

KING CONSERVATION DISTRICT

Board of Supervisors
Meeting Minutes

July 11th, 2022

1 **Supervisors Present:** Kirstin Haugen – Chair, Brittney Bush Bollay, Chris Porter – Vice Chair,
2 Burr Mosby, Bill Knutsen

3 **Supervisors Not Present:**

4 **Guests Present:** Carmela Ennis – King County Council, Mike Lufkin – King
5 County

6 **Staff Present:** Lorna Miss, Kathryn Lewis, Jessica Saavedra, Maria Chang-Ward, Miranda
7 Smith, Carrie King, Liz Stockton, Liz Clark, Erin Reed, Mark Dostal, Rosa Méndez-Perez

8 **Preliminary Matters:**

9 Chair Haugen called the meeting to order at 5:04 PM. All attendees introduced themselves.

10 Chair Haugen asked for any additions or corrections to the agenda.

11 Haugen asked, on behalf of Supervisor Porter, to move Board Election after the Envirothon
12 Presentation.

13 **Bush Bollay moved; Mosby seconded, passed unanimously a motion to approve the**
14 **amended agenda (4 ayes, 0 nays).**

15 **Knutsen moved; Mosby seconded, passed unanimously a motion to approve the**
16 **consent agenda (4 ayes, 0 nays).**

17 **Public Comment:** There was no public comment.

18

19 **New Employee Introduction:**

20

21 Executive Director Méndez-Perez introduced new employee, Miranda Smith, Agriculture
22 Program Coordinator.

23 **Reports:**

24

25 Executive Director Méndez-Perez provided a monthly report to the Board. A detailed letter
26 was provided in the Board packet.

27 **WFSE:**

28 Jessica Saavedra provided a WFSE Report, discussing the compensation study and
29 upcoming bargaining negotiations.

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30 **Finance:**

31 Erin Reed presented AI 22-050: May 2022 Financial Reports.

32 **Bush Bollay moved; Knutsen seconded, passed unanimously a motion to approve AI**
33 **22-050: May 2022 Financial Reports (5 ayes, 0 nays).**

34 Reed also presented AI 22-051: Reconciliation of Restricted Funds.

35 **Board Elections:**

36 **Mosby moved; Porter seconded, passed unanimously a motion to approve Kirstin**
37 **Haugen as Board of Supervisors Chair (5 ayes, 0 nays).**

38 **Bush Bollay moved; Haugen seconded, passed unanimously a motion to approve Chris**
39 **Porter as Board of Supervisors Vice Chair (5 ayes, 0 nays).**

40 **Presentations:**

41 The Envirothon presentation will be postponed.

42 **New Business:**

43 Méndez-Perez presented AI 22-052: 2022-2023 Washington State Department of Ecology
44 Conservation Corps Contract.

45 **Mosby moved; Knutsen seconded, passed unanimously a motion to approve AI 22-052:**
46 **2022-2023 Washington State Department of Ecology Conservation Corps Contract (5**
47 **ayes, 0 nays).**

48 Méndez-Perez presented six Landowner Incentive Program applications for first reading: AI
49 22-053: Zweirs Riparian Forest Buffer, AI 22-054: Tesar Forest Health Management, AI 22-
50 055: Cherry Valley Dairy Waste Storage Facility & Roof Runoff Structure, AI 22-056:
51 Sullivan Buffer Fence, AI 22-057: Pepka Stream Crossing, and AI 22-058: Devaney Cover
52 Crops.

53 Knutsen requested more detail on AI 22-055: Cherry Valley Dairy Waste Storage Facility &
54 Roof Runoff Structure application.

55 Liz Stockton presented two requests to award small public works contracts for Agricultural
56 Drainage Projects AI 22-059: Ivar Farm and AI 22-060: Cedar Grove Farm.

