

KING CONSERVATION DISTRICT

Advisory Committee Working Group

Member Jurisdiction Grant Program

Wednesday, June 1st, 2022

10:00 AM to 11:00 AM- via Teleconference OnlyZoom Link:

<https://us06web.zoom.us/j/7821503460>

Call in Number: +12532158782

Meeting ID: 782 150 3460

Meeting Agenda

Call to Order

- | | |
|---|----------------------------|
| 1. Welcome and Introductions – Tahmina Martelly | 10:00 AM |
| 2. Public Comment | 10:05 AM |
| 3. MJ funds utilization | 10:05 AM – 10:35 AM |
| 4. Review equity questions and components– Jessica Saavedra, Sharon Lerman | 10:35 AM-10:50 AM |
| 5. Discuss feedback process, timing – Jessica Saavedra, Kazia Mermel | |
| 6. Discuss topics for next meeting | 10:55 AM – 11:00 AM |
| 7. Adjourn | |

Organization Name	Cities partnered with
Des Moines Farmers Market	Des Moines
Environmental Science Center	Auburn, Burien, Des Moines, Kent, Renton, Normandy Park, Sea Tac, Tukwila
Green River Coalition	Covington
Partner in Employment	Sea Tac
EarthCorps	Burien, Bellevue
Newcastle Weed Warriors	Newcastle
Restoration Analytics and Design	Normandy Park
Des Moines Area Food Bank	Des Moines, Sea Tac, Normandy Park
Mountains to Sound Greenway Trust	Woodinville
Environmental Coalition of South Seattle (ECOSS)	Renton, Burien, Sammamish
Futurewise	Algona
Coastal Geologic Services, Inc.	Burien
Anchor QEA	Burien
Trangle Associates	Sammamish
Tilth Alliance	Kirkland
White River Valley Museum	Auburn
Washington Native Plant Society	Kenmore, Sea Tac, Kirkland

Equity Question Examples:

King County WaterWorks 2021 Competitive grant application

Benefits to Water Quality

Explain how this project creates a benefit to or improvement of water quality within King County Wastewater Treatment Division's (WTD) service area and a benefit to its ratepayers. Indicate any additional future or long-term benefits.

Implementation Strength and Certainty of Success

Organizational Demographics and Equity and Social Justice

How do your organization's staff and leadership reflect the demographics of the communities you propose to involve or serve? Please specify demographics in terms of race, ethnicity, income level, and limited English-speaking residents.

Community Involvement and Support

Community Involvement and Equity and Social Justice

Describe the strength and diversity of community involvement in your project. Please describe communities involved in terms of race/ethnicity, income level, and/or English language learners. This can include activities of partners or volunteers.

Community or Target Audience

Describe your history and relationship with this or similar communities and/or target audiences. Do you offer technical assistance or incentives? How are community members engaged in planning and decision-making processes?

Equity and Social Justice

How does your project address equity and social justice issues? How does it focus on people and places where needs are greatest, particularly low-income communities; Black, Indigenous, & communities of color; and limited English-speaking residents? If applicable, describe how your project includes: identifying obstacles faced by these specific groups, developing strategies to address obstacles, and building on community strengths.

How will you measure success on addressing ESJ issues in this project?

Visit King County's Equity and Social Justice webpages for more information and resources, as well as demographic maps.

KC Flood Control District Flood Reduction Grants – excerpts from application related to equity

QUESTION #1 – PROJECT ELEMENTS, OBJECTIVES, OUTPUTS, AND OUTCOMES/BENEFITS (25 points)

- A. Describe the basic elements of the proposed project. Include a summary of the primary activities, project objectives and the outputs (i.e., tangible things the project will deliver such as 200 plants installed, three culverts replaced) that will achieve those objectives. Include community awareness and/or participation objectives and their outputs if any.

Describe how the project objectives and activities meet King County’s equity and social justice goals of increasing fairness and opportunity for all people, particularly for people of color, low-income communities, and people with limited English proficiency.

(For more information, see the 2016 - 2022 King County Equity and Social Justice Strategic Plan, including goal areas related to Community Partnerships; Communications and Education; and, Facility and System Improvements at <http://kingcounty.gov/elected/executive/equity-social-justice/strategic-plan.aspx>.)

QUESTION #5 – STAKEHOLDERS AND COLLABORATION (10 points)

Identify who this project engages, how they will participate and what they will contribute during the phases of planning and implementation or as a result of this project. This may include landowners, community groups, students, volunteers, technical advisory groups and others (for those who will be paid partners on the project team, only include them under Question #3.) If applicable, describe any leveraging of stakeholder in-kind contributions or programs such as volunteer stewardship programs. Describe any ways that stakeholder and collaboration aspects or processes planned for the project meet King County’s equity and social justice goals of increasing fairness and opportunity for all people.

WRIA 8 Grant Criteria Question:

Raising our Awareness of Diversity, Equity, Inclusion and Environmental Justice

The WRIA 8 watershed offers many opportunities to better integrate diversity, equity, inclusion, and environmental justice into salmon recovery implementation. In 2020, WRIA 8 launched a diversity, equity, and inclusion initiative. A near-term objective is to encourage grant applicants to identify opportunities to advance objectives of equity and environmental justice through the implementation of their projects and programs. This is an evolving effort that will likely be modified over time, and the 2022 grant application materials ask applicants to describe how their proposed projects and activities promote community engagement and equitable outcomes. Criteria for each of the main categories of eligible activities reflect this emphasis.

2017 Seattle Community Partnership Grant Program

King Conservation District

2017 KCD-Seattle Community Partnership Grant Application

Congratulations! You've been invited to apply for funding from the 2017 KCD-Seattle Community Partnership Grant Program. As you scroll down to review the application questions, you will notice that all questions and answers from your letter of intent have been incorporated into this application form. *Please note that you can print a list of the questions in this application by clicking the "Question List" button at the upper right hand corner of this page.*

You CAN EDIT and CHANGE your responses from the letter of intent. We ask that you please indicate what has changed throughout the application.

New questions that are found only in the application include questions about your partnerships, measurable outcomes and how those outcomes meet the NRI and EEA goals, the sustainability of your project, and upload areas for your budget, photos and/or maps.

Project Name*

Character Limit: 100

For projects applying with a fiscal sponsor

If your organization is acting as the fiscal sponsor, please list a partner organization who will be implementing the project. Fiscal sponsor organizations must be the applicant. Please also list the name, title, phone number, and email address of the project lead.

Character Limit: 1000

Partner Organization Changes

Have there been any changes to your partner organizations since you submitted your LOI? If so, please describe here.

