

KING CONSERVATION DISTRICT

Special Board of Supervisors Meeting Minutes

August 23rd , 2021

1 **Supervisors Present:** Kirstin Haugen – Chair, Chris Porter – Vice Chair, Burr Mosby, Bill Knutsen, Brittney
2 Bush Bollay

3 **Staff Present:** Jessica Saavedra, Mark Dostal, Laura Redmond, Mary Embleton, Elizabeth Clark, Cynthia
4 Setel – Interim Executive Director

5 **Other Attendees Present:** Erin Claffin Reed – Your Part Time Controller, Tesa Piccioni – Your Part Time
6 Controller, Mike Lukfin – King County, Randy Brinsen – Third Sector, Pat McCowan – Third Sector, Jean
7 Fike – WSCC, Susan Sullivan, Luke Vannice – The Watershed Company, Jenn Black, Carmela Ennis –
8 King County Council

9 **Preliminary Matters:**

10 Chair Haugen called the meeting to order at 5:30 PM. All attendees introduced themselves. Haugen asked
11 for additions or corrections to the current agenda. There were none.

12 **Bush-Bollay moved; Porter seconded, passed unanimously a motion to approve the agenda (5-ayes,**
13 **0-nays).**

14 **Public Comment:**

15 Susan Sullivan, homeowner applying for the Landowner Incentive Program, introduced herself.

16 **Presentations:**

17 Third Sector gave a presentation on their work to support board governance. Draft board policies will be
18 considered at the September board meeting. The organizational purpose discussion will take place at the
19 September 27th meeting. Board and staff roles discussion will take place at the October 25th meeting.

20 **Unfinished Business:**

21 **Porter moved; Knutsen seconded, passed unanimously a motion to approve AI 21-056: Watershed**
22 **Company Sullivan Bulkhead Removal Project (5-ayes, 0-nays).**

23 Setel described the current vaccination and mask policy and informed the board that staff will be required
24 to wear masks indoors and socially distance in alignment with the latest state guidance. The board discussed
25 a potential vaccination requirement for employees.

26 **Mosby moved; Knutsen seconded, passed unanimously a motion to approve AI 21-060: Resolution**
27 **21-003: Local Government Investment Pool Authorization (5-ayes, 0-nays).**

28 Setel provided an update about the annual report due to King County by September 1, 2021. KCD will be
29 asking King County for an extension until December 31, 2021, to ensure accurate financial reporting. The
30 financial systems will be consolidated into one system this fall. Erin Claffin Reed and Tesa Piccioni from

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

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31 Your Part Time Controller introduced themselves and shared their current work to support accounting.
32 Setel said an outside audit from a firm could be helpful, in addition to the annual BARS audit.

33 Haugen indicated that the Board would move into Executive Session per RCW 42.32.110 litigation.
34 Haugen stated that the Executive Session would last 30 minutes unless extended. The Board moved
35 into Executive Session at 6:41 PM, using a separate teleconference line. The Executive Session was
36 extended until 7:26 PM. The meeting was reconvened by Haugen at 7:26 PM.

37 No action was taken in executive session and there was no further business before the Board.

38 **Mosby moved; Bush Bollay seconded; passed unanimously a motion to adjourn at 7:28 pm (5-ayes,**
39 **0-nays).**

40 The meeting at adjourned at 7:28 PM.

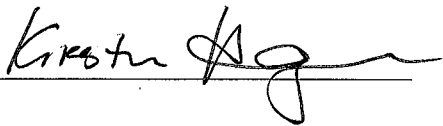
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42 Authorized Signature

Date

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9/27/2021

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Summary of Motions

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48 **Bush-Bollay moved; Porter seconded, passed unanimously a motion to approve the agenda (5-ayes,**
49 **0-nays).**

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