

# KING CONSERVATION DISTRICT

## Board of Supervisors

### Meeting Minutes

June 11, 2003

1 **Supervisors Present:** Max Prinsen, Chairman, Scott Wallace, Vice Chairman, Bobbi  
2 Lindemulder, Member

3 **Associate Supervisors Present:** None

4 **Guests Present:** Elaine Kleckerer, King County Water and Land Resources Division, Laurie  
5 Clinton, King County Water and Land Resources Division

6 **Staff Present:** Brandy Reed, Marla Hamilton Lucas, Geoff Reed

7 **NRCS Staff Present:** None

8 Chairman Max Prinsen called the meeting to order at 6:07pm.

9 Wallace moved, Lindemulder seconded, Passed unanimously a motion to approve the May 14,  
10 2003 board minutes as read. Prinsen noted the minutes needed to reflect the election of the new  
11 board chairman at the meeting. Lindemulder said she found where the election was mentioned  
12 in the minutes, so no change was necessary.

13 The Green- Duwamish Central Puget Sound non-competitive grant was submitted for review by  
14 the Board. Elaine Kleckerer was present to answer any questions the board might have, as she is  
15 the conservation plan manager. She said ANCHOR consultants would be used to assist in the  
16 project.

17 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve the**  
18 **Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$30,000**  
19 **from Assessments for the Evaluation of Functional Linkages, Phase I Project.**

20 The City of Seattle's grant application packet was reviewed. There were three grant applications  
21 to be considered. Wallace wanted to know who would be the contractor on the lower Duwamish  
22 outfall survey project. Prinsen asked if this proposal was considered to be a "requirement" under  
23 state regulations. B. Reed said it wouldn't necessarily be considered in conflict with non-  
24 competitive grant policies as the District has funded one other municipality project required  
25 under state RCW. Wallace said that there were too many studies starting to overlap and wanted  
26 information on how the projects relate to each other. B. Reed said there had been no lower  
27 Duwamish projects funded under the District's non-competitive grant program. She thought  
28 however that an overview of all these studies conducted to date would be useful. Prinsen said  
29 that he thought managing stormwater was the responsibility of cities and that KCD non-  
30 competitive grant funds should not be used as a general fund for municipalities. Lindemulder  
31 asked for policy guidelines on funding these types of projects. B. Reed reviewed the funding  
32 policies currently in place.

**Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve the City of Seattle non-competitive grant application for \$29,967 for the Lower Duwamish Outfall Survey Project.**

The Ballard Locks Mapping project was reviewed. The end date for the project is July 2003 and the board questioned whether it was already completed. B. Reed was asked to get clarification on the proposed budget and determine if the project was already completed. If so, the project outcomes reporting should be available. The board agreed to table this proposal until the July board meeting.

The Duwamish Source Control database design proposal was reviewed. The same issue of local municipalities responsibility for drainage issues was brought up. Prinsen said the District should generally tighten up the policy for non-competitive grants so as to address specific conservation issues. The end date for the project has already passed so results should be available. Discussion ensued. B. Reed said she would ask the contact person on the application to come to the next meeting and explain the project results.

**Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to rescind the approval for the Lower Duwamish Outfall Survey project, and to revisit the three City of Seattle grant applications when Beth Schumeyer is present to respond to the Board's questions.**

The Cedar Lake Washington agreement amendment for the Salmon Bay Natural Area Acquisition Project was reviewed. Prinsen thought the project was great but that it was very expensive. Other funds have been leveraged to spread the budget farther allowing for some enhancement activities to be carried out. Prinsen said they have an extensive restoration plan that he is familiar with, and thought the area was very good Chinook habitat and very productive even though it is a small area.

**Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to amend the King County Cedar-Lake Washington-Sammamish Forum Salmon Bay Natural Area Acquisition Project grant agreement, approving the revised scope of work and budget as submitted.**

Hamilton Lucas reviewed the financial report and the list of checks for the month of May. Prinsen asked about the Woodinville assessment fund refund for the Releaf project. B. Reed explained how the situation arose and Prinsen asked about possibly having an escrow account for such situations. B. Reed said the documentation that should have accompanied the check was missing.

**Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to approve the May expense checks #7215-61 in the amount of \$ 93,989.87.**

Hamilton Lucas distributed the budget tracking report and balance sheet. The restricted fund balance is quite high but Prinsen thought that the grant applications would be coming in once priorities in the watershed forums were developed further. B. Reed thought the District could suggest some priority projects that they could consider in writing their applications.

Prinsen thought that the forums should share their funding with local groups to carry out needed work if it could be coordinated and prioritized by the forums. The board reviewed the budget tracking report. As of the end of May, 58% of the year is remaining but 61% of the salary budget (the largest expense category) is remaining. Other expense categories were reviewed in detail and Hamilton Lucas provided explanations. Overall, the District's expenses are still under budget for the year.

**Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to accept the May Financial Report as submitted.**

B. Reed said we might want to buy some upgraded computer hardware if there is a budget surplus at the end of the year. Discussion ensued regarding current computer needs and possible solutions to storage, backup and software upgrades. The tape drive issue was deemed a priority and staff was directed to make the necessary improvements to the tape drive backup system.

The overhead charge of up to 85% by King County on the District non-competitive grants was brought up for discussion as G. Reed has had some meetings with King County staff on this issue. It was thought that a political solution was needed rather than a staff level solution and perhaps the District could work with the Natural Resources Committee chairperson to address the problem.

G. Reed updated the Board on the cancellation of the assessment fee on certain state and tribal owned parcels. It was decided to let District legal counsel, Eric Fremodt handle the issue of cancellation of the per parcel fees, as the District does not have the information to determine which parcels would be eligible for the cancellation.

Three Dairy Nutrient Management Plans were presented to the board for certification. Certification is the next step after approval by the Board, and means that all practices called for in the plan have been implemented. All dairies in the county had approved plans by the required deadline, but including tonight, only five have been certified. Some dairies may not get certified because they don't meet the requirements, for instance 6 months of manure storage is required but they only have 3 months capacity. At present, there is no cost share to help dairies certify their plans.

**Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to certify three Dairy Nutrient Management Plans.**

B. Reed presented a new contract with Rick Bright for web page design services to update and fix the District website, approximately five hours per month through December 2003.

**Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve a contract with Rick Bright for website maintenance.**

**The meeting was adjourned at 8:00pm.**

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Authorized Signature

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Date

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**Summary of Motions**

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114 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve the**  
115 **Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$30,000**  
116 **from Assessments for the *Evaluation of Functional Linkages, Phase I Project.***

117 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve the City**  
118 **of Seattle non-competitive grant application for \$29,967 for the *Lower Duwamish Outfall***  
119 ***Survey Project.***

120 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to rescind the**  
121 **approval for the Lower Duwamish Outfall Survey project, and to revisit the three City of**  
122 **Seattle grant applications when Beth Schumeyer is present to respond to the Board's**  
123 **questions.**

124 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to amend the King**  
125 **County Cedar-Lake Washington-Sammamish Forum Salmon Bay Natural Area Acquisition**  
126 **Project grant agreement, approving the revised scope of work and budget as submitted.**

127 **Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to approve the May**  
128 **expense checks #7215-61 in the amount of \$ 93,989.87.**

129 **Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to accept the May**  
130 **Financial Report as submitted.**

131 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to certify three**  
132 **Dairy Nutrient Management Plans.**

133 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve a**  
134 **contract with Rick Bright for website maintenance.**

135 **The meeting was adjourned at 8:00pm.**