

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

May 10th, 2021

1 **Supervisors Present:** Burr Mosby – Chair; Kirstin Haugen – Vice Chair; Bill Knutsen –
2 Auditor; Jim Haack – Supervisor; Chris Porter – Supervisor

3 **Guests Present:** Jean Fike – WSCC; Alan Chapman – WACD; Ryan Baye – WACD;
4 Jeanette Dorner – WACD

5 **Staff Present:** Lorna Miss; Liz Clark; Cynthia Setel; Jessica Saavedra; Laura Redmond;
6 Mary Embleton; Brandy Reed; Deirdre Grace; Carrie King; Liz Stockton; Nikki Wolf; Ava
7 Souza

8 **Preliminary Matters:**

9 Chair Mosby called the meeting to order at 4:04 PM. All attendees introduced themselves.
10 Mosby asked for additions or corrections to the current agenda. Two items were added under
11 Unfinished Business – Executive Director search and board governance.

12 **Knutsen moved; Haack seconded, passed unanimously a motion to approve the**
13 **amended agenda (5-ayes, 0-nays).**

14 **Consent Agenda:**

15 Chair Mosby read the consent agenda items aloud.

16 a) Board Minutes

- 17 1. 4/12 Regular Board of Supervisors Meeting
18 2. 4/26 Grant Subcommittee Meeting

19
20 b) LIP Applications

- 21 1. AI 21-031: Charles Mapali and Lori Brown – Riparian Buffer
22

23 c) Member Jurisdiction Grant Applications

- 24 1. AI 21-032: City of Normandy Park – Community Forester Stewardship Program
25 2. AI 21-033: White River Valley Museum – 2021 Support for Farm Programs and
26 Projects
27 3. AI 21-034: City of Shoreline – Green Shoreline Partnership 2021
28

29 Knutsen pulled one item for discussion – LIP Application - AI 21-031: Charles Mapali and
30 Lori Brown – Riparian Forest Buffer.

31
32 **Haugen moved; Knutsen seconded passed unanimously a motion to approve the**
33 **consent agenda without LIP Application - AI 21-031: Charles Mapali and Lori Brown**
34 **– Riparian Forest Buffer (5-ayes, 0-nays).**

35 **Knutsen moved; Haugen seconded passed unanimously a motion to approve LIP**
36 **Application - AI 21-031: Charles Mapali and Lori Brown – Riparian Forest Buffer (5-**
37 **ayes, 0-nays).**

38

39 **Public Comment:**

40 Ryan Baye of WACD provided a few updates and asked about KCD's interest in hosting the
41 Northwest Area meeting.

42 Jeanette Dorner, WACD President, expressed thanks for Chris and Kirstin's participation in
43 WACD leadership and in important committee work.

44 **Finance:**

45 Souza provided an update on the 2019 Audit.

46

47 **Knutsen moved; Haugen seconded passed unanimously a motion to approve AI 21-**
48 **035: check number 23295 through 23359 for a total of \$428,301.08; non-payroll EFTs**
49 **totaling \$2,359.47; Bank Fees of \$48.00; Void Check of \$0.00; and March 2021 Payroll**
50 **for \$222,876.81 (5-ayes, 0-nays).**

51

52 **Unfinished Business:**

53

54 Reed presented AI-21-038 King CD / Snohomish CD Interlocal Agreement for Area
55 Forester Pilot Program Services.

56

57 **Knutsen moved; Haack seconded, passed unanimously a motion to approve AI-21-038**
58 **King CD / Snohomish CD Interlocal Agreement for Area Forester Pilot Program**
59 **Services (5-ayes, 0-nays).**

60

61 Vice Chair Haugen reported that the KCD Executive Director search has recommenced and
62 there has been a large response.

