upon or referenced in legal documents, including property deeds, title reports, and contract documents, nor substituted for appropriate survey and/or engineering analysis. The user of the map acknowledges its limitations, assumes all responsibility for its use, and agrees to hold the publisher harmless for any damages that may result from the use of this map. This map is subject to change without notice.

KCD Planner: Brett Anderson
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May 06, 2021



Northwest corner of Zone A, looking southeast



Northeast portion of zone B, looking west



East edge of zone C, looking northwest



South end of Zone D, looking north

Ag Drainage – Consent Agenda Item
6/14/21

1st item:

AI 21–040

Interlocal Agreement (ILA) between SVWID and KCD to complete drain tile and beaver management projects for 2021 with a maximum spend of \$72,000:

- a) Sub-contract engineering services for one drain tile project in Cherry Valley at the Laird Farm. The SVWID will manage the engineering services from completing the project plan set through completion of the tile construction phase. This will include applying for all permits.
- b) Sub-contract engineering services for two beaver management projects that will include working with the WDFW (Wash Dept Fish & Wildlife) to find a path to permit beaver pond levelers on two farms. Pond levelers are a device to manage beavers in a non-lethal way, but these devices were banned by the WDFW recently in fish-bearing watercourses because there is concern that they block fish passage. The SVWID will hire and manage an engineer to design a fish-friendly pond leveler. The SVWID will manage the permit application process.

2nd item:

AI 21–041

Approval of KCD Ag Drainage Part 1 Projects for 2021 with max spend of \$140,000:

- a) Funds will come from the 2019 King County Flood Control District Phase 6 grant award and leave a balance of approximately \$30,000.
- b) Competitive bid process was completed on May 16th, 2021. Winning bidder was Southworth & Sons, LLC for a total of \$137,546. One other bid was received for \$148,322.
- c) This bid package includes four projects on six farms: one project is in the Snoqualmie Valley are on the Gaisford farm in Carnation, one project in May Valley on the Winterbrook farm, one project on JB Lawns in Samamish, and one project on Ecolibrium Farm in Samamish area as well.
- d) There will be a total of approx. 9,000 linear feet of ag ditches maintained and four culverts installed.
- e) Estimate about 100 acres of crop lands will be returned to productivity.

3rd Item:

AI 21–042

Approval of KCD Ag Drainage Part 2 Projects for 2021 with max spend of \$40,000:

- a) Funds will come from Working Lands Initiative – Ag Drainage. This funding was approved by the board as part of the 2021 work plan in the May 2021 board meeting.
- b) Competitive bid process was completed June 7th, 2021 Winning bidder is IO Environmental & Infrastructure for \$39, 678.
- c) Projects include three farms all in Enumclaw: DeDios farm, King farm, and Thiele farm.
- d) There will be a total of 3,000 linear feet of ag ditches maintained and four culverts installed.
- e) Estimate about 25 acres of crop lands will be returned to productivity.

Interlocal Agreement Between King Conservation District and the Snoqualmie Watershed Improvement District for Support to the Agricultural Drainage Program

This Interlocal Agreement is made and entered into by the King Conservation District, a Washington municipal corporation (hereinafter referred to as "KCD"), and the Snoqualmie Valley Watershed Improvement District, a Washington municipal corporation (hereinafter referred to as "WID") pursuant to Chapter 39.34 RCW and Chapter 89.08 RCW, referred to herein individually as "Party" or collectively as the "Parties."

