

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

March 12, 2003

1 **Supervisors Present:** Bill Niccolls, Chair, Scott Wallace, Vice Chair, Lynn Sullivan, Secretary/
2 Treasurer, Max Prinsen, Member, Nancy Hansen, Member (arrived 6:10)

3 **Associate Supervisors Present:** None

4 **Guests Present:** Tom Salzer, Washington Conservation Commission, David Doud

5 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas

6 **NRCS Staff Present:** Pedro Ramos

7 Meeting called to order at 6: 00 pm by Bill Niccolls, Chair.

8 Agenda was reviewed and B. Reed said she has a few extra items for approval under grant
9 applications.

10 Introductions were made around the table.

11 The prior meeting minutes were reviewed and there were no changes requested.

12 **Prinsen moved, Wallace seconded, Passed unanimously a motion to approve the minutes of**
13 **the February 12th, 2003 board meeting as read.**

14 Hamilton Lucas announced that the annual audit exit conference was held with representatives
15 from the State Auditors Office and the District received a clean opinion on its financial
16 statements with no findings necessitating a management letter for the years ending 2000 and
17 2001. Yearly audits will be required from now on due to the amount of the Districts' budget.

18 Sullivan asked for an explanation of the Des Moines project expenditures and the Board
19 reviewed the total monthly expenditures for February.

20 **Prinsen moved, Wallace seconded, Passed unanimously a motion to approve the list of**
21 **expense/ assessment distribution and cost share checks for February 2003, check numbers**
22 **7038-7095 in the amount of \$ 457,980.63.**

23 Sullivan asked for clarification on why Jeremy Bell resigned from the District. Niccolls asked for
24 a tree sale accounting explanation on how much income was generated. The budget tracking
25 report was reviewed and most all budget line items are on track for the year. The balance sheet
26 was distributed and the unrestricted fund balance is lower for the month due to payments made to
27 the watershed forums and the time frame for receiving the assessment payments from county
28 property tax collections.

29 **Wallace moved, Ahern seconded, Passed a motion to accept and approve the February**
30 **2003 financial report.**

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

31 B. Reed said that the District has a contract with Kent to do the *Green River Natural Resources*
32 *Area Vegetation Monitoring Project*. The District is contracting with Cooke Scientific Services
33 and a contract amendment needs to be approved by the Board.

34 **Wallace Moved, Prinsen Seconded; Passed unanimously a motion to amend the KCD-City**
35 **of Kent Agreement for Performance of Conservation Services contract, authorizing the**
36 **District to deduct \$8,070 from the restricted fund balance for the City of Kent.**

37 The City of Duvall revised grant application was distributed. They are asking to amend their
38 grant agreement. The revision is incomplete but Duvall is anxious to get it approved. The Board
39 felt comfortable approving the revision request in it's current format, so a motion was made.

40 **Wallace Moved, Prinsen Seconded; Passed unanimously a motion to amend the City of**
41 **Duvall Stream Restoration and Analysis Mapping Project grant agreement, approving the**
42 **revised budget as submitted and the return of \$37,534.80.**

43 The City of Duvall *Thayer Creek Culvert Removal Project* was discussed. Duvall is requesting
44 that the funds remaining on the Stream Restoration and Analysis Mapping Project be applied to
45 the Thayer Creek Project. Reed noted that approval by the Board should be contingent upon the
46 Snoqualmie Watershed Forum's approval of the requested changes.

47 **Ahern Moved, Prinsen Seconded; Passed unanimously a motion to amend the agreement**
48 **for the City of Duvall Thayer Creek Culvert Removal Project, approving the revised budget**
49 **and increased scope of work as submitted and awarding an additional \$37,534.80 to the**
50 **project, subject to approval by the WRIA 7 Watershed Forum.**

51 A new application was submitted by the City of Seattle for the *Instream Flows Science and*
52 *Management Conference*. Prinsen requested that the District obtain copies of the proceedings
53 from the conference. The board wondered if it was free and for an explanation to the
54 "duplication" clause on the District's agreement. The total cost of the conference was discussed,
55 as it seemed like a lot of money for a total cost for putting on the event. Niccolls thought the
56 project wasn't that good but would support it if a board member or staff could attend event and
57 evaluate it's usefulness.

58 **Wallace Moved, Sullivan Seconded; Passed unanimously a motion to approve the City of**
59 **Seattle non-competitive grant application for \$25,000 from 2000 Assessments for the In-**
60 **stream Flows Science and Management Conference. KCD staff will attend to evaluate the**
61 **value of the money spent on the conference, the agreement will provide free access for KCD**
62 **staff and/or board members. Ahern abstained.**

63 The second Seattle (Seattle Public Utilities) application was reviewed for the *Juvenile Salmonid*
64 *Survival in the Green-Duwamish Watershed Project*. It is identical to the recently approved
65 Green-Duwamish-Central Puget Sound Watershed Forum awarded to Seattle Public Utilities.
66 The Forum and City of Seattle Public Utilities had intended to apply for \$50,000 of Watershed
67 Forum funding and \$25,000 of City of Seattle funding. Details in the budget of the current grant
68 application contained conflicting information. Approval of the application was deferred to the
69 next board meeting.

70 The City of Issaquah submitted an amendment to revise the budget for the *Pickering Farm*
71 *Community Teaching Garden Project*.

72 **Prinsen Moved, Wallace Seconded; Passed unanimously a motion to amend the City of**
73 **Issaquah Pickering Farm Community Teaching Garden Project grant agreement, revising**
74 **the budget as submitted.**

75 The City of Seattle requested a project completion date extension for the *Research Framework*
76 *for Juvenile Salmonid Survival in the Green-Duwamish Watershed* project.

