

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

January 10th, 2022

1 **Supervisors Present:** Kirstin Haugen – Chair, Chris Porter – Vice Chair, Bill Knutsen –
2 Supervisor, Brittney Bush Bollay – Supervisor

3 **Guests Present:** Jean Fike – WSCC, Alan Chapman – WACD, Kevin Zobrist – WSU
4 Extension, Carmela Ennis – King County Council, Grace Garrison – WSU
5 Extension

6 **Staff Present:** Lorna Miss, Jessica Saavedra, Elizabeth Clark, Kathryn Lewis, Rosa Méndez-
7 Perez, Mary Embleton, Laura Redmond, Carrie King, Mark Dostal, Ellen Arnstein, Jessica
8 Saavedra, Mike Lasecki

9 **Preliminary Matters:**

10 Chair Haugen called the meeting to order at 5:01 PM. All attendees introduced themselves.

11 Chair Haugen asked for any additions or corrections to the agenda.

12 **Bill moved; Porter seconded, passed unanimously a motion to approve the agenda (3**
13 **ayes, 0 nays).**

14 **Consent Agenda:**

15 **Knutsen moved; Porter seconded, passed unanimously a motion to approve the consent**
16 **agenda (3 ayes, 0 nays).**

17 **Public Comment:** There was no public comment.

18 **Reports:**

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20 Executive Director Méndez-Perez provided a monthly report to the Board. The district is
21 hiring two positions – Finance Coordinator and Finance Contracts Assistant. More positions
22 will move forward soon. The district is putting out a Request for Proposals for Strategic
23 Planning & Diversity, Equity, and Inclusion.

24 Haugen discussed the two conservation district election reform bills in the Legislature.

25 **Election Update:**

26 Mark Dostal updated the board on the status of the 2022 Board Election. The online ballot
27 access system is being populated and tested, press releases have been sent out to
28 newspapers, media, and partners, and the postcard mailer for the election is on schedule.

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29 **Finance:**

30 Kathryn Lewis presented the draft Procurement Policy. She highlighted the collaborative
31 work that is being done with staff and leadership and talked about a few significant changes
32 from past practices. The new policy will be based upon guidance from the Municipal
33 Research and Services Center and the Washington State Conservation Commission. Lewis
34 anticipates the final draft will be ready for Board review and consideration at the next Board
35 meeting.

36 **Unfinished Business:**

37 Laura Redmond presented LIP Applications: AI 21-078 Chris Hahn-Forest Management , AI
38 21-079 Joh Jornlin & Christine Page – Riparian Forest Buffer, and AI 21-080 Gary Remlinger
39 – Stream Crossing.

40 **Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 21-078:**
41 **Chris Hahn-Forest Management (4 ayes, 0 nays).**

42 **Bush Bollay moved; Porter seconded, passed unanimously a motion to approve AI 21-**
43 **079 John Jornlin & Christine Page – Riparian Forest Buffer and AI 21-080 Gary**
44 **Remlinger (4 ayes, 0 nays).**

45 Redmond also asked for two board supervisors to serve on a staff LIP subcommittee to
46 review policies. The subcommittee will meet quarterly.

47 **Presentations:**

48 Ellen Arnstein introduced Kevin Zobrist from WSU Extension Forestry.

49 Zobrist introduced Grace Garrison who will be at the King County office in Renton.

50 Zobrist presented the 2021 King County Forest Stewardship Extension Education Report.

51 There was no more business before the Board.

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53 **Porter moved; Bush-Bollay seconded, passed unanimously a motion to adjourn the**
54 **meeting at 5:54 PM (4 ayes, 0 nays).**

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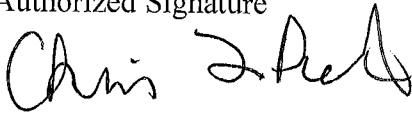
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60 Authorized Signature

Date 2/16/22

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Summary of Motions

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Bill moved; Porter seconded, passed unanimously a motion to approve the agenda (3 ayes, 0 nays).

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Knutsen moved; Porter seconded, passed unanimously a motion to approve the consent agenda (3 ayes, 0 nays).

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Knutsen moved; Porter seconded, passed unanimously a motion to approve AI 21-078: Chris Hahn-Forest Management (4 ayes, 0 nays).

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Bush Bollay moved; Porter seconded, passed unanimously a motion to approve AI 21-079 John Jornlin & Christine Page – Riparian Forest Buffer and AI 21-080 Gary Remlinger (4 ayes, 0 nays).

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Porter moved; Bush-Bollay seconded, passed unanimously a motion to adjourn the meeting at 5:54 PM (4 ayes, 0 nays).

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