

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

September 13, 2000

1 **Supervisors Present:** Bill Niccolls, Chair, Scott Wallace, Vice Chair, Lynn Sullivan,  
2 Secretary/Treasurer, Max Prinsen, Member, Nancy Hansen, Member.

3 **Associate Supervisors Present:** Pat O’Hanley

4 **Guests Present:** None

5 **Staff Present:** Brandy Reed, Marla Hamilton Lucas

6 The meeting was called to order at 6:12 PM- Bill Niccolls, Chair, presided.

7 The meeting agenda was reviewed and B. Reed and Hamilton Lucas requested that the 2000  
8 budget revisions review and approval be moved to the October meeting. B. Reed requested that  
9 three items be added to tonight’s agenda- a request for additional funding for the WPC, approval  
10 of two Dairy Nutrient plans, and review and approve Dairy Waste cost share items.

11 The board reviewed minutes from the August 9th, 2000 board meeting.

12 **P (Prinsen) W (Wallace) P a motion to approve the August 9th, 2000 minutes as read.**

13 M. Lucas presented treasurer’s report. The board members reviewed expenses for the month of  
14 August in the amount of \$ 70,902.44. This amount is higher than normal due to the distribution  
15 of \$19,000 in Dairy Waste Cost Share and the payment of \$ 5,000 for the yearly insurance  
16 premium.

17 **W (Wallace), P (Prinsen) P a motion to approve to authorize the August check register for**  
18 **checks numbered 5554-5597 for a total amount of \$ 70,902.44.**

19 Hamilton Lucas presented an updated cash flow forecast and noted that the District’s equity is  
20 \$638,000, an increase of \$ 129,000 since the beginning of the year. Current month cash outflow  
21 was \$32,000 less than anticipated due to collection of grant reimbursements through June and the  
22 delay of the NRCS rent billing until next month.

23 **W (Wallace), P (Prinsen) P a motion to approve to approve the August financial report.**

24 B. Reed requested board approval of two non-budgeted expenses. The first is for additional  
25 herbicide spraying at the District’s Totem Lake property. She said that this additional spraying  
26 was necessary to control purple loosestrife, which is a listed noxious weed by the state. The cost  
27 for this spraying is \$3,000, and will be funded out of the operating funds provided by the  
28 assessment. Discussion ensued regarding the history of the Totem Lake property, the concern  
29 being how the District bought the property for \$1 (because the original developer of Totem Lake  
30 wanted to get rid of the wetland) and now is forced to spend money to keep it maintained.  
31 Prinsen asked if we could sell it- maybe to City of Kirkland for “passive recreation” or habitat.  
32 Wallace suggested we charge for allowing parking lot drainage to filter through the wetland.

33 There was also a question if the title to the land was transferred correctly. Wallace suggested  
34 calling the title company to get the answer.

35 **W (Wallace) S (Sullivan) P a motion to approve funding for additional spraying at Totem**  
36 **Lake, cost not to exceed \$ 3,500.**

37 B. Reed presented the second expense item, a permit for a new freshwater meter at the new  
38 nursery site. She estimated that the total cost to remove the old meter at the old nursery and  
39 install a new meter would be between \$ 2,500 and \$ 3,000. A discussion ensued regarding  
40 irrigation contractors and installation. Wallace requested a firm estimate for the installation of  
41 freshwater irrigation at the nursery by the next board meeting.

42 **P (Prinsen) W (Wallace) P a motion to approve funding for a freshwater permit and meter**  
43 **at the new nursery site, cost not to exceed \$ 3,000.**

44 B. Reed presented Dairy Nutrient plans for Clemmons Mountain Dairy and Zylstra Dairy.  
45 Claire Flanagan (who could not attend the meeting) is attempting to get as many plans approved  
46 as quickly as possible so as to allow farmers to be eligible for cost share to complete BMP's  
47 before the deadlines set by DOE. If these deadlines are missed, the farmer can be subject to fines  
48 and will then not be eligible for the cost share program.

49 **W (Wallace) H (Hansen) P a motion to approve Dairy Nutrient plans for Clemmons**  
50 **Mountain Dairy and Zylstra Dairy.**

51 B. Reed had the board review the Dairy cost share list and presented the checks being cut for  
52 three dairies- Stolz (\$7,628), Boise Creek (\$11,966) and Ed Josie (\$10,495).

53 Non-competitive grant applications from the Lake Washington/Cedar, Sammamish and  
54 Snoqualmie watersheds were presented for review and award. B. Reed asked the Grants  
55 subcommittee to advise the board on the action to be taken with regard to these grants. Sullivan  
56 said that the applications looked good except for Megan Smith's, which included expenses for  
57 staff support of the watershed forum, and North Bend's, which included expenses for a flood  
58 hazard cost benefit analysis. Discussion ensued regarding the Snoqualmie applications from prior  
59 years, which have asked for funding for items that should be covered by the budgets of the cities  
60 included in the watershed. The board decided that it wanted information from North Bend on last  
61 year's funding, how this current application is different from last year's, examples of protection  
62 of riparian habitat using KCD funding and detail of the "professional services" item in the  
63 amount of \$ 141,667.00.

64 Sullivan requested that all watersheds submit project summaries with the applications.

65 **W (Wallace) N (Niccolls) P a motion to award Lake Washington/ Cedar non- competitive**  
66 **grant. Hansen abstained.**

67 **W (Wallace) N (Niccolls) P a motion to award Sammamish non-competitive grant. Hansen**  
68 **abstained.**

69 **W (Wallace) N (Niccolls) P a motion to award Snoqualmie non-competitive grant, with the**  
70 **exception of the North Bend application, pending further review. Hansen abstained.**

71 B. Reed asked the board to authorize Board chair to sign Bellevue agreement approved by the  
72 board at last month's meeting.

