

KING CONSERVATION DISTRICT

Board of Supervisors

Grant Subcommittee Meeting

Meeting Minutes

November 29<sup>th</sup>, 2021

1 **Supervisors Present:** Kirstin Haugen – Chair, Brittney Bush-Bollay

2 **Associate Supervisors Present:** None.

3 **Guests Present:** None

4 **Staff Present:** Jessica Saavedra, Mary Embleton

5 **Preliminary Matters:**

6 Meeting called to order at 5:05 pm by Haugen.

7 Discussion

8 Saavedra relayed information about how much Hip Hop is Green spent on video equipment as  
9 requested at the previous meeting. She explained that the amount they spent does not exceed their  
10 budget and that KCD needs to consider the unique needs of grantees that arise from COVID's  
11 impact on education and outreach, which includes increasing need for video equipment and similar  
12 items to reach audiences virtually while also gaining skills necessary to function in the virtual age.  
13 Saavedra explained that videos are Hip Hop is Green's primary mode of demonstrating outcomes  
14 to funders. Haugen and Bush-Bollay agreed that they would approve their request as a one-off  
15 until KCD can get a formal policy approved. Saavedra will propose new policy language at a  
16 following grant subcommittee meeting in 2022.

17 Applications

18 **Haugen moved, Bush-Bollay seconded, unanimously passed a motion to recommend the**  
19 **Member Jurisdiction grant application from the City of Newcastle for the Adopt-A-Drain**  
20 **project for approval at the December 13<sup>th</sup>, 2021 Board of Supervisors meeting.**

21 **Haugen moved, Bush-Bollay seconded, unanimously passed a motion to recommend the**  
22 **Member Jurisdiction grant application from the City of Sea Tac for the Urban Forest**  
23 **Restorations project for approval at the January 10<sup>th</sup>, 2022 Board of Supervisors meeting.**

24 Amendments

25 **Haugen moved, Bush-Bollay seconded, unanimously passed a motion to approve the**  
26 **Member Jurisdiction Grant Program amendment request from the City of Mercer Island**

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27 for the Luther Burbank South Shoreline Restoration Project clarifying that the scope of  
28 work/grant funded activities include design and permitting.

29 Haugen moved, Bush-Bollay seconded, unanimously passed a motion to approve the  
30 Regional Food System Grant Program amendment request from World Relief Seattle for the  
31 Teaching & Commercial Kitchen project revising the budget as detail and extending the  
32 completion from December 2021 to June 2022.

33 Close outs

34 Haugen moved, Bush-Bollay seconded, unanimously passed a motion to close the City of  
35 Bellevue Translated Materials Member Jurisdiction Grant Program grant agreement.

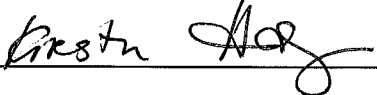
36 Haugen moved, Bush-Bollay seconded, unanimously passed a motion to close the Des Moines  
37 Farmers Market 2021 Senior Low-Income Healthy Eating Initiative Member Jurisdiction  
38 Grant Program grant agreement.

39 Haugen moved, Bush-Bollay seconded, unanimously passed a motion to close the King  
40 County DNRP Infrastructure Improvements on Sammamish River Farm to Enable Farmers  
41 to Grow and Market Higher Value Crops Regional Food System Grant Program grant  
42 agreement.

43 The subcommittee agreed that they would cancel the December 27<sup>th</sup>, 2021 meeting and  
44 check-in if needed via email or the first week of January.

45 Haugen moved; Mosby seconded unanimously passed a motion to adjourn the meeting at  
46 6:10 pm

47

48 

49 Authorized Signature

12/14 / 21

Date