Character Limit: 550

Amount of KCD Funding Requested*

Cannot exceed \$75,000.00. Additional information is requested in the last section of this application about the types of expenses included in your request.

Character Limit: 20

Has the amount of funding requested changed?*

Please check yes or no if the amount of funding you requested changed from the letter of intent proposal. Scroll to the bottom of the application form to see your budget narrative and upload your budget table.

Choices

Yes, the amount we are requesting has gone up

Yes the amount we are requesting has gone down

No, the amount we are requesting has not been changed

Total Matching Funds

Matching funds are optional and can include either in-kind or cash match. Please indicate if you have matching funds by entering the amount here. Enter zero if your project budget does not include matching funds.

Character Limit: 20

Total Project Cost

This amount should be equal to your KCD funding request plus any matching funds (Question #3 plus Question #4).

Character Limit: 20

Project Location

Please list the Address, Parcel #, OR latitude and longitude points, where your project will take place.

If your project will take place in multiple locations, list as many of the locations as you can and explain in further detail in the project narrative section.

Character Limit: 500

Multiple King County District #'s

Choices

Council District #1

Council District #2

Council District #3

Council District #4

Council District #5

Council District #6

Council District #7

Council District #8

Council District #9

Multiple State Legislative District #s

Choices

Legislative District #43

36

46

37

32
34
11
33

Change in project location?

Check yes or no to indicate if your project location information has changed from the letter of intent.

Choices

- Yes, my project location changed
- No, my project location has not changed

Is your project on public or private land?

Choices

- Public
- Private
- Both
- Unsure

King County District

Click here to find your district on the web. If your work will be done in multiple districts. Type 0 here and write in the districts below.

Character Limit: 4

State Legislative District

Click here to find it on the web.

Character Limit: 2

Seattle City Council District

Click here to find it on the web.

Character Limit: 5

Multiple districts

If your project will take place in more than one district, such as more than one King County council or Seattle city council district, type them in below.

Character Limit: 250

Project Start Date

Character Limit: 10

Project End Date

One year or multi-year projects are allowed. The total award for the project period cannot exceed \$75,000.

Character Limit: 10

Project Description - Short*

Please provide a few summary sentences describing the components of your project that you are seeking grant funding for. If awarded, this description will be used to publicize grant awards on our website. The character limit is 500 characters including spaces which equals approximately two to three sentences.

Character Limit: 500

Has your project description changed?*

Choices

Yes, I changed my short project description

No, my short project description has not changed

The following are your selected natural resource improvement actions, priority areas, and equity and environment agenda goals from your letter of intent. You may change your selections but please check the box below indicating that you made a change.

Natural Resource Improvement Goals

Direct Improvement of Natural Resource Conditions

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects *(see the application guidelines for detailed examples of projects that achieve both natural resource improvement and equity and environment agenda goals).*

Does your project directly address this issue?

Choices

Yes

No

Education and Outreach

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources *(see the application guidelines for detailed examples of projects that achieve both natural resource improvement and equity and environment agenda goals).*

Does your project directly address this issue?

Choices

Yes

No

Capacity Building

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*see the application guidelines for detailed examples of projects that achieve both natural resource improvement and equity and environment agenda goals*).

Does your project directly address this issue?

Choices

Yes

No

Pilot and Demonstration Projects

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*see the application guidelines for detailed examples of projects that achieve both natural resource improvement and equity and environment agenda goals*).

Does your project directly address this issue?

Choices

Yes

No

Has your Natural Resource Improvement Action changed?

Choices

Yes, I changed which natural resource improvement action my project addresses

No, I did not change natural resource improvement action my project addresses

Natural Resource Priority Areas

The following are project priority areas that this grant program seeks to support. Check the box next to the priority area that your project addresses. If your project does not fit into one of these priority areas, check "Other" and provide additional information in the text box below. Your project must meet one Equity and Environment Agenda goal and one Natural Resource Improvement Category. *If your project does not cleanly fit into one of the following priority areas, that does not mean your project is ineligible.* Please provide information below about what type of project it is.

Choices

Manage stormwater with green infrastructure

Protect and restore creeks, shorelines, and wetlands

Build healthy soil

Support the urban forest

Support a sustainable local food system

Support a strong, healthy, and natural ecosystem

Other

Other Natural Resource Priority Area

If you checked other above please briefly describe the general area your project addresses.

Character Limit: 250

Equity and Environment Agenda Goals

Healthy Environments for All

Seattle ensures clean, healthy, resilient, and safe environments in the places where communities of color, immigrants, refugees, people with low-incomes, youth, and limited-English proficient individuals live, learn, work, and play. Projects should consider ways to utilize environmental solutions to creatively address the following:

Choices

- Leverage community assets; address cumulative impacts of environmental hazards and racial burdens
- Prepare communities to adapt to climate change;
- Creatively address inequities in access to quality green spaces while minimizing displacement
- Creatively address inequities in access to culturally appropriate food while minimizing displacement

Jobs, Local Economies, & Youth Pathways

Communities of color, immigrants, refugees, people with low-incomes, youth and limited-English proficiency individuals have pathways out of poverty through green careers, including careers related to environmental policy and program development. Projects should consider ways to:

Choices

- Invest in young workers and create youth pathways.
- Prioritize local hires and small businesses, and create local, living-wage economies
- Develop career skills for youth through engagement activities
- Directly invest in EEI-owned businesses and their employees

Environmental Narrative and Community Leadership:

The environmental movement is led by and centered on the stories and experiences of communities of color, immigrants, refugees, people with low incomes, youth and limited English–proficiency individuals. Projects should consider ways to:

Choices

- Invest directly in the community and support community leaders
- Lift up culturally appropriate environmental practices, leverage creativity to find solutions
- Support growth of environmental justice leadership and collaboration among organizations
- Create and connect culturally relevant environmental stories into project or policy creation
- Enhance culturally important places by delivering environmental, social, and economic benefits

Change in Equity and Environment Agenda Goals

Did you make a change to the Equity and Environment Goals you selected?

Choices

Yes, we changed our selected EEA goal(s)

No, we did not change our selected EEA goal(s)

Project Description*

Provide a concise overview of the project. Include target audience, goal(s), expected outcomes and timeline. The character limit is 4,000 characters including spaces and equals approximately 10 short paragraphs.

Character Limit: 4000

Has your project description changed?*

Choices

Yes, I changed my project description

No, I did not change my project description

Project Rationale

Please describe the rationale for doing this project at this time. What is the problem or challenge you seek to solve and how will your project help solve it? Make sure to link the problem or challenge to the natural resource category/priority and the Equity and Environment strategy you selected in the previous sections above. The character limit is 4,000 characters including spaces and equals approximately 10 short paragraphs.