63 Vice Chair Haugen discussed board governance training by Third Sector.

64 **Haugen moved; Knutsen seconded, passed unanimously a motion to authorize**
65 **Executive Director Setel to sign a contract with Third Sector for board governance**
66 **training. (5-ayes, 0-nays).**

67

68 **New Business:**

69 To streamline financial systems and increase transparency, Executive Director Setel hired
70 finance consultant, Amy Michael. Setel will be presenting to the King County Council on
71 May 25th, highlighting KCD operations in 2020 during the pandemic and the current district
72 reorganization and transition.

Page 3 of 4
Board of Supervisors Meeting Minutes
May 10, 2021

73 Vice Chair Haugen provided an update on the joint WACD/WSCC elections committee. The
74 KCD Advisory Committee has also formed an election reform subcommittee.

75 Liz Stockton presented a work plan budget for agricultural drainage work, AI 21-036:
76 Agricultural Drainage funds to be spent from the Working Lands Initiative funding.

77 **Haugen moved; Knutsen seconded, passed unanimously a motion to approve AI 21-**
78 **036: Approval of Agricultural Drainage funds to be spent from the Working Lands**
79 **Initiative funding (5-ayes, 0-nays).**

80 Stockton discussed AI 21-037: Consideration of Removing Prevailing Wages from KCD's
81 Small Public Works Contracting Policy. No action was taken.

82

83 **Executive Session:**

84

85 Chair Mosby indicated that the Board would be moving into an Executive Session for the
86 purpose of discussing Collective Bargaining per RCW 42.30.140, Sub (4) a. Mosby stated
87 that the Executive Session would last 30 minutes, unless extended. The Board moved into an
88 executive session at 5:20 PM using a separate teleconference line. The Board requested 15
89 additional minutes at 5:50 PM. The Board requested 5 additional minutes at 6:05 P.M. The
90 Board meeting was reconvened by Mosby at 6:10 PM. No decisions, actions, or motions
91 were made following the session.

92

93 There was no more business before the Board.

94

95 **Knutsen moved; Haack seconded passed unanimously a motion to adjourn the meeting**
96 **at 6:15 PM. (5-ayes, 0-nays).**

97

98

99

100


Authorized Signature


Date

101

102

103

104

105

106

107

Summary of Motions

108 Knutsen moved; Haack seconded, passed unanimously a motion to approve the
109 amended agenda (5-ayes, 0-nays).

110 Haugen moved; Knutsen seconded, passed unanimously a motion to approve the
111 consent agenda without LIP Application - AI 21-031: Charles Mapali and Lori Brown
112 – Riparian Forest Buffer (5-ayes, 0-nays).

113 Knutsen moved; Haugen seconded, passed unanimously a motion to approve LIP
114 Application - AI 21-031: Charles Mapali and Lori Brown – Riparian Forest Buffer (5-
115 ayes, 0-nays).

116 Knutsen moved; Haugen seconded, passed unanimously a motion to approve AI 21-
117 035: check number 23295 through 23359 for a total of \$428,301.08; non-payroll EFTs
118 totaling \$2,359.47; Bank Fees of \$48.00; Void Check of \$0.00; and March 2021 Payroll
119 for \$222,876.81 (5-ayes, 0-nays).

120

121 Knutsen moved; Haack seconded, passed unanimously a motion to approve AI-21-038
122 King CD / Snohomish CD Interlocal Agreement for Area Forester Pilot Program
123 Services (5-ayes, 0-nays).

124

125 Haugen moved; Knutsen seconded, passed unanimously a motion to authorize
126 Executive Director Setel to sign a contract with Third Sector for board governance
127 training. (5-ayes, 0-nays).

128

129 Haugen moved; Knutsen seconded, passed unanimously a motion to approve AI 21-
130 036: Approval of Agricultural Drainage funds to be spent from the Working Lands
131 Initiative funding (5-ayes, 0-nays).

132

133 Knutsen moved; Haack seconded, passed unanimously a motion to adjourn the
134 meeting at 6:15 PM. (5-ayes, 0-nays).