

**KING CONSERVATION DISTRICT  
KING COUNTY, WASHINGTON**

**RESOLUTION NO. 08-003**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF  
THE KING CONSERVATION DISTRICT, KING COUNTY  
WASHINGTON, ESTABLISHING PUBLIC COMMENT  
GUIDELINES FOR MEETINGS OF THE BOARD OF  
SUPERVISORS.**

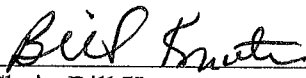
**WHEREAS**, the Board of Supervisors of the King Conservation District desires to formally establish guidelines for public comment at regular meetings of the Board of Supervisors; now, therefore

**BE IT RESOLVED** by the Board of Supervisors, King County, Washington, as follows:

Section 1. The following guidelines, as set out in Exhibit A, are hereby adopted by the board and a copy of which will be provided to the public at each board meeting.

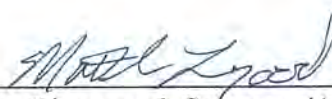
Section 2. All District resolutions, policies and procedures are hereby modified, amended and superseded to be in accordance with this Resolution.

ADOPTED BY THE KING CONSERVATION DISTRICT BOARD OF SUPERVISORS AT A REGULAR MEETING THEREOF ON THE DAY 13<sup>th</sup> DAY OF OCTOBER, 2008.

  
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Chair, Bill Knutsen

**CERTIFICATE**

I, Matt Livengood, Secretary / Auditor of the Board of Supervisors of King Conservation District, do hereby certify that the foregoing resolution is a true and correct copy of Resolution No. 08-002 of such Board, duly adopted at a regular meeting thereof held on the 13th day of October, 2008, signed by the Chair of such Board at such meeting and attested by myself in authentication of such adoption.



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Matt Livengood, Secretary/Auditor  
Board of Supervisors  
King Conservation District

## King Conservation District

### Public Comment Guidelines

Board of Supervisor Meetings are an opportunity for citizens to give their thoughts on issues to their elected and appointed officials on the King CD Board. An opportunity to take citizen input is provided at the Board of Supervisor Meeting under "Public Comments."

1. Usually citizens are not asked to sign up to speak under Public Comments but the Board may establish a procedure to require sign-up prior to commencement of the meeting, and the Chair should recognize speakers in the order of sign-up. Each individual is allowed three (3) minutes to speak on any issue, or five (5) minutes if they are representing a group of individuals or recognized organization. The Chair may allow for additional time if the Board would like to ask questions.
2. Each speaker and all remarks shall be addressed to the Board of Supervisors as a body, and not to individual members of the Board or District Staff.
3. It is expected that speakers act in a respectful manner toward all persons present at the hearing. All comments should be relevant and germane to the District and should not be of a personal nature. Any continued disrespectful behavior will be grounds to either recess the Public Comment to another time or to have the Chair direct the offending speaker or members of the audience to leave the meeting location. Comment that is not relevant to the District is out of order; and will be addressed by the Chair.
4. If the speaker has written comments, a copy should be handed to the designated minutes-taker during the meeting. It is recommended that speakers provide written comments and support materials for the Board.
5. The Chair has the authority to limit the number of speakers or otherwise exercise such control over this portion of the meeting to ensure that it does not interfere or impede the Board's ability to conduct its business.
6. Citizens with complaints, questions, or requests should be referred to the appropriate District Staff Member or to the appropriate Board Subcommittee with the background information for action.
7. Unless it is deemed by majority vote that an emergency exists, the Chair will announce that no Board action related to public

comment will be taken at the meeting which the public comment is made. Any Board decisions related to public comment, if any, will be rendered at a later meeting.