Character Limit: 4000

Has your project rationale changed?*

Choices

Yes, my project rationale has changed.

No, my project rationale has not changed.

Measurable Outcomes and How Outcomes Address Natural Resource Improvement Goals*

For each Natural Resource Improvement Action you checked above, please explain **how** your project meets that goal. Please also reference the Natural Resource Priority Area you checked, and explain how your project meets that area.

Character Limit: 4000

Measurable Outcomes and How Outcomes Address Equity and Environment Goals*

For each Equity and Environment Agenda goal you checked above, please explain **how** your project meets that goal.

Character Limit: 4000

Have your partners and commitments changed?*

Choices

Yes, my partners and commitments have changed
No, my partners and commitments have not changed

Partner Roles Described in More Detail*

Please elaborate about all partners included in your proposal. Please address the following questions in your response: What is the specific role of each of the partners for this project (especially partner organizations led by EEI communities)? What component of your project will they accomplish? What is the status of their commitment (e.g. pending, letter in place, etc)? For non-governmental partners included in your proposal, will they be funded through this project? If not, why not? What role and decision-making have each of your partners played in the development of the Project (especially partner organizations led by EEI communities)? What role will they play in decision-making and implementation of the project?

Letters of commitment from any partner who is necessary to the completion of the project are required at the time of application. This includes landowners and land managers such as Seattle Parks and Recreation for example. You can upload letters below.

Character Limit: 4000

Applicant Experience and Background

Why is the applicant is the best entity to deliver the proposed project, including experience, background, and previous results. Include the applicant organization and any identified partners.

Character Limit: 2000

Project Sustainability

Please address the long-term sustainability of this project. If you plan to continue the project after the grant funding period, how will you make it sustainable over time, including provisions for continued funding? If you don't plan to continue the project after the grant funding period, what is the long term impact of the project, or what provisions are you making to ensure that its legacy lives on?

Character Limit: 2000

Budget Narrative

Please describe in narrative form the expenses that are planned as part of your project. Examples: One part-time staffer to coordinate workshops, the purchase of native plants, contracted services for a crew to remove invasive plants, travel to and from locations, etc. The character limit is 600 including spaces which equals approximately one paragraph with 3-4 sentences.

Character Limit: 600

FILE UPLOAD AREA - The following forms are available for download below and on the KCD website. Once completed and saved, files can be uploaded below.

Required Upload Forms

1. Project Activities, Milestones, and Measurable Results Table (Word Document)
2. Budget Form (Excel Document)
3. Letter(s) of Commitment (one file with letter or letters combined)

Only one file will be accepted per upload area. If you are unable to combine multiple files into one, try utilizing the fax to file function available in the applicant dashboard.

Upload Project Activities, Milestones, and Measurable Results Table*

Click on this link to download the table. Fill in specific project activities and key milestones to be completed **with KCD grant funds**, associated outcomes, measurable results, and timeline. Then save your document and upload below to submit it with your application. You can only upload one file.

File Size Limit: 5 MB

Upload the Budget Form*

Click on this link to download the budget form, fill it out and upload it here. Only one file can be uploaded.

Provide sufficient detail in the footnotes of the budget form about budget categories to demonstrate that costs are reasonable and adequate for the proposed work. Describe the purpose of expenses paid by this grant and how you estimated them (the assumptions on which an expense is based). For example, total travel costs could be the number of miles traveled times the mileage rate for each trip included in the budget.

File Size Limit: 5 MB

Upload Letter(s) of Commitment from Partner(s)

Letters of commitment from any partner who is necessary to the completion of the project are required at the time of application. This includes landowners and land managers such as Seattle Parks and Recreation for example.

Multiple letters are not required but if you have more than one letter they must be combined into one file and uploaded. If you are unable to combine files, try utilizing the fax to file function available in the applicant dashboard. Allowed file types include xlsx, doc, docx, pdf, jpeg

File Size Limit: 10 MB

Upload Photos and/or Maps

If you have any photos or maps that help describe your project, please attach those here. You can only upload one file, please combine multiple photos and maps into one file. If you are unable to combine files, try using the fax to file feature located at upper-center of the applicant dashboard.

File Size Limit: 5 MB

2018 Seattle Community Partnership Grant Program

King Conservation District

Letter of Intent

Letter of Intent (LOI) Instructions:

Please enter the requested information below. Scroll to the bottom of the form to save or submit your letter of intent (LOI) to apply for a **2018 KCD-Seattle Community Partnership grant**. **The deadline to submit the LOI is May 7th, 2018 by 5 pm.** Exceptions to this deadline will not be allowed.

If your proposal moves forward into the invitation stage, information entered into the letter of intent form will carry forward into the full application form except for attachments.

Review of the application guidelines is required before submitting your LOI. The guidelines can be found on the KCD website. Please contact Jessica Saavedra with any questions about this form by phone (425) 282-1906 or email Jessica.Saavedra@kingcd.org

Nonprofit Organization Status*

Please select an option below to indicate if your organization has a 501(c)3 IRS designation or if you are fiscally sponsored by another organization.

If your organization is not a registered 501(c)3, you must have a fiscal sponsor. Please work with your fiscal sponsor to complete this application. Please contact Jessica Saavedra at 425-282-1906 with questions.

Choices

My organization has 501(c)3 IRS status

My organization or group is fiscally sponsored by an established nonprofit organization

Project Name*

Character Limit: 100

Amount of KCD Funding Requested*

NOTE: Amount cannot exceed \$75,000.

Character Limit: 20

Describe the Components of Your Project Budget*

Please describe in narrative form the expenses that are planned as part of your project.

Example: One part-time staffer to coordinate workshops at \$10,000, the purchase of native plants at \$5,000, travel to and from locations at \$500, etc.

Character Limit: 500

Project Location*

Please list the Address, Parcel #, or latitude or longitude points where your project will take place. If your project will occur at multiple locations please indicate that.

NOTE: Any projects on city owned land that are invited to submit a full proposal, must submit written permission from the applicable city department with the full application. It is advised to start this process as early as possible. Should you need assistance connecting with the applicable department, please contact Hannah Hill at (206) 256-5451, or Hannah.Hill@seattle.gov.

Character Limit: 300

Project Start Date*

Funding is intended to support projects that start in 2019. Multi-year projects are allowed.

Character Limit: 10

Project End Date*

Character Limit: 10

Which Natural Resource Priority Areas Does Your Project Address?*

Please indicate the natural resource priority area your project addresses.

Choices

- Protect and restore creeks, shorelines, and wetlands
- Manage stormwater with green infrastructure
- Build healthy soil
- Support the urban forest
- Support a sustainable food system
- Support a strong, healthy, and natural ecosystem
- Other

Other:

If you selected other, please list the other natural resource priority area not listed above.