RECITALS

WHEREAS, WID was established in 2015 pursuant to Chapter RCW Chapter 87.03 with the purpose and authority to address agricultural water supply, drainage improvements, and other water-related issues in the Snoqualmie Valley and

WHEREAS, KCD was established in 1949 pursuant to Chapter 89.08 RCW with the purpose and authority to undertake programs and activities to protect and conserve natural resources throughout those portions of King County that are within the District, including all the areas served by the WID; and

WHEREAS, KCD has work plan commitments to work on agricultural drainage projects in the summer 2021, and

WHEREAS, KCD is not able to meet the program coordination and timeline requirements for 2021 projects with current staff, and

WHEREAS, WID does have staff and project knowledge and capacity to take on these tasks for the 2021 project season, and

WHEREAS, Chapter 39.34 RCW (Interlocal Cooperation Act) and RCW 89.08.200 authorize and provide that KCD and WID may enter into an agreement for joint or cooperative action;

Now therefore, the Parties mutually agree as follows:

- B. The Parties agree to the following regarding billing and payment:
 - 1. WID will invoice KCD for services provided on a quarterly basis. WID may submit invoices more frequently if necessary, during construction season.
 - 2. Payment to WID for submitted invoices will be made by KCD within forty-five (45) days of receipt of invoices.

V. Period of Performance

This Agreement shall become effective upon its signature and will end on December 31, 2021 unless terminated sooner or extended as provided herein.

VI. Duration, Termination, and Amendment

- A. This Agreement may be terminated by either Party upon 30 days written notice. In the event of termination, payment will be made by KCD for work performed by WID through the date of termination.
- B. This Agreement is not assignable by either Party, either in whole or in part.
- C. This Agreement is a complete expression of the intent of the Parties and any oral or written representations or understandings not incorporated herein are excluded. The Parties recognize that time is of the essence in the performance of the provisions of this Agreement. Waiver of any default shall not be deemed to be waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such through written approval by the Parties which shall be attached to the original Agreement.
- D. Funding or financial obligations under this Agreement beyond the current appropriation year are conditional upon appropriation by the KCD Board of Supervisors of sufficient funds to support the activities described in this Agreement. Should such appropriation not be approved, this Agreement will terminate at the close of the current appropriation year.

VII. Indemnification and Hold Harmless

- A. To the fullest extent allowed by law, KCD shall protect, defend, indemnify, and save harmless WID, its officers, officials, and employees, while acting within the scope of their employment, from any and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from KCD's own negligent acts or omissions, or the negligent acts or omissions of KCD's officials, officers, or employees

Approved as to Form

King Conservation District

By: _____
Title: Attorney

By: _____
Title: Executive Director

Scope of Work
KCD Agricultural Drainage Program Support 2021

King Conservation District's Agricultural Drainage Program provides coordination, project management, and contracting support to help agricultural property owners improve the drainage on their properties in order to support agricultural production while applying pre-approved best management practices to ensure regulatory compliance. The work is conducted in partnership with the King County ADAP program, which serves as the lead for project design, permitting, defishing, and planting. KCD's work is funded through KCD Rate and Charge funding, King County Flood Control District, and KCD Working Lands Initiative funding.

Under this Scope of Work, WID will perform activities as described below in cooperation with King County ADAP and KCD Farm Team staff.

Task 1 - Technical Assistance

Subtasks:

1. Drain Tiles:

- Provide Engineering and Project Management Services to complete drain tile projects in SVWID Basin 9 (Tuck Creek Planning Area) and SVWID Basin 4 (Cherry Creek Planning Area) consisting of:
 - Completion of engineered drain tile project plans.
 - Permits.
 - Attend pre-bid site meeting.
 - Advise on material purchases.

Be onsite during construction phase and available for pre/post project meeting with contractor.

2. Beavers:

- Initial Site Assessment of Beaver Dam(s).
- Recommendation for specific on-site management applications with contracted/agency technical engineering assistance
- Costs associated with materials and construction of on-site beaver management applications.
- Permitting fees and permitting management for notching and/or removal of

Estimated Costs

WID Staff Costs	Hourly Rate	Quantity	Total
Seasonal Staff June 15 th , 2021- December, 31 st , 2021	\$30-70/hour	200-600 hours	Max = \$17,000

Engineering (Professional services)	Hourly Rate	Quantity	Total
Drain Tile Engineering Services	\$80-170/hour	200-400 hours	Max = \$12,000
Beaver management design engineering	\$80-170/hour	200-300 hours	Max = \$13,000