77 **Prinsen Moved, Wallace Seconded; Passed unanimously a motion to amend the City of**
78 **Seattle Research Framework for Juvenile Salmonid Survival in the Green-Duwamish**
79 **Watershed grant agreement, extending the project completion date to August, 2003. Ahern**
80 **abstained.**

81 The board reviewed a grant application for the Clyde Hill 2003 Arbor Day Celebration.

82 **Prinsen Moved, Wallace Seconded; Passed unanimously a motion to approve the City of**
83 **Clyde Hill non-competitive grant application for \$1,300 from 2000 and 2001 Assessments**
84 **for the 2003 Arbor Day Celebration Project.**

85 A grant completion date extension request was submitted by the City of North Bend for the
86 *Flood Regulations Consistency Project*.

87 **Wallace Moved, Ahern Seconded; Passed unanimously a motion to amend the City of North**
88 **Bend Flood Regulations Consistency Project grant agreement, extending the project**
89 **completion date to 12/31/03.**

90 A revised application was submitted by the City of Carnation for the farmer's market project.
91 They want to use their money for phase 1 of the project. Wallace felt the money could be spent
92 on more important matters and doesn't want to get into funding farmers markets for any city. B.
93 Reed said supporting farmers markets is a strategic plan initiative of the District. Wallace said he
94 thinks we shouldn't support the project and discussion ensued. There was no consensus among
95 the Board on the issue of funding farmers markets.

96 **Sullivan Moved, Prinsen Seconded; Passed a motion to approve the City of Carnation**
97 **Carnation Farmers Market project, provided an analysis is done regarding the District's**
98 **participation in projects of this type in the future. Wallace voted against.**

99 B. Reed presented details on the KCD-Good Nature Publishing Co. hedgerow poster. The
100 District and the Good Nature Publishing Co. have initiated the poster development process, and
101 Good Nature Publishing is seeking additional funding for the project. The district will be getting
102 approx. 2-3,000 posters for its contribution of \$8,000. The board authorized B. Reed to move
103 ahead with the project.

104 **Prinsen moved, Wallace seconded, Passed a motion authorizing staff to negotiate a contract**
105 **with the Good Nature Publishing Company for \$8,000 for the hedgerow poster project.**

106 G Reed reviewed election logistics for the supervisor position number 3. The election will be
107 held Tuesday March 25th. Polling locations have been set up; they are Carnation Senior Center,
108 Seattle Center for Urban Horticulture, Enumclaw Library, and the Renton office. 2 candidates
109 have filed for the position.

110 Ahern announced that she would not be seeking reappointment to the board. A discussion ensued
111 regarding the filling of Ahern's soon to be vacant appointed Supervisor position.

112 Sullivan asked Ahern to stay on as an associate Supervisor. Ahern agreed that she would be
113 interested in doing so. Sullivan suggested the appointed Supervisor position be filled with an
114 individual involved in sustainability issues. G. Reed mentioned that appointed positions are not
115 usually filled by a newcomer to the Conservation Commission. T. Salzer related the
116 Commission's role in appointing a supervisor and the steps that would be taken by the board to
117 endorse/recommend a replacement. Niccolls expressed interest in being appointed. Depending on
118 the outcome of his election later this month. G. Reed mentioned at this point the value of
119 associate supervisors and their role in supporting the board of supervisors and the District. A
120 discussion ensued about recruiting associate supervisors to attend watershed forum meetings.
121 Prinsen expressed interest in applying for the vacant appointed position. Sullivan offered
122 numerous ideas on filling Prinsen's vacant position should he be appointed to Ahern's vacant
123 appointed position, noting that she would like the individual to broaden the District's scope in
124 the "sustainability" arena.

125 **Other business:**

126 Ramos provided an update on Joe Henry's health. Ramos noted that the NRCS Field Office
127 review was completed. A copy of the report will be distributed to District staff. The NRCS
128 Conservation Services Toolkit is available for installation on the KCD computer system. WHIP
129 applications will be accepted until 4/14/03. EQIP applications have been received and a
130 preliminary review conducted. The comment period for EQIP final rules closed today 3/12/03.

131 Sullivan provided a report on the NACD national meeting. One focus of the meeting was the
132 Farm Bill. Ramos elaborated on the new farm bill conservation securities program. Sullivan also
133 presented information on the new "Master Conservationist" program and on the NACD role in
134 developing guidelines for the formation of Local Work Groups under the new US Food Security
135 Act Farm Bill. Numerous public outreach ideas were presented at the meeting. Sullivan detailed
136 these; they included Farm Broadcasts, Storm Drain stencils among others. Sullivan also shared
137 numerous products from the NACD service center. She also mentioned a second primary focus
138 of the conference on controlling urban sprawl. Sullivan also mentioned the Puget Consumer
139 Coop's Farmland Preservation Fund and the potential for KCD to partner with them.

140 G. Reed reported on state lobbying efforts, including 51 KCD letters to state representatives
141 addressing issues associated with the Governor's proposal to dissolve the Washington State
142 Conservation Commission and place management of the Conservation District system under the
143 state Department of Agriculture.

144 B. Reed and G. Reed reported on strategic planning activities and decided to meet with Jagoda to
145 complete defining the new strategic initiatives.

146 Wallace introduced David Doud, who is interested in becoming an associate supervisor.

147 **Prinsen moved, Wallace seconded, Passed a motion to adjourn the meeting at 8:33pm.**

148

149 _____

150 Authorized Signature

_____ Date

151

152

Summary of Motions

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