Character Limit: 100

Which Equity and Environment Agenda Goals Does Your Project Address?*

Please indicate all of the Equity and Environment Agenda (EE Agenda) goals your project addresses. *Note: A description of each goal is provided in the 2018 Grant Guidelines.*

Choices

- Healthy Environment for All

Jobs, Local Economies, and Youth Pathways
 Environmental Narrative and Community Leadership

Which Natural Resource Goal Does Your Project Address?*

Please indicate all of the Natural Resource goals your project directly addresses? *Note: A description of each goal is provided in the 2018 Grant Guidelines.*

Choices

- Direct Improvement of Natural Resource Condition
- Education and Outreach
- Pilot and Demonstration Project
- Capacity Building

Concise Project Overview*

Please provide a concise overview of the project, include the problem or challenge you seek to solve, how it meets the EE Agenda and Natural Resource goals, and the specific outcomes you’ll achieve. *Character limit: 3,000*

Character Limit: 3000

Upload Your Partnership Chart and Commitment Letters*

Download the chart from the KCD website and upload it below. Use this chart to list all partners (landowners, partner organizations etc.) provide a description of the partnership, the role each partner plays, and the commitment level each partner to date.

Letters of commitment from any partner who is necessary for the completion of the project are required at the time of application. You can upload letters below.

KCD and the City of Seattle are seeking projects that are led by or are in deep partnership with communities most affected by the combined impacts of environmental injustice and systemic racism (EE Initiative focus populations). Please see the description of EE Initiative populations in the 2018 Grant Guidelines on the KCD website for more details.

Partner	Description of Partnership	Role of Partner	Commitment Level

Upload your Partnership Chart Here

File Size Limit: 5 MB

Upload Your Letter(s) of Commitment Here

Note: Only one file can be uploaded per upload button. Please combine multiple letters into one pdf.

File Size Limit: 2 MB

Are You Working With a City of Seattle Department?

Please list any City departments that may have a connection to the proposed project. If invited to submit a full proposal, letters of *commitment* from city departments will be required if the project takes place on City owned or managed land. General letters of *support* from City departments will not be accepted.

Character Limit: 250

Your work will be saved as you go. You can also click save as you go. You can download a pdf of your application by scrolling to the top of this form and clicking on the LOI Packet button on the upper right corner. Once you click submit, you can no longer make changes or updates. If you accidentally click submit, please contact Jessica Saavedra Jessica.Saavedra@kingcd.org 425-282-1906

2018 Seattle Community Partnership Grant Program

King Conservation District

2018 Full Proposal

Application Instructions:

Congratulations! You've been invited to submit a full proposal for funding for the 2018 KCD-Seattle Community Partnership Grant Program.

The majority of the information you submitted with your LOI will appear below. Please enter the additional requested information below to submit your full proposal for a KCD-Seattle Community Partnership grant. You can view the list of application questions by clicking the "Question List" button at the upper right corner of this page.

The deadline to submit the proposal is July 13, 2018 by 5 pm. Exceptions to this deadline will not be allowed.

Please review the application guidelines for additional information.

For any questions or issues with this form, please contact Jessica Saavedra by phone (425) 282-1906 or by email Jessica.Saavedra@kingcd.org.

Project Name*

Name of Project.

Character Limit: 100

Nonprofit Organization Status

Please check the box below to indicate if your organization has a 501(c)3 IRS designation or if you are fiscally sponsored by another organization.

If your organization is not a registered 501(c)3, you must have a fiscal sponsor. Please work with your fiscal sponsor to complete this application. Please contact Jessica Saavedra at 425-282-1906 with questions.

Choices

501(c)3 IRS Determination

Fiscally Sponsored

Amount of KCD Funding Requested*

NOTE: Amount cannot exceed \$75,000.

Character Limit: 20

Describe the Components of Your Project Budget*

Please describe in narrative form the expenses that are planned as part of your project.

Example: One part-time staffer to coordinate workshops at \$10,000, the purchase of native plants at \$5,000, travel to and from locations at \$500, etc.

Character Limit: 500

Detailed Budget Narrative*

Expanding on the information you provided in the LOI (shown above), please describe in further detail the expenses that are planned as part of your project. For each line item listed with a dollar figure (except totals) in your project budget form provide a brief narrative detailing how the item relates to the project as well as the method used to determine the cost."

Character Limit: 2000

Upload Your Project Budget Here*

Download the budget form and fill in your project budget details. Please provide as much detail as possible in the budget form. Upload your completed project budget form below by clicking on the "Upload a File" button.

Please make sure that the narrative information about your budget from the LOI matches what you upload. If you need to add information to the narrative section above please do so.

File Size Limit: 2 MB

Project Location*

Please list the Address, Parcel #, or latitude or longitude points where your project will take place. If your project will occur at multiple locations please indicate that.

NOTE: Any projects on city owned land that are invited to submit a full proposal, must submit written permission from the applicable city department with this application. It is advised to start this process as early as possible. Should you need assistance connecting with the applicable department, please contact Hannah Hill at (206)256-5451, or Hannah.Hill@seattle.gov.

Character Limit: 300

King County Council District #

Character Limit: 250

State Legislative District #

Character Limit: 250

Project Start Date*

Funding is intended to support projects that start in 2019. Multi-year projects are allowed.

Character Limit: 10

Project End Date*

Character Limit: 10

Which Natural Resource Priority Areas Does Your Project Address?*

Please indicate the natural resource priority area your project addresses.

Choices

Protect and restore creeks, shorelines, and wetlands
 Manage stormwater with green infrastructure
 Build healthy soil
 Support the urban forest
 Support a sustainable food system
 Support a strong, healthy, and natural ecosystem
 Other

Which Natural Resource Goal Does Your Project Address?*

Please indicate all of the Natural Resource goals your project directly addresses? *Note: A description of each goal is provided in the 2018 Grant Guidelines.*

Choices

Direct Improvement of Natural Resource Condition
 Education and Outreach
 Pilot and Demonstration Project
 Capacity Building

Which Equity and Environment Agenda Goals Does Your Project Address?*

Please indicate all of the Equity and Environment Agenda (EE Agenda) goals your project addresses. *Note: A description of each goal is provided in the 2018 Grant Guidelines.*

Choices

Healthy Environment for All
 Jobs, Local Economies, and Youth Pathways
 Environmental Narrative and Community Leadership

Project Overview*

Please provide an overview of your project, including a description of the problem or challenge you seek to solve. Make sure to link the problem or challenge to the natural resource category/priority and the EE Agenda strategy you selected in the previous sections above. Also, include 1-3 outcomes or results you plan to achieve from this grant. Character limit: 4,000 characters, roughly 10 short paragraphs.