Beaver Project	Total
Materials & Installation	\$20-30,000

Executive Director Report

**Interim Executive Directors Report
King Conservation District
June 2021**

District Staffing Reorganization

On May 26, the King County Board of Supervisors voted to approve a motion to reorganize District staff. As a result of this vote, all Director level positions were eliminated from the organization. This directly impacts the Director of Stewardship, the Finance Director, the Engineering Director, and the Engagement positions. This was a difficult decision, and I did not make it lightly. However, the structure of the agency had become heavily weighted toward management, without the staff needed to support our core work.

I propose adding a Finance and Administration Manager, an HR manager, hiring a Deputy/Stewardship position and making changes to reporting relationships. I am in discussions with Union leadership and will move forward with hiring these positions later this month or early next depending upon the outcome of those discussions.

I am hiring a temporary Controller and Accountant to assist us during the transition. Those positions will start next week. We currently have a part-time, contract HR manager, Jamie Ward, who has been instrumental in helping us over the past three months and he will continue to work with us during this transition.

I am meeting with the funders of our various contracts this week and next to ensure that this work is completed.

Finance Update

Last month we brought in a consultant, Amy Michael, to assist us in clarifying and streamlining our financial processes and procedures. Amy is a professor, a CFO and assists agencies in all things financial. She has been instrumental in helping us to identify the various systems individuals and teams are using to track financial information and monitor grants and contracts. She has met with staff and is in the process of drafting a report with her findings and recommendations.

Amy has agreed to continue working with us during the transition. She will be creating new financial reports and ensuring that our basic financial practices continue.

Board Development

Last month we hired Third Sector Company to assist us with Board Development. Randy and Pat from Third Sector have met with Board members, Councilmember Fincher, Mike Lufkin, staff and the State Commission to get input into current Board practices. They will be presenting their findings and recommendations to the Board this week and will then provide Board Development training and support.

Equity Training

I have contacted several agencies about providing Equity Training for the Board, staff, and Advisory Committee. Given all the transitions, we will likely schedule this training to begin once new staff have been hired.

New Business

Lorna Miss

From: Mark Dostal
Sent: Thursday, June 10, 2021 4:39 PM
To: Lorna Miss; Cynthia Setel
Subject: FW: Letter of Interest in Joining KCD's Advisory Committee
Attachments: Reyneveld_Resume_2021.doc

Here is the original email from Sarah Reyneveld for her interest in joining the KCD Advisory Committee.

From: Sarah Reyneveld <sarahreyneveld@gmail.com>
Sent: Saturday, February 27, 2021 3:46 PM
To: Mark Dostal <mark.dostal@Kingcd.org>
Subject: Letter of Interest in Joining KCD's Advisory Committee

Dear Mark,

I write regarding my enthusiastic interest in joining the King Conservation District Advisory Committee. As a public sector attorney, longtime conservationist, and community advocate, I am excited about the possibility of helping to deliberate and advise the King Conservation District on policy issues. The King Conservation District plays a critical role in conserving our natural resources by restoring streams, waterways and wetlands for our birds, salmon and orcas, protecting water quality, and promoting soil health, tree canopy in urban areas, forestry stewardship, and farm conservation. The District is at a critical juncture and needs guidance to help promote transparent and effective governance, and enhanced service delivery, education, outreach, and assistance to urban and rural communities in King County. It would be an honor to help advise the King Conservation District to ensure it leads the nation in preserving natural resources through environmental stewardship, justice, and climate action.

