

KING CONSERVATION DISTRICT

Advisory Committee Meeting Minutes

February 8th, 2022

Committee Members Present: ~~Councilmember Kelli Curtis – City of Kirkland, Councilmember Victoria Hunt – City of Issaquah, Councilmember Vanessa Kritzer – City of Redmond, Kirstin Haugen – KCD Supervisor, Councilmember Amy McHenry – City of Duvall, Jake Tracy – King County Council, Jeff Boyce – Rural Forest Commission, Sharon Lerman – City of Seattle, Michael Lufkin – King County, , Heather Trim, Councilmember Brenda Fincher – City of Kent; Kirstin Haugen, Cara Christensen- City of Snoqualmie , Kazia Mermel – Sound Cities Association, Rachel Konrady – City of Kirkland, Peter Holte – City of Redmond, Howard Langeveld, Tahmina Martelly-ESJ seat, Valerie O’Halloran- City of Renton , Cheryl Paston City of Bellevue~~

Other Attendees Present: Mark Dostal – KCD Staff, Rosa Méndez-Perez – KCD Executive Director, Lorna Miss – KCD Staff, Erin Reed – Your Part-time Controller, Kathryn Lewis – KCD Staff, Laura Redmond – KCD Staff, Brittney Bush-Bollay - KCD Board

Preliminary Matters:

The meeting was called to order at 10:03 AM. All attendees introduced themselves.

Public Comment:

There was no public comment.

Executive Director Report:

Rosa Méndez-Perez provided her Executive Director Report update and introduced Queniya Lassiter KCD’s new HR contracted employee. The Executive Director Report included updates on the approved 2022 Budget, KCD’s hiring process for 2022 that began with the HR hire, and that KCD has out an RFP for a consultant to assist KCD with strategic planning and diversity and equity training. Members requested a final copy of the 2021 financial reporting for the April Advisory Committee meeting. KCD stated it would provide links to the posted positions, RFP announcement, and 2022 approved budget.

2022 Advisory Committee Work Plan:

KCD took feedback from the Advisory Committee on priorities it would like to set for 2022. Topics identified during the meeting included financial reporting and transparency, performance measures and outcomes tracking, climate change, stormwater road runoff, committee structure, report-outs on grants, planning deep dives into conservation topics of interest to committee members, equity of services including how renters are served by KCD, raising the KCD profile, KCD strategic plan and interlocal agreement renewal, and legislative engagement.

Member Jurisdiction Program Advisory Committee Work Plan:

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The Advisory Committee agreed to form a working group to review KCD's Member Jurisdiction Grants program in regards to equity and evaluation requirements and considerations for grantees and provide recommendations on potential changes to the program's intake process. The Seattle Community Partnership Grants program between KCD and the City of Seattle was provided as an example of built-in equity requirements for KCD grants. Work group volunteers were Sharon Lerman, Kirstin Haugen, Vanessa Kritzer, Tahmina Martelly, Victoria Hunt, and Sarah Reyneveld.

Financial Update:

Erin Reed provided an update of financial process changes for 2022 including moving to a timesheet systems run by Pay Northwest and finalizing moving all KCD financials to QuickBooks. A 2021 Year-End Financial Statement will be available for the April Advisory Committee meeting. Quarterly updates will be provided after that.

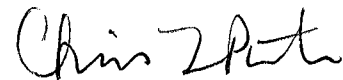
Staff Presentations:

Laura Redmond presented an overview of the Landowner Incentive Program (LIP) including program functions, cost-sharing's importance to overcoming barriers for conservation practice implementation, how projects are chosen, and how funding is awarded.

Kirstin Haugen gave an Elections Reform Update, discussing the two bills introduced in the 2022 Legislature. One bill (1910) died in committee, and the other (1652) had an amendment added (annual financial reporting for those districts that go on the ballot) and is moving forward.

Mark Dostal talked about the KCD Board Election, noting that getting press coverage was extremely disappointing, but we are close to the 2021 voting numbers and could pass our record.

The meeting adjourned at 11:42 AM.



Authorized Signature

Date 3/28/22