Character Limit: 4000

Problem or Challenge*

How does the problem or challenge you seek to solve contribute to racial, economic, or other disparities for the community?

Character Limit: 500

Upload the Workplan Table Here*

Please download the Workplan Table, fill it out and upload using the "Upload a file" button below.

Information should address all selected natural resource and EEI priorities selected above.

Activities	Measurable Outputs	Measurable Outcomes	Timeline

File Size Limit: 2 MB

Long-term Sustainability*

Please address the long-term sustainability of this project. If you plan to continue the project after the grant funding period, how will you make it sustainable over time, including provisions for continued funding? If you don't plan to continue the project after the grant funding period, what is the long-term impact of the project, or what provisions are you making to ensure that its legacy lives on?

Character Limit: 2000

Applicant Credentials*

Why is the applicant the best entity to deliver the proposed project, including experience, background, and previous results? Include the applicant organization and any identified partners.

Character Limit: 2000

Which Communities are Engaged in this Work?*

Please select all that apply.

Choices

- Black or African American
- African
- American Indian and Alaska Native
- Asian
- Native Hawaiian and Other Pacific Islander
- Latino
- Low-income
- Refugee and Immigrant
- Women
- Lesbian, Gay, Bisexual, Transgender, Queer
- Seniors

Youth

How will you ask for and incorporate community feedback into your project design?*

Character Limit: 500

Upload Updated Partnership Chart*

Please make any changes and upload again the partnership chart you uploaded to your LOI. The chart should list all partners (landowners, partner organizations etc.) and include a description of each partnership, the role each partner plays, and the commitment level of each partner.

Letters of commitment from any partner who is necessary for the completion of the project are required at the time this application is submitted. You can upload letters below.

KCD and the City of Seattle are seeking projects that are led by or are in deep partnership with communities most affected by the combined impacts of environmental injustice and systemic racism (EE Initiative focus populations). Please see the description of EE Initiative populations in 2018 Grant Guidelines.

Partner	Description of Partnership	Role of Partner	Commitment Level

File Size Limit: 3 MB

Upload Letters of Commitment*

Letters of commitment from city departments ARE required if the project takes place on City owned or managed land. General letters of support from city departments will not be accepted.

Multiple files must be combined into one file before uploading below.

File Size Limit: 10 MB

Upload Additional Letters of Commitment from Partners Here*

File Size Limit: 5 MB

Fiscal Sponsor Commitment Letter

If applicable, please upload a letter from the fiscal sponsor committing to the fiscal sponsorship agreement that also states the rate that will be charged against the grant.

File Size Limit: 1 MB

Your work will be saved as you go. You can also click save as you go. You can download a pdf of your application by scrolling to the top of this form and clicking on the Application Packet button on the upper right corner. Once you click submit, you can no longer make changes or updates. If you accidentally click submit, please contact Jessica Saavedra
Jessica.Saavedra@kingcd.org 425-282-1906

2019 KCD-Seattle Community Partnership Grant Program

King Conservation District

Full Proposal/Grant Application

The 2019 KCD-Seattle Community Partnership Grant Program invests in projects that clearly link social and environmental concerns. This grant program seeks applications for projects that improve our natural resources and are led by or are in deep partnership with communities that have been disproportionately impacted by the combined impacts of environmental injustice and systemic racism.

Prior to completing the application, please review the application guidelines on KCD's website for additional information.

To apply, please enter the requested information below. The deadline to submit your grant application is **September 16, 2019 by 5pm**. You will not be able to submit the application after 5 pm.

You will notice that several components from the LOI appear in your application form below. You can edit your LOI answers if you want to. Fill in the blank areas.

Your work will save as you complete the application. You may also manually click the save button. You may download a pdf of the grant application by scrolling to the top of this form and clicking the Application Packet button in the upper right corner.

The submit button is at the bottom of the form. Once you click submit, you may no longer make changes. If you accidentally click submit or if you have any questions regarding the application, please contact Jessica Saavedra at (425) 282-1906 or Jessica.Saavedra@kingcd.org

Project Name*

Name of Project.

Character Limit: 100

Nonprofit Organization Status

Please select an option below to indicate if your organization has a 501(c)3 IRS designation or if you are fiscally sponsored by another organization. If your organization is not a registered 501(c)3, this application **must** be submitted by your fiscal sponsor.

Choices

My organization has 501(c)3 IRS status

My organization or group is fiscally sponsored by an established nonprofit organization

Has your organization applied before?

Has your organization applied for a King Conservation District - Seattle Community Grant before?

Choices

Yes

No

Year of Previous Application

If yes, please indicate what year, if applicable, your organization was last awarded a KCD-Seattle Partnership grant?

Choices

2018

2017

2016

2015

2014

2013

Project Summary

Please provide a clear and concise summary description of your project. You will have the opportunity to provide a more detailed description later in the LOI.

Character limit: 500

Character Limit: 500

GRANT PRIORITIES, GOALS AND STRATEGIES

This grant program supports environmental equity projects. Projects must address at least one equity and environment goal, one natural resource priority area, one natural resource action. In the following section, please select the equity and environment goal(s), priority area(s), and action(s), your project will address. Please only check the boxes that most closely align with your project. Projects will not be reviewed more favorably if multiple priorities, actions, or goals are selected. Strong alignment between priorities, actions, and goals is key.

Equity & Environment Goals: How does your project address at least one of the Equity and Environment goals?

Healthy Environment for All

Seattle ensures clean, healthy, resilient, and safe environments in the places where communities of color, immigrants, refugees, people with low-incomes, youth, and limited-English proficient individuals live, learn, work, and play. Projects should consider ways to:

- Leverage community assets
- Address cumulative impacts of multiple environmental hazards and racial burdens
- Prepare communities to adapt to climate change
- Utilize environmental solutions to creatively address historic and ongoing inequities in access to and quality of green spaces and fresh, healthy, culturally appropriate food while minimizing displacement

Will your project address this goal?

Choices

Yes

No

Jobs, Local Economies, & Youth Pathways

Communities of color, immigrants, refugees, people with low-incomes, youth and limited-English proficiency individuals have pathways out of poverty through green careers, including careers related to environmental policy and program development. Project should consider ways to:

- Invest in young workers and create youth education and employment pathways
- Prioritize local hires and small businesses, and create local, living-wage economies
- Develop career skills for youth through engagement activities
- Directly invest in businesses led by the above communities and their employees

Will your project address this goal?