I am the granddaughter of a dairy farmer, a lifelong environmentalist, and parent of two young children from Seattle. I currently serve as a Managing Assistant Attorney General and have served as an Assistant Attorney General for over eight years. I bring 15-years of experience as a public servant and community leader, including as a public sector attorney, policy analyst, and board member helping to oversee and manage large budgets and hire and supervise staff. I became passionate about natural resource stewardship, conservation, and sustainable farming at an early age. After graduating from college, I worked for the Washington State Legislature, in an environmental non-profit performing ecosystem services analysis, and as a law clerk for the Department of Ecology. I have worked collaboratively with diverse communities in King County while serving on the boards of Washington Conservation Voters, Northwest Natural Resource Group, and the King County Women's Advisory Board.

I would be honored to join the King Conservation District Advisory Committee and to work with all our communities, including urban and rural, landowners and renters, and Black, Indigenous and People of Color to better ensure that King Conservation District is a leader in helping promote sustainable, just, and responsible stewardship of our natural resources and environment. I've attached a resume for your reference.

Thank you! I look forward to hearing from you.

Sarah M. Reyneveld
cell: 206-795-7555

Sarah M. Reyneveld
7353 16th Ave. N.W. Seattle, WA 98117
206-795-7555
sarahreyneveld@gmail.com

EDUCATION

University of Washington School of Law, Seattle, Washington

Juris Doctor, June 2011

- Associate Editor-in-Chief for Articles, Washington Journal of Environmental Law and Policy
- Elected President and Vice President of the Graduate and Professional Student Senate (GPSS) (2009-2011), full scholarship

University of Washington, Daniel J. Evans School of Public Affairs, Seattle, Washington

Masters of Public Administration, August 2008

- Member, *Pi Alpha Alpha*, the National Honor Society for Public Affairs and Administrators
- Elected Vice President of GPSS (2007-2008), full scholarship

Smith College, Northampton, Massachusetts

Bachelor of Arts, 2003, Government.

- Graduated Cum Laude; Awarded High Honors in the Government Department for senior thesis.

Oxford University, England

Visiting Student at Wadham College, 2001. Studied Politics, Philosophy, and Economics (PPE)

RELEVANT WORK EXPERIENCES

Office of the Washington State Attorney General, Labor and Industries Division, Seattle, Washington

Managing Assistant Attorney General, April 2018-present; *Assistant Attorney General*, May 2012-April 2018

- Manage a team of six Assistant Attorney Generals at the Attorney General's Office. Carry out management duties, including mentorship and coaching, coordinating with team members, tracking caseloads, implementing management plans, assigning cases, and serving as a member of the extended management team.
- Successfully litigate a high-volume caseload of complex industrial insurance and Wage Payment Act (WPA) cases. Represent the Department of Labor and Industries (Department) in full evidentiary hearings before the Board of Industrial Insurance Appeals (Board) and Office of Administrative Hearings (OAH), jury and bench trials in King County Superior Courts, and the Court of Appeals, Division I.
- As a member of the Employment Standards Team, direct wage investigations in wage theft cases, litigate Wage Payment Act cases enforcing minimum wage, agreed wage, and/or overtime pay laws, and advise the Department on Equal Pay Opportunity Act (EPOA) and similar legislation. Provide client advice involving application of employment standards, prevailing wage, and child labor laws that involve sensitive legal issues that are important to business and labor.
- As a Program Advisor to the Office of Medical Director (OMD), advise OMD on issues relating to the Medical Provider Network, Medical Treatment Guidelines, and rule-making. Represented OMD in litigation pertaining to provider appeals of Department decisions involving the Medical Provider Network and Department rules. Serve as Department lead and advise the Department on litigation pertaining to opioids and as a member of the AGO Opioid Taskforce.
- Advocated for the Attorney General's legislative and budget priorities by lobbying members of the Washington State Legislature, responding to request from Legislators and legislative staff, and testifying at committee hearings as the 2016 "Dave Horn" Legislative Fellow.

University of Washington Daniel J. Evans School of Public Policy and Governance, *Lecturer for Public Policy Implementation and the Law*, Seattle, Washington, September 2018-present

- Taught administrative law to public managers, including lecturing and facilitating class discussions on the constitutional context of administrative law; the rulemaking process; evidentiary administrative adjudication; enforcement; transparency; and judicial review of administrative actions.
- Wrote course materials, including syllabus, assignments, and lectures.
- Recruited guest lecturers and facilitated guest lectures in administrative law and public policy.

