

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

November 10, 2004

1 **Supervisors Present:** Max Prinsen, Chairman, Scott Wallace, Vice Chairman, Matt Livengood,
2 Secretary/Treasurer, Bobbi Lindemulder, Member, Richard Gelb, Member.

3 **Associate Supervisors Present:** None

4 **Guests Present:** Don Stewart, American Farmland Trust, Linda Hansen, WRIA 9, Brian Murray
5 WRIA 9 Technical Committee, others, Sara Hemphill, Sustainable Solutions (arrived later)

6 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas

7 **NRCS Staff Present:** None

8 Chairman Prinsen called meeting to order at 6:01pm.

9 Introductions were made and the agenda was reviewed. B. Reed added a review of a District
10 contract with the City of Kent to the agenda.

11 Minutes from the prior meeting were reviewed.

12 **Wallace moved, Livengood seconded, Passed Unanimously a motion to approve the**
13 **minutes as read for the October 2004 King Conservation District Board of Supervisors**
14 **meeting.**

15 Don Stewart of the American Farmland Trust gave a presentation on a series of Integrated Pest
16 Management workshops geared toward Western Washington farmers. IPM has been seen as
17 only useful for large scale farming operations, but with the increasing desire by consumers for
18 organic foods and the Food Quality Protection Act eliminating the use of some pesticides, small
19 farmers will need to be familiar with these techniques. IPM is complicated and site specific so
20 implementing it usually requires consultants and Ag professionals to help the producer. The
21 workshops present IPM in a simple “do it yourself” format. The materials for the workshop can
22 be used independently of the workshop. Stewart wanted the District to be aware of the
23 workshops so they can encourage producers to attend. He hoped to have 40-50 attendees per
24 workshop.

25 B. Reed presented the Non-Competitive grant applications for the board’s review and approval:

26 **Green Duwamish CPS Watershed Forum:**

27 **Lindemulder Moved, Wallace Seconded; Passed a motion to approve the Green-**
28 **Duwamish-CPS Watershed Forum non-competitive grant application for \$150,000 from**
29 **2003 Assessments for the WRIA 9 Opportunity Fund 2005-2008. Prinsen abstained.**

30 **Cedar Lake Washington Sammamish Watershed Forum:**

31 **Wallace Moved, Livengood Seconded; Passed Unanimously a motion to return the 2005**
32 **Cedar River Mainstem Chinook Redd and Carcass Survey grant application for \$ 40,000 to**
33 **the Cedar Lake Washington Sammamish Forum for revision of the overhead line item.**

34 **Gelb Moved, Wallace Seconded, Passed Unanimously a motion to approve the Cedar-Lake**
35 **Washington-Sammamish Watershed Forum non-competitive grant application for**
36 **\$100,000 from 2002, 2003, and 2004 Assessments for the Cedar River Opportunity Fund**
37 **2004.**

38 **Wallace Moved, Lindemulder Seconded, Passed Unanimously a motion to approve the**
39 **Cedar-Lake Washington-Sammamish Watershed Forum non-competitive grant**
40 **application for \$ 645,231 from 2004 Assessments for the Cold Creek Aquifer Study of**
41 **Groundwater Surface Water Interaction.**

42 **Livengood Moved, Gelb Seconded, Passed Unanimously a motion to approve the Cedar-**
43 **Lake Washington-Sammamish Watershed Forum non-competitive grant application for**
44 **\$42,750 from 2004 Assessments for the Salmon Watcher Program.**

45 **Lindemulder Moved, Wallace Seconded, Passed unanimously a motion to approve the**
46 **Cedar-Lake Washington-Sammamish Watershed Forum non-competitive grant**
47 **application for \$92,500 from 2004 Assessments for the 2005 Lake Washington Basis**
48 **Chinook Redd and Carcass Survey.**

49 **Gelb Moved, Livengood Seconded, Passed unanimously a motion to approve the Cedar-**
50 **Lake Washington-Sammamish Forum non-competitive grant application for \$90,000 from**
51 **2004 Assessments for the WRIA 8 Evaluation of Proposed Conservation Actions.**

52 There was extensive discussion about the next grant due to board concerns about the cost per
53 attendee at the workshops funded by the grant. Wallace asked to have follow-up on the
54 attendance levels for the workshops funded by this grant. Lindemulder stated that if the District
55 received another grant application of this type, she wanted the grant to include an
56 implementation project as well.

