

# KING CONSERVATION DISTRICT

## Board of Supervisors Meeting Minutes

October 11th, 2021

1 **Supervisors Present:** Kirstin Haugen – Chair, Chris Porter – Vice Chair, Bill Knutsen –  
2 Supervisor, Brittney Bush Bollay – Supervisor

3 **Guests Present** Randy Brinson – Third Sector, Carmela Ennis – King County Council, Jean  
4 Fike – WSCC, Pat McCowan – Third Sector, Alan Chapman – WACD, Amy Michael, Erin  
5 Reed – Your Part-Time Controller

6 **Staff Present:** Lorna Miss, Jessica Saavedra, Elizabeth Clark, Kathryn Lewis, Carrie King,  
7 Liz Stockton, Rosa Méndez-Perez, Mary Embleton, Ellen Arnstein, Laura Redmond, Mike  
8 Lasecki

### 9 **Preliminary Matters:**

10 Chair Haugen called the meeting to order at 5:01 PM. All attendees introduced themselves.

11 Chair Haugen asked for any additions or corrections to the amended agenda.

12 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve the**  
13 **agenda (4-aves, 0-nays).**

### 14 **Consent Agenda:**

15 **Knutsen moved; Porter seconded, passed unanimously a motion to approve the**  
16 **consent agenda (4-aves, 0-nays).**

17 **Public Comment:** There was no public comment.

### 18 **Finance:**

19 Executive Director Rosa Méndez-Perez introduced financial consultant Amy Michael and  
20 Erin Reed from Your Part-Time Controller.

21 Amy Michael presented her financial assessment and recommendations.

22 Erin Reed presented the 2020 financial reports and most recent check registry.

### 23 **Unfinished Business:**

24 Randy Brinson and Pat McCowan from Third Sector presented the revised draft board  
25 policies.

26 **Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 21-062:**  
27 **Board Policies (4-aves, 0-nays).**

*“Promoting sustainable uses of natural resources  
through responsible stewardship”*

**Presentations:**

Mary Embleton updated the Board about the Regional Food Systems program.

**New Business:**

Kathryn Lewis presented the WSCC Natural Resources Investments Addendum.

**Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 21-068: WSCC Natural Resources Investments Addendum (4-ayes, 0-nays).**

Executive Director Méndez-Perez presented the sponsor change for the Sound Transit Trees for Rails Project.

**Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 21-069: Trees for Rails (Sound Transit) Sponsor Change (4-ayes, 0-nays).**

**Work Session:**

The board reviewed the 2015-2021 Strategic Plan. The 2022-2026 Strategic Plan update is due by the end of the year. In preparation for the strategic planning process, the board will discuss organizational vision and purpose at the next meeting.

**Reports:**

Executive Director Méndez-Perez updated the Board on her work at the district. She emphasized her commitment to transparency and building trust, including through the budget process. She also discussed the status of hiring a staff accountant, a finance manager, and a human resources manager.

Haugen updated the Board about conservation district election reform efforts.

Porter reported that the WACD committee approved a DEI statement.

Mike Lasecki stated that there will be a demand to bargain meeting with KCD and WFSE on October 22.

**Executive Session:** Collective Bargaining RCW 42.30.140(4)

Haugen indicated that the Board would be moving into Executive Session to discuss collective bargaining for 30 minutes, unless extended. The Board moved into Executive Session at 6:49 PM using a separate teleconference line. The Board reconvened by Haugen at 7:19 PM. No decisions, actions, or motions were made following the session.

There was no more business before the Board.

**Knutsen moved; Porter seconded, passed unanimously a motion to adjourn the meeting at 7:20 PM (4-ayes, 0-nays).**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Summary of Motions**

**Porter moved; Bush-Bollay seconded, passed unanimously a motion to approve the agenda (4-ayes, 0-nays).**

**Knutsen moved; Porter seconded, passed unanimously a motion to approve the consent agenda (4-ayes, 0-nays).**

**Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 21-062: Board Policies (4-ayes, 0-nays).**

**Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 21-068: WSCC Natural Resources Investments Addendum (4-ayes, 0-nays).**

**Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve AI 21-069: Trees for Rails (Sound Transit) Sponsor Change (4-ayes, 0-nays).**

**Knutsen moved; Porter seconded, passed unanimously a motion to adjourn the meeting at 7:20 PM (4-ayes, 0-nays).**