Choices

Yes

No

Environmental Narrative and Community Leadership

The environmental movement is led by and centered on the stories and experiences of communities of color, immigrants, refugees, people with low incomes, youth and limited-English-proficiency individuals. Project should consider ways to:

- Invest directly in the community, support community leaders, uplift existing culturally appropriate environmental practices, and leverage the creativity of residents to find solutions
- Support the growth of a stronger ecosystem of environmental justice leadership and collaboration between organizations by investing directly in community leaders

- Partner with communities to create and connect stories and culturally relevant environmental experiences into project or policy creation
- Connect to cultural anchors and culturally-important places in ways that enhance those places and delivers environmental, social, and economic benefits.

Will your project address this goal?

Choices

Yes

No

Natural Resource Priority Areas: What environmental priority area will your project will focus on?

Manage Stormwater with Green Infrastructure

Activities that prevent polluted stormwater from entering local waterways. Examples of green stormwater infrastructure include; rain gardens, bioswales, green roofs, cisterns and more.

Will your project address this priority area?

Choices

Yes

No

Protect and Restore Creeks, Shorelines, and Wetlands

Activities that protect and restore local waterways include removing invasive weeds, replanting with native trees, shrubs and groundcovers to improve wildlife habitat and water quality.

Will your project address this priority area?

Choices

Yes

No

Build Healthy Soil

Activities to build healthy soil include getting a soil test from KCD, using it to amend garden soils for a community garden or plant the right plants in the right place based on site conditions, learning about proper application of fertilizers, applying mulch and building on-site compost bins.

Will your project address this priority area?

Choices

Yes

No

Support the Urban Forest

Activities that support a healthy urban forest include planting conifers in a deciduous tree dominated area, planting a diverse array of native plants, restoring native plants to an area and removing invasive weeds.

Will your project address this priority area?

Choices

Yes

No

Support a Sustainable Food System

Activities that support a sustainable food system include building, creating or expanding a community garden, growing food that is distributed to local community centers including food banks and senior centers and improving access to healthy, local food for communities disproportionately impacted by environmental injustices.

Will your project address this priority area?

Choices

Yes

No

Natural Resource Improvement Actions: How will your project improve natural resources?

Direct Improvement of Natural Resource Conditions

Improve landscape and natural conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects.

Will your project address this action?

Choices

Yes

No

Education and Outreach:

Raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources.

Will your project address this action?

Choices

Yes

No

Capacity Building

Enhance the ability of organizations, residents, and landowners to have the knowledge, skills, tools, support systems, partnerships, community connections, and technical resources to implement exemplary best management practices and deliver natural resource management actions equitably.

Will your project address this action?

Choices

Yes

No

Pilot and Demonstration Projects

Test and/or improve concepts and/or approaches in natural resource management that can be replicated by others.

Will your project address this action?

Choices

Yes

No

Project Location

Please indicate the street address, parcel #, or latitude/longitude points where your project will take place. If your project will occur at multiple locations, please indicate them below.

Character Limit: 250

Land Ownership

Note: Any project that is invited to submit a full proposal must include with the grant application a signed and dated Landowner Letter of Permission that explicitly gives permission by the public or private landowner for this project's use of this property. Proposals without this documentation will not be considered.

If your project takes place on agency or City-owned property and you need assistance connecting with the applicable department for permission, please contact Hannah Hill at (206) 256-5451, or Hannah.Hill@seattle.gov.

Is your project on land owned by your organization?

Choices

Yes

No

Not Applicable

No, privately owned by another entity

No, publicly owned

Project Start Date

Funding is intended to support projects that start in 2020. Multi-year projects are allowed.

Character Limit: 10

Project End Date

Character Limit: 10

Project Description*

Please provide a clear description of your project. It must include a description of the problem or challenge you seek to solve; how the problem is linked to the equity and environmental goals, natural resource priorities, and natural resource actions you have selected, a description of who the project will serve, organizations that will be partners on this project, and the outcomes or results you plan to achieve with this grant.

Please list the outcomes or results for this grant. Results should be directly related to the natural resource and equity priorities selected.

- 1.
- 2.
- 3.

Character Limit: 3000

Phase Two Projects:

If you are applying for the next phase of a project previously funded by KCD, please answer these additional questions: If not, please disregard.

- Please describe the accomplishments of Phase One of this project; include what your organization has learned about this site and the community since your first project that will make this project successful.
- What is the long-term vision for this project? What process did you go through to identify this vision, and how has it changed since your first KCD grant for this site?

Character Limit: 2000

Problem or Challenge*

How does the problem or challenge you seek to solve contribute to racial, economic, or other disparities in the project's community?

Character Limit: 500

Communities Engaged in Your Project

Which communities are engaged in this project? Please select only the communities that will be involved in your project.

Choices

Black or African American
 American Indian and Alaskan Native
 Asian
 Native Hawaiian & Other Pacific Islander
 Immigrants
 Refugees
 People with low incomes
 People with limited English proficiency
 Youth from these communities
 Latinx

Incorporating Feedback

KCD and the City of Seattle believe communities who are disproportionately impacted by environmental inequities should be highly involved in developing the solutions. Describe how you will ask for and incorporate feedback from your selected communities into your project design, and how you will know you are reaching all the communities you plan to engage?

Character Limit: 1500

Applicant Credentials

Describe how your organization is the best-qualified entity to deliver the proposed project. Please include related experience, background, previous results, and/or engagement with the communities identified in this project.

Character Limit: 1500

Project Team*

Please describe the diversity of the project team (your organization’s team and as well as the organizations you’re partnering with on the project) and how this reflects the communities you plan to serve.

Character Limit: 600

Upload Your Partnership Chart (if applicable)*

Please amend the partnership chart submitted with the LOI to add the column with letter of support submitted Y/N information and update the table with any new information since submitting the LOI.

Please complete the partnership chart by listing all partners involved in this project with a description of each partner’s activities, types of commitments/contributions from partners to this project and whether or not you have a partnership letter from that partner demonstrating their commitment.

Name of Partner Organization	Description of Partner Activities	Commitments/Contributions (e.g. staff time, contracted services, in-kind resources, etc.)	Partnership Letter submitted (Y/N)

File Size Limit: 1 MB

Are You Working with a City of Seattle Department?

Choices

Yes

No

City Contacts

Please list any City departments (with staff contacts) that have a connection to the proposed project and describe each department’s roles

Character Limit: 400

Long term Sustainability*

Please describe your plans for the long-term sustainability of this project. If you plan to continue the project after the grant funding period, how do you plan to make it sustainable over time (including provisions for continued funding)? If you do not plan to continue the project after the grant funding period, what is the long-term impact of this project, or what provisions are you making to ensure its legacy lives on?