57 **Livengood Moved, Lindemulder Seconded, Passed a motion to approve the Cedar-Lake**
58 **Washington-Sammamish Forum non-competitive grant application for \$50,000 from 2004**
59 **Assessments for the WRIA 8 Watershed Stewardship Project.**

60 **Wallace Moved, Livengood Seconded, Passed a motion to approve the Cedar-Lake**
61 **Washington-Sammamish Forum non-competitive grant application for \$72,500 from 2004**
62 **Assessments for the City of Redmond Bear Creek Property Acquisitions.**

63 Jean White offered to make a presentation to the Board on the progress of various KCD funded
64 projects.

65 **Seattle Public Utilities:**

66 **Wallace Moved, Livengood Seconded, Passed a motion to approve the Seattle Public**
67 **Utilities non-competitive grant application for \$10,000 from 2002 Assessments for the 1st**
68 **Ave South Duwamish Boat Ramp Improvement. Gelb Recused.**

69 **Livengood moved, Lindemulder Seconded, Passed a motion to approve the Seattle Public**
70 **Utilities non-competitive grant application for \$100,000 from 2002 and 2003 Assessments**
71 **for the 2003 Grant Central Station Program.**

72 **Wallace moved, Livengood Seconded, Passed a motion to approve the Seattle Public**
73 **Utilities non-competitive grant application for \$21,870 from 2003 Assessments for the City**
74 **of Seattle Wetlands Assessment and Management Program. Gelb Recused.**

75 **City of Covington, Jenkins Creek Park Tree Restoration:**

76 **Wallace Moved, Lindemulder Seconded, Passed a motion to approve the City of Covington**
77 **non-competitive grant application for \$7,800 from the 1998 and 1999 Assessments for the**
78 **Jenkins Creek Park Tree Restoration Project.**

79 B. Reed asked the board to approve authorization for Prinsen to sign an amendment to the
80 contract between the City of Kent and the District for additional services on the Green River
81 Natural Resources Area Wetland Vegetation Monitoring Project.

82 **Wallace Moved, Livengood Seconded, Passed a motion to amend the Agreement for**
83 **Performance of Conservation Services between the City of Kent and the King Conservation**
84 **District for the Green River Natural Resources Area Wetland Vegetation Monitoring**
85 **Project.**

86 There was a suggestion that due to the necessity of completing the workplan and budget during
87 the November and December board meetings that the number of non-competitive grant
88 applications be limited during those months.

89 B. Reed said that she had prepared the draft workplan and budget a month earlier so the Board
90 would have more time to review them. She reviewed the major points of the workplan and
91 budget and asked the board to make comments on them at least two weeks before the next board
92 meeting. She stated that the budget was very conservative on the amount of income the District
93 expected to realize because the current WCC grants are complete as of June 30, 2005 and the
94 amounts of the new grants is unknown at this time but most likely will be lower than before.
95 Additionally, it is uncertain how much funding will be received from King County to fund
96 ADAP and CAO related activities.

97 Gelb wished to have a discussion with the whole board regarding the proposed budget – maybe
98 each board member could make comments and they could be aggregated by staff and returned to
99 the board members in time to finalize comments before two weeks in advance of the next board
100 meeting. It was decided that comments would be due by November 22nd.

101 The ALEA grant funds are included in the proposed budget so the actual operating budget is \$1.1
102 million rather than \$1.4 million.

103 Gelb asked why the 5-year projection was not updated past 2005, and was informed that the
104 original idea of the report was to help the board understand how the operations of the district
105 would affect its financial position at the next assessment renewal in 2005. When the 2005
106 assessment is resolved, a new projection will be prepared.

107 Gelb suggested a more aggressive budget to cover emerging needs. Prinsen suggested that there
108 would be start-up costs for providing CAO related services. A discussion ensued on the draft
109 budget.