Office of the Washington State Attorney General, Torts Division, Olympia, Washington

Law Clerk (Rule 9), June 2010-August 2010

- Conducted legal research and prepared a variety of pre-trial motions. Drafted motions in limine, trial briefs, jury instructions and participated in witness preparation for trial.
- Researched and wrote a summary judgment motion that resulted in the defendant filing a stipulated order dismissing claims against the state with prejudice.
- Researched and prepared a mediation memo and assisted in representing the Torts Division in mediation.

Office of the Washington State Attorney General, Ecology Division, Olympia, Washington

Legal Extern, June 2009-September 2009

- Conducted legal research, analysis and prepared client advice memos focused on water resources, hazardous waste management and spill prevention, air quality and shorelines.
- Worked with attorneys in the division to provide statutory, legal and case analysis for the Department of Ecology.
- Assisted in the pre-trial discovery process by drafting deposition questions and organizing exhibits.

Government Accountability Office, Washington, D.C.

Graduate Student Analyst, May 2005–December 2005

- Researched and analyzed funding mechanisms for Natural Resources and Environment team-project on clean water trust fund.
- Prepared audit documentation and led interviews with federal, state, and industry officials.
- Worked with Office of General Counsel on analysis of state taxation mechanisms.

Graduate and Professional Student Senate, University of Washington, Seattle, Washington

President, Vice President, Policy Analyst, December 2006-present

- Represented 12,000 UW graduate and professional students to the University of Washington Board of Regents, Washington State Legislature, Congress, and UW President, Provost and Administration.
- Conducted policy research, drafted administrative policy statements, legislation and lobbied for increased quality and access to graduate and professional education.

Executive Policy office of Governor Gregoire, Olympia, Washington

Research Assistant, December 2005–December 2006

- Analyzed and researched education policy issues, prepared memoranda and reports, and presented findings to the Washington Learns' committees.
- Analyzed quantitative and qualitative research and summarized findings in memorandum and reports to the Governor, Committee Members and Governor's Executive Policy Advisors.
- Co-authored Reference of Six States: K-12 Funding formulas in Colorado, Kentucky, Maryland, Massachusetts, North Carolina and Oregon and presented findings to the K-12 Advisory Committee to fulfill legislative mandate of ESSB 5441.

Office of State Senator Pat Thibaudeau, Olympia and Seattle

Legislative Assistant, December 2004–December 2005

Session Legislative Aide, January 2004–March 2004

- Tracked the progression of legislation and followed-up on committee hearings and secured member's testimony. Researched issues, policies and laws on a variety of subjects on behalf of the member.

- Reviewed and/or drafted articles, notes and press releases.
- Solved constituent casework and acted as a liaison to state agencies on behalf of constituents in the 43rd District.
- Supervised Session Legislative Aide and Intern.

Publications and Research

- *Stranger Than Fiction: An "Inside" Look at Environmental Liability and Defense Strategy in the Deepwater Horizon Aftermath*. December 2011. Washington Journal of Environmental Law & Policy. William Rodgers, Jason DeRosa and Sarah Reyneveld.
- *Washington Learns: World-Class, Learner Focused, Seamless Education*. November 2006. Office of the Governor. Research Assistant.
- *Reference of Six States: K-12 Funding formulas in Colorado, Kentucky, Maryland, Massachusetts, North Carolina and Oregon*. August 2006. Joint Project of Washington Learns, the Office of Financial Management, and the Office of Superintendent of Public Instruction. Research Team: Melissa Beard, Heather Moss, Isabel Munoz-Colon and Sarah Reyneveld.

Select Awards

- Inaugural Young Alumni Award, Daniel J. Evans School of Public Policy and Governance, 2016
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