Restoration planting projects require a minimum of 3 years of active monitoring and maintenance with replacement planting to achieve an ongoing survival rate of 90%. Applicants must plan for this maintenance and monitoring period in their budget and project sustainability plan.

Character Limit: 2000

Upload Your Work Plan Table*

Download the work plan table, fill it out, save to your computer, then upload it using the "Upload a file" button below.

Activities	Measurable Outcomes	Project Impact	Related Natural Resource & Equity Priorities	Timeline

File Size Limit: 1 MB

Funding Requested

NOTE: Amount cannot exceed \$75,000

Character Limit: 20

Complete the Application Budget Form*

Download the budget table, fill it out, save it to your computer and upload it below. The budget should include items related to this project only, not your total agency budget.

Restoration planting projects require a minimum of 3 years of active monitoring and maintenance with replacement planting to achieve an ongoing survival rate of 90%. Applicants

must plan for this maintenance and monitoring period in their budget and project sustainability plan.

Overhead that does not exceed 25% of salaries and benefits is an allowable expense for this grant program.

Please note, computer equipment is an ineligible expense. See the guidelines for more information about eligible expenses.

File Size Limit: 2 MB

Updated Budget Narrative

Please describe in narrative form for each line item that has a dollar figure in your budget, how the funds will be used; also include any other sources/amounts (including in-kind) that will be used to support that line item. Be sure to describe the method used to determine cost (e.g. XYZ Agency .5 FTE coordinator at \$35/hour, or ABC Org contract training workshops for 40 hours @ \$45/hour).

Information about types of eligible and ineligible expenses may be found in the Application Guidelines. If you have any questions, please contact KCD staff: Jessica Saavedra at (425) 282-1906 or Jessica.Saavedra@kingcd.org.

Character Limit: 3000

Upload Partnership Letters (if applicable)

Upload Partnership Letters (if applicable) from partners who are necessary to complete the project. Partners include anyone who is contributing time, money, or expertise who are working on the project.

General letters of support from organizations, City of Seattle department staff, elected officials, or other entities not explicitly working on this project should not be submitted and will **not** be reviewed.

Only one file can be uploaded below. Attach one letter file or combine multiple letters into one file and upload below.

File Size Limit: 5 MB

Upload Landowner Letter of Permission (if applicable)

If the project takes place on any land not owned by your organization, a signed and dated Landowner Letter of Permission that explicitly gives permission for use is required.

Proposals submitted for projects on land (such as parks and/or rights-of-way) owned by the City must include a signed and dated letter from the appropriate staff at the City of Seattle department that owns the land. If you need assistance connecting with the applicable department, please contact Hannah Hill at (206) 256-5451, or Hannah.Hill@seattle.gov.

Attach one letter file or one file with multiple letters combined. Multiple separate file attachments will not be uploaded.

File Size Limit: 5 MB

Photos

Attach one photo or one document containing multiple photos of your project below. Photos are not required. Should your project receive funding, this photo will be used by KCD for promotional purposes. By attaching photos, the applicant gives KCD permission to use the photos, if a grant is awarded.

Provide a description of the photos uploaded below.

Character Limit: 500 | File Size Limit: 5 MB

2020 KCD-Seattle Community Partnership Grant Program

King Conservation District

KCD-Seattle Community Partnership Grant Application Introductory Information

Due to impacts of the COVID-19 pandemic and based on feedback from current grantees and guidance on grant making during this time, we have shortened the application process to a one-step application and prioritized distributing funds by January 2021. We are offering opportunities for one on one support and the optional opportunity to provide a virtual presentation in addition to the online written application.

The pandemic does not change the need for improved natural resources and access to healthy food and open space, and in many cases, it amplifies that need. The focus of this year's grant round continues to be investing in natural resource improvements that are led by or in deep partnership with communities disproportionately impacted by environmental injustice and systematic racism. We know COVID-19 has also disproportionately impacted many of the same communities. This year's grant will also take into consideration unique needs to continue doing this work amidst a pandemic.

Instructions: Prior to completing the application, please review the [application guidelines](#) on KCD's website for additional information. To apply, please enter the requested information below. **The deadline to submit your grant application is October 19, 2020 by 6 pm. Exceptions to this deadline will not be allowed.**

Your work will save as you complete the application. You may also manually click the save button. If you leave the portal, to get back to your saved application, click on the house icon to access your application located in the Applicant Dashboard. You may download a pdf of your grant application by scrolling to the top of this form and clicking the Application Packet button in the upper right corner.

The submit button is at the bottom of the form. Once you click submit, you may no longer make changes. If you have any questions regarding the application, please contact Jessica Saavedra at (425) 773-9065 or Jessica.Saavedra@kingcd.org

Nonprofit Organization Status*

Is the applicant organization;

Choices

A fiscal sponsor for a group implementing the project?

A group implementing the project directly?

A group in need of a fiscal sponsor?

Have you received a KCD grant before?*

Has your organization received a KCD-Seattle Community Partnership grant?

Choices

No (Please skip the next questions)

Yes (Please answer the next questions)

What year did you receive a KCD grant?

If yes, what year did you receive the grant?

Choices

2012

2013

2014

2015

2016

2017

2018

2019

New Project or Next Phase Project

If you received a KCD grant, are you proposing a new project or continuing to the next phase of a previously-funded KCD project?

Choices

Proposing a new project

Proposing a project that is continuing into next phase

Optional Virtual Presentations

The KCD Seattle Community Partnership Grant includes an option to bring your project to life by presenting to the grant review committee. This is optional and would be in addition to the required online written application. Interpreters will be provided free of cost for those in need of this support. Applicants that choose to do a presentation will not be scored differently than those that opt out of the optional presentation

Would you like to present your project virtually?*

Would you like to do a virtual presentation about your project to the grant review committee?

Choices

Yes

No

Interpretation support

Would you like an interpreter to support you with your presentation?

Choices

Yes

No

Not Applicable

If you would like an interpreter, in what language(s)?

If you would like an interpreter, please write in the text box below, what language is needed.

Character Limit: 250

Select a date and time slot for your presentation

If you would like to present before the grant review team, please select a date and time slot by clicking this link to the doodle poll. If there is not an available time slot that works for you, please contact Jessica Saavedra Jessica.Saavedra@kingcd.org

Project Information

Project Name*

Name of Project.

Character Limit: 100

Short Project Summary*

Please provide a clear and concise summary description of your project. You will have the opportunity to provide a more detailed description later in the application.

Note: Responses are limited to 500 characters including spaces which is approximately 79 words.

Character Limit: 500

Project Start Date*

Funding is intended to support projects that start in 2021. Multi-year projects are allowed.

Character Limit: 10

Project End Date*

Character Limit: 10

Project location*

Please indicate the street address, parcel #, or latitude/longitude points where your project will take place. If your project will occur at multiple locations, please indicate them below.

Note: Responses are limited to 250 characters including spaces which is approximately 37 words.

Character Limit: 250

Grant Priorities, Actions and Goals

This grant program supports environmental equity projects. Projects must address at least one natural resource priority area, one natural resource improvement action and one equity and environment goal.

In the following section, please select the priority area(s), natural resource improvement action(s) and equity and environment goal(s) your project will address. Please only check the boxes that most closely align with your project. Strong alignment between priorities, actions, and goals is key.

Please refer to the grant [guidelines](#) for a detailed description of each priority, action and goal.

Which priority area does your project address?*

Select one or more of the following priorities for improving natural resources that your project addresses.

Choices

- Support a Sustainable Food System
- Support the Urban Forest
- Build Healthy Soil
- Protect and Restore Creeks, Shorelines, and Wetlands
- Manage Stormwater with Green Infrastructure

How does your project plan to address the priority you selected above?*

Select one or more of the following natural resource improvement actions your project will undertake.

Choices

- Direct Improvement of Natural Resource Conditions
- Education and Outreach
- Pilot and Demonstration Projects
- Capacity Building

Which Equity and Environment Initiative strategy/strategies your project will address?*

Select one or more of the following EEI strategies your project will address.

Choices

- Healthy Environments for All
- Jobs, Local Economies & Youth Pathways
- Environmental Narrative & Community Leadership

Project Description: What and Why?*

What is the project you are proposing? What problem or challenge is it solving/addressing? Why is this important to your community or the community that is the focus of this project? Please also tell us about the expected near-term outcomes and long-term impacts. Note: Responses are limited to up to 2,500 characters including spaces which is

approximately 400 words.

Character Limit: 2500

Project Activities*

What are the project activities? How are the activities linked to solving the problem/challenge you identified and the natural resource priorities and equity strategies you selected in the previous section? If relevant, please also discuss how project activities are adaptable to the COVID-19 pandemic. You will be asked to include these activities in the work plan table to be uploaded below. Note: Responses are limited to 2,000 characters including spaces which is approximately 300 words.

Character Limit: 2000

Continuing projects

If you are proposing a new project, please skip this question.

If you are continuing a previously-funded KCD project, please tell us what was accomplished in the first phase and how this new phase advances that work. Note: Responses are limited to 2,000 characters including spaces which is approximately 300 words.

Character Limit: 2000

Who are the people involved?*

It is important that these projects are led by or in deep partnership with Black, Indigenous, and/or People of Color communities. Projects that reach immigrants/refugees, youth, seniors, people with low incomes, and people with limited English proficiency are also encouraged. Please tell us who this project is intended to serve and how the project team is reflective of those communities. The project team includes staff and volunteers from your organization and/or any partners who are helping you define, design and implement the work. Note: Responses are limited to 2,000 characters including spaces which is approximately 300 words.

Character Limit: 2000

Partnership details*

If you are working with partners on this project (which is not required), please tell us their specific roles and the commitment or contribution they plan to make to the project (e.g. staff time, contracted services, in-kind, etc). If applicable, please include other City of Seattle departments you are working and their staff contacts as well.

This can be a list, for example:

- ABC Organization: Role: training youth; commitment/contribution: staff time
- City Department: Staff contact: Jerome Doe

Note: Responses are limited to 1,500 characters including spaces which is approximately 200 words.

Character Limit: 1500

Details about your organization*

Describe how your organization is the best-qualified entity to deliver the proposed project. Please include related experience, background, previous results, and/or engagement with the communities identified in this project. You may also include information about how COVID-19 has impacted your organization, team and work.

Note: Responses are limited to 1,500 characters including spaces which is approximately 200 words.

Character Limit: 1500

Land Ownership*

If your project is site-specific, such as creek restoration, rain garden installation or at a community garden, please answer the following questions. If it is not, please click Not Applicable below and you can skip to the budget section.

Is your project on land owned by your organization?

Choices

Yes

No

Not Applicable

No, privately owned

No, publicly owned

Any project taking place on property not owned by the applicant organization must submit a letter of permission from the public or private landowner. Letters can be uploaded at the end of the application.

If your project takes place on City-owned property and you need assistance connecting with the applicable department for permission, please contact Alyssa Patrick, Alyssa.patrick@seattle.gov. Proposals without this documentation will not be considered. Please contact KCD if you have any questions about who to contact or how to get the appropriate letter.

Funding Request, Budget & Uploads

Funding Amount Requested*

Note: Amount cannot exceed \$75,000

Character Limit: 20

Budget Narrative*

Please describe in narrative form how funds will be used for each line item that has a dollar figure in your budget; also include any other sources/amounts (including in-kind) that will be used to support that line item. Be sure to describe the method used to determine cost (e.g. XYZ Agency .5 FTE coordinator at \$35/hour, or ABC Org contract training workshops for 40 hours @ \$45/hour). Note: Responses are limited to 1,000 characters including space which is approximately 200 words.

Character Limit: 1000

Complete the Application Budget Form*

Download the budget table, fill it out, save it to your computer and upload it here. The budget should include items related to this project only.

Please reference the [guidelines](#) regarding eligible grant expenses. For questions, please contact Jessica Saavedra Jessica.Saavedra@kingcd.org 425-773-9056

Only one document or file can be uploaded per upload area. Multiple documents must be combined into one file and total size of the file must not exceed 2 MiBs.

File Size Limit: 2 MB

Your Work Plan Table*

Download the work plan table (preview below), fill it out, save to your computer, then upload it using the "Upload a file" button below.

Activities	Related Natural Resource & Equity Priorities	Measurable/Short-Term Outcomes	Timeline	Long-Term Outcomes

Only one document or file can be uploaded per upload area. Multiple documents must be combined into one file and total size of the file must not exceed 2 MiBs.

File Size Limit: 2 MB

Upload Landowner Letter of Permission (if applicable)

If the project takes place on any land not owned by your organization, a signed and dated Landowner Letter of Permission that explicitly gives permission for use is required.

Only one document or file can be uploaded per upload area. Multiple documents must be combined into one file and total size of the file must not exceed 5 MiBs.

File Size Limit: 5 MB

Optional Photo Upload

Attach one photo or one document containing multiple photos of your project below. Photos are not required. Provide a description of the photos uploaded below. Characters including spaces are limited to 500.

Only one document or file can be uploaded per upload area. Multiple documents must be combined into one file and total size of the file must not exceed 5 MiBs.

Character Limit: 500 | File Size Limit: 5 MB