110 G. Reed brought up the need for a formal district policy regarding employees working at home.
111 After discussion of the issue, the board agreed to a formal policy of allowing 8 hours working at
112 home per month, with guidelines for implementing the practice, such as documentation of the
113 work performed and availability by telephone during the work at home period.

114 Hamilton Lucas went over the staff health plan costs, which are up 11% on average over last
115 year. Depending upon the plan the employee selects, there is a large difference in what the
116 employee will either receive or pay for their coverage based upon the current allotment for
117 medical insurance as approved by the board earlier this year. She proposed an adjustment to the
118 subscriber/spouse classification to make the result more consistent with the other coverage
119 classifications. Discussion ensued on how to improve the health benefits policy for staff. It was
120 decided to table the issue.

121 G. Reed said that he needed the board to decide on an election date in 2005 for board position #1
122 currently held by Gelb. It was decided to have the election on March 22, 2005. A discussion
123 ensued regarding the urban area polling places.

124 Wallace's WCC appointment is up in March of 2005. He was asked to consider if he wants to be
125 re-appointed to the board. The paperwork is due to the Commission in March 2005.

126 G. Reed presented an application from the Koopman Dairy for cost share funding in the amount
127 of \$ 7,227.47.

128 **Wallace moved, Gelb Seconded, Passed unanimously a motion to approve the distribution**
129 **of cost share to the Koopman Dairy.**

130 Hamilton Lucas presented the financial report. The state auditor has completed his work at the
131 District for the 2003 Annual Audit. The monthly expenses were reviewed for October.

132 **Livengood Moved, Wallace Seconded, Passed Unanimously a motion to approve checks #**
133 **8153-8210 in the amount of \$ 379,919.10 for the month of October 2004.**

134 The Visa bill for October was made available for review along with the monthly deposits. The
135 budget tracking report was reviewed. The unrestricted fund balance was reviewed and should

136 rise due to taxes being paid in November. B. Reed reported info from Daryl Grigsby regarding
137 WRIA 9 on the balance that they have for KCD funds.

138 **Wallace Moved, Livengood Seconded, and Passed Unanimously a motion to accept the**
139 **October Finance Report as presented.**

140 As there was no NRCS staff present, there was no NRCS report.

141 Lindemulder said that a cultural resources training for the Snohomish CD will be held on Nov 19
142 at 1:30 for about 2 hours, and she invited interested KCD staff to attend. It is possible the
143 training could be moved to December.

144 Ken Balsler called Lindemulder to express his thanks for the Cherry Creek grant funding a new
145 fish friendly pump station. He says the project turned out great.

146 Prinsen updated the board on the increase in the assessment limit from \$5 to \$10. He said that
147 there is some concern on the part of other CD's in the state that the KCD assessment is in fact a
148 tax because the majority of the assessment is allocated for watershed forum projects that are
149 ultimately under the county's jurisdiction. He is working on how to resolve this issue before the
150 annual WACD meeting.

151 The board discussed the long range planning process. As a result of last month's meeting with
152 Ray Ledgerwood from WACD, it was agreed that two and six year plans were a great idea. Gelb
153 distributed a graphic that illustrated his interpretation of the current planning process. It was
154 decided that Roseanne would work with Gelb's graphic to include it in the strategic plan.

155 The final item for discussion was the ongoing creation of the Ag rule for the Critical Areas
156 Ordinance. Wallace expressed concerns about the current rule after discussion with the District's
157 counsel. A long discussion ensued about the effect of the process used to produce the rule, and
158 how the rule is very unclear as to what it actually does.

159 It was decided that the Board would have the District Counsel and the District's consultant on
160 the CAO process draft a letter to the county about the process and issues surrounding the creation
161 of the Ag Rule. It was also decided that staff would provide any additional comments in a face-to
162 face negotiation with the applicable county staff.

163 B. Reed wanted to find a board member that could attend a signing ceremony for the Kent
164 Meridian project on Nov 16. Livengood volunteered.

165 Councilman Dow Constantine is having a birthday party at Kells pub downtown.

166 B. Reed distributed a revised policy document for non-competitive grants. She would like to
167 have it in place by the year end.

168 **There being no more business before the board, the meeting was adjourned at 10:45 pm.**

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171 _____
Authorized Signature

_____ Date

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173

Summary of Motions

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