73 **P (Prinsen) W (Wallace) P a motion to authorize Board Chair Bill Niccolls to sign the**  
74 **Bellevue non-competitive grant agreement.**

75 B. Reed gave an update on the revisions to the CREP program. The District is hiring a part time  
76 person to market the program in King and Snohomish counties. The position will be advertised  
77 as a grant funded position through June 2001, due to the uncertainty surrounding the renewal of  
78 the assessment, the District does not want to increase assessment funded headcount.

79 Sullivan volunteered to be on the hiring committee for the CREP coordinator.

80 To make the CREP program more attractive to landowners, Snohomish has proposed that the  
81 District front the landowner the money to install the required buffers, and the District would  
82 recover the money from the reimbursements and rental payments to the landowners under the  
83 program. Hansen asked who would be responsible for making the decision regarding this policy,  
84 is it the District's call? B. Reed will find out. Prinsen asked how the District would insure that it  
85 would be reimbursed by the landowner for these expenses.

86 B. Reed and Hamilton Lucas asked that the Board adjust District Co-Coordinators base salaries  
87 to include the \$500 premium pay (this was done when the co-coordinators were "acting", now  
88 they're permanent). The District's accounting system does not spread the premium pay expense  
89 to the various job codes as it does with regular salaries, which causes extra reconciliation of  
90 expenses.

91 **W (Wallace) H (Hansen) P a motion to adjust the District Co-Coordinators' base salary to**  
92 **include the \$500 per month in premium pay.**

93 In other business: John Lombard is resigning as WRIA 8 and Cedar/Lake Washington Watershed  
94 Forum coordinator- there is an interim coordinator in place. Mark Clark is the new NW Field  
95 Operations representative from the State Conservation Commission. He used to be the CREP  
96 coordinator. The Washington State Conservation Commission is having its regular meeting in  
97 White Salmon. Niccolls asked if we could get a copy of the agenda for the meeting, to be held on  
98 September 21<sup>st</sup>.

99 The NW area of WACD is having its fall meeting at the Whatcom CD on October 10<sup>th</sup>. There  
100 was discussion as to who should attend. Wallace said as board members should go as possible, as  
101 board member elections might be discussed. There is currently talk about requiring CD board  
102 elections be included in the regular general election. This could be cost prohibitive for most if  
103 not all districts. Wallace thought this proposal might be an outgrowth of the problems at the  
104 Thurston CD. Wallace, Prinsen, Niccolls, and Hansen said they would consider going to the  
105 October 10<sup>th</sup> meeting. Niccolls asked if District staff should attend, B. Reed said that the staff  
106 was pretty busy.

107 Wallace talked about a draft of a Fish and Ditch guidelines prepared by Whatcom CD. Districts  
108 are being asked to provide comment on the draft. Hansen, Prinsen and Sullivan asked for copies  
109 of the draft.

110 B. Reed asked board members if they were happy with the format and information contained in  
111 the current monthly staff reports. Members felt the reports provided the information they needed  
112 to evaluate activity at the District. Prinsen suggested a chart that shows which staff member  
113 worked on what project.

114 Prinsen and District staff Elizabeth Weldin has selected Widmere's as the Conservation Farm of  
115 the Year.

116 Wallace asked who was attending the King County Ag Commission meeting on September 14.  
117 B. Reed said that Josh Monahan and Elizabeth Weldin were alternating meetings.

118 Prinsen can't make the WRIA 9 meeting on September 14.

119 Hansen discussed the Regional Water Quality Committee meeting on September 14. The District  
120 is on the agenda, and Hansen stated that King County Council Chair Louise Miller is using this  
121 meeting to try to create some forward motion on the assessment. Hansen discussed the  
122 assessment with Miller, and said that the prospects for passage looked promising.

123 **W (Wallace) P (Prinsen) P a motion to adjourn at 8:38pm.**

124

125

126 \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_ Date

127

128

**Summary of Motions**

129 **P (Prinsen) W (Wallace) P a motion to approve the August 9th, 2000 minutes as read.**

130 **W (Wallace), P (Prinsen) P a motion to approve to authorize the August check register for**  
131 **checks numbered 5554-5597 for a total amount of \$ 70,902.44.**

132 **W (Wallace), P (Prinsen) P a motion to approve to approve the August financial report.**

133 **W (Wallace) S (Sullivan) P a motion to approve funding for additional spraying at Totem**  
134 **Lake, cost not to exceed \$ 3,500.**

135 **P (Prinsen) W (Wallace) P a motion to approve funding for a freshwater permit and meter**  
136 **at the new nursery site, cost not to exceed \$ 3,000.**

137 **W (Wallace) H (Hansen) P a motion to approve Dairy Nutrient plans for Clemmons**  
138 **Mountain Dairy and Zylstra Dairy.**

139 **W (Wallace) N (Niccolls) P a motion to award Lake Washington/ Cedar non- competitive**  
140 **grant. Hansen abstained.**

141 **W (Wallace) N (Niccolls) P a motion to award Sammamish non-competitive grant. Hansen**  
142 **abstained.**

143 **W (Wallace) N (Niccolls) P a motion to award Snoqualmie non-competitive grant, with the**  
144 **exception of the North Bend application, pending further review. Hansen abstained.**

145 **P (Prinsen) W (Wallace) P a motion to authorize Board Chair Bill Niccolls to sign the**  
146 **Bellevue non-competitive grant agreement.**

147 **W (Wallace) H (Hansen) P a motion to adjust the District Co-Coordinator's base salary to**  
148 **include the \$500 per month in premium pay.**

149 **W (Wallace) P (Prinsen) P a motion to adjourn at 8:38pm.**

150

151 There being no more business before the board, the meeting was adjourned at 8:38 pm