57 **Knutsen moved; Mosby seconded, passed unanimously a motion to award a small**
58 **public works contract for Agricultural Drainage Project AI 22-059: Ivar Farm (5 ayes,**
59 **0 nays).**

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60 **Mosby moved; Porter seconded, passed unanimously a motion to award a small public**
61 **works contract for Agricultural Drainage Project AI 22-060: Cedar Grove Farm (5**
62 **aves, 0 nays).**

63 **Unfinished Business:**

64

65 Mark Dostal presented AI 22-043: 2021 Annual Report for second reading.

66

67 **Bush Bollay moved; Knutsen seconded, passed unanimously a motion to approve AI**
68 **22-043: 2021 Annual Report (5 ayes, 0 nays).**

69 Méndez-Perez presented two Landowner Incentive Program applications for second reading:
70 AI 22-045: Cunningham Cedar Grove and AI 22-047: McKittrick Stream Crossing.

71 **Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 22-045:**
72 **Cunningham Cedar Grove and AI 22-047: McKittrick Stream Crossing (5 ayes, 0**
73 **nays).**

74 **Executive Session** RCW 42.30.110(1)(i) to discuss with legal counsel representing the
75 agency litigation or potential litigation.

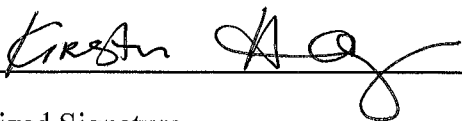
76 Haugen indicated that the board would be moving into an executive session for 15 minutes,
77 unless extended. The Board moved into Executive Session at 6:29 PM using a Breakout
78 Zoom Room. No decisions, actions or motions were made following the session. The Board
79 meeting was reconvened by Haugen at 6:44 PM.

80 There was no more business before the Board.

81

82 **Mosby moved; Bush Bollay seconded, passed unanimously a motion to adjourn the**
83 **meeting at 6:45 PM (5 ayes, 0 nays).**

84

85 

86 Authorized Signature

8/23/22

Date

87

88

Summary of Motions

89 **Bush Bollay moved; Mosby seconded, passed unanimously a motion to approve the**
90 **amended agenda (4 ayes, 0 nays).**

91 **Knutsen moved; Mosby seconded, passed unanimously a motion to approve the**
92 **consent agenda (4 ayes, 0 nays).**

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93 Bush Bollay moved; Knutsen seconded, passed unanimously a motion to approve AI
94 22-050: May 2022 Financial Reports (5 ayes, 0 nays).

95 Mosby moved; Porter seconded, passed unanimously a motion to approve Kirstin
96 Haugen as Board of Supervisors Chair (5 ayes, 0 nays).

97 Bush Bollay moved; Haugen seconded, passed unanimously a motion to approve Chris
98 Porter as Board of Supervisors Vice Chair (5 ayes, 0 nays).

99 Mosby moved; Knutsen seconded, passed unanimously a motion to approve AI 22-052:
100 2022-2023 Washington State Department of Ecology Conservation Corps Contract (5
101 ayes, 0 nays).

102 Knutsen moved; Mosby seconded, passed unanimously a motion to award a small
103 public works contract for Agricultural Drainage Project AI 22-059: Ivar Farm (5 ayes,
104 0 nays).

105 Mosby moved; Porter seconded, passed unanimously a motion to award a small public
106 works contract for Agricultural Drainage Project AI 22-060: Cedar Grove Farm (5
107 ayes, 0 nays).

108 Bush Bollay moved; Knutsen seconded, passed unanimously a motion to approve AI
109 22-043: 2021 Annual Report (5 ayes, 0 nays).

110 Knutsen moved; Mosby seconded, passed unanimously a motion to approve AI 22-045:
111 Cunningham Cedar Grove and AI 22-047: McKittrick Stream Crossing (5 ayes, 0
112 nays).

113 Mosby moved; Bush Bollay seconded, passed unanimously a motion to adjourn the
114 meeting at 6:45 PM (5 ayes, 0 nays).