

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

May 9th, 2022

1 **Supervisors Present:** Kirstin Haugen – Chair, Bill Knutsen – Supervisor, Brittney Bush Bollay
2 – Supervisor, Burr Mosby – Supervisor, Chris Porter – Vice Chair

3 **Supervisors Not Present:**

4 **Guests Present:** Jean Fike – WSCC, Alan Chapman – WACD, Carmela Ennis –
5 King County Council, Erin Reed – YPTC

6 **Staff Present:** Lorna Miss, Kathryn Lewis, Rosa Méndez-Perez, Jessica Saavedra, Elizabeth
7 Clark, Laura Redmond, Maria Chang-Ward, Anastasia McDaniel

8 **Preliminary Matters:**

9 Chair Haugen called the meeting to order at 5:02 PM. All attendees introduced themselves.

10 Chair Haugen asked for any additions or corrections to the agenda.

11 **Bush-Bollay moved; Mosby seconded, passed unanimously a motion to approve the**
12 **amended agenda (4 ayes, 0 nays).**

13 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve the**
14 **consent agenda (4 ayes, 0 nays).**

15 **Public Comment:** There was no public comment.

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17 **New Employee Introduction:**

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19 Executive Director Méndez-Perez introduced new employees Maria Chang-Ward, the new
20 Finance Coordinator and Anastasia McDaniel, the new Finance and Contracts Coordinator.

21 **Reports:**

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23 Executive Director Méndez-Perez provided a monthly report to the Board. A detailed letter
24 was provided in the Board packet including updates on staff hiring, building management
25 issues, Strategic Planning, and the compensation study.

26 **Board Reports:**

27 Knutsen discussed potential King County Flood Control funding.

28 **WFSE:** No update provided.

29 **Finance:**

30 Erin Reed presented AI 22-027: March 2022 financials and check register. First quarter 2022
31 financials will be considered at the June meeting in a revised format.

32 **Knutsen moved; Bush-Bollay seconded, passed unanimously a motion to approve the**
33 **AI 22-027: March 2022 Financials and Check Register (5 ayes, 0 nays).**

34 **New Business:**

35 Kathryn Lewis presented AI 22-028: Credit Card Policy for first reading.

36 Laura Redmond presented four Landowner Incentive Program applications for first reading:
37 AI 22-029: Downing – Riparian Forest Buffer, AI 22-030: Iyer – Stream Crossing, AI 22-
38 031: Riojas – Waste Storage Facility, and AI 22-032: Shixu – Riparian Forest Buffer.

39 Méndez-Perez presented the Commission Budget Priorities Survey for discussion only.

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41 Méndez-Perez presented AI 22-033: Engineering Policy for consideration.

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43 **Knutsen moved Mosby seconded, passed unanimously a motion to approve AI 22-033:**
44 **Engineering Policy (5 ayes, 0 nays).**

45 There was no more business before the Board.

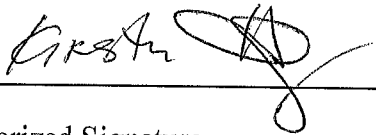
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47 **Porter moved; Mosby seconded, passed unanimously a motion to adjourn the meeting**
48 **at 6:23 PM (5 ayes, 0 nays).**

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6/22/22

52 Authorized Signature

Date

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